

**Black Watch Memorial Library
Board of Trustees
July 24, 2025**

• **Call to Order/Roll Call/Adoption of Agenda:**

- The meeting was called to order at 11:15 am
- Members Present: Steve Boyce, Paul Jebb, Jill Cunningham, Susan Gravelle,
Virginia LaPointe, Linda Cunningham
- Others Present: Heather Johns, Director;
- A motion to adopt the Agenda was made by Jill, seconded by Virginia; all were in favor

B. Review of Minutes: Virginia moved that the minutes be accepted; Jill seconded; all were in favor.

C. Public Comment Period: None

D. Treasurer's Report : See the attached report.

E. Report of Director:

- The Summer Program is in full swing. The Children's and Teen programs are in progress. The Basket Raffle will continue until August 1st. There is a display for the Alumni weekend. There will be an art program on Sat. for adults.
- The library had a grant to sponsor a 5 hour pre-licensing course which had a full capacity. This course is much in demand and we will look into grants to sponsor another one.
- The Director of CEFLS has scheduled a zoom session on Sexual Harassment Training for 9/16 at 9:30
- A motion was made to amend the Library By-Laws to read "There shall be a Board with a range of five (5) to fifteen (15) members; with not less than five or more than fifteen with a current Board of seven (7) members. The motion was made by Jill, seconded by Susan; all were in favor
- The Library carpet needs to be cleaned. Heather will contact the Town
- The Expansion Committee met to review the plans submitted by Paul Mays from Butler, Rowland and Mays Architects. Several suggestions were made and a list of things we would like to see in the plans was compiled. Heather will send this information to the architects to see what they can incorporate into the plans.

F. Board Reports:

1. Committee Reports: The Carnegie Place project:

- Steve will reach out to Dedrick Tree Service to get a quote on removing the trees from the area behind the removed building. Several other Board Members will get other quotes so we can compare. We need to get the Environmental Assessment done on the property and also determine where the driveway can go.

2. Old Business: none

G. Report of the Town: None

H. Report of the Friends: None

I. Public Comment Period: None

J. Next Meeting Date: August 28, 2025 at 11:00am

K. Adjournment: Meeting adjourned at 12:19