

**Black Watch Memorial Library
Board of Trustees
September 26, 2024**

• **Call to Order/Roll Call/Adoption of Agenda:**

- The meeting was called to order at 11:00 am
- Members Present: Steve Boyce, Susan Gravelle, Virginia LaPointe, Paul Jebb, Jill Cunningham, Cheryl O'Connor, Linda Cunningham
- Others Present: Heather Johns, Library Manager; Joyce Cooper, Town of Ticonderoga Ann Westervelt, Friends of the Library
- A motion to adopt the Agenda was made by Virginia, seconded by Jill; all were in favor

B. Review of Minutes: Virginia moved that the minutes be accepted; Paul seconded; Jill abstained; everyone else was in favor.

C. Public Comment Period: None.

D. Treasurer's Report : See the attached report.

E. Report of Director:

- The Library needs a cleaner. A motion was made by Paul, seconded by Linda, to offer \$100 a week for up to 6 hours of cleaning as specified. Cleaning supplies will be provided. Everyone was in favor of the motion.
- Board and Staff Training: Heather will e-mail the Board members a list of available programs through CEFLS if they need to meet their required training.
- Heather has information about celebrating America 250; which will occur in 2025. We will plan some programs and events around this, possibly in conjunction with the Fort
- The upcoming Memoir Writing Workshop may be cancelled due to insufficient participation.
- The Library has been recruiting volunteers. There is a form for those interested to fill out and there have already been several people responding.
- We need to replace two chairs that are wearing badly. Heather will look into possibilities and also UV screens
- The book signing with Shaundra Bartlett went very well and was very popular.

F. Board Reports:

1. Committee Reports:

2. Old Business:

- Steve has met with Building and Grounds over the need to remove or demolish the building at 6 Carnegie Place. Tonya will put together the paper work to advertise for bids to either remove the building or to demolish it and remove debris.
- Paul will meet with Derek Fleury to discuss possibilities of a water feature.
- Steve has the contact information for the Town's Insurance coverage and will arrange a discussion about coverage

3. New Business: none

G. Report of the Town:

- At the next Town meeting, the necessary action will be taken to allow for the advertising for bids to remove or demolish the building
- Joyce will see to the removal of branches from the pear tree.

H. Report of the Friends: The Friends are providing candy for the Halloween trick-or-treating

I. Public Comment Period: none

J. Next Meeting Date: Oct. 24 at 11:00am

K. Adjournment: Meeting adjourned at 11:56