

**Minutes from the Ticonderoga Regular Town Board Meeting held on
February 12, 2016 commencing at 6:00 p.m. with Public Hearings of the
Continuation of Amending the Overnight Parking Law and for Local Law 3 of 2015
regarding 153 Lord Howe Street**

Present: Joseph M. Giordano, Supervisor
Fred Hunsdon, Councilman
Dorcey Crammond, Councilwoman
Chattie Van Wert, Councilwoman
Matthew Fuller, Town Attorney
Tonya M. Thompson, Town Clerk

Absent: Wayne Taylor, Councilman

Others: Supervisor's Clerk Amy Quesnel, Ann Dolback, Assessor Patti Osier, Keith Osier, Highway Superintendent Sal Barnao, Deputy Highway Superintendent Mitch Cole, Code Enforcement Officer Bill Ball along with Danielle Drinkwine-Holman, Porky & Linda Lamb, Holly & Dick Dixon, Chief Mark Johns, Deputy Supervisor John Bartlett, David Iuliano.

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Supervisor Giordano explained that he was hoping to have some 5th graders here tonight, last month we had the 1st graders speak to us about Community and we are continuing these conversations through out Town. He had visited the 5th grade class this week both at St. Mary's and Ticonderoga Elementary and had discussions about similar conversations that he had with the 1st graders. Some of their thoughts on the issues are as follows:

- Participating in Girl Scouts helped shape my view of the community because I sing carols in the nursing home near Christmas and I am also working on my bronze award which is an action helping the community.
- When I went caroling at the nursing home in Ti, with my 4H group, it made all the old people happy to see us and hear us sing.
- I have picked up trash before and participated in the Nun-Run. Ti made me feel important to the community and I learned that activities, such as the Nun-Run, help to bring the whole community together.
- People coming together to support each other, coming to the park in Ticonderoga to play games and have fun.
- The Town should take better care of the streets, because every time I go into town I see some trash on the streets. That's what I think we should do to shape the view of our community.
- When our school burned down the community stepped up and worked together so that us kids could be in our school again.

These are just a few thoughts from the students that they shared. We have been working on a number of different fronts regarding a number of different issues in Town and really trying to promote this year getting more community action to resolve some of these issues.

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TiNADA - Understanding Heroin and Prescription Opiate Addition
(Ticonderoga Neighbors Addressing Drug and Alcohol Abuse)

Tuesday, March 8th from 7:00 p.m. - 9:00 p.m., guest speaker is renowned consultant in Substance Abuse Prevention and Education Mr. Michael Nerney. This is really important that our community comes together and really understand this issue. A lot of times, like with a lot of issues, when you don't understand what they are we tend to blame the actions associated with them and this speaker will be speaking about how the effects of addiction are more like an illness of the brain and he will be speaking with three different groups on this day - the health professionals in the morning and in the afternoon and he will speak to the public in the afternoon. Hopefully, people can attend this, it will be informative and educational.

That was one item that ties to the community and another item has to do with cleaning up our properties and we are going to be speaking about that today with regards to Code Enforcement and Public Safety.

Public Participation

This is a brief Public Participation section if anyone has any miscellaneous comments that they would like to bring up. Anything that might pertain to what might be discussed in the meeting we will save until the end. If there is an issue that anyone would like to speak to and that is all they are here for; they are welcome at this time to speak now.

No Public Participation.

Public Hearing

Amendment to the Overnight Parking Ordinance

Supervisor Giordano explained that at the January Town Board meeting there was a Parking Ordinance Public Hearing that was decided at that time to table the issue and we are going to continue to table that issue tonight and ask that the Planning Board review and offer its recommendations regarding their thoughts on this particular ordinance. We will review it in April.

Local Law #3 - 2015 Regulating Unsafe Buildings (153 Lord Howe Street)

This property has been partially cleaned up.

Councilman Hunsdon asked Code Enforcement Officer Bill Ball what his decision would be on this. Do you feel we need to go in and clean this up.

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Mr. Ball explained that the mobile home had been condemned several year ago, it had deteriorated to a point where it had to be removed. An order to remedy was issued back in January, there had been some work done on it, but because of the weather and the contractor that the owner had hired kind of let her down, she came to last months meeting and she had till today to complete the removal. He added that there are a lot of loose items that are blowing into the road. The main deck of the trailer has not been moved yet, but the loose insulation, fiber board and stuff like that really should be cleaned up.

Councilwoman Van Wert reiterated that we wanted them to remove everything and we have given them extra time.

Mr. Bartlett would like to ask the Code Enforcement Officer a question, he had said that some work had been done, however, there was a problem that her contractor didn't follow through that she had hired. Could it be deemed that good faith effort has been made, progress has been made and he would suggest that the board's decision at this point is whether or not do we want to move in and clean up the rest of it or do we give them a little bit more time. He understands that time has been given in the past - but has he heard this correctly.

Mr. Ball agreed that a considerable amount has been removed.

Mr. Bartlett was pleased to see the progress, he wishes it was all cleaned up, but he was happy to see that progress has been made, such as it was.

Mr. Ball reminded that it is now the Board's decision on what to do with this property. It is in your hands.

Councilman Hunsdon noted that month we had given her a month to do something or....

Mr. Ball mentioned that he has had no contact with the owner of the property since last month.

Councilwoman Van Wert read from the notice that the Order to Remedy was sent on December 15, 2015 order the clean-up within five (5) days and then she came to last month's meeting (1/14/2016) so it has been two months.

Councilwoman Crammond reminded that she stated at that meeting that her contractor had started the work and then failed to come back and finish it for her.

Supervisor Giordano agreed that most of the cleanup has taken place in the last week or so.

Councilman Hunsdon questioned if she had gotten a hold of Mr. Balls' office to say her contractor was still sick or something else had happened, if she could have shown that

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here intentions were good then we would at least have had something to go on, but apparently we have not heard anything.

Supervisor Giordano would like to continue this during the Department Section of the meeting. (Public Safety)

Report from Department Heads

Tonya M. Thompson, Town Clerk

The board has received a request from Fort Ticonderoga to waive the 30 day advance notice required by the NYS Liquor Authority when applying for a Liquor License. This license will be for their new boat tour adventure, FTA Boat, LLC. This has been done by the board in the past for other local organizations.

Resolution #24-2016 brought by Chattie Van Wert, seconded by Fred Hunsdon to waive the NYS Liquor Authority's 30 day advance notice requirement to apply for a Liquor License for the Fort Ticonderoga Association's FTA Boat, LLC. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Patricia Osier, Town Assessor

Senior Star Exemptions must be returned to her office before March 1 or she will have to pull that Exemption from your record for tax purposes. She is also looking for a few non-for-profits that have not returned their paperwork and a few agricultural exemptions are outstanding. If you are 65 years old this year no matter what time of year you turn 65, you are entitled to the Senior Star Exemption - please come to the office and they will help you get this paperwork done. These all need to be completed by March 1st.

Sal Barnao, Highway Superintendent

Nothing at this time.

Bill Ball, Code Enforcement

There are two (2) properties that we are asking the board to schedule public hearings on for next month, March 10, 2016 at 6:00 p.m.

ORDER TO REMEDY A VIOLATION

Tax Map Parcel Number: Section 150.42-6-12.000
Property Owner or Agent's Name: Ralph E. and Jean Ellen Crossman
Owner's Address: 143 Lord Howe St. Ticonderoga, NY 12883
Property Address: 143 Lord Howe St.

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PLEASE TAKE NOTICE THERE EXISTS A VIOLATION OF: Local Law No. 5 of 2003, Section 3 (Storage of garbage) and the NYS Property Maintenance Code Section 302 (Sanitation)

Section 3(local law) "No person shall throw, deposit, accumulate, store, or cause to be thrown, deposited, accumulated, or stored, any filth, waste, tin cans, bottles, garbage or any discarded substances in or upon any private property within the Town of Ticonderoga except in a receptacle such as a garbage can or garbage bin used for the collection and removal of the above."

Section PM 302.1 "All exterior property and premises shall be maintained in a clean, safe and sanitary condition."

AT THESE PREMISES HEREINAFTER DESCRIBED IN THAT

The property has a large quantity of garbage/rubbish deposited and stored.

YOU ARE THEREFORE DIRECTED AND ORDERED

IN ACCORDANCE WITH- The Property Maintenance Code and The Town's Local Law,
Stop any and all dumping, remove all garbage and rubbish from the property in a legal manner within 5 days of receipt of this order.

Please be advised that pursuant to Local Law #5 of 2003 failure to remove the garbage and rubbish within 5 days of receipt of this notice. The Town Board will hold a public hearing on March 10th at 6PM to determine if the town will pursue legal action or if the town will have the litter and garbage removed and bill the cost thereof to you. In the further event that you fail to pay such bill, it will be accessed to your tax bill in accordance with the Town of Ticonderoga Local Law 5 of 2003.

If you have any questions please call this office.

Signed,



William Ball
Code Enforcement Officer
Dated: February 5 2016

COPY

TOWN OF TICONDEROGA

DEPARTMENT OF CODE ENFORCEMENT

PO BOX 471, 132 MONTCALM STREET, TICONDEROGA NY 12883

Phone 518-585-9851

Fax 518-585-7023

email codes@townofticonderoga.org

NOTICE OF VIOLATION – ORDER TO REMEDY VIOLATION

Tax Map Parcel Number: Section 150.50-1-1.000

Property Owner or Agent's Name: Leslie Taylor

Owner's Address: 119 Lord Howe St. Ticonderoga NY 12883

Site Address: 119 Lord Howe St. Ticonderoga NY 12883

PLEASE TAKE NOTICE THERE EXISTS A VIOLATION OF:

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Local Law No. 5 of 2003 Section 3 (Storage of garbage/rubbish) "No person shall throw, deposit, accumulate, store, or cause to be thrown, deposited, accumulated, or stored, any filth, waste, tin cans, bottles, garbage, rubbish, refuse, or any discarded substances in or upon any private property within the Town of Ticonderoga except in a receptacle such as a garbage can or garbage bin used for the collection and removal of the above."

AT THESE PREMISES HEREINAFTER DESCRIBED IN THAT there are piles of rubbish and refuse littering this property and filling the shed that is in danger of falling over the bank into the river.

**IN ACCORDANCE WITH Local Law No.5 of 2003,
YOU ARE THEREFORE DIRECTED AND ORDERED**

To commence cleanup of said before the next Town Board meeting scheduled for February 11, 2016. If no action has been taken the Town Board will be notified for directive to provide for a hearing that the town act to remedy the situation and charge the owner for all costs associated with its removal.

Your voluntary compliance will be appreciated.

If you have any questions, or desire additional information please do not hesitate to call .

Signed,

Danielle Drinkwine-Holman
Code Enforcement Officer
February 4, 2016

Councilwoman Van Wert noted that in the last 90 days the Codes Department has written a lot of violations, but they have not come in front of the board, are we to assume that these other people are complying and you are following up on them.

Mr. Ball stated that the owners of the other properties have been working on the issues. There are a couple more in this area but they are not Health and Safety hazards at this time. We have to handle those Health and Safety issues first.

Councilwoman Van Wert then asked if these are closed out at some point in time? Do they come back to the Public Safety Committee?

Mr. Ball answered that the Public Safety Committee will receive a monthly report as to the progress. It takes about a half a day for this report to be put out to the committee and to be quite honest, we do not have the time and most of them have been left on the table. It takes three or four hours of work.

Councilwoman Van Wert stated her concern of them being either closed out or followed up on.

Mr. Ball stated that they are all followed up on, we have complaints from years ago with several houses on the outside of town and they will now be followed up on and coming in front of this board also. We want to take care of the Health and Safety issues first and foremost.

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Resolution #25-2016 brought by Fred Hunsdon, seconded by Chattie Van Wert to schedule a public hearing in accordance with the Property Maintenance Code and Town Local Law #5 of 2003 on the property located at 143 Lord Howe Street for Thursday, March 10, 2016 at 6:00 p.m. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #26-2016 brought by Fred Hunsdon, seconded by Dorcey Crammond to schedule a public hearing in accordance with the Property Maintenance Code and Town Local Law #5 of 2003 on the property located at 119 Lord Howe Street for Thursday, March 10, 2016 at 6:00 p.m. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Supervisor Giordano further explained that what the Public Safety meeting is doing is that there has been a process outlined and we are trying to utilize this process when we move forward so that we don't have this build up of properties that haven't been attended to and he thinks the board will be receptive to reasonable actions being taken, but certainly ones that have been long standing need corrective action. We have a procedure that involves eight (8) steps and they are as follows.

Procedure for enforcement of
Local Law #5 of 2003
Local Law #3 of 2015

1. Complaint: To be acted on within 5 days.
2. Site inspection: Pictures if possible.
3. Order to remedy (OTRV): description of violation, time line for compliance. Delivered certified mail or personal delivery. Stating that a public hearing with Town Board will be scheduled in case of non-compliance.
4. Request for public hearing: Town Board to set date of hearing.
5. Public Hearing: Board to decide if legal action or Town will clean property. Meeting will be cancelled if compliance is verified prior to hearing date.
6. Clean-up: Meet with clean-up crew on site, decide what will be cleaned up, and discuss safety issues.
7. Bill owner: owner has 30 days to pay
8. Lien against property taxes: if not paid in 30 days.

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Report of Committees**

Public Safety - Fred Hunsdon, Councilman

Resolution #27-2016 brought by Fred Hunsdon, seconded by Chattie Van Wert to appoint the following members to the Public Safety Committee: Fred Hunsdon (Chair), Joe Giordano (Vice-Chair), Chief Mark Johns, Kortney Bessett, Codes Officer Bill Ball and Codes Officer Danielle Drinkwine-Holman, Margaret Lauman, Ross Kelley, Matt Watts, Don Paige, Dave Woods. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #28-2016 brought by Fred Hunsdon, seconded by Dorsey Crammond authorizing the transfer of \$17,000 from contingency A.1989.4 to codes A.8010.4 to purchase BAS code enforcement software. (Discussion to follow). **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Councilwoman Van Wert would like to know why we are spending \$17,000 on this software. We have software up there that isn't being utilized - it is not adequate?

Councilman Hunsdon stated that it isn't even working, matter of fact, the officers spend two to three days making out a report for the state where it should take him maybe a half a day with a program that efficient. The software is way outdated, they are not updating it for them.

Supervisor Giordano added that the software is being serviced by another company out in California, we can't get the service when needed and the software is not operating properly to allow them to do their jobs. We are looking for a local service with a better means of handling the paperwork that they are processing in a more efficient time manner.

Councilwoman Van Wert asked if we needed the hardware as well. (The answer was no)

Councilman Hunsdon explained the program a bit to the board and public.

(Public Hearing - 153 Lord Howe Street {K.Sheehan})

Public Hearing was closed at 6:40 p.m.

Resolution #29-2016 brought by Fred Hunsdon, seconded by Chattie Van Wert regarding property located at 153 Lord Howe Street, Ticonderoga, NY pursuant to Local Law 3 or 2015 Regulating Unsafe Buildings for cleanup of debris. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

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TICONDEROGA TOWN BOARD
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 29-2016

Adopted February 11, 2016

Introduced by Fred Hunsdon
who moved its adoption

Seconded by Chattie Van Wert

**RESOLUTION REGARDING PROPERTY LOCATED AT
153 LORD HOWE STREET, TICONDEROGA, NEW YORK PURSUANT TO
LOCAL LAW 3 OF 2015, A LOCAL LAW REGULATING UNSAFE BUILDINGS**

WHEREAS, the Local Law 3 of the year 2015, a Local Law Regulating Unsafe Buildings, established a process whereby the Town can commence action against properties in violation of said local law; and

WHEREAS, the Town code enforcement officer previously sent notice to the owners of real property located at 153 LORD HOWE STREET, Ticonderoga, New York, identified as tax map parcel 150.42-6-8.100, as noted in the violation notices that are part of the record for this property; and

WHEREAS, the Town Board held a public hearing under Local Law 3 of the year 2015 on FEBRUARY 11, 2016, whereat the property owner and other interested persons were permitted to be heard concerning the alleged violations; and

WHEREAS, the property has not been brought into compliance under said local law and the Town Board wishes to take action thereon pursuant to the local law.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby finds that the property located at 153 LORD HOWE STREET, TICONDEROGA, NEW YORK is in violation of Local Law 3 of 2015 as follows: the remnants of a dilapidated mobile home including the metal frame have not been removed from the property; and be it further

RESOLVED, that said violations have not been resolved in accordance with Local Law 3 of 2015; and be it further

RESOLVED, that the highway department and/or beautification department as the Town Supervisor may determine, is hereby authorized to collect the remnants of the mobile home on the property including the frame and remove and properly dispose of

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same in accordance with law and under the direction of the Town's code enforcement office and in accordance with the local law; and be it further

RESOLVED, that the costs thereof shall be billed to the property owner and the event said bill is not paid within 30 days of the date thereof, the costs shall be assessed to the property in accordance with the local law; and be it further

RESOLVED, that this Resolution will be effective immediately.

PRESENT:

Joseph M. Giordano, Supervisor	Aye
Fred Hunsdon, Councilman	Aye
Dorcey Crammond, Councilwoman	Aye
Chattie Van Wert, Councilwoman	Aye
Wayne Taylor, Councilman	Absent

Seal

Tonya M. Thompson, Town Clerk

1/25/2016

Public Safety Meeting

The following committee members were present: Councilman Fred Hundson, Supervisor Giordano, Chief Johns, Dave Woods, Bill Ball, Ross Kelley, Commissioner Margaret Lauman, Matt Watts and Kortney Bessett.

Don Paige requested to be excused from this meeting.

Guest: Danielle Drinkwine

TICONDEROGA POLICE DEPARTMENT REPORT

An update and discussion was held about the contract with Dr. Mack and a secondary contract with the Westport Animal Hospital. A meeting will be held with the town attorney Matt Fuller to discuss any recommendations and the possibility of changes made to the local law. This should be completed to present at the February Town Board Meeting. Supervisor Giordano recommended a special meeting might be a possibility because of the time concern so that this can be resolved prior to the February Town Board Meeting. Any changes done to a local law will require a public hearing. Chief Johns spoke to an individual living on Lord Howe Street in regards to a parking concern. She has expressed that this has been a problem for 15 years. This individual lives on Lord Howe between Pearl Street and Alexandria Ave. After reviewing the area Chief Johns feels that the parking on this street is causing some concern. He feels that adding a "no parking" zone would increase the safety to this area. He is recommending that we take this to the Highway Committee and strongly recommend that a "no parking"

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zone be enforced. There was also a discussion about plowing and snow banks in the same area on Lord Howe Street that he believes needs to be discussed with the Highway Committee for a resolution. A motion was made, seconded, and passed with no discussion to bring this to the Highway Committee.

There has been an on-going concern with the speed enforcement in the Eagle Lake area. The current speed limit is 45mph. The state has declined to lower the speed any further. Tractor Trailers traveling on State Rte 74 are often unfamiliar with the area causing accidents and unsafe travel. Chief Johns is suggesting a more permanent solution of Flashing Speed Lights. The purchase of two units could cost approximately \$10,000. At this time Chief Johns is working on finding grant money available to help fund this project. Commissioner Lauman asked if there were units through the county that were available to use. The county does have units that they trailer around the area for use but that would only be a solution for a very short time, Chief Johns would like to see a more permanent solution. Commissioner Lauman asked if permits were needed for the signs. Chief Johns has spoken with Westport who currently use those signs and yes there are permits needed but they should be fairly easy to get.

Ross Kelley also brought up the area in front of the Windchill that he feels is a hazard especially in the summer when the place is packed with people.

Chief Johns asked for support from the committee to hire a temporary part time Records Clerk to help with the time period that the current Records Clerk will be out on maternity leave. This should be approximately 6-8 weeks and begin around the end of July. Chief has spoken to the former Records Clerk Ron Drinkwine and he is willing to help during that time on an as needed basis until Kortney Bessett returns. The committee is in support of this solution.

CODES DEPARTMENT REPORT

Danielle Drinkwine and Bill Ball continue to be very busy with the abandon properties. Mr. Ball has recently done some research on registering abandon homes with the town. This could be something that would help track these properties and make the Codes Department job more efficient. When a property owner is going to abandon the property they would need to fill out paperwork with the town. There would be a small fee for filing this paperwork, but if the owner does not fill out this paperwork there would be a fine associated with this property. Supervisor Giordano asked how we would make sure people are filing this paperwork. At this time Mr. Ball is not sure how that would work, but he plans to discuss this with Matt Fuller the Town Attorney because Mr. Fuller also works with other municipalities that have this system in place.

Supervisor Giordano asked if Mr. Ball was available to meet with Mr. Fuller tomorrow. There was a discussion on the four properties that are currently on the high priority list for removing or cleaning up. These properties are; 1 on Meyers Street, 2 on Burgoyne Road and 1 on Lord Howe Street. To clarify these properties and what actions need to be taken, Supervisor Giordano asked Ms. Drinkwine if she would compile a list of actions required for each of these properties and the properties that will follow. Supervisor Giordano will be reviewing what final actions have been taken with each of these properties and will be making a decision on whether to move forward with removing or cleaning up these properties.

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OTHER BUSINESS

Ticonderoga Fire Chief Matt Watts brought a few items to this meeting that he would like to discuss with the committee.

- 1.) The Nox Box, there are several businesses in town that are not in compliance, He is requesting the committee to give Mr. Ball the power to start issuing violations to these business. A Nox Box is a box that is required on a commercial building that is not occupied 24 hours a day. This box is located on the outside of the building and allows the four fire chiefs access to the building in case of a fire or emergency situation. Chief Watts is trying to take some preventative measures with buildings around the area. Mr. Ball would like to speak with Supervisor Giordano before writing these violations. Supervisor has agreed.
- 2.) Numbering of Houses. Many of the houses around the Ticonderoga Area are not labeled properly which makes it very difficult for the EMS and Fire Department to be efficient when trying to reach an emergency situation. Chief Watts is hoping that we can publicize this somehow to encourage people to number their houses. Supervisor Giordano asked if the regulations for these numbers could be brought to the next meeting.
- 3.) Chief Watts is requesting some assistance on the parking situation in front of the Chamber Building. He would like to see one parking spot taken away and made into a “No Parking” zone he feels that the safety of the ambulance and others around it depends on this. There has already been one accident there before and it is very difficult for the ambulance to see when leaving the parking lot. The committee thinks that this is something that should be discussed with the Highway Committee.

Supervisor Giordano has requested that every committee come up with goals for their meetings. The public safety meeting for the year 2016 has come up with these three goals.

1. The committee would like to see more abandon properties acted upon. They would like to complete this goal by bringing at least two properties to public hearings on a regular basis.
2. The committee would like the public to see more of the positive things that the Police Department is accomplishing. They would like to complete this goal by publicizing things like the K9, arrests, etc.
3. The committee would like to see the problem with the Nox Boxes and the House Numbers taken care of. They plan to do this by issuing violations to the business that are not in compliance with the Nox Box regulations and devising a plan to have the houses numbered.

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Supervisor Giordano asked Bill Ball and Danielle Drinkwine about the BAS presentation. BAS is waiting on them to tell them when they would like the presentation. BAS is a software system that Bill Ball and Danielle Drinkwine thinks would make their job easier. They are currently running with 1 full time and 1 part time Codes Enforcement Officer. They believe that their work load requires 3 full time Codes Enforcement Officers. The BAS system would help them be more efficient in completing some of the extra work load. Supervisor Giordano asked if the Public Safety Committee had discussed this system before and were in agreement with the decision to move forward in purchasing this program. Commissioner Lauman said that yes we had discussed this system before, but no we were not all in agreement yet about whether or not it was a feasible purchase. This system cost approximately \$20,000 for startup and an annual \$3000 fee.

Meeting was adjourned at 7:05pm

Next meeting will be held on February 22, 2016 at 5pm (note: change from February 29, 2016 to February 22, 2016)

Minutes prepared by Kortney Bessett – Records Clerk, Ticonderoga Police Department

Public Works - Joe Giordano, Supervisor

**Town of Ticonderoga
Water/Sewer Committee Meeting
January 26, 2016 – 9:30 am**

Present: Supervisor Joseph Giordano, Wayne Taylor, Derrick Fleury, Tracy Smith, Matt Fuller (*Town Attorney*), and Nancy LaVallie (*Water/Sewer Clerk*)

Others: Todd Hodgson (*AES*), Rob Wick (*AES*), Jen Weeks (*AES*), Greg Swart (*AES*), Mike Mascaranis (*Essex County*), Susan Kennedy (*Essex County Dept. of Health*), Danielle Benati (*Essex County Dept. of Health*), Jodie Olcott (*Essex County IDA*), Dick Holroyd, Fred Hunsdon, Sr., Chattie VanWert, Amy Quesnel, Dave Iuliano, Joyce Cooper, Bill Dolback, Bill Ball, Seanna Porter, Shaine Porter, Joseph Gedeiko, Courtney Gedeiko, Police Chief Mark Johns, Mary Huestis, Ann Lamb

Pledge

The Supervisor opened the meeting with the Pledge of Allegiance to the Flag.

Accept/Correct December 29, 2015 Minutes

The Committee accepted the December 29, 2015 Minutes.

Items for Discussion:

1. Joseph and Courtney Gedeiko – Grinder Pump installation
 - a. Bill Ball addressed the need to install one grinder pump on the Gedeiko's property located on Baldwin Road.

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- i. The issue arose of weather the property needed one pump or two. The cottage currently has a poor septic system in place, and the main house has a system that is beginning to fail. The cottage is used only in the summer months as overflow sleeping quarters, and would be closed up for the winter.
 - ii. Supervisor Giordano asked Mr. Ball to clarify the hook up of the grinder pump. Mr. Ball confirmed that the cottage would be connected to the main house, and the main house would be connected to the grinder pump. After discussion among the group, Mr. Ball asked permission to move forward to have one grinder pump installed.
- b. Tracy Smith commented that the property is in the district, and there would not be an issue with the installation of one pump. To accommodate the new pump, the town would need to tap the force main along Baldwin.
 - i. Tracy will get an estimate of the costs associated with hooking the grinder pump up to the force main. Matt Fuller stated that in the original project costs, a pump was not included. The Gedeiko's will need to purchase the pump, and place the pump. The town would provide the tap.
- c. Chattie VanWert started a discussion in regard to EDU charges, and the number of connections needed on the Gedeiko's property.
 - i. Matt Fuller stated that in 2015 the Board had decided they would need two connections. However, Mr. Fuller also stated that the cottage is in the rear of main building, and when one building is behind another it can be considered one connection as there is no practical way to have two connections. The Board will need take make a final decision on this matter.
 - ii. Supervisor Giordano commented that an action item for this year is to re-asses what an EDU is, and how to define it. Matt Fuller suggests recommending to the Board that there be one grinder pump, and one connection located on site. However, the Gedeiko's would be charged two EDU's, and they are not opposed to that suggestion. Upon approval, a spring installation would be planned.

Supervisor Giordano suggested that the Committee recommends to the Board that there be one grinder pump, and one connection, and that two EDU's be charged. The Committee agreed with the suggestion.

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2. Water Supply Project

a. Todd Hodgson (*AES*) and Mike Mascaranas (*Essex County*) updated the Committee on the water supply project.

i. Mike Mascaranas received a letter from the EFC with good news that the town is eligible for a Drinking Water State Revolving Fund grant of \$2,000,000, and an interest-free financing of \$11,033,104 for a term of up to 30 years for the project. There are dates that the Water/Sewer Committee needs to have action items on, and Mike and his staff are working in the Essex County office now on the deadlines. Mike stated it would be in the town's best interest to move forward with administrative items now, and would like to meet the deadlines by March 2016 so that reimbursements could start coming in for the town.

ii. Matt Fuller stated the Board needs to re-prioritize. There are two orders – one with the EPA and one with the Dept. of Health. The Basis of Design Report accomplishes the orders, but recommends there be authorization for AES to draft alternate options to be filed as an addendum. A special Town Board meeting needs to be scheduled as soon as possible to address the authorization.

Supervisor Giordano and the Committee agreed that a Special Town Board Meeting should be scheduled as soon as possible. The meeting will address the need to pass a resolution authorizing AES to draft alternate options for the Basis of Design to be filed as an addendum.

Water/Wastewater Supervisor's Report – Tracy Smith

1. Storm water tank flushing valves

a. Tracy reported that money had been encumbered from the 2015 budget to replace eight storm water tank flushing valves, and will move forward with getting the work done in winter months.

2. DEC - Municipal Sewage Asset Management Pilot Program

a. Tracy thanked Jen Weeks (*AES*) on preparing the application. The application has been submitted and the town should hear a response in the spring.

3. Easements

a. Tracy asked Matt Fuller about the Tom LaPointe and David Bulger easements, to find out if they had both been signed. Matt will check his files and report back on his findings.

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4. WWTP Generator

- a. There have been multiple failures of the WWTP stand by generator
 - i. After replacing the starter three times, and two visits from Cummins Northeast, it was discovered the over crank and other controls are not working properly and causing the failures. Currently the unit does not start at power failure and does not exercise automatically. It can only be started and exercised manually.
 - ii. The control panel is obsolete, and Cummins Northeast is putting together a quote to replace the control panel. It is an unforeseen expense, but the work needs to be done.

5. Generator Maintenance

- a. Sal Barnao has been doing the annual maintenance on all of the generators.

Tracy recommends that the town gets quotes from Cummins and Kinsley, as well as any other emergency power contractor to take over the annual maintenance.

6. Round two on water project / Clean water grant

- a. Tracy asked Mike Mascarani if the short term financing could be delayed until after round two of the grants were announced.
- b. Mike stated that if the town applied for the grant portion it would delay the short term financing. However, if it was after the financing portion only it shouldn't affect it. In order to move forward with the project, the document should be signed and sent back. He mentioned that he will report later on further finances of the project.

Deputy Water/Wastewater Supervisor's Report – *Derrick Fleury*

1. Water pipe across Ann Lamb property on NYS Route 74

- a. Derrick received an estimate from Peter Reale of \$36,000 to remove the pipe and restore the area to its natural condition. He asked what the Committee would like to do.
 - i. Supervisor Giordano stated that the Town Board will need to review the details, and more investigating on options for funds will be needed before committing to the project.
- b. Ms. Lamb was in attendance, and inquired as to what she needs to do with water bill she just received.
 - i. Derrick stated that she should not have received a bill. Supervisor Giordano mentioned that she will not have to pay a

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water bill until the matter is resolved. Matt Fuller agreed, and from a legal stand point as long as the pipe is still on her property she will receive free water.

- c. Ms. Lamb asked about Bruce Crammond's pipe that runs through her property as well, and what could be done.
 - i. Matt Fuller stated it was a civil matter and she would need to address the issue directly with Mr. Crammond.
2. Letter from Wilburta Reale
 - a. Derrick received a letter from Wilburta Reale (via her son John Reale) in regard to requesting no further water/sewer bills for her property located at 1028 Wicker Street as the property is not in use.
 - i. Derrick verbally mentioned to Mr. Reale that the town does not offer reductions, or cease sending water/sewer bills even if property is vacant. He wanted to confirm with the Committee that this was the correct response.
 - ii. Supervisor Giordano stated that his response was correct, and to adhere to the town's policy. Derrick mentioned to have Nancy create a letter to send to Ms. Reale as a follow-up.
3. Richard Johndrow
 - a. Richard Johndrow had been billed for two units on his current water/sewer bill and disputed the charge.
 - i. Derrick inspected the property, and the garage is not an apartment. His bill should be for one unit only. He asked that Nancy correct his bill file accordingly.
4. Street Road residents
 - a. Derrick has been meeting with land owners on Street Road about the new water line, and will be meeting with more land owners today.

Public Comment

1. Seanna and Shaine Porter – Second Avenue
 - a. Mr. and Mrs. Porter addressed the Committee in regard to a letter they received from the DEC about unpermitted sewer overflow, and that the town will need to work with other land owners in the area on easements. They feel the town will need those easements in place prior to getting an easement containing their property. However, Ms. Porter

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stated they do not want to hold the town up from moving forward on solving the issue, and will grant access as needed.

- i. Tracy Smith commented about a line that goes underneath a house in that area, and what the town's policy is on infrastructure on personal property. Matt Fuller stated there would be legal issues to address, and the reality is that the town does not have money to move lines.
- ii. After much discussion, Tracy Smith asked the Committee what type of response should be given to the DEC. Matt Fuller responded that he has already corresponded with the DEC, and a letter was received back stating that the department appreciated the update, and to provide further updates as needed.

2. Chattie VanWert

- a. Chattie mentioned the Storm Water Management Plan that had been developed by AES in October 2014, and that the plan was talked about but never came to a vote. Matt Fuller said that the town should take the time to look over the plan again as there is a need for a storm water policy.
 - i. Chattie was hoping that the Bicentennial Park will be a priority this year, and asked if it was a part of the stream daylighting grant. There is poor drainage, and improvements need to be made as the park gets used more each year. Jen Weeks (AES) commented that the daylighting grant does not include the park.
 - ii. Chattie asked what can be done to help maintain the park. The Committee suggested that the issue be brought to the attention of International Paper with hopes that they can assist in some way as the park location used to be where International Paper was located. The issues at hand may be related with what was left behind after International Paper left that area.
 - iii. Chattie then asked what can be done with the Stormwater Management Plan, and Supervisor Giordano said he will be reviewing it for future comment.

3. Dick Holroyd

- a. Dick had inquired about two pieces of property that were involved in the beginning phases of the water project, and wondered if there was any testing done at all to see if there was contamination.

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- i. Wayne Taylor stated that tests were done by a hydro geologist and researched before a test well was done.
 - b. Dick then asked about the water from Gooseneck
 - i. Derrick Fleury stated that the water is the same as it has been for years, and there has not been any bad samples taken. The result of the water notices to residents is due to the Department of Health's standards being stricter on testing and other stipulations.
 - ii. Supervisor Giordano mentioned that Gooseneck will not be rebuilt as it's not a plausible option. Reports done by AES show that the water source can't extract enough, and that the system is beyond its useful life.
 - iii. Matt Fuller stated that there is a handful of property owners with contractual rights to water, and if there was not water the Town would need to come up with a plan. A district would need to be created or the property owner would need to drill their own well. The Department of Health and the EPA would also be involved with the water rights of the property owner.
 - iv. Dick then asked if a letter could be sent to the Chilson / Eagle Lake residents as a "warning" of the next steps needed in the event of there being no water to the property owners. Matt Fuller mentioned that a letter would be a good idea once more details were available.
4. Fred Hundson, Sr.
- a. Fred mentioned that the Chilson Fire Department uses the water supply for fire protection, and was concerned about not having another source if there wasn't water available.
 - i. Matt Fuller responded that they would need to come up with a plan as other towns have done by utilizing ponds etc. in the event of not having a direct water source.
5. Mary Huestis – Street Road
- a. Mary addressed the Committee and gave permission to do whatever the town needs to get done to accommodate the new waterline on Street Road.

Adjourn

Supervisor Giordano adjourned the Water/Sewer Committee Meeting at 11:35am.

The next Water/Sewer Committee Meeting is set for Tuesday, February 23rd at 9:30am.

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The Board wants the Storm Water Management Plan to be posted on the website, this is the document from October 2014. (Will be available at the Town Clerks Office)

Supervisor Giordano would like the Planning Board to review the Storm Water Management Plan also.

Goals for Water and Sewer for 2016 are:

EDU Assessments/moratorium/rate reductions
Water Project along with combined Water/Sewer Projects
Review the Storm Water Management Plan

Resolution #30-2016 brought by Joe Giordano, seconded by Chattie Van Wert to appoint the following members to the Public Works Committee: Joe Giordano (Chair), Wayne Taylor (Vice-Chair), Derrick Fleury, Tracy Smith, Matt Fuller, Nancy LaVallie. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Councilman Hunsdon wanted to mention an issue that he was to bring up during his Public Safety report - the committee would like to support Chief Johns in hiring a temporary, part-time records clerk to help with the time period that the current records clerk will be out on Maternity Leave, approximately 6-8 weeks beginning around the end of July. (To be brought up at a later date)

Buildings, Grounds, Parks, Recreation, Historical Lands, Beach, Monuments,
Cemeteries, Library - Chattie Van Wert, Councilwoman

**Town of Ticonderoga
Buildings & Grounds/Parks & Rec. Committee
Meeting 1/19/16 – 10AM
Community Building Meeting Room**

The meeting started at 10AM with the following attending: Joyce & Gerry Cooper, Mariann Rapple (PRIDE), John Bartlett, Les Bilow, Bill Dolback, Dave Iuliano, Dorsey Crammond, Fred Hunsdon, Wayne Taylor, Co-Chair, Chattie Van Wert, Chair

- Since this committee has new members, the Minutes to the last meeting were distributed but not accepted.
- The following will be proposed to the Town Council as Committee Members for 2016:
Tonya Thompson, Town Clerk; Sharon Reynolds w/Mariann Rapple as an alternate for PRIDE; Rich Holmberg, Beautification, Bill Dolback, Joyce & Gerry Cooper, Les Bilow and John Bartlett with Town Council members Wayne Taylor, Co-Chair and Chattie Van Wert, Chair.

Resolution #31-2016 brought by Chattie Van Wert, seconded by Joseph Giordano to appoint the following members to the Buildings, Grounds, Parks, Recreation, Historical Lands, Beach, Monuments, Cemeteries, and Library Committee: Chattie Van Wert

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(Chair), Wayne Taylor (Vice Chair), Tonya Thompson, Sharon Reynolds or Mariann Rapple, Rich Holmberg, Bill Dolback, Joyce and Gerry Cooper, Les Bilow, and John Bartlett. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Armory:

- Mariann reported a 'release of funds' has been issued for the CDBG for ADA access, parking and lighting for the Seniors entrance to the Armory and the South entrance to the Community Building. AES is working to further define the work to get as much accomplished within the grant funds of \$100K. A 2016 completion is anticipated.
- Dorcey, Bill D and Les will work with the Seniors on their issues with the Armory space to include: Use of the shooting range, improved heating and lighting, storage needs and space allocation.
- Dave Iuliano will email generator information to the committee, it is needed for Emergency Shelter.
- Silver Bay is addressing security issues, Fred will work on finding someone to weld the basketball back board.

Beach: Joyce will ask Hwy. Super Sal Barnao for Moriah Shock to clean up invasive weeds along the fence.

- Bill D. will order 3 new picnic tables for the summer (1) will accommodate wheelchairs.
- Beautification will stain/paint new tables in spring & be asked to repair/replace fence rails.

BiCentennial Park: Many issues identified and should be 1 of 3 priorities for 2016, including drainage, exposed conduit, elec. outlets to 2 additional light poles, walkways & bollards. A sub-committee of Joyce, Bill & Chattie will look at the needs, prioritize and report back to this committee. Wayne will assist with electric issues.

Cemeteries: Bill reported the vault repair should be a priority – LaBarge Masonry will be contacted. Working on Mt. Hope being a Military Heritage site which will require signage.

Commerce Park: Joyce will follow-up with Sal Barnao for Moriah Shock to remove deep rooted plants in the median prior to new spring plantings.

Community Building: The Community Building should be 1 of 3 top priorities for 2016, to complete work identified by the Alfandre report to secure the building envelope and preserve the integrity of this historic building (2017 will be the 90th anniversary of the dedication of this building.) We have funds set aside to work on this building which should no longer be delayed. Sharon is looking at work identified by the Alfandre study and its potential use in applying for additional funds from Senator Little.

Frasier Bridge: Wayne will ask Sal to repair the sink-hole next to the bridge.

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Liberty Monument: Bill reported the masonry on the granite base needs repointing and the bronze needs to be cleaned and waxed which we should be able to accomplish with town employees.

Police Station: The feasibility of a new multi-use building with Ti Fire & Ti Police will be headed by Wayne Taylor and Fred Hunsdon as a special task force. This should also be 1 of 3 priorities for 2016.

Public Parking: Joyce will follow-up with Sal Barnao re: placement of some of the new signs. Chattie will pursue lighting of the lot behind the Pocket Park and inquire of possible safety issues with Bill Ball (Codes).

For Feb only, the next meeting will be on 2/9 at 8:30 to accommodate everyone's schedule. For the following months, the new meeting time will be 9AM, on the Tuesdays following the Town Board meeting.

Because this was the first meeting of a new committee, the meeting ended after 1PM though we still did not address all buildings. Future meetings will be kept to a maximum of 2 hours.

The committee agreed to recommend the following 3 priorities for 2016:

1. **Community Building**
2. **BiCentennial Park**
3. **Feasibility Study for multi-use Fire & Police building.**

Location	Description	Due Date	Resp.	Status
Armory	CDBG Grant: ADA access/door/parking/lighting & paint.	12/16	SR/AES	
Armory	Repair/weld basketball hoops	asap	TT	
Armory	Clean out & Organize Red Cross storage room		A Team	
Armory	Clean out shooting range - Contact Pam Moser?		A Team	
Armory	Issues Seniors have with their spaces		A Team	
Armory	Security issues (door open,lights & heat)	asap	TT/S.Bay	
Armory	Emergency Shelter readiness - (generator etc.)			
Beach	Order 3 new tables/paint, stain & repair in spring	Spring	BD/Rich	
Beach	Repair/replace fence posts	Spring	JC/Hwy	
Beach	Spring cleanup Moriah Shock/Highway	Spring	JC/Hwy	
Beach	Can wheelchair access be improved to pavillion	Spring	Rich	
Beach	Opening prep. Swim area lines etc. - Lifeguards	Spring	Marge H	
Parking	Consistent signs & Lighting for all Public Parking	Spring	JC/TMSP	

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Parking	Safety lighting behind Consignment Shop on Montcalm St./Bill Ball Codes issue?		CVW	
Behind PRIDE	Lights not working - Dick Crossman (replace)		TT	wip
BiCentennial Pk.	Lock elec. Boxes w/photo sensor (others?)	asap	TT	
BiCentennial Pk.	Pathway repairs holes/low-spots/pavement scraped up/widen pathways - Sink Holes	Spring	Team	
BiCentennial Pk.	Drainage issues - Daylighting Grant		Team	
BiCentennial Pk.	Retrench and bury exposed conduit-Get Bids for steel conduit	Spring	Team	
BiCentennial Pk.	Elec. Service to 2 additional light posts before Best Fourth	Summer	Team	
BiCentennial Pk.	Remove Christmas lights from posts			
BiCentennial Pk.	Install ballards ?	Summer	Team	
Cemeteries (4)	Vault in Mount Hope, signage		BD	
Commerce Park	Weed replant median plantings	Spring	JC/Hwy	
Community Bldg.	CDBG Grant: ADA access/door/parking/lighting & paint.	12/16	SR/AES	
Community Bldg.	Alfandre Specs		SR	
Community Bldg.	Drainage rear parking area		SR/AES	
Community Bldg.	Replace/Repair hanging light outside front door		TT	
Community Bldg.	Replace sign out front		TT/CVW	
Community Bldg.	LaChute Hall repainting?			
Frasier Bridge	Sink-hole repair		WT/Hwy	
Heritage Museum	Alfandre Specs		SR	
Heritage Museum	Bathroom repairs-floor,towel disp.		SR	
Heritage Museum	Basement lead remediation - see AlfandrenProposal		SR	
Heritage	Chipping paint		SR	

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Museum			
Heritage			
Museum	Clean out basement		Volunteers
Heritage			
Museum	ADA Parking signage (permanent & Best Fourth)	Spring	Hwy
Highway Bldg.	Alfandre Specs - Evaluate options		
LaChute Trail	Connector Grant		SR
Liberty			
Monument	Repointing granite base/cleaning & waxing		BD
Library	Alfandre Specs		SR
Library	Fireplace hearth sinking (Evan Glading)	asap	CVW
	Valley leaks in two areas of new roof/ice backup in late winter. Look at blueprints for installation of vent pipe.		?
Library	Front garden maintenance - Garden Club		JC
Library	Other landscape/shrub pruning & Weeding		
Library	Circulation desk door doesn't swing/needs new spring		Handyman
	Front door - missing metal plate&doesn't close properly		CVW
Library	Heat circulation problem		TT
	Spring Cleaning - Carpets & Upholstery - Friends of Library		Volunteers
Library	Holes in Carnagie St.		HWY
	Pathway repairs holes/low-spots/pavement scraped up/widen pathways-stone dust		HWY
LL Fields	Weed volleyball court		B.Crew
Montcalm St.	Trash Cans out for Streetfest by 8AM - PU 4PM		B Crew
	Period lighting poles need scraping,prepping & painting		
Montcalm St.	Patriotic Poles Removal &/or Maintenace		TMSP
Police Bldg.	Alfandre Specs		SR
Police Bldg.	Joint FD/PD buiding project - Feasibility Study		WT/FH
Police Bldg.	Dry chemical Fire extinguisher in server room		
			American Legion
Veterans Pk.	Lights not working		Legion

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Energy	Propane tank replacement	asap	
Energy	Elec. Usage/evaluate current contracts		
Energy	Evaluate Solar Applications		
Grant	Application to Sen. Little's office for \$100K Member Item		SR
Flag Poles	Lighting		
B Crew Staffing	Request community service worker for summer		TT
Equipment - Yard	Prepare for summer work A(rmory) Team: Joyce C, Bill D, Dorcey C, Les B. B(icentennial Park) Team: Joyce C, Bill D, Chattie B Crew: Rich Holmberg & Beautification Crew HWY/MS - Highway & Moriah Shock		B Crew

**Town of Ticonderoga
Buildings & Grounds/Parks & Rec. Committee
Meeting 2/9/16 – 8:30 AM
Community Building Meeting Room**

The meeting started at 10AM with the following attending: Joyce & Gerry Cooper, Sharon Reynolds, John Bartlett, Les Bilow, Bill Dolback, Sal Barnao, Steve Boyce, Tonya Thompson and Chattie Van Wert, Chair

- The Minutes to the 1/19/16 meeting were accepted, everyone agreeing with the 3 priorities for 2016:
 1. Community Building & Armory (CDBG work)
 2. BiCentennial Park
 3. Feasibility study for multi-use Fire & Police building
- Future meetings will be held on the third Tuesday of the month at 8:30 AM.
The next meeting is scheduled for 3/15/16 at 8:30, Bill Dolback offered to write the Minutes to that meeting.

Being on both Board's, Steve attends as liaison to the Black Watch Library and the 1888 Building:
Library

- Crab apple trees at entrances are approaching their useful life and pose cleaning & maintenance challenges.
- Fireplace hearth has been repaired!

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- Steve will ask Heather Johns to reach out to library system for expertise & grant funding to repair valley leaks.
- John will provide Steve with CR Wood grant possibilities for art & culture organizations.

1888 Building

First floor renovation materials stored downstairs, Tonya will look at what can be trashed, saved or surplused.

- Steve will consult Museum Board for ADA compliant & other public parking recommendations.
- Heritage Museum planning signage for power turbine this year.
- Tonya will see the Town completes fire inspection & fire extinguisher check for both Library & 1888 buildings.

Sharon

- AES continues work on CDBG funded specs for ADA compliance at Armory & Community Building.
- LaChute corridor funds are being held up by DOS.
- DEC Grant application for Sawmill construction drawings will be announced in April.
- A letter has been drafted for Supv. Giordano's review/signature, to submit to Sen. Little for \$100K grant

Armory A-Team

- Store room has original photos & architectural drawings that should be preserved, Sharon will assess & report
- John recommends we look at Silver Bay's contract with Armory's use as Emergency Shelter
- In pursuing Emergency Shelter readiness, Bill D will research generator requirements w/help from AES
- A-Team will develop a comprehensive list (with Seniors) of what work they would like to have done in Armory
- Basketball hoops have been repaired
- Security and heat control issues seem to be resolved with Silver Bay

Public Parking: Committee supports Resolution for [Street light to be installed on McCormick St. ext. on National Grid pole#2-2 w/100watt high pressure sodium bulb, @ annual cost \\$130 to light the PP area.](#)

Resolution #32-2016 brought by Chattie Van Wert, seconded by Dorcey Crammond to send a request to National Grid to install a Street Light on Pole #2-2 with a 100 watt high pressure sodium bulb located on McCormick Street Extension (aka - Gravel Road) (this is the dirt street behind Trendy Threads at 85 Montcalm Street). **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Community Building

- Mike Cruickshank will be asked for a proposal to do stone work on and around the building.
- Tonya will also contact LaBarge Masonry for proposal on masonry repair.

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- Joyce will request TMSP Design committee for assistance designing new sign for lawn.

Cemetery: Bill asks that Mike Cruickshank complete work to repair Mount Hope cemetery vault this year.

- The meeting ended at 10:00.

Resolution #33-2016 brought by Chattie Van Wert, seconded by Joseph Giordano to allow Town Historian, William Dolback to work with Wayside Signage to highlight our military history with the Henry Knox cannon trail with signage exhibits. The Town's cost is to install the signs: one near the lower falls by Champlain Legacy park, one near Mossey Point Boat Launch w/ approval from NYS, and one at the trestle bridge pathway at the corner of Alexandria Avenue and Lord Howe. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Councilman Hunsdon did mention that there is a plan to work on the intersection of Lord Howe and Alexandria Avenue, check with Highway on the placement of this sign.

Resolution #34-2016 brought by Chattie Van Wert, seconded by Fred Hunsdon to rescind Resolution #14-2016 to purchase 12 tanks from Amerigas, not to exceed \$12,000. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

	500 AG Tank	420 Tank	Regulator	Installation	Total
Avery	1500.00	500.00	65.00	100.00	4990.00
Griffith	1498.92	684.37	45.78		5195.45
Amerigas	1410.00	643.00	50.00	159.90	5884.40

Resolution #35-2016 brought by Chattie Van Wert, seconded by Fred Hunsdon to purchase 6 propane tanks, 6 regulators, with installation from Avery Energy for \$4,990. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Human Services: Youth/Senior - Dorcey Crammond, Councilwoman

Youth

PRESENT: Marge Hurlburt, Tonya Thompson, Lynn Sawyer, Pam Moser, Fred Hunsdon, Dorcey Crammond, Stephen Thompson, Nate McLaughlin, Alex Sharrow

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OTHERS: Les Bilow

The Ski Programs have started and been well attended. The next trip will be February 14th.

Attendance for the After School Program is spotty; the average for the month of January was 12 per afternoon. The committee discussed ideas to bring in more participants. This is our goal for the present time. There will be no After School Program the week of the 15th due to February break.

A dance is scheduled for Grades 3-5 on Saturday, February 27th 6:00 p.m. - 7:30 p.m., cost is a \$3.00 donation. (Cancelled)

Next meeting is scheduled for February 15th @ 6:00 p.m.

Respectfully submitted, Dorsey Crammond: Chair

Resolution #36-2016 brought by Dorsey Crammond, seconded by Fred Hunsdon to advertise for all the Summer Program Seasonal positions: Day Camp Director, Counselors, Assistant Director, Head Lifeguard, Lifeguards, Cook. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #37-2016 brought by Dorsey Crammond, seconded by Fred Hunsdon to appoint Marge Hurlburt as the Recreational Supervisor. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Seniors

Present: Lester Bilow, Bill Dolback, Ann Dolback, Cora Voit, Dorsey Crammond

Discussion: The Seniors had requested that the "Fire Range" under the Armory be cleaned out in order for the space to be used for more exercise equipment. The room would then need more lighting, the room is in good condition, and there would still be space in the back for storage.

Code Officer Bill Ball was asked to check the room out for any possible code problems. This has been done and there are none. The room can hold up to 50 people.

Lester and Lucy Bilow have been in touch with Plattsburgh, NY Senior Club and they have been very supportive and helpful with information.

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Pickle Ball nets were ordered and have been set up upstairs in the Gym and have been very well received. The seniors wrote a check to pay for them and found out they had been donated.

Bill Dolback is on the Essex County Office of the Aging Board and discussed some possible Grants that could be available for more equipment or needs for this project.

Lester Bilow would like to form an Ad Hoc Committee of "Friends of the Armory" to help maintain the Armory as they feel it is a very important building in Ticonderoga.

The need for a two way light switch for the back stairway was discussed also. The seniors go up this way to play the new Pickle Ball game and to walk after lunch in the gym.

TAS Activity Newsletter February 2016

We will resume our monthly Meetings, Feb.24th @ 1 pm, with guest speaker, Wendy Shaw and her Friends Comforting Friends Project.

Our Senior Bus has a new phone number---586- 1307 ; the old number is discontinued. The Senior Bus runs Monday through Friday from 7:30 to 3:30 pm. The donation is still \$ 2.00.

The Red Bucket is out again, this year, for the Change Bandit, benefiting the Vermont Children's Center. (I'm putting my Bingo change in every Thursday and Friday).

We will be scheduling an AARP Safety Class in March.(4th,11th, or 18th) . Bob deMello will be our new instructor.

Is anyone interested in a stress-reducing coloring activity. Please let me know, so I can order the books and schedule the class. It's really well accepted in Schroon Lake.

Senior Walk Club is a new activity starting Feb.1st. After lunch @ the ACAP Meal site, you go up-stairs for a Walk After Lunch. Lucy Bilow is your guide. The Gym is open Mon.-Fri. 9-2:30 pm.

Here's 3 more Trips to consider in 2016:

Lake Theater, @ the Holiday Inn, Lake George, has 2 shows this year:

July 21- Sept. 3rd is Almost , Maine

Sept.15th- Oct.22nd is Mallorica

The price is \$55, for luncheon/show with choice of Beef, Chicken, Salmon, or Veggie Pasta.

Festival Tours has a Lancaster, Pa. Trip for 2 days/1 nite for \$219 Show, "Sampson" from March 2nd to Dec.31st. Also, a 3day/2nite trip for \$329.

Villa Roma, in Callicoon, N.Y. (Catskills) has some 1 day shows-- from \$32 - \$45 a day, or if you wish to stay overnight, and enjoy their vast assortment of activities, it's \$89 Plus tax and gratuities. They have a varied assortment --Italian, Irish. Big Bands, Sounds of Sinatra.

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Please bring in your old Greeting Cards, so we can "remake" them (3/\$1.00)

We start the new year with 188 members, but only about 40 are active. 80 have E-mail and receive Monthly Meetings and Activity Newsletters. I make copies, and have them available for anyone who wishes to pick them up. That leaves 74 people to contact every month. In Feb., I will start sending the newsletters, and monthly meeting minutes to 25 each month, on a rotating basis. Of course, you may come into the Center anytime, to pick up your copies. Please update me if you have E-mail or change of phone or address so I can keep our records straight.

Highway/Transfer Station - Joseph Giordano, Supervisor

Town of Ticonderoga
Highway/Transfer Station Committee Meeting
January 28, 2016 at 8:30 a.m.

Committee Members in Attendance: Councilman Wayne Taylor, Town Supervisor Joe Giordano, Highway Superintendent Sal Barnao, Deputy Superintendent Mitch Cole, , Committee Member John Deming, Committee Member Dave Woods, Confidential Secretary Karla Vigliotti

Others: Councilwoman Chattie Van Wert, Councilman Fred Hunsdon Sr., Bunny Fuller, Jeff Cook, Transfer Station Employee Tim Porter

Pledge of Allegiance

Public Wishing to speak:

- Bunny Fuller, 95 Lord Howe Street, Ticonderoga, NY 12883. Bunny was at the town board meeting on January 14, 2016 with concerns in regards to her driveway entrance on Lord Howe Street. She is requesting a no parking sign on Lord Howe Street near the entrance of her driveway as well as maintenance of pot holes in the entrance. She also has a neighbor who plows snow from his property on to the sidewalk near the entrance of her driveway. After much discussion Sal Barnao and John Deming will take a look at the concerns.
- Dave Woods stated that Matt Watts was at the Public Safety Meeting on January 25, 2016 requesting a no parking sign to be placed in front of the Chamber of Commerce Office. The ambulance drivers are having difficulty seeing when they enter Montcalm Street. Sal will look into this.

Report of Current Expenses:

- We received \$82,942.03 from NYS for Snow & Ice removal.

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- Wayne Taylor was concerned that we will not use our salt quota. Our quota is 3,500 tons and we are required to meet 75% (2,625) and we have ordered 1,400 tons. We have until the summer to meet our quota.

Superintendent's Report:

- Sal Barnao asked where is the progress of the Highway Garage repair or replacement? After much discussion it was decided this should be discussed at the Multi-Use Building Committee. The next meeting will be March 9, 2016 at 6:00.
- Sal Barnao would like to see a pay increase for the Deputy Superintendent of Highways. It is at the request of the committee that the Deputy Superintendent salary be changed to \$3,500 annually.
 - A Resolution is needed to change the Deputy Highway Superintendent Salary from \$1,044 to \$3,500. (A.5010.100) A budget transfer is needed for \$2,456 from A.1989.400 – Other General Support - Contingency – Contractual Expense to A.5010.100 – Highway Superintendent – Personal Services.
- A quote for a Prinoth SW-45 Track Mounted Sidewalk Tractor is attached to the Agenda. We are waiting for trade in values of the current Belos tractor and the Lee Boy snow loader. Much discussion was held.
- Last year we rented a dump style hot box for two weeks from Stephenson's Equipment and shared the expense with the Water and Wastewater Departments. We are waiting for a quote on a used and new hot box.
- Sal Barnao will prepare a list of equipment that can put out as surplus.
- Sal Barnao is waiting for a quote on a pickup truck from Van Bortel.
- In June the small dump truck contracts will be out. A new small dump truck would be purchased to replace the International Dump Truck.

John Deming:

- Discussion was held on the easements on the Porter Property.
- Meyers Street/Brown's Trailer Park – Vincent Kulickowski was present at the town board meeting on January 14 in regards to the town maintaining the road to Brown's Trailer Park. Wayne told him to get a petition together. The town looked into building a new road in 2012, but it never happened.
- 95 Lord Howe Street – Fuller driveway will be looked into.

Old Business:

- Wayne Taylor discussed the flooding at the intersection of Grove and St. Clair Street. Joe Giordano explained that Derrick Fleury is working with NYS DOT on the Wicker Street storm water which should help with the storm water at this

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- intersection. Chattie has a copy of the Storm Water Management Plan by AES. This plan has not been adopted by the town board, but should be reviewed.
- Much discussion was held on the Town Overnight Parking Ordinance.
 - It was decided that the Planning Board will be asked to review the revision of the Town Overnight Parking Ordinance.
 - A material monitoring device was installed on the Western Star that plows Black Point and Baldwin Roads. The device was provided to the town by The Fund for Lake George to monitor the material usage around Lake George. Chris Navitsky, Lake George Water keeper has been working with Joe and Sal on this project. The Town of Hague received a plow for their participation in this program.

New Business:

- Joe Giordano has the shared service agreement with New York State DOT that needs to be completed and signed.
- Joe Giordano would like to set up a plan to have the Highway employees work with the Code Enforcement Office to clean up properties that the town has found in violation of the Local Law 3 of 2015 Regulating Unsafe Buildings.
- Committee Members for 2016
 - Councilman Wayne Taylor – Chairman
 - Supervisor Joseph Giordano – Co-Chairman
 - Highway Superintendent - Salvatore Barnao
 - Deputy Highway Superintendent – Mitchell Cole
 - Confidential Secretary – Karla Vigliotti
 - Land Surveyor – John Deming
 - Businessman - Dave Woods
- Goals for 2016
 - Emergency Response System
 - Coordination with Highway/Water/Wastewater
 - Storm Water Management Plan Review and Adoption

Transfer Station:

- Wayne Taylor has been in contact with ACE carting in regards to them bringing trash from Walmart to the Transfer Station. Much discussion was held. More information is needed.
- Tim Porter stated that the taxpayers are requesting recycling 5 days a week. And safety of one worker present at the transfer station is a concern. After much discussion it was decided that the employees will be given notification to work 5 days a week at the landfill. If the employees are needed at the Highway for snow removal the landfill will be closed. Residents should contact the landfill prior to driving out there when there is inclement weather. Discussion was held on how to inform the public that the landfill is closed due to inclement weather. Joe

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Giordano will look into a town wide phone system that would inform the residents of any emergency situations.

- Chattie VanWert discussed accepting electronics. Currently Casella is at Crown Point and Hague and they accept and charge for electronics. We should look into this.
- 2016 Goals
 - Expanding recyclables

Next Scheduled Meetings:

- Thursday March 3, 2016 9:30 A.M.

Adjourn

- The Highway/Transfer Station Committee adjourned at 11:18 A.M.

Resolution #38-2016 brought by Joseph Giordano, seconded by Chattie Van Wert to appoint the following members to the Highway Committee: Joe Giordano (Chair), Wayne Taylor (Vice-Chair), Sal Barnao, Mitch Cole, Karla Vigliotti, John Deming, Dave Woods. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #39-2016 brought by Joseph Giordano, seconded by Fred Hunsdon authorizing the change of the Deputy Highway Superintendent's salary from \$1,044 to \$3,500 (A.5010.1). **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #40-2016 brought by Joseph Giordano, seconded by Fred Hunsdon authorizing the following budget adjustment: Transfer \$2,456 from A.1989.4 Contingency to A.5010.1 Highway Superintendent personal Services. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #41-2016 brought by Joseph Giordano, seconded by Fred Hunsdon approving the Highway Department to purchase one 2016 Ford F-250 XL Reg. Cab Truck in the amount of \$35,453.75 from Van Bortal Ford using the Chautaugua Contract. The new truck will replace the 2005 Ford F-350 utility truck. The expenditure will come from the 2016 Highway budget account DA.5132.2. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

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Resolution #42-2016 brought by Joseph Giordano, seconded by Chattie Van Wert to create a capital project budget of \$35,453.75 for the Highway Ford F-250 Truck:

Increase	H45.5132.2	Highway equipment	\$35,453.75
Increase	H45.5031	Interfund Revenue	\$35,453.75

All in Favor Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #43-2016 brought by Fred Hunsdon, seconded by Dorcey Crammond to re-open the full service of the recyclable returns area year round effective immediately. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Economic Development - Chattie Van Wert, Councilwoman

**Town of Ticonderoga
Economic Development Committee
1/21/16 - Meeting Minutes
2PM Community Building**

Attending: Matt Courtright, TACC/TMSP; Krissy Thompson, ILH; Donna Wadsworth, IP; Vincent Smith, Cultural Arts Initiative; Bob Dedrick, Past Town Supv.; Bill Dolback, Historical Society; Joe Giordano, Town Supv. Co-Chair; Chattie Van Wert, Town Council Chair.

Call-Ins: Beth Hill, Fort Ti; Nancy Archer & Lance Clark, TRA.

Resolution #44-2016 brought by Chattie Van Wert, seconded by Joseph Giordano to appoint the following members to the Economic Development Committee: Matt Courtright (TACC), Krissy Thompson(ILH), Donna Wadsworth or Jay Wilson (IP), Vincent Smith (CAI), Bob Dedrick (Past Town Superv.), Bill Dolback (Historical Society), Beth Hill (Fort Ti), Nancy Archer & Lance Clark (TRA), Sharon Reynolds or Mariann Rapple (PRIDE), Dr. Steve Tyrell (NCCC), Carol Calabrese (IDA), Joe Giordano (Co-Chair), Chattie Van Wert (Chair). **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Chattie thanked everyone for participating, their collective knowledge, experience and good intention in working together is what will allow us to make a positive difference for our community.

Though the call-ins were difficult to hear (I apologize), the following are the highlights:

Beth reported 2015 was extremely strong w/ 4% increase in attendance to 73K Fort visitors.

Major projects underway:

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- Install dock in front of Pavillion for the Carillon
- Working w/Sen. Little to expand the transport model beyond serving train station, the Fort & hotels
- Begin conceptual plans for future museum at entrance to property

Lance reported, successful Star Trek convention will be repeated 9/2-9/4, hope to double attendance.

- Town identified 61 distressed properties that LDC may be able to provide assistance rehabbing
- TRA still looking to assist proposed School of Applied Technology with needed space

Nancy reported TRA still moving ahead with a brew pub

- Working with TFCU and others to develop financial products to provide gap funding
- Still working on HUB concept downtown

Matt briefly highlighted the many list of community events they track and promote, in addition to:

- Think Local campaign will continue to provide education and statistics on importance to comm.
- SBDC continues to provide services locally
- Ti will be the first stop of Cycle Adirondacks bringing an influx of visitors 8/21 & 8/22, 78% return
- Hiring a desperately needed part-time Admin. Asst. 2 days/week
- Pursuing new external networking opportunities
- TMSF Newsletter distributed – Will return to the “Main Street America” Model
- With Sharon of PRIDE – pursuing Smart Growth Grant for Marketing & Branding community
- With National Grid on Business Growth & Development
- Formalized partnership with Mannix Marketing
- ROOST continues to move the Regional Destination Master Plan along

Krissy reported ILH is working w/UVM Health Network on future plans and business models

- A for-profit entity is looking to purchase the nursing home w/potential interest in creating a spectrum of care: Long-Term Care, Assisted Living & Adult Home.
- ER is now employing new and upgraded telemedicine technology w/CVPH in Plattsburgh
- Looking to improve access to and partnering with Primary Care providers
- Mr. John Remillard New CEO will be on board 2/8/16

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Bill reported work on modernizing “A Place in History” & commented on the importance of branding ourselves as historic, also biking, hiking and tying into our park and trail systems – tie in and modernize w/historical heritage.

- Developing a program/exhibit around the Irish Rebellion
- Building upon the success of end of WWII 50th Anniv. & USO show, creating program(s) to highlight local aviator Floyd Bennett and USS Ticonderoga

Vincent improving quality of life with things for people to do once they come here & for new business opportunities. How can we make it a more vibrant community?

- Building on the success of the merger of Ti Arts and Downtown Galleries.
- Performing Arts, 3 shows played to sold-out crowds – Goal is 3 shows a year w/families in cast
- Potential for writing a play w/actual events of the Town & possible use of HS students w/stories
(Bill: The Town has 6 original scripts of Indian Pagents performed 1942-1962 at Forrest Theatre)

Donna reported that every sheet of paper IP will make this year has already been sold! Entering 2016 strong and positioned well in the markets we serve, committed to safety, environmental performance, operational excellence and our customers.

- 2015 \$44M investment in new equipment, Strategic Plan shows a strong 5 year commitment
- Current employment 615, continue hiring & training to be in a strong position with skill level
\$52M Payroll & \$26M to purchase wood from 600-700 loggers
- Renewed agreement w/TCS - \$300K to keep it strong
- \$50K to local community non-profits + \$55K through IP Foundation, \$25K to So. Lake Champlain Trust
- Reduced green-house gasses by 17% last year
- Median income housing is still an issue in Ti (too much low-end and high-end stock)

Bob stressed the success of EDC is dependent on all cooperating w/common goals: Town, TACC, PRIDE, ILH, IP, TRA, Fort, noticing the absence of the school, asks for one of the Principals to participate.

- Some of the most successful events have been when the Town, TACC and the Fort collaborate with events such as huge re-enactments and Fyfe & Drum Muster. Will look at calendar w/Beth for future events.
- Consider incentives for Town to offer downtown building owners to be able to attract new business tenants at a reduced rent. Ask Town Atty. to research – Essex County can offer some info. (Matt stated that property owners must be willing to take more pride in maintaining their spaces)

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NCCC Dr. Steve Tyrell was unable to attend but submitted the following written comments:

- We are still waiting for State Ed to approve our move of Business programs to Ticonderoga.
- We also received notice that EDS approved our revised budget for the feasibility study grant. Now, I can hire the staff to coordinate the meetings to formally get this project underway. Please know that presidents have been discussing the project informally for months now.

Future meetings will be scheduled on the 3rd Wed. of the month at 2PM at varying locations. Because of scheduling conflicts however, the next meeting will be held on Feb. 24th at 2 PM in International Paper Conference Room where conference calling can be more easily accommodated.

Thank you all for your participation!

Airport - Fred Hunsdon, Councilman

TICONDEROGA AIRPORT 4B6

February 2016

Resolution #45-2016 brought by Fred Hunsdon, seconded by Joseph Giordano to appoint the following the Airport Committee: Fred Hunsdon, Chair, Dorcey Crammond, Vice-Chair, Steve Whitford, Jon Hanna, Ernie Tobin, David Iuliano. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

The meeting started at 0900 in the Town Hall basement meeting room. Fred Hunsdon Sr., Karla Vigliotti, Dorcey Crammond, Sal Barnao, Mitch Cole, Jill Cunningham, Jon Hanna and Ernie Tobin, on the phone, were in attendance. DEC has sent a letter regarding the fuel tank and record keeping requirements. One problem is that the person signing the monthly inspection report must be on the certificate. Mike is the only one on the certificate now and will have to be changed. The town attorney has been asked for guidance.

Training on tank operation and the QTpod will be given when the tank receives it's first delivery of fuel.

Jon talked about the land for the taxi way that we have been looking into and felt that we should look at extending the proposed boundary line all the way to Shanahan Road. This would allow us to own the approach lane from the South, we could keep it clear without contacting the owner. We would have additional dirt for filling low spots on the airport grounds. If we decided to extend the runway, in the future, and the taxi way we could do it without purchasing additional land. If we decide to proceed with this we will need sent a letter of intent to Jim at Shumaker.

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DOT has requested our action plan for terrorist attack, Jim at Shumaker is working on this.

The contract for the QTpod will expire at the end of the month and we want to start sell fuel by April Karla will submit payment for the extension of the contract. Eastern Aviation Fuels will again offer fuel training this spring and Fred is planning to attend.

Dave will list all the TAC team who are still active.

Steve Whitford will rejoin the committee at our next meeting.

Fred will contact the outhouse people about the one at the north end of the taxi way which has blown over in a wind storm and needs attention.

The meeting ended at 1005

Next meeting will be Wednesday, 2 March at the town hall.

Submitted by Jon Hanna

Multi-Use Building - Fred Hunsdon, Councilman

Councilman Hunsdon shared his thoughts on a combined building for the Highway and Police Station.

Supervisor Giordano mentioned that the next meeting is on March 9th and there will be some presentations in reference to this. We will hold further discussion on this issue of what to do moving forward Fire/Police or Highway/Police.

Resolution #46-2016 brought by Joseph Giordano, seconded by Chattie Van Wert to accept the Pacheco Ross Architects amended (2/3/2016) proposal and authorize the Supervisor to sign the Order to Proceed. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Councilman Hunsdon wants this same courtesy given to AES.

Councilwoman Van Wert would like it if the firms could share their information with each other.

Proposal

Ticonderoga Fire District and Town of Ticonderoga, NY Architectural Design Services New Fire Station with Police November 12, 2015 REVISED 2/3/16

Pacheco Ross Architects, P.C. (PRA) believes that the Fire District and Town deserve the best possible Architect for your project. PRA has created many fire and police or other municipal combination projects. We propose the following scope of services to lead the Ticonderoga Fire District and the Town to an optimal concept design and positive bond referendum approval. We will also assist in finding the right consultants to help manage the financial structure, possible grants, consolidation of services and other funding mechanisms for the project.

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We will undertake the design and public awareness campaign for the Fire District and Town as our core mission. Additionally, we will evaluate the Town Police, Water and/or Highway Departments as members in the facility and study the pros and cons of design, layout, budgets, bidding and construction.

PRA has designed, built and assessed over 200 fire station projects and numerous combined facilities. We believe this real-world experience and specific expertise will create value and incorporate state-of-the-art thinking and design for the station the District and the Town. Since 2005 PRA has had 26 fire station projects built with two (2) stations currently under construction.

Unparalleled Bond Vote and Public Awareness Success:

We know of no other architect that can demonstrate our success record. During the last 10 years, PRA passed 22 bond referendum or approval projects brought to the voters and membership.

Perhaps our most unusual but highly sought after service is developing and executing successful Public Awareness Campaigns. We completed this for Bethel Park, PA to convert their Home Rule Charter to own and operate the fire station buildings and properties so the responders could have a modern new station and forever only have to respond and train. The burden of ownership, maintenance, repairs and construction was transferred to the Municipality. PRA developed the campaign, led public meetings, created articles and press releases, generated budgets and costs and developed tax implications for this overwhelming Yes vote: 4,500 for – 1,600 against.

Operations Based Programs – PRA will create two Programs: one for Fire and one for Police. Each is a space needs integrated with detailed operational assessment. We meet with both Departments to create a dynamic tool that can account for flexibility and changing requirements over time. The Programs will:

- Determine the scope and operations of each department by employing tools and techniques developed by PRA specifically for emergency response facilities. Each program will anticipate additional needs, changing operations over time and the flexibility to accommodate these needs.
- Describe critical functions, specific requirements and activities within the building and on the site.
- Identify crucial operations, priorities, security/public protocols, important response issues and operational efficiencies.
- Examine current operations and potential for flexibility and change over the foreseeable future. As response and operations transform over time, both interior and exterior flexibility will offer each of the Departments opportunities to manage change.
- Scrutinize areas for evidence, bookings, interview and the protocols needed to maintain security, tracking and public interactions.
- Pay particular attention to police/public interactions, procedures, apparatus needs and security issues. It will examine the requirements for gender equity and the unique living environment for the responders and volunteers.
- Examine current and future technologies and assess the possibility for DPW, water or other departments to join the facility.
- Address energy use and sustainability issues as they pertain to operations, scope, response and long-term viability. Evaluate the requirements for a Red Cross certified shelter.
- Examine pros and cons of shared space and facilities. Spaces such as public areas, administrative space, fitness, mechanical, large meeting room, storage, drives, parking etc. may be shared in a combined facility.
- Based on each Program, a **Space Analysis** spreadsheet will be created to specify probable room and building size for the total facility. These spreadsheets provide an early look at potential sizes and room location by floor.

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- The Space Analysis will examine shared uses and their impact on the various departments.
- We will develop a probable **Conceptual Budget** (per sq. ft. cost) for construction that utilizes the Space Analysis and includes site work. The Budget will examine the need to keep the existing station intact for response while a new facility is built on the same site.
- **The Programs and Space Analyses are critical in order to make meaningful decisions and recommendations about available options for the future. At this point, the District and Town will possess a size, scope and conceptual construction budget to determine if the project is on target with your budget, vision and goals.**

Site Evaluation – Evaluating site attributes, construction phasing and potential flood or drainage issues will help determine project requirements and costs.

- We will evaluate additional sites that may be viable for various Town Departments. The Town may be able to utilize the existing water or police department sites for Town only options.
- Strategies to best utilize the existing fire station site and keep the fire department operating during construction will be incorporated into the design.
- We will review available utilities, parking, ingress/egress, storm water management and operational standards for response.
- PRA will evaluate the potential for locating the police or other Town departments on the existing Fire Department site.
- We will verify the Town's information that the existing Fire Department site is not in a FEMA or State mapped flood plain, flood inundation zone or subject to the APA regulations.

Survey, Geotechnical and Hazardous Materials Coordination – A topographic property survey, a geotechnical report using soil borings and a hazardous materials report will be required as these are critical for design, cost estimating and the Bond Referendum. We utilize detailed guidelines and work with qualified engineers for the survey, geotechnical and hazardous materials report.

- Initial floor elevation, drainage strategies and conceptual grading will be set based on the survey.
- Geotechnical soil classification, bearing capacity and other pertinent information for “essential services facilities” will determine seismic requirements and foundation design and are important to the budget, SEQRA process and referendum.
- We will recommend a consultant for the hazardous materials report on the existing station.

Codes, Requirements and Regulations – Our team will assess the relevant codes, regulatory requirements and operation guidelines for the fire and police stations.

- PRA will generate the NYS SEQRA long form for your Attorney to file. Some Civil Engineering expertise will be required for the SEQRA so we will work with the Chazen Companies.
- We coordinate with your Attorney who is responsible for filing and managing the SEQRA process.
- Codes and regulations such as the NYS Building Code (2015 IBC), International Association of Chiefs of Police (IACP), National Fire Protection Association (NFPA) and Americans with Disabilities Act (ADA) included in the ICC/ANSI A117.1-2003 will be examined for this facility.
- IACP “Planning Guidelines” contain criteria for design of the police front office, patrol division, security areas and site layout and needs. These nationally accepted guidelines will help the Police Department plan for budget and program issues.
- PRA is careful to recommend proper gear lockers and create an environment to extract, dry, ventilate bunker gear and protect it from UV radiation per NFPA 1581.
- Many SCBA compressors now utilize room air through filtration. Fill stations, oxygen storage and delivery and SCBA O2 quality for responders will be guided by NFPA 1989.

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- NFPA 1581 makes recommendations for health and infection control. Properly separating living and working areas and following simple recommendations such as an exterior entrance into the DeCon room and a bay-side restroom can protect responder health.
- PRA fire station designs incorporate elements of NFPA recommendations such as 1720 “Standards for the Organization and Deployment... by Volunteer Fire Departments.”
- We will explain the implications and effects for the Fire Department to adhere to NFPA recommendations: We recommend adherence to NFPA 1500, Article 9.1.6...“shall prevent exposure to fire fighters and contamination of living and sleeping areas to exhaust emissions.”
- We reference fire and EMS industry guidelines during design such as FEMA FA-168, “Safety and Health Considerations for the Design of Fire and Emergency Medical Services Stations.”
- The International Building Code (IBC) has defined fire and police stations as “**Essential Services Facilities.**” These buildings are designed, built and observed during construction to a high standard. We are adept and very familiar with the cost, schedule and design implications of these requirements and will lead the District through the process of adapting to these codes.
- **Energy Efficiency and Sustainability** – We involve all team members to achieve sustainability and energy efficiency throughout the course of your project. PRA facilities embrace energy efficiency through common sense design and construction techniques.
- One example is in-floor radiant heat utilizing tankless high-efficiency boilers for the bays. This system uses off-the-shelf components that respect the budget, are easy to install and fit into the Owner’s long-term facility budget.
- PRA will evaluate hardened concrete floors and/or epoxy coatings for apparatus bays, support areas and possibly living area floors.
- We incorporate daylighting into the building, yet still protect apparatus and PPE from UV rays.
- Other systems include high-efficiency HVAC systems with economizers, smart thermostats, and low flow plumbing fixtures.
- Adhesives, paints and coatings are examples of no VOC (volatile organic content) materials.
- High levels of insulation and envelope tightness are standard design techniques.
- We specify recycled content in flooring, ceilings and other materials where appropriate.
- **Concept Design** – PRA will generate up to three (3) conceptual site layout block diagrams based on the Programs and Space Analyses. We will create a recommended design for fire only, police and fire and determine if other Town uses can fit onto the site. We will:
 - Address building footprint, site constraints, response/return, first responder access, public interaction and parking in a site layout.
 - Develop the site layout to denote the aprons, drives, parking, police movement, safety and phasing.
 - Incorporate other Town departments to evaluate their ability to fit into the design and site.
 - We will include conceptual square foot budgeting in a range with each option.
- **Recommended Design** – When the District and Town agree on one of the three (3) options, we will refine the design. Using the concept design as a basis we will create a conceptual site plan, conceptual floor plan(s) and a 3-D massing image. We will:
 - Develop the site plan to refine response, parking, pedestrian movement, landscape and regulations.
 - Develop the exterior aesthetics to reflect your professionalism and compliment the community.
 - Define the basic exterior materials, massing, roof shapes and aesthetics.

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- Create conceptual floor plan(s) with particular attention to the innovative utilization of the interior space to make it efficient, responsive to your needs **and able to accommodate future flexibility. More than designing partitions that can be moved, we identify functions that are the most likely to change over time and then organize space and infrastructure accordingly.**
- For a combination facility, we will look at overlapping uses such as the bingo hall. It can serve as a training room, shelter, meeting space(s) or other needs with proper design.
- Evaluate codes for compliance, accessibility, egress and life safety.
- Create a 3-D massing image of the exterior.

Budget – We work closely with Baer & Associates, professional construction cost estimators, to generate the information to make their concept budget accurate.

- Baer will develop an opinion of probable construction costs based on the 16 divisions of construction.
- Factors based on the marketplace conditions, probable start date, labor rates, NYS bidding requirements, geographic location, municipal ownership, new construction, commercial contractors, bonding, insurance and other detailed project information all bring accuracy to the budget.
- We will design and budget for key infrastructure to accommodate systems such as fume exhaust, extractor, bunker gear lockers, police equipment, etc.
- Sustainability and energy efficiency costs will be accounted for in the estimate.
- **We will assist the District and Town in developing a Conceptual Soft Cost Budget anticipated for the project.** Soft costs are project costs other than construction hard costs. They can include professional fees, abatement, fixtures, furnishings and equipment (FF&E), specialty equipment, security, communications, etc.
- For the Town portion(s) of the project, we will assist the Owner and Town in dividing out the Town's share. This can be based on square footage, usage, percentage of occupancy or other formula. We will account for the Town portion of the soft costs also.

Value Consulting – A procedure to seek out quality which is the foundation of a high performance building. Quality is the core goal in the search for value and does not equate to “cheapening.”

- Value consulting goes hand-in-hand when deciding on systems and materials.
- The search for value includes utilization of durable materials and evaluation of various systems to compare their initial cost versus long-term value.
- Using a problem-solving approach, we look at trade-offs among design concepts, construction techniques, materials, systems and response operations in order to meet your budget. Value consulting is a mechanism to furnish you with information and professional advice to choose among design alternatives and is a vital component in determining the extent of your budget.

Meeting and Presentations – Our team will meet with you to program, coordinate and facilitate the project.

- We meet up to four (4) times to direct this project and advise you of important design, budget, sustainability and value considerations.
- We will lead one District/Town presentation in addition to the meetings.
- **Program** – Two detailed operations based programs explaining project requirements
- **Space Analysis Document** – Two spreadsheet of square footage that summarize each Program
- **Conceptual Budget** – The probable cost/sq. ft. for new construction based on the Programs
- **Phasing** – Cost and plan to maintain response during demolition and construction
- **Facility Evaluations** – Brief review and recommendation for other Town facilities to join on the site

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- **Site Evaluation** – Review existing fire site and Town parcels for pros, cons and FEMA mapping
- **Survey Coordination** – Thorough checklist with Team coordination – Owner contract
- **Geotechnical Coordination** – Thorough checklist with Team coordination – Owner contract
- **Hazardous Materials Coordination** – Team coordination – Owner contract
- **SEQRA** – Develop long form SEQRA for bond attorney use and assist in the process
- **Codes** – Review relevant codes, requirements and local conditions
- **Energy Efficiency/Sustainability** – Common sense, off-the-shelf materials, systems and design
- **Concept Design** – Block diagram site layout(s) with fire station and or Town police department
- **Recommended Design** – Conceptual site, floor plan(s) and a 3-D massing image of the optimal design
- **Budget** – Professional third party concept budget of the construction hard costs
- **Soft Cost Budget Assistance** – Other project costs developed in conjunction with the District
- **Town Budgets** – Assist the Town in breaking down its portion of the costs
- **Value Consulting** – Systematic procedure to seek quality
- **Review and Approval** – Meetings/visits and presentations
- Public Awareness/Education** – PRA will engage the public, your membership and the Town with to help develop a public relations strategy. We bring our considerable experience to develop a public support campaign.
 - The investigation, research and design that we perform while evaluating your needs will be utilized to engage your membership and the public. Through sharing this information in a public awareness campaign we will strive to achieve membership buy-in and community support for your project.
 - We present the issues in a clear, concise manner to help the Community and your members understand the project and why it is needed. This procedure will provide information on the steps taken, reasons behind decisions and what to expect in the future.
 - PRA leads meetings and will help develop a strategy for the public education/awareness campaign to educate the public about the District's and Town's need for a new facility.
 - We illustrate the value analysis process and how the District (and Town) utilized it to save taxpayer money.
 - We develop cash flow models and bond worksheets.
 - Communications will provide information and garner feedback for various options, problem solving, action plans and budgets.
 - We can recommend financial consultants and bond counsel or work with your advisors.
 - We will work with the financial consultants, bond council and lenders to coordinate their efforts and share critical information.
 - On previous public awareness campaigns we have orchestrated community meetings, interactive political meetings and other interactive approaches towards community involvement and understanding. We will customize these actions as needed for your campaign.
 - We present the alternatives, process and ideas that the District has researched to assure the public that an optimal solution has been found. We help establish essential timing of public meetings, create informative handouts, coordinate press releases and develop action planning.
 - We will create a **PowerPoint slide show with PRA leading each public presentation.**
 - We maintain a flexible approach to respond to issues and concerns to adapt the project and presentations within the boundaries set by the District.

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- PRA will explain how the fire department membership will need to organize a door-to-door campaign prior to the vote.
- We will meet with you for action planning, public awareness and public presentations. We include two (2) meetings (may overlap with a design meeting) and two (2) public presentations.
- **Public Awareness and Education** – Coordination and management of the entire process
- **Communications** – Guiding the members and public through process of the project
- **Financial Information** – Develop cash flow models and bond worksheets
- **Coordination of Consultants** – Work with your bond counsel and financial consultants
- **Work Product** – Illustrate how and why the District and Town arrived at its design and budgets
- **Create** – Action plans, literature, letters, and “Frequently Asked Questions” (FAQ’s) document for use by the District and the Town
- **Customized Approach** – Interactive strategies for the District and Town
- **Alternatives** – Demonstrate how the District and Town selected the optimal design and budget
- **PowerPoint** – Develop PowerPoint presentation for public meetings
- **Assist Department** – Share PRA experience for membership door-to-door-information campaign
- **Meetings and Presentations** – Two meetings and two public presentations

Schedule – The work scope (not including the public awareness campaign) should take approximately 4-6 months to complete based on the District’s and Town’s ability to respond to the work product on a timely basis. Bond vote is assumed to be scheduled in the summer or early fall of 2016 The District will utilize its 2016 budget for this work scope, therefore PRA will begin in March 2016.

Lump Sum – Fixed Fee

Design Phase	\$35,750
Professional Third Party Estimate	\$5,000
Public Awareness	\$9,000
Total	\$49,750

Notes to Compensation:

- Reimbursable expenses are \$1,000. They will be billed proportionally with each invoice.
- The Owner will pay for the topographic survey, geotechnical and hazardous material reports.
- The District and Town are Public entities and are subject to NYS Labor Department wage rate guidelines and the bidding requirements of General Municipal Law Article 101-5A (Wicks Law) requiring a minimum of four (4) separate prime contractors for a construction project.
- We assume a new single story fire station of approximately 12,000 - 14,000 sq. ft. The police station is approximately 4,000 sq. ft. We do not anticipate a second floor is needed.
- Services for off-site design, hazardous materials removals, environmental studies, traffic studies and other services are not anticipated and therefore not included in our proposal.
- The fee does NOT include the Town or Regulatory approval process other than SEQRA as outlined. The Town may enforce its zoning and planning requirements on the project.
- For this proposal we rely on Town and Fire District assurances that the existing fire station site is not subject to APA rules and regulations and that the site lies outside the boundaries of FEMA flood plain and inundation mapping.
- For this proposal, design and budgeting purposes, we assume that all soil is International Code seismic classification of ‘C’ or better.
- PRA will use the State Building Code requirement for fire and police stations as “essential service facilities” in our recommendations for the design and budgeting of the facility.

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- o The design will comply with applicable provisions of the American Disabilities Act (ADA).
- o This proposal is valid for sixty (60) days. It is anticipated that the work will start in March 2016.

Quality Response Deserves Quality Design™

Much discussion was held on what is in the best interest for the Town in reference to the home of the Police Department.

Health Insurance - Wayne Taylor, Councilman (Not present)

Town of Ticonderoga
Health Insurance Committee
February 9, 2016 - 10:10 a.m.

Present: Joseph Giordano, Wayne Taylor, Mark Crawford, Rich Dedrick, and Karla Vigliotti

Others: Jill Cunningham and John Bartlett

Marketplace Update

- Individual Mandate/Tax for Uninsured = \$695+ (up 2 ½%)
- Deadline for furnishing Forms 1095-B and 1095-C to individuals is now March 31, 2016. This is your proof of insurance coverage. A letter will be sent to the employees and retirees notifying them of this change. You can still file your income tax without this form.
- 40% Tax on “Cadillac Health Plans”: Thresholds \$10,200/\$27,500 (3% increase)
New Effective Date of 2020 and Tax Deductible
FSA, HRA, and H.S.A.

2016 Ticonderoga	<u>Premium</u>	<u>H.S.A.</u>	<u>Total</u>
Single	\$ 6,875	\$ 975	\$ 7,850
Family	\$19,594	\$1,950	\$21,544

John spoke of political pressure to make changes to these “Cadillac Health Plans”.

- The Town of Ticonderoga is now Community rated. We are in Rating Region 7.
Community Rating: Region Pricing Differentials (19% Higher in Region 7)
Rating Region 7 (Clinton & Essex)
Rating Region 1 (Washington, Warren, Saratoga, Albany, Schenectady, Fulton....)
Region 1 and 7 Insurers = Blue Shield NENY, MVP, CDPHP, Empire

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- 2015 VS. 2016 Annual H.S.A. Contribution Limits

	<u>2015</u>	<u>2016</u>
Single	\$3350	\$3350
Family	\$6650	\$6750

Wayne spoke about the employer's contribution being unlimited.

- Taxes on NY Health Insurance (\$8,300 Per \$100,000/Premium)
- Excellus Blue Cross Highlights
 - Preventive Rx Not Subject to High Deductible
 - Wellness visits are covered much discussion was held on this subject
 - Use the Blue Cross website to get cost estimates
 - Direct Access to Providers (No Referrals Required)
 - Comprehensive Network of Local Providers and Out of State Providers
 - Out of Network Coverage
 - 4 Tier Premium Structure (EE, EE/SP, EE/Children, Family)
Wellness Rewards/Gym Reimbursement – Rich stated that the closest gym that we have available is in Middlebury, Vermont. Jill will check with Inter Lakes Health to see if the town could utilize their gym

Next Scheduled Meeting

The Health Insurance Committee did not set the next meeting.

Respectfully submitted by Karla J. Vigliotti, Confidential Secretary

Contract Negotiations - Joe Giordano, Supervisor

No report.

I.T./Cable T.V. - Joe Giordano, Supervisor

Stored Tech is presently at the Community Building working on the wiring.

Resolutions for Consideration

Resolution #47-2016 brought by Chattie Van Wert, seconded by Dorcey Crammond to accept the minutes of the Regular Town Board Meeting held on January 14, 2016 and the Special Meeting held on January 26, 2016. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

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Resolution #48-2016 brought by Dorcey Crammond, seconded by Chattie Van Wert to accept the Supervisor's Monthly Report. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Supervisor's Monthly Report				
January 2016 Revenue		\$ 4,082,418.57		
A1001	Real Property Taxes	\$ 1,607,424.00	SS010360	\$ 3,201.00
A1001002	RPT Liberty Monument	\$ 1,000.00	SS020360	\$ 3,015.45
A1001003	RPT Unemployment	\$ 5,000.00	SS030360	\$ 1,962.24
A1001005	RPT Police Equipment	\$ 5,000.00	SS040360	\$ 637.56
A1001014	RPT Senior Bus	\$ 5,000.00	SS050360	\$ 158,620.59
A100118	RPT Buildings	\$ 15,500.00	SS052770	\$ 4,750.00
A1081	Payments in Lieu of Taxes	\$ 5,000.00	SS060360	\$ 1,671.62
A1115	Towns Share of Sales Tax	\$ 54,919.54	SS070360	\$ 585.52
A1170	Franchises	\$ 8,368.01	SS080360	\$ 1,471.50
A1255	Town Clerk Fees	\$ 370.60	SS090360	\$ 6,617.89
A1256	Registrar Fees	\$ 670.00	SS100360	\$ 1,928.67
A1613	Genealogical Research	\$ -	SS110360	\$ 6,019.41
A1972	Charges Programs for the Aging	\$ 688.00	SW010350	\$ 3,153.14
A2130	Refuse & Garbage Charges	\$ 9,549.00	SW020350	\$ 4,827.92
A2190	Sale of Cemetery Lots	\$ -	SW030350	\$ 1,456.14
A2211	Youth	\$ 80.25	SW040350	\$ 419.04
A2268	Dog Control Services	\$ 50.00	SW050350	\$ 4,396.45
A2351	Programs for Aging	\$ 967.26	SW060350	\$ 139,152.57
A2410	Rental of Real Property	\$ 2,355.00	SW070350	\$ 2,318.42
A2411	Airport Rental/Fees	\$ -	SW090350	\$ 2,792.30
A2540	Bingo Licenses	\$ 36.30		
A2544	Dog Licenses	\$ 145.00		
A2555	Building Permits	\$ 110.00		
A2610	Court Fines	\$ 16,826.00		
A2650	Scrap	\$ 101.15		
A2705	Donations	\$ 102.00		
A2709	Contribute Medical-Vision-Dental	\$ 3,853.13		
A2760	Library System Grant	\$ 343.22		
A2770	Other Revenue	\$ 120.76		
A2772	Gasoline & Diesel	\$ 764.89		
A2773	Youth summer	\$ 30.00		
DA1001	Real Property Taxes	\$ 1,361,076.00		
DA3589	State S&I	\$ 82,942.03		
SF010631	Ti Fire	\$ 491,487.00		
SF021001	Chilson Fire	\$ 53,542.00		

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Resolution #49-2016 brought by Dorcey Crammond, seconded by Chattie Van Wert to pay the Bills for Abstract #2 of 2016. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Abstract #2-2016

<u>Account</u>	<u>Debit</u>
General	\$187,944.17
Highway	16,259.10
C/P Ticonderoga Airport	22,208.44
C/P Chilson Water Main - FEMA Project	269,955.39
Ticonderoga Fire District	491,700.00
Chilson Fire	53,542.00
Claymore Sewer	46.07
Park Avenue Sewer	31.74
Alex Avenue Sewer	40.95
Homelands Sewer	164.42
Central Sewer	18,703.26
Commerce Park Sewer	131.08
Delano Point Sewer	262.47
Baldwin Road Sewer	155.32
Black Point Road Sewer	173.22
Hague Road Sewer	15.15
9N & 74 Sewer	257.32
Route 9N & Rt 73 Water	11.07
Street Road Water	10.69
Central Water	25,861.47
Shore Airport Rd. Water	21.03
<hr/>	
Totals	\$1,087,494.36

Resolution #50-2016 brought by Fred Hunsdon, seconded by Chattie Van Wert authorizing the following Training and prepayment vouchers for registration, hotel, meals, and travel. Via the Federal Per Diem rates;

1. Jim O'Bryan, Judicial training, Potsdam, NY, July 19-20, 2016
2. Cindy Childs, Judicial training, Potsdam, NY, July 19-20, 2016
3. Mark Johns, Coalitions and networking training, Washington, DC, January 31-February 4, 2016 (verbal authorization received prior to attending training).

All in Favor Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

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Resolution #51-2016 brought by Dorcey Crammond, seconded by Fred Hunsdon to appoint Cynthia Childs at the 2016 Alternate Lottery Control Officer salary set at \$1,500. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #52-2016 brought by Chattie Van Wert, seconded by Dorcey Crammond authorizing Supervisor Giordano to apply for a credit card on the Town's behalf. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Resolution #53-2016 brought by Fred Hunsdon, seconded by Chattie Van Wert authorizing the closure of the Adirondack Meat Processing Plant escrow account. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Report from Town Attorney - Matthew Fuller

Public Notices have been mailed in reference of the Drinking Water Warning. If you have a compromised immune system you should take precautions such as boiling water.

WQIP Bond Resolution increase - this should be coming soon and the board may need to schedule a meeting for this.

Resolution #54-2016 brought by Joseph Giordano, seconded by Dorcey Crammond to schedule a Special Town Board Meeting on February 26th, 2016 at 10:00 a.m. for a possible Bond Resolution for WQIP and any other lawful business. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Sewer Meeting - more work to be done on letter from DEC on easements for sewer lines. Will need to identify those easements to get access to properties for maintenance to the sewer lines.

The screening from the Sewer Plant are spread out at the Leerkes Farm and you have a lease for the pole barn that is up this year.

Resolution #55-2016 brought by Chattie Van Wert, seconded by Joseph Giordano authorizing the supervisor to reach out to the Leerkes Family for the proposed extension of the Pole Barn lease for another 10 years. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Met with the Public Safety Committee on concerns to the current Dog Control Law - will send up draft of new sections to the law.

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Settle Article 7 claims - Walter at 6 Tin Pan Alley

Resolution #56-2016 brought by Fred Hunsdon, seconded by Chattie Van Wert approving the settlement of Walter (6 Tin Pan Alley) vs. TOT for 2014 & 2015 T& C refunds waived; 2015 & 2016 school tax refunds waived, 2016 T&C refund will be refunded. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Absent. **Carried.**

Meeting adjourned at 8:30 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk