

**Minutes for the Ticonderoga Financial Meeting with Any Other Lawful Business  
held on March 26, 2026, commencing at 8:30 a.m.**

**Present:** James F. O’Bryan, Supervisor  
Dave Woods, Councilman  
Laura Best, Councilwoman  
Tom Thatcher, Councilman  
Heath Towne, Councilman  
Tonya M. Thompson, Town Clerk

**Others:** None

Supervisor O’Bryan opened the meeting with the Reciting of the Pledge of Allegiance.

Supervisor O’Bryan noted that things are really busy in Town, we are starting to hear of projects wanting to start – specifically, the housing development here on Cannonball Path. Some of these units will have full cellars. (Discussion on the previous use of the grounds under this development ie: Mill wood yard).

Highway / Transfer Station – Dave Woods, Councilman

**Resolution #95-2026** brought by Heath Towne, seconded by Tom Thatcher to place the ad for the Annual Spring Weight Limit Road Closures. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Notice is hereby given pursuant to Article 41 Section 1660 of the New York State Vehicle and Traffic Law that any vehicle with a gross weight of more than six (6) tons shall be temporarily excluded on Town of Ticonderoga Town roads as follows:

- |                   |                          |                    |
|-------------------|--------------------------|--------------------|
| 1. McCaughin Road | 2. Shanahan Road         | 3. Charboneau Road |
| 4. Burgoyne Road  | 5. Warner Hill Road      | 6. Veterans Road   |
| 7. Lead Hill Road | 8. Old Chilson Road      | 9. Killicut Road   |
| 10. Hall Road     | 11. Stoney Lonesome Road | 12. Canfield Road  |
| 13. River Road    | 14. Price Road           | 15. Bullrock Road  |

Such exclusions shall take effect until May 1, 2026. Reduction of vehicle weights on these roads is a necessary precaution to prevent damage to town roads during the spring thaw.

Building & Grounds – Dave Woods, Councilman

**Resolution #96-2026** brought by Heath Towne, seconded by Dave Woods To establish a separate Building, Building Grounds and Cemetery Committee from the current Buildings, Grounds, Parks, Recreation, Historical Lands, Monuments, Beach, and Cemeteries Committee with Councilman Dave Woods as Chair, and Councilman Thomas Thatcher as Vice Chair. Committee members will include Tonya Thompson, Terry Smith, Nicole Green and Fred Hurlburt. The

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committee will meet on the third Tuesday of each month at 8:30 A.M. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – Laura Best – Nay. **Carried.**

Councilwoman Best thanked the board for coming to the Parks & Rec meeting to hear the committees concerns about this split. She believes this became personal and it was not the best way to deal with this. She believes that the board needs to work on the issues of favoritism and cherry picking. She does not agree that this is the best decision.

**Resolution #97-2026** brought by Heath Towne, seconded by Dave Woods to appoint Councilwoman Laura Best as the Chair and Councilman Heath Towne as the Vice Chair of the Parks, Recreation, Historical Lands, Monuments and Town Beach with committee members Joyce Cooper, Nancy Kelley, Evan Mack, Michelle Dedrick, Chelsea Kearns and Tonya Thompson. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Youth – Laura Best, Councilwoman

**Resolution #98-2026** brought by Tom Thatcher, seconded by Laura Best to change the Petty Cash Officer on the Youth Account to Samuel Dushane. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Councilwoman Best let the board know that we are hiring and scheduling interviews for the summer season. Sam Dushane is doing a great job at the After-school program.

Public Works – James O'Bryan, Supervisor

**Resolution #99-2026** brought by Tom Thatcher, seconded by Laura Best to publish the Notice of the upcoming informational meeting regarding the installation of water meters. Two informational meeting by the Town and MJ Engineering are scheduled for April 16, 2026 from 1:00 p.m. – 3:00 p.m. and 6:00 p.m. – 8:00 p.m. here in the Community Building Auditorium. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Contract Negotiations – James O'Bryan, Supervisor

Waiting on CSEA and some discussion with attorneys.

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Other Business

Planning and Zoning Board

**Resolution #100-2026** brought by Dave Woods, seconded by Tom Thatcher to appoint Brian Ledger as an Alternate Member to the Planning and Zoning Board. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Finance

**Resolution #101-2026** brought by Dave Woods, seconded by Laura Best to offer seasonal employment to Melynda Swinton as Head Cook (\$25.08/hr., no benefits) and Katrina Johnson as Food Service Helper (\$19.68/hr., no benefits) for the 2026 Summer Food Program. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #102-2026** brought by Tom Thatcher, seconded by Laura Best to offer seasonal employment, as Health Director with a rate of \$23.69/hr., no benefits, to Patty Cook. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #103-2026** brought by Tom Thatcher, seconded by Dave Woods to offer seasonal employment, as Assistant Day Camp Director with a rate of \$17.70/hr., no benefits, to Madilyn Defayette. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #104-2026** brought by Heath Towne, seconded by Laura Best to offer seasonal employment, as summer camp counselors with a rate of \$16.00/hr., no benefits, to Emma Manning, and Alawna Bell. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #105-2026** brought by Dave Woods, seconded by Tom Thatcher to offer seasonal employment to Kathryn Moran as Head Lifeguard for the 2026 summer season (\$19.52/hr., no benefits). **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #106-2026** brought by Heath Towne, seconded by Laura Best to offer seasonal employment to Alex Swajger as Assistant Head Lifeguard for the 2026 summer season.

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(\$18.77/hr., no benefits). **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #107-2026** brought by Tom Thatcher, seconded by Laura Best to offer seasonal employment to Teagyn Maness and Hannah Porter as Lifeguards for the 2026 summer season. (\$17.74/hr., no benefits). **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #108-2026** brought by Tom Thatcher, seconded by Dave Woods authorizing the following expenditures for hotel and training in Verona, NY for Rebecca Norton: Perma Annual Conference (May 14 & 15). Hotel room @ \$289/night, for 3 nights = \$867; Applicable mileage and meal costs. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #109-2026** brought by Dave Woods, seconded by Tom Thatcher authorizing the following expenditures for hotel and training in Albany, NY for Rebecca Norton, Amy Beeman and Laura Best NY Association of Towns Annual Finance School (May 6 & 7) = \$1,000; Hotel room @ \$117/night, for 2 nights = \$936; Applicable mileage and meal costs. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #110-2026** brought by Heath Towne, seconded by Laura Best authorizing the purchasing agent to issue a purchase order with Highland Products Group, in the amount of \$11,604.00, for a two 5-row Aluminum Bleachers. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #111-2026** brought by Dave Woods, seconded by Laura Best authorizing the purchasing agent to issue a purchase order with NRDC, in the amount of \$20,000.00, for the Town’s contribution to the Best Fourth in the North fireworks. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #112-2026** brought by Heath Towne, seconded by Laura Best authorizing the following budget transfers:

- |              |                                    |               |
|--------------|------------------------------------|---------------|
| ○ A.2770.000 | Other Revenue                      | (\$20,000.00) |
| ○ A.7550.479 | Celebrations Fireworks/Best Fourth | \$20,000.00   |

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Transfer reimbursement monies received into appropriate expense line.

- A.2705.000                      Gifts and Donations    (\$7,500.00)
- A.1620.463                      Parks Repair and Maintenance    \$7,500.00

Transfer Essex County donation to the correct expenditure lines.

- A.2705.000                      Gifts and Donations    (\$2,052.00)
- A.1620.463                      Parks Repair and Maintenance    \$2,052.00

○ Transfer Little League donation to the correct expenditure lines.

- A.2350.010                      Youth Services Grants & Donations    (\$350.00)
- A.7310.461                      Youth Programs General Supplies    \$350.00

Transfer Grant funds received from Stewart's Foundation to the appropriate expense line.

**All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #113-2026** brought by Tom Thatcher, seconded Heath Towne authorizing the following Inter-Fund Loans:

- SS05.0391                      Sewer Due From Other Funds    (\$69,367.00)
- H71.0630                      WWTP Upgrade    \$69,367.00

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding received. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Laura Best – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Discussion was held on the old Police building and Burgoyne Road and our Beautification Crew along with their equipment. A metal building is being looked into as the plan is to demolish the old building.

Discussion was held on the issue of confining a dog in the case of one being picked up and the possibility of putting a kennel in the new building, immediate remedy is to put a kennel in the old Police building.

Further discussion on the break down of the ice rink, Councilman Woods is working with the manufacturer and hoping to have the Beautification/Grounds Crew trained along with a worker from the Highway Department. The skating hut needs roofing done and \$1,000.00 has been left for this project.

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Discussion was again held on the part-time janitorial position not having enough time to adequately perform the duties to clean the new (larger) police station. Decision needs to be made on the possibility of 5 more hours added, going out to bid for a cleaning company, hiring another part-time janitor.

Meeting adjourned at 10:52 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Town of Ticonderoga**

**Financial Meeting with Any Other Lawful Business Agenda**

(Thursday, March 26, 2026: 8:30 AM)

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**Pledge to the Flag**

**Opening Remarks**

**Public Comment**

**Airport *TT***

**Economic Development *JO***

**Highway/Transfer Station *DW***

**NOTICE OF TEMPORARY CLOSING OF ROADS**

**IN THE TOWN OF TICONDEROGA**

Notice is hereby given pursuant to Article 41 Section 1660 of the New York State Vehicle and Traffic Law that any vehicle with a gross weight of more than six (6) tons shall be temporarily excluded on Town of Ticonderoga Town roads as follows:

- |                   |                          |                    |
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Dated March 26, 2026 – Sal Barnao, Highway Superintendent

**Public Safety *DW***

***Public Works JO***

Notice of the upcoming informational meetings regarding the installation of water meters have gone out. Two informational meetings, by the Town and MJ Engineering are scheduled for April 16, 2026, from 1:00 P.M. – 3:00 P.M., and 6:00 P.M. – 8:00 P.M. here in the Community Building Auditorium.

**Building & Grounds**

**RESOLUTION:**

To establish a separate Building, Building Grounds and Cemetery Committee from the current Buildings, Grounds, Parks, Recreation, Historical Lands, Monuments, Beach, and Cemeteries Committee with Councilman Dave Woods as Chair, and Councilman Thomas Thatcher as Vice Chair. Committee members will include Tonya Thompson, Terry Smith, Nicole Green and Fred Hurlburt. The committee will meet on the third Tuesday of each month at 8:30 A.M.

In addition, Councilwoman, Laura Best, Chair and Councilman Heath Towne, Vice Chair, will head up Parks, Recreation, Historical Lands, Monuments and the Town Beach. Committee members will include

**RESOLUTION**

To change the Petty Cash Officer on the Youth Account to Samuel Dushane.

**RESOLUTION:**

Authorizing the closure of Montcalm Street from the Intersection of Lake George Avenue to the Intersection of Champlain Avenue from 1:00 p.m. to 7:00 p.m. on April 25, 2026.

**RESOLUTION**

Appointing Brian Ledger as an Alternate Member to the Planning and Zoning Board.

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**Human Services – Youth *LB***

**Human Services – Seniors *HT***

**Health Insurance – *JO***

**Contract Negotiations – *JO***

**Cable TV - *JO***

**Finance**

**RESOLUTION:** to offer seasonal employment to Melynda Swinton as Head Cook (\$25.08/hr., no benefits) and Katrina Johnson as Food Service Helper (\$19.68/hr., no benefits) for the 2026 Summer Food Program.

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Hotel room @ \$289/night, for 3 nights = \$867

Applicable mileage and meal costs

**RESOLUTION:** authorizing the following expenditures for hotel and training in Albany, NY for Rebecca Norton, Amy Beeman and Laura Best NY Association of Towns Annual Finance School (May 6 & 7) = \$1,000

Hotel room @ \$117/night, for 2 nights = \$936

Applicable mileage and meal costs

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**RESOLUTION:** authorizing the following budget transfers:

- A.2770.000                      Other Revenue    (\$20,000.00)
- A.7550.479                      Celebrations Fireworks/Best Fourth    \$20,000.00

Transfer reimbursement monies received into appropriate expense line.

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- H71.0630                      WWTP Upgrade    \$69,367.00

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**Additional Business**

**Town Clerk, Tonya Thompson**

**Town Attorney, Matt Fuller**

**Any further discussion?**

**Public Closing Comment**

**Executive Session**

**Adjourn the Town Board Meeting**