

**Black Watch Memorial Library
Board of Trustees
May 22, 2025**

• **Call to Order/Roll Call/Adoption of Agenda:**

- The meeting was called to order at 11:00 am
- Members Present: Steve Boyce, Paul Jebb, Jill Cunningham, Susan Gravelle, Virginia LaPointe, Cheryl O'Connor, Linda Cunningham
- Others Present: Heather Johns, Director; Joyce Cooper, Town of Ticonderoga
Ann Westervelt, Friends of the Library
- A motion to adopt the Agenda was made by Jill, seconded by Susan; all were in favor

B. Review of Minutes: Virginia moved that the minutes be accepted; Jill seconded; all were in favor.

C. Public Comment Period: None

D. Treasurer's Report : See the attached report.

E. Report of Director:

- Heather presented a brochure for the summer activities at the Library.
- The Library will participate in the June 7th "Walls between the Waters" festival. There will be projects and crafts for children on the picnic table, and flyers promoting our summer activities. Weather permitting, there will be free books available.
- We will also have free books available during Streetfest, and the Friends will sponsored a Basket raffle
- The Library will be closed on Tuesday, May 27th for Memorial Day
- There is a maintenance issue involving the reattachment of trim on the outside on the Carnegie side.
- The wifi issue has been an area of debate. Other libraries leave the wifi on as an important service for the public and summer visitors. Susan made a motion that we provide wifi according the library requirements and update the Library Policy to this effect. Jill seconded: all are in favor.
- Paul participated in a training session through CEFLS. One suggestion is that we should have a set number of trustees in the bylaws. We will consider this when we do our long term planning.
- Heather is investigating the replacement chairs for the reading room. The Board feels this is a decision for the Library Manager but she will keep us informed.
- We have a quote from the Architect for the first step in the expansion planning process involving a site examination and several possible plans. Jill made the motion to accept the proposal from Paul Mays; Susan seconded; all were in favor.
- The Library has received donations in memory John McDonald; these funds will be used for the new building.
- Recent funding cuts for Museums and Libraries will eventually effect us. There is a link on the CEFLS site to express concern to our Representatives.
- The Statistics for the month are attached.

F. Board Reports:

1. Committee Reports: The Carnegie Place project:

- A Phase 1 Environmental Survey must be done on the property. Heather will check with the architect to see if they have received one. Steve will work with Nicole Green to get information on this survey

- The Town's attorney has drawn up a License for Madden's Pub concerning access to the property. The Library Board is concerned about the wording of parts of this License. We are committed to providing access to Maddens. Steve will meet with Jeremy and explain our feelings and let him know a letter will be coming from the Town. He will also meet with Mark at the Town to clarify concerns we haven't hopefully resolve any issues.

2. Old Business: Paul has investigated the cost of removing the ledge behind the old building for a possible driveway. This may turn out to be an expensive project

3. New Business: None

G. Report of the Town: Joyce will try to get a timeline for demolishing the old building

H. Report of the Friends: They will sponsor the Basket Raffle and provide wrapping material for the baskets.

I. Public Comment Period: None

J. Next Meeting Date: JUNE 26, 2025 at 11:00am

K. Adjournment: Meeting adjourned at 12:17