

**Black Watch Memorial Library
Board of Trustees
April 24, 2025**

• **Call to Order/Roll Call/Adoption of Agenda:**

- The meeting was called to order at 11:00 am by Susan Gravelle
- The meeting opened with a minute of silence in honor of John McDonald
- Members Present: Paul Jebb, Jill Cunningham, Sue Gravelle,
Virginia LaPointe, Linda Cunningham
- Others Present: Heather Johns, Director; Joyce Cooper, Town of Ticonderoga
Ann Westervelt Friends of the Library
- A motion to adopt the Agenda was made by Jill, seconded by Paul; all were in favor

B. Review of Minutes: Jill moved that the minutes be accepted; Paul seconded; all were in favor.

C. Public Comment Period: None

D. Treasurer's Report : See the attached report.

E. Report of Director:

- The Security System at the library was down after the last power outage. According to the Town, the bill to repair the system was not large enough to submit to the insurance company, so Heather has submitted the bill to the Town.
- Heather has received an email from the Department of Library Development outlining the policies for charging fees at the library. The concern is that no one should be deprived of services because of their economic status. This includes late fees, fees for materials, programs and services, etc. Our library seems to be in compliance with the policies.
- The Statistics for the month are attached.
- There have been donations received in memory of John McDonald.
- The Library staff has contacted the Hot Biscuit about supplying a charcuterie board, soups and deserts to be delivered to the McDonald house.
- We have had a video conference with Paul Mays of Butler, Rowland and Mays. Heather has sent a copy of the Phase 1 Environmental survey, and a copy of the survey of the site, and a list of ideas for the expansion. Paul will work up ideas and suggestions and get back to us regarding feasibility.

F. Board Reports:

1. Committee Reports: None

2. Old Business: None

3. New Business: Paul Jebb brought up the need to review our policy for wifi accessibility after hours. Everyone agreed that we need to discuss this at the next meeting

G. Report of the Town: Joyce has talked to the Town's lawyer and he stated that the Library should decide where the driveway to Maddens will be located. The Town has decided to demolish the building behind the Library and remove the debris. We will then have a better idea of where to locate the driveway. This is great progress.

H. Report of the Friends: They have received a donation of \$365 from the America Online Giving Foundation

I. Public Comment Period: None

J. Next Meeting Date: May 22, 2025 at 11:00am

K. Adjournment: Meeting adjourned at 12:00