

**Black Watch Memorial Library
Board of Trustees
August 22, 2024**

A. Call to Order/Roll Call/Adoption of Agenda:

- The meeting was called to order at 11:05 am.
- Members Present: Steve Boyce, Susan Gravelle, Virginia LaPointe, Paul Jebb, Linda Cunningham
- Others Present: Heather Johns, Library Manager; Joyce Cooper, Town of Ticonderoga
- A motion to adopt the Agenda was made by Virginia, seconded by Susan; all were in favor

B. Review of Minutes: Virginia moved that the minutes be accepted; Paul seconded; all were in favor

C. Public Comment Period: None

D. Treasurer's Report : See the attached report.

E. Report of Director:

- Maintenance issues:
 - Statistics for the Library usage are attached
 - Next year's budget is being developed. It is basically the same with the addition of \$200 increase in Clinton Essex Franklin Library System charges. The Budget will be presented to the Town on Sept. 5th at 1:00
 - The Plumbing issues have been resolved; but the area needs to be professionally disinfected.
 - A new hot water heater is on order
 - The CEF website has new databases which allow access to the World News resource collection; including local newspapers as well, and a heritage site for genealogical research.
 - September is Library Card sign-up month so we are promoting new library cards
 - Sept. 14th there will be a book signing for Shaundra Bartlett's new book.
 - October will see:
 - Halloween kids programs
 - A CEF Library Crawl
 - Possible adult crafts program
 - a nonfiction writing workshop
 - Town-wide Trick or Treating
 - November will be Dinovember - and will be all about dinosaurs.

F. Board Reports:

1. Committee Reports: We are still investigation Insurance coverage.

2. Old Business:

- Jeremy Madden has been approached about the changes to 6 Carnegie Place, and was very supportive of the plans to relocate the driveway
- Steve has been several quotes for testing of Asbestos, lead, and mold in the building

3. New Business: none

G. Report of the Town: Joyce will talk to Dave Woods about the bathroom cleaning

H. Report of the Friends: none

I. Public Comment Period: none

J. Next Meeting Date: Sept 26 at 11:00am

K. Adjournment: Meeting adjourned at 12:04