

**Minutes for a Ticonderoga Financial Meeting with Any Other Lawful Business held on  
October 23, 2025, commencing at 8:30 a.m.**

**Present:** Mark A. Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Heath Towne, Councilman  
Tonya M. Thompson, Town Clerk

**Others:** Jim O'Bryan, Chief Adam Hurlburt

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Public Hearing

2026 Ticonderoga Proposed Budget

No public input.

**Resolution #443-2025** brought by Tom Thatcher, seconded by Dave Woods to continue this public hearing on the proposed Ticonderoga 2026 Adopted Budget at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

2026 Proposed Water and Sewer increase.

No public input.

**Resolution #444-2025** brought by Heath Towne, seconded by Joyce Cooper to continue this public hearing on the proposed 2026 water and sewer rate increase at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m.. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #445-2025** brought by Dave Woods, seconded by Tom Thatcher authorizing Roberta Cooper to attend a training (“Off Court House Arraignments & Security Counsel”) on October 20, 2025, in Lewis, NY. This includes any applicable overtime and mileage. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #446-2025** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following expenditures for training in Elizabethtown, NY, for Rebecca Norton and Amy Beeman: NYS OSC “Accounting for Capital Projects” (November 13, 9:00 am to 12:00 pm) = No Cost. Applicable mileage reimbursement. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

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**Resolution #447-2025** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$30,395.30, for the down payment for Security Cameras and Access Control for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #448-2025** brought by Heath Towne, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$9,342.43, for the down payment for Network Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #449-2025** brought by Dave Woods, seconded by Joyce Cooper authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$2,790.00, for the down payment for Phone System Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #450-2025** brought by Tom Thatcher, seconded by Heath Towne authorizing the following budget transfers:

SS05.2770	Sewer Miscellaneous	(\$5,100.00)
SS05.8130.462	Sewer General Repair & Maintenance	\$5,100.00
Transfer reimbursement back to appropriate expense line.		
SS05.2770	Sewer Miscellaneous	(\$1,250.00)
SS05.8110.477	Sewer Education & Training	\$1,250.00
Transfer reimbursement for cancelled training back to appropriate expense line.		
SS05.0450.020	Capital Reserve – Sewer Infrastructure	(\$61,582.50)
SS05.8120.220	Sanitary Sewers Equipment	\$61,582.50
Transfer funds from Capital Reserve to purchase truck.		
SW.0450.020	Capital Reserve – Water Infrastructure	(\$61,582.50)
SW.8340.210	Water Equipment	\$61,582.50

Transfer funds from Capital Reserve to purchase truck.

**All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #451-2025** brought by Tom Thatcher, seconded by Heath Towne to rescind resolution #279-2025 to adopt the Essex County Hazard Mitigation Plan and formerly adopt the Essex County Hazard Mitigation Plan Update. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

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**Resolution #452-2025** brought by Joyce Cooper, seconded by Heath Towne to offer employment to Zyleen Tyler as Library Clerk at the rate of \$15.50/hr (part time, no benefits).

**All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #453-2025** brought by Tom Thatcher, seconded by Dave Woods to Increase A3120.469 (uniform allowance) from \$5,550 to \$9,000 in the proposed 2026 preliminary budget.

**All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #454-2025** brought by Heath Towne, seconded by Tom Thatcher to Increase SW.8310.192 (longevity) from \$1750 to \$2350 in the proposed 2026 preliminary budget. **All in**

**Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #455-2025** brought by Tom Thatcher, seconded by Heath Towne to Increase

SS05.8110.192 (longevity) from \$500 to \$750 in the proposed 2026 preliminary budget. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**DISCUSSION:** Salt shed. Insurance will no longer have pay full coverage, they will only replace at cost value. We have been repeatedly warned that this may happen with the issues brought forth in the Salt shed that needed to be remedied.

**Capital Projects Review**

- Reimbursement submitted for NYS share of airport apron expansion design grant which is the final reimbursement of the NYS grant match for the design phase.
- NYS notified town that a PR is being executed for the Betty Little sidewalk reimbursement.

**Other Business**

**Resolution #456-2025** brought by Dave Woods, seconded by Joyce Cooper to enter executive session at 8:40 a.m. for matters involving public safety and personnel issues inviting Chief

Hurlburt to attend. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

**Resolution #457-2025** brought by Dave Woods, seconded by Heath Towne to exit out of the Executive Session at 9:53 a.m. **All in Favor** - Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye – Tom Thatcher – Aye, Heath Towne- Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 9:54 a.m.

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**Town of Ticonderoga**

**Town Board Finance Meeting & Other Lawful Business Agenda**

**(Thursday, October 23, 2025; 8:30 a.m.)**

**Call Meeting to Order**

**Pledge to the Flag**

**Public Hearings**

- 2026 Proposed Budget.  
**RESOLUTION** to continue this public hearing on the proposed Ticonderoga 2026 Adopted Budget at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m.
- 2026 Proposed Water and Sewer increase.  
**RESOLUTION** to continue this public hearing on the proposed 2026 water and sewer rate increase at the November 13, 2025, Regular Town Board meeting held at 6:00 p.m..

**Presentation - none**

**RESOLUTION** authorizing Roberta Cooper to attend a training (“Off Court House Arraignments & Security Counsel”) on October 20, 2025, in Lewis, NY. This includes any applicable overtime and mileage.

**RESOLUTION** authorizing the following expenditures for training in Elizabethtown, NY, for Rebecca Norton and Amy Beeman: NYS OSC “Accounting for Capital Projects” (November 13, 9:00 am to 12:00 pm) = No Cost. Applicable mileage reimbursement.

**RESOLUTION** authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$30,395.30, for the down payment for Security Cameras and Access Control for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026.

**RESOLUTION** authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$9,342.43, for the down payment for Network

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Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026.

**RESOLUTION** authorizing the purchasing agent to issue a purchase order with Stored Tech, in the amount of \$2,790.00, for the down payment for Phone System Installation for the new Police Station and further authorizing Department Head or Town Supervisor to execute said purchase order. Remainder to be paid in 2026.

**RESOLUTION** authorizing the following budget transfers:

- SS05.2770                      Sewer Miscellaneous                      (\$5,100.00)
- SS05.8130.462                Sewer General Repair & Maintenance                \$5,100.00

**Transfer reimbursement back to appropriate expense line.**

- SS05.2770                      Sewer Miscellaneous                      (\$1,250.00)
- SS05.8110.477                Sewer Education & Training                      \$1,250.00

**Transfer reimbursement for cancelled training back to appropriate expense line.**

- SS05.0450.020                Capital Reserve – Sewer Infrastructure                (\$61,582.50)
- SS05.8120.220                Sanitary Sewers Equipment                      \$61,582.50

**Transfer funds from Capital Reserve to purchase truck.**

- SW.0450.020                      Capital Reserve – Water Infrastructure                (\$61,582.50)
- SW.8340.210                      Water Equipment                      \$61,582.50

**Transfer funds from Capital Reserve to purchase truck.**

**RESOLUTION** to rescind resolution #279-2025 to adopt the Essex County Hazard Mitigation Plan and formerly adopt the Essex County Hazard Mitigation Plan Update.

**RESOLUTION** to offer employment to Zyleen Tyler as Library Clerk at the rate of \$15.50/hr (part time, no benefits).

**RESOLUTION** to Increase A3120.469 (uniform allowance) from \$5,550 to \$9,000 in the proposed 2026 preliminary budget.

**RESOLUTION** to Increase SW.8310.192 (longevity) from \$1750 to \$2350 in the proposed 2026 preliminary budget.

**RESOLUTION** to Increase SS05.8110.192 (longevity) from \$500 to \$750 in the proposed 2026 preliminary budget.

**DISCUSSION:** Salt shed.

**Capital Projects Review**

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- Reimbursement submitted for NYS share of airport apron expansion design grant which is the final reimbursement of the NYS grant match for the design phase.
- NYS notified town that a PR is being executed for the Betty Little sidewalk reimbursement.

**Other Business**

**RESOLUTION** to enter executive session for matters involving public safety and personnel issues.

**Adjourn**