Present: Mark A. Wright, Supervisor

Dave Woods, Councilman Joyce Cooper, Councilwoman Tom Thatcher, Councilman Heath Towne, Councilman

Tonya M. Thompson, Town Clerk

Others: Jim O'Bryan, Chief Adam Hurlburt

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Public Hearing

2026 Ticonderoga Proposed Budget

No public input.

Resolution #443-2025 brought by Tom Thatcher, seconded by Dave Woods to continue this public hearing on the proposed Ticonderoga 2026 Adopted Budget at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

2026 Proposed Water and Sewer increase.

No public input.

Resolution #444-2025 brought by Heath Towne, seconded by Joyce Cooper to continue this public hearing on the proposed 2026 water and sewer rate increase at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m.. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #445-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing Roberta Cooper to attend a training ("Off Court House Arraignments & Security Counsel") on October 20, 2025, in Lewis, NY. This includes any applicable overtime and mileage. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #446-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following expenditures for training in Elizabethtown, NY, for Rebecca Norton and Amy Beeman: NYS OSC "Accounting for Capital Projects" (November 13, 9:00 am to 12:00 pm) = No Cost. Applicable mileage reimbursement. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #447-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$30,395.30, for the down payment for Security Cameras and Access Control for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026. All in Favor - Mark Wright - Aye, Dave Woods - Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #448-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$9,342.43, for the down payment for Network Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026. All in Favor - Mark Wright - Aye, Dave Woods - Aye, Joyce Cooper - Aye - Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #449-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$2,790.00, for the down payment for Phone System Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026. All in Favor - Mark Wright - Aye, Dave Woods - Aye, Joyce Cooper - Aye - Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #450-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the following budget transfers:

SS05.2770	Sewer Miscellaneous	(\$5,100.00)			
SS05.8130.462	Sewer General Repair & Maintenance	\$5,100.00			
Transfer reimbursem	ent back to appropriate expense line.				
SS05.2770	Sewer Miscellaneous	(\$1,250.00)			
SS05.8110.477	Sewer Education & Training	\$1,250.00			
Transfer reimbursement for cancelled training back to appropriate expense line.					
SS05.0450.020	Capital Reserve – Sewer Infrastructure	(\$61,582.50)			
SS05.8120.220	Sanitary Sewers Equipment	\$61,582.50			
Transfer funds from Capital Reserve to purchase truck.					
SW.0450.020	Capital Reserve – Water Infrastructure	(\$61,582.50)			
SW.8340.210	Water Equipment	\$61,582.50			
Transfer funds from	Canital Reserve to nurchase truck				

Transfer funds from Capital Reserve to purchase truck.

All in Favor - Mark Wright - Aye, Dave Woods - Aye, Joyce Cooper - Aye - Tom Thatcher -Aye, Heath Towne- Aye. **Opposed** – none. **Carried**.

Resolution #451-2025 brought by Tom Thatcher, seconded by Heath Towne to rescind resolution #279-2025 to adopt the Essex County Hazard Mitigation Plan and formerly adopt the Essex County Hazard Mitigation Plan Update. All in Favor - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. Carried.

Resolution #452-2025 brought by Joyce Cooper, seconded by Heath Towne to offer employment to Zyleen Tyler as Library Clerk at the rate of \$15.50/hr (part time, no benefits). **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #453-2025 brought by Tom Thatcher, seconded by Dave Woods to Increase A3120.469 (uniform allowance) from \$5,550 to \$9,000 in the proposed 2026 preliminary budget. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #454-2025 brought by Heath Towne, seconded by Tom Thatcher to Increase SW.8310.192 (longevity) from \$1750 to \$2350 in the proposed 2026 preliminary budget. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #455-2025 brought by Tom Thatcher, seconded by Heath Towne to Increase SS05.8110.192 (longevity) from \$500 to \$750 in the proposed 2026 preliminary budget. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

DISCUSSION: Salt shed. Insurance will no longer have pay full coverage, they will only replace at cost value. We have been repeatedly warned that this may happen with the issues brought forth in the Salt shed that needed to be remedied.

Capital Projects Review

- Reimbursement submitted for NYS share of airport apron expansion design grant which is the final reimbursement of the NYS grant match for the design phase.
- NYS notified town that a PR is being executed for the Betty Little sidewalk reimbursement.

Other Business

Resolution #456-2025 brought by Dave Woods, seconded by Joyce Cooper to enter executive session at 8:40 a.m. for matters involving public safety and personnel issues inviting Chief Hurlburt to attend. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Resolution #457-2025 brought by Dave Woods, seconded by Heath Towne to exit out of the Executive Session at 9:53 a.m. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 9:54 a.m.

		Date:	Date: 10/20/25 7:46 AM	= !	Ticonderoga Capital Projects	ga Capit	<u>al</u> P	<u>o</u>	ects							
Capital Project	Date Started	AES #	Project Name	Grant Program	ding	Funding Agency	D	Project Status	tatus	Budget		Match		Total	Reimbursed	ırsed
#	Closeout			ţ	Agency)		in work	complete	in work complete open closed		Federal	State	Local	Expenditures	Federal	State
						CURRENT PROJECTS	ENT PF	POJEC	TS							
Н15	2025 TBD	N/A	Runway Taxiway Lighting	Airport Improvement Program (AIP) Grant						\$149,300.00				\$0.00		
			Design			FAA/NYS	×			\$149,300.00	\$134,370.00	\$7,465.00	\$7,465.00			
			Construction			FAA/NYS					\$0.00	\$0.00	\$0.00			
Н16	2024 TBD	N/A	Electrical Vault	Airport Improvement Program (AIP) Grant						\$128,700.00				\$0.00		
			Design			FAA/NYS	×			\$128,700.00	\$122,265.00	\$3,217.50	\$3,217.50			
			Construction			FAA/NYS					\$0.00	\$0.00	\$0.00			
Н72	2025	N/A	DRIRiverfront	DRI	C1003000	NYS	×			\$754,000.00		\$754,000.00				
Н73	2025	N/A	DRI Streetscape	DRI	C1002998	NYS	×			\$4,260,000.00		\$4,260,000.00				
Н63	2025	N/A	Water Meter Project	EFC	C5-5520-13-00	SAN	×			\$1,795,000.00						
				GIGP	2159											
			Design		MJ1075.19	Town	*			\$47,500.00			\$47,500.00	\$23,750.00		
			Construction		TBD					\$4,753,710.00						
Н20	2021 TBD	N/A	Airport Environmental Assessment/Land Acquisition	Airport Improvement Program (AIP) Grant	3-36-0196-028- 2021	FAA		×		\$167,209.00	\$167,208.00	\$0.00	\$1.00	\$117,825.30	\$117,825.30	N/A
H21	9/11/2024 TBD	N/A	Airport Apron Expansion	Airport Improvement Program (AIP)						\$96,652.37				\$93,725.29		
			Design		3-36-0196-033- 2024	FAA	×			\$96,652.37	\$86,987.13	\$4,833.00	\$4,833.00	\$93,725.29	\$0.00	\$4,833.00
			Construction								TBD	TBD	TBD		\$0.00	\$0.00
Н69	2022 TBD	N/A	La Chute Trail Extension	LWRP and EPF	C1002044	NYS DOS	×			\$279,750.00	N/A	\$279,750.00	\$153,010.00	\$395,815.00	N/A	\$251,775.00
			Design			NYS DOS		×	×		N/A	\$41,940.00	\$0.00	\$41,940.00	N/A	
			Construction			NYS DOS/Town		×	×		N/A	\$251,775.00 \$153,010.00	\$153,010.00	\$353,875.00	N/A	
H61	unknown	4989	Chilson Eagle Lake Water Project				×									
				NYS EFC DWSRF		NYS										
			Contract Executed Pending Finance	NYS DOH	C40498GM	NYS										
			Congressional Funds - Pending Contract	EPA Funding		SYN										
H71	TBD TBD	TBD	Clean Water	NYS EFC CWSRF	C5-5520-11-00	NYS	*			\$30,974,000.00	TBD	TBD	TBD	TBD	TBD	TBD
			WQIP Treatment Plant	NYS DEC WQIP	C03024GM	NYS										
			WWTP Ventilation Upgrade	NYS EFC GIGP	GIGP 1868	NYS										

Town of Ticonderoga

Town Board Finance Meeting & Other Lawful Business Agenda (Thursday, October 23, 2025; 8:30 a.m.)

Call Meeting to Order

Pledge to the Flag

Public Hearings

- 2026 Proposed Budget.
 - **RESOLUTION** to continue this public hearing on the proposed Ticonderoga 2026 Adopted Budget at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m.
- 2026 Proposed Water and Sewer increase.
 RESOLUTION to continue this public hearing on the proposed 2026 water and sewer rate increase at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m..

Presentation - none

RESOLUTION authorizing Roberta Cooper to attend a training ("Off Court House Arraignments & Security Counsel") on October 20, 2025, in Lewis, NY. This includes any applicable overtime and mileage.

RESOLUTION authorizing the following expenditures for training in Elizabethtown, NY, for Rebecca Norton and Amy Beeman: NYS OSC "Accounting for Capital Projects" (November 13, 9:00 am to 12:00 pm) = No Cost. Applicable mileage reimbursement.

RESOLUTION authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$30,395.30, for the down payment for Security Cameras and Access Control for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026.

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Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026.

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RESOLUTION authorizing the following budget transfers:

0	SS05.2770	Sewer Miscellaneous	(\$5,100.00)			
0	SS05.8130.462	Sewer General Repair & Maintenance	\$5,100.00			
T	ransfer reimbursement b	ack to appropriate expense line.				
0	SS05.2770	Sewer Miscellaneous	(\$1,250.00)			
0	SS05.8110.477	Sewer Education & Training	\$1,250.00			
T	Transfer reimbursement for cancelled training back to appropriate expense line.					
0	SS05.0450.020	Capital Reserve – Sewer Infrastructure	(\$61,582.50)			
0	SS05.8120.220	Sanitary Sewers Equipment	\$61,582.50			
T	Transfer funds from Capital Reserve to purchase truck.					
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0	SW.8340.210	Water Equipment	\$61,582.50			

Transfer funds from Capital Reserve to purchase truck.

RESOLUTION to rescind resolution #279-2025 to adopt the Essex County Hazard Mitigation Plan and formerly adopt the Essex County Hazard Mitigation Plan Update.

RESOLUTION to offer employment to Zyleen Tyler as Library Clerk at the rate of \$15.50/hr (part time, no benefits).

RESOLUTION to Increase A3120.469 (uniform allowance) from \$5,550 to \$9,000 in the proposed 2026 preliminary budget.

RESOLUTION to Increase SW.8310.192 (longevity) from \$1750 to \$2350 in the proposed 2026 preliminary budget.

RESOLUTION to Increase SS05.8110.192 (longevity) from \$500 to \$750 in the proposed 2026 preliminary budget.

DISCUSSION: Salt shed.

Capital Projects Review

- Reimbursement submitted for NYS share of airport apron expansion design grant which is the final reimbursement of the NYS grant match for the design phase.
- NYS notified town that a PR is being executed for the Betty Little sidewalk reimbursement.

Other Business

RESOLUTION to enter executive session for matters involving public safety and personnel issues.

Adjourn