

**Black Watch Memorial Library  
Board of Trustees  
October 23, 2025**

**• Call to Order/Roll Call/Adoption of Agenda:**

- The meeting was called to order at 11:00 am
- Members Present: Steve Boyce, Jill Cunningham, Susan Gravelle, Paul Jebb  
Virginia LaPointe, Cheryl O'Connor, Linda Cunningham
- Others Present: Heather Johns, Director; Joyce Cooper, Representative of Town  
Ann Westervelt, Friends of the Library
- A motion to adopt the Agenda was made by Jill, seconded by Susan; all were in favor

**B. Review of Minutes:** Jill moved that the minutes be accepted with the amendment that she will not be present at the Fireside Folk Festival on Friday; Paul seconded; all were in favor.

**C. Public Comment Period:** None

**D. Treasurer's Report :** See the attached report.

**E. Report of Director:**

- The Library is preparing for the Fireside Folk Festival on Friday, Oct. 24th. There will be an opening program from 4-4:30 with speeches and an unveiling of the sculptures. Library personnel will be available throughout the evening to help. There will be a Raptor Exhibit in the Reading room. The Rabbit Rescue will set up outside unless it is too cold. We will have a poster showing the planned expansion as well as a survey to see what the public would like to see incorporated in the expansion and our future programs.
- On Sat. Oct. 25th there will be a Halloween Program at 10:00 for children.
- On Halloween, the Library will participate in the Town-wide activities. The Friends have provided candy.
- Heather is compiling a list of emails for all patrons to allow us to send out news and updates for the Library.
- The fall newsletter and the month's statistics were presented
- The Library staff interviewed candidates for the part-time clerk position and sent the recommendation to the Town. The Town approved the hiring of Zylene Tyler .
- We have received a grant for \$10,000 from the Carnegie foundation of NY in honor of the Country's 250th anniversary.
- Heather has a list of volunteer who are willing to help at the Library. She will arrange a meeting to fill them in on what we have going on and see what they would be interested in helping with.

**F. Board Reports:**

**1. Committee Reports:** The Strategic Planning Committee (Paul, Steve, Linda and Heather) had a general discussion of strategies. We need to identify the issues we want to address and come up with realistic ways to address these issues. It was decided that we will have a discussion of the issues we want to address at our next board meeting on Nov. 13th. This will give the Board members time to think of their concerns, and also time to compile the suggestions from the public survey.

**2. Old Business:** none

**G. Report of the Town:** The door to the basement has been fixed, and the two old chairs have been removed. They have looked at the possible leak by the fireplace ceiling. The picnic table will be removed. The light out front does not work but it may just be a problem with the timer. The Boyces have donated a solar light to illuminate the flag, but it needs to be installed on top of the flagpole. The Town workers will see to this.

**H. Report of the Friends:** The Friends are planning a meeting to be held on Dec. 8th. This will be open to all Friends and to the general public. Next year, the membership cards will be in a different color with the year of membership clearly marked.

**I. Public Comment Period:** None

**J. Next Meeting Date:** Nov. 13, 2025 at 11:00am

**K. Adjournment:** Meeting adjourned at 12:12