

TOWN OF TICONDEROGA COMPREHENSIVE PLAN UPDATE

COMMITTEE MEETING #3 SUMMARY NOTES

Location: Ticonderoga Town Board Room

Date: January 13, 2026

Time: 5:00 – 6:30 p.m.

MEETING ATTENDANCE

Committee Members

Brian Ledger, Chair

Doug McTyier

Ash Alexander

Joe W. Vilardo

Jessica Deslauriers, Essex County

Consulting Team

Jamie Konkoski, LaBella Associates

Megan Wright, LaBella Associates

SUMMARY NOTES

1. Review Survey Results

- Hard copy of the Survey Summary was provided, but there are a few typos in that version that are resolved within the version sent via email. Typos on pages 1 and 7 are all set (dates survey was open and male & female responses were backwards).
- Jamie summarized some key takeaways from each page and items to focus on during the workshop. This includes:
 - Strong agreement (84%) that vacant/underutilized properties affect town. Get more input on target areas for redevelopment and type of development desired at each site.
 - Strong support establishing Ti as a regional destination and additional support for winter tourism. Collect ideas on how to do that.
 - Respondents think Town needs more opportunities for youth and more winter recreation. Collect ideas on specific opportunities and amenities desired.
 - Get more input on potential approaches for managing short-term rentals
- A copy of the full survey results was sent to everyone via email. This includes the results for each question plus all comments that were submitted. The names and email addresses of respondents have been redacted so this document can be shared. It is meant to be a

reference in case anyone wants to review the responses to a specific question. It will be posted on the Town website along with all other reports.

2. Summary of Stakeholder Interviews/Focus Groups

- This report summarizes the issues and recommendations from all interviews and focus groups.
- Jamie asked that everyone review this report and the Survey Summary and note any edits or questions by January 30th so the reports can be posted on Town website.

3. Emerging Planning Themes

- Jamie analyzed all input collected so far and identified potential planning themes that will be used to structure the plan and the workshop (refer to the Memo provided at the meeting). The Committee reviewed and refined the themes.
 - Combine 1 & 3 (Economic Development & Diversification/Downtown & Commercial District Vitality)
 - 3 (Housing Availability & Affordability) will be added to Land Use & Quality of Life
 - 4 will become Infrastructure and Government Services
 - 5 and 6 remain as is
 - 7 will get merged with Economic Development & Government Services
 - 8 will get merged into other topics
 - 9 remains as is
- Jamie will provide a revised list of themes for the Committee to review via email.

4. Plan for Workshop #1

- Format: the Public Engagement Plan had identified an Information and Visioning Session for workshop #1 that would focus on the Community Profile and developing a vision, but since the Committee opted to hold the workshop after the survey, stakeholder interviews, and focus groups this workshop will instead focus on emerging themes and get input on a draft vision and goals and collect ideas to inform recommendations.
- The workshop will start with a 15-20 minute presentation followed by an open house. The information presented on interactive boards will also be shared as an online survey that can be open for 1-2 weeks after the workshop. All results will be combined in a workshop summary report.
 - **Presentation**
 - a. What is a Comprehensive Plan
 - b. Process and Timeline
 - c. Progress to Date
 - d. Planning Themes (reference Survey, Survey, Stakeholders & Focus Group)
 - e. Opportunities & Challenges
 - f. Next Steps
 - **Interactive Boards**
 - a. Visual Preference Survey for Housing

- b. Map to identify target sites for development/redevelopment or ask about specific sites (Lowe's, GU plaza)?
- c. Short-term rentals
- d. Ideas for becoming a regional destination: types of tourist attractions and winter tourism wanted?
- e. List existing amenities and collect ideas for more youth and winter recreation? Include map to mark up with location for new amenities?
- f. Feedback on Draft Vision Statement – present 2 options and ask for preference (send options to CPC so they can select 2)
- g. Feedback on Draft Goals
- h. What else do we want input on?

- Location: NCCC or elementary school (cafeteria or fish bowl)
- Date/Time: March 3rd or 4th at 6pm-7:30pm (depending when venue is available)
- Promotion: flyer, social media posts, text for email blast, share to Chamber calendar, and potential joint press release about comp plan events if all Towns agree (Ti, Westport and Essex). Ash will see if local reporter is interested in covering the story.

5. Future Land Use/Vacant Land Mapping Activity

- There was limited time for this activity so the group reviewed some maps and talked about how they can be used at the workshop. The mapping activity was tabled for a future meeting.

6. Next Steps:

- Final Community Profile will be shared next week
- Community Workshop #1
- Workshop #1 Summary Report
- Vision, Goals & Recommendations Draft Report
- Meeting #4 (TBD)

ITEM	ACTION ITEM	OWNER
1	Share Final Community Profile	Consulting Team
2	Post Community Profile on Town website	Town
3	Confirm location for workshop	Consulting Team
4	Feedback on Planning Themes and Vision Statements options	Committee Members
5	Review Survey Summary and Stakeholder/Focus Group Reports and provide edits/comments by Jan. 28	Committee Members
6	Draft Workshop Materials to Committee	Consulting Team
7	Review all Workshop Materials	Committee Members

ITEM	ACTION ITEM	OWNER
8	Workshop Promotion	ALL