

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Present:** James F. O'Bryan, Supervisor  
Dave Woods, Councilman  
C. Tom Thatcher, Councilman  
Heath Towne, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Absent:** Laura Best, Councilwoman

**Others:** Ken Parlin (Left before the meeting started), and Marge Cross in addition Sherry Veneto and Sabrina Ross via Go-To-Meeting

Supervisor O'Bryan opened the meeting with the Reciting of the Pledge of Allegiance.

Supervisor O'Bryan made an opening remark before the meeting thanking everyone for their thoughts, suggestions and hard work since he began three months ago. Everyone in and out of these offices has been very supportive and willing to provide and discuss issues facing our community and he appreciates that. All of you, the community, Marge (Cross) thank you for coming. You all are really supportive and you do this in a way that we can be fair and we can be willing to move together forward. So, he wanted to thank each of you for your support and guidance and your spirit when we work together moving Ticonderoga forward and that is what this is all about, it is moving this Town in the right direction so that when we hand this place off in the future to the next generations they can continue to make it an even better place here in the Adirondacks. We don't realize how blessed we are sometimes, he was in the middle of Manhattan a few days ago standing in Times Square thinking, god, I love to live where I live. The city actually looked much better than what he thought and had been reading about, at least in the areas that he visited, but there is nothing like coming up here and coming home. The peace and quiet, so that is the importance of us and what we do, not only for ourselves, but for our community for the next generations, so, he appreciates that.

Report of Committees

Airport – Tom Thatcher, Councilman

**Ticonderoga Airport 4B6**

**Airport Committee Meeting Minutes**

**Tuesday, April 7, 2026**

The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

**Present:** Alan Densmore, Tom Thatcher, Bryan Douros, Gary Vosburg and Laura Jarvis

---

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Fuel sales for March were 1,574 gallons (50 transactions). 2,298 gallons sold year to date and 83 transactions year to date. 5,700 gallons remaining in the tank. Received 3,500 gallons (half load) right before prices spiked. Replacement costs are quoted every Monday and are now currently \$5.66 for a 6,500 gallon delivery. Hopefully prices come back down before another load needs to be ordered. New pump price recommended by Ash at \$5.55, which was approved.

Tim Woods' hanger was delivered on March 26<sup>th</sup>. Town building permits have been issued. Still waiting on National Grid and when their work is done, Passero can move forward and the fence can be rebuilt.

Discussed details of the fly-in scheduled for Saturday, June 6, 2026. Same day as mural activity downtown and the senior bus will become the 'airport bus' for the day. Hotdogs and hamburgers will be available with free food for the pilots/work crew. Kids' activities will be set up with a boarding pass for Bob Sall's airplane. The Chamber will be adding the fly-in to the website, Facebook, etc. Corey James will be there with his drone unless he has a conflict. Beth White from Habitat for Aviation will be there with a booth/display table. Extra handicap porta-potty will be rented.

Jim will talk to the Mill about tree removal on the north end of the airport.

Fire extinguishers at the fuel farm have been checked. Porta-potty near the fuel farm needs to be secured better and discussed options.

Aircraft N3844C is being billed for a monthly tie-down.

A few taxi-way lights were knocked down by snowplows and need to be fixed.

Alan has the pay-box key and will take care of it this summer.

Jon's hanger is in the process of being cleaned out and his bench will be installed before the fly-in.

Meeting adjourned at 0900. The next meeting is scheduled for Tuesday, May 5, 2026.

Submitted by Laura Jarvis

**Resolution #114-2026** brought by Dave Woods, seconded by Heath Towne to utilize the Senior Bus as a shuttle for the Ticonderoga Airport Fly-In and the Walls between Waters II event downtown on June 6, 2026. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Building, Building Grounds and Cemeteries – Dave Woods, Councilman

- New Structure – Metal Building for Ground Equipment and personnel (it appears this will need to be put out to bid – specs will be drawn up for further discussion)
- Total project with building/concrete/heat/electric/insulation etc. – over \$200,000.00

**Resolution #115-2026** brought by Dave Woods, seconded by Tom Thatcher authorizing the closure of Montcalm Street from the intersection of Lake George Avenue to Champlain Avenue on April 25, 2026, from 1:00 p.m. to 7:00 p.m. for the Blossum Reverie Fair. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

Parks, Recreation/Bldg. & Grds – Laura Best, Councilwoman (reported by Councilman Woods)

Parks & Recreation / Buildings & Grounds Committee Meeting Minutes

Date: March 17 - Time: 6:00 PM

Committee Members Present: Laura Best, Councilwoman, Michelle Dedrick, Nancy Kelly, Evan Mack, Chelsea Kearns, Bill Dolback

Committee Members Absent: Dave Woods, Co-Chair

Town Officials & Community Members Present: Supervisor James O’Bryan, Councilman Tom Thatcher, Marge Cross, Tracey Baker, Debbie Barber, Marrissa Phinney, Michelle Jebb

Governance and Committee Structure

The Town Board previously voted 3–2 against separating Parks & Recreation from Buildings & Grounds, reinforcing the importance of committee review prior to structural changes.

Committee members discussed concerns that the decision occurred without prior committee consultation, highlighting the need for improved communication and governance processes.

Supervisor James O’Brien emphasized that committee appointments and leadership assignments remain under the authority of the Supervisor, though input from committee members is welcomed. The matter is expected to be revisited at the Finance Committee meeting scheduled for next Thursday.

Discussion also addressed participation challenges and potential conflicts of interest after leadership from the NRDC stepped back from committee roles citing workload demands.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

For transparency purposes, the Supervisor requested a comprehensive summary of projects associated with approximately \$3.5 million in NRDC-related funding, including the flow and allocation of grant funds.

Supervisor O'Bryan encouraged committee members to bring any interpersonal issues or concerns directly to his office rather than raising them publicly during meetings, stressing the importance of maintaining dignity, respect, and professionalism.

Committee members also noted that overlapping responsibilities between Parks & Recreation and Buildings & Grounds require strong coordination to prevent duplication of efforts and ensure projects are properly managed.

#### Grant Funding and Capital Projects

A pavilion project proposed for Recreation Park has been submitted for funding through the T-Mobile Hometown Grant Program, which supports rural communities with populations under 5,000.

The grant application for the pavilion was submitted by members of the Little League organization. The pavilion is planned for installation near the tennis courts and baseball fields and is designed with a no-dig floating slab system to protect environmentally sensitive ground conditions.

The committee also discussed the replacement of bleachers, with a total project cost of \$11,604.

Funding breakdown includes:

Youth Bureau Contribution: \$7,500

Remaining Balance: \$4,104

Committee members proposed contributing half of the remaining cost to complete the project.

Coordination with county funds and contracted grant writers is ongoing to ensure grant applications do not overlap and that funding opportunities are maximized.

Supervisor O'Bryan requested a detailed accounting of all grant funds, including those associated with the Downtown Revitalization Initiative (DRI) and other programs.

Future discussions will include playground equipment design and integration with grant opportunities, ensuring that projects align with community needs and meet planning board requirements if necessary.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Operational and Facilities Management

The importance of maintaining a dedicated Buildings & Grounds committee was emphasized to oversee maintenance and safety responsibilities for the town's five major municipal buildings.

Although Dave Woods, Co-Chair of Buildings & Grounds, was not present, previous concerns regarding workload and liability were noted.

Buildings & Grounds responsibilities include:

Ensuring installations meet manufacturer specifications.

Maintaining legal and safety compliance

Reducing potential municipal liability

The Parks & Recreation Committee will continue focusing on programming, activities, and events, while Buildings & Grounds will concentrate on structural maintenance and capital improvements. Members emphasized the need for improved communication between the two committees.

Several maintenance and improvement projects were reviewed:

Monument lighting repairs, estimated at up to \$1,000.

Bench refurbishments using previously encumbered funds.

Security camera upgrades at the ice rink and basketball courts due to outdated systems no longer supported by vendors.

Seasonal operations for the town ice rink are being coordinated with vendors and highway personnel to ensure efficient setup and removal each year.

Community Engagement and Events

Planning efforts are underway for several upcoming community celebrations and activities.

The town is preparing to recognize:

The Town's 250<sup>th</sup> Anniversary

The Little League's 75<sup>th</sup> Anniversary

For the Fourth of July celebration, a proposal was discussed for a student-designed freestanding mural installation. The mural would serve as a temporary photo opportunity to

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

promote community pride without creating long-term maintenance responsibilities for the town.

Collaboration with local schools, historical organizations, and Fort Ticonderoga is being explored to incorporate local history into community art and events.

Little League representatives also discussed plans for Opening Day celebrations, including a potential Old-Timers Game, with further planning expected during the March 29 meeting at 6:00 PM.

Councilman Tom Thatcher added that an aviation-themed children's event scheduled for June 6 will feature interactive educational activities and transportation support, connecting local history with youth engagement.

Supervisor O'Bryan noted that he continues to maintain monthly evening office hours to increase accessibility for residents who work during standard daytime hours.

#### Communication and Transparency Improvements

Committee members and community attendees raised concerns regarding meeting schedules, agenda availability, and communication gaps, which have sometimes limited participation and public awareness.

Supervisor O'Bryan acknowledged delays in posting agendas due to recent website updates and backlog but committed to posting agendas one to two days in advance whenever possible.

Parks and rec meeting times have been adjusted to 6:00 PM to better accommodate working residents and encourage broader participation.

The town is also working to expand remote participation capabilities through improved technology and teleconferencing options Supervisor Jim O'Bryan mentioned.

Additional outreach methods, including social media and Chamber of Commerce communication channels, will continue to be used to increase community awareness of meetings and events.

#### Liability and Risk Management

Committee discussion highlighted the importance of liability awareness in municipal projects and events.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Buildings & Grounds oversight will ensure that installations and facility improvements comply with engineering standards and manufacturer guidelines to protect the town from potential legal claims.

Concerns from the public were also raised regarding a potential Fourth of July beer garden event, which has not been authorized. Committee members and Supervisor Jim O'Bryan emphasized that any event involving alcohol must receive formal approval and demonstrate proper insurance coverage before proceeding.

While the NRDC operates independently and maintains its own insurance coverage, all activities occurring on town property must still receive appropriate municipal approval.

Supervisor O'Bryan reiterated a zero-tolerance policy for bullying, harassment, or inappropriate conduct within committees, emphasizing the importance of maintaining a respectful working environment.

Meeting adjourned at 7:00pm

**Resolution #116-2026** brought by Tom Thatcher, seconded by Heath Towne to advertise for bids for a Phase 1, Environmental Survey for the Black Watch Memorial Library. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #117-2026** brought by Tom Thatcher, seconded by Heath Towne to appoint Bill Dolback as a member of the Parks, Recreation, Historical Lands, Beach and Monument Committee. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #118-2026** brought by Dave Woods, seconded by Tom Thatcher to accept the resignation, with regret, from Linda Cunningham effective May 1, 2026, from the Black Watch Memorial Library Board. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

Economic Development – James O'Bryan, Supervisor

Will be holding the first meeting next week.

Fireman's Field apartment complex is moving forward, funding is in place, they have asked the Town about accepting soils that will be removed from the site (The Town will take soils at the Airport – the contractor will provide the equipment to dump and spread the soils where the Town selects to put it)

Mr. Fuller noted that there are conditions that still need to be met before a building permit can be obtained.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

ParkView Project – currently waiting for confirmation from the Surveyor to proceed. Supervisor O’Bryan noted that he has been speaking with the contractor and they have asked about the center road in that park, he has stated that the Town would be responsible for the road.

Mr. Fuller noted that there has been discussion about that road before and that history needs to be investigated.

Highway & Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
March 31, 2026, minutes of Meeting**

**Present:** Sal Barnao, Dave Woods

**Others:** Jim O’Bryan, Tom Thatcher, Glen Swajger, Tom LaPointe

**Public Discussion**

Said the Pledge of Allegiance

- Tom T – had a complaint from a resident about salt use near the lake. Stated sand is normally used.
  - We will make sure we are only using sand. I will talk with them again.

**Committee Discussion**

- Dave- We need a little help from highway at the skating rink. We need a little help closing it and have a few things fixed to stop the flooding.
  - Sal – we have people placing sandbags now.
  - Dave- we may need to find a different way to drain the water. Possible swale to redirect the water.  
We are also getting ready to get it locked up for the season.  
-Discussion on closing the rink was had
- Dave – I’d like to thank the highway crew for getting the pads ready to pour for the new bleachers and for removing sidewalks at the police station for more parking.
- Sal – Gearing up for the street cleaning season. We are planning on paving Schuyler Street, a portion of Lord Howe, and part of Commerce Park.
- Discussion was had about adding members to the highway committee, mention of free dump days, and sidewalks.

Meeting was adjourned at 9:30am

Minutes were taken and prepared by Rebecca Norton

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Resolution #119-2026** brought by Heath Towne, seconded by Tom Thatcher to advertise for bids on sidewalk replacement throughout the Town of Ticonderoga. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #120-2026** brought by Dave Woods, seconded by Tom Thatcher to appoint Glenn Swajger and Thomas LaPointe as members of the Highway/Transfer Station committee. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

Municipal Facility – Tom Thatcher, Councilman

No meeting. Discussion on abolishing this committee and adding it to the Building, Building Grounds and Cemetery Committee. (Members of this committee will be asked if they want to be moved to the new committee)

**Resolution #121-2026** brought by Tom Thatcher, seconded by Dave Woods to adopt the Municipal Facility Committee into the Building, Building Grounds, and Cemetery Committee. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

Public Safety – Dave Woods, Councilman

**Public Safety Meeting**

March 31, 2026

Dave Woods called the meeting to order at 8:00am.

The following committee members were present: Dave Woods, Laura Best, Adam Hurlburt, Rhiannon Peters, Laura Wright, Dave Burrows, Tom LaPointe, and Ross Kelley.

Absent: Renee Kennedy.

Public: Tom Thatcher and Town Supervisor Jim O’Bryan.

Public Comment: None

Police Department: The monthly police report was read by Chief Adam Hurlburt. (attached) Chief Hurlburt looked up the laws on coin drops as a follow up for Ross Kelley. If you can see traffic well, in both directions, there is no law against holding coin drops. More research was done regarding making the Ticonderoga Elementary School a school zone on Alexandria Avenue. The request for the speed reduction must go through the State of NY DOT. A recommendation from the Public Safety Committee to take to the Ticonderoga Town Board for a required resolution. The Public Safety Committee agreed to take the request for a school zone/reduced speed at the Ticonderoga Elementary School to the Ticonderoga Town Board for the required resolution. Dog control was discussed.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

EMS: No report given this month.

Codes Department: The monthly codes report was read by Rhiannon Peters (see attachment). Dave Burrows stated that the demolition of Agway is out for bid. Codes will put a plan together with the hired company regarding possible closure of roads. Ross Kelley brought up the illegal junkyard on Route 22 and asked what was being done by codes regarding that property. Multiple properties were discussed that need attention. Codes will be working on contacting four properties to get them cleaned up and report back to the Public Safety Committee in April on the progress.

Tom Thatcher thanked the Ticonderoga Police Department for the speed enforcement that is being done on Hague Road lately.

Ross Kelley read a letter (attached) from New York State Department of Transportation regarding his request for a speed limit change in the area of The Wind Chill on Hague Road. NYSDOT determined that neither a flashing signal or a change in speed was warranted for the area.

Dave Woods adjourned the meeting at 9:03am.

The following is a summary of the activities of the Ticonderoga Police Department from January 27<sup>th</sup>, 2026, to February 24<sup>th</sup>, 2026.

| <u>Patrol Statistics</u>  | <u>Monthly</u> | <u>YTD</u> |
|---------------------------|----------------|------------|
| Approx. Calls to Service: | 352            | 683        |
| Incident reports:         | 39             | 64         |
| Arrests:                  | 37             | 61         |
| Uniform traffic tickets:  | 53             | 74         |
| DWI arrests:              | 0              | 1          |
| Accidents investigated:   | 8              | 36         |

April 1<sup>st</sup>, 2026, TIPD will be participating in the Ticonderoga High School Career and Curriculum Day

April 22<sup>nd</sup>, 2026, TIPD will be hosting High School Students for the first Public Safety Career Exploration Day.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

April 21<sup>st</sup> to April 23<sup>rd</sup> Officers Cook and Olden will be attending “Desert Snow” training in Morrisonville NY. This is a hands-on criminal interdiction training.

Re:(February 24<sup>th</sup>-March 30<sup>th</sup> ) 2026 Activity Report

**The following is a summary of activities for the Code Enforcement Office.**

**Building Inspection:**

**(Feb-Mar)**

**YTD**

Building Permits Issued:

11

34

Safety Inspections:

1

3

Pass/Fail:

1/1

2/1

**Permit & Inspection Notes:**

- 1- Fire/Safety Inspection→ Elizabethtown Community Hospital
- 2- Building Permit Renewals→ Black point Rd & Montcalm St
- 2- Accessory Structure Permits (Car Ports)→ Baldwin Rd & Putts Pond Rd
- 2- New Residential Construction Permits→ Hawkeye Trail
- 1- Alteration/Repair Permit→ Black Point Rd
- 1- Change of use Permit→ NYS Route 9N
- 1- New Manufactured Home & shed Permit→ Park Ave
- 1- New Septic System→ Bull rock Rd
- 1- New Deck→ Baldwin Rd

**Code Violation Notices:**

**(Feb-Mar)**

**YTD**

Order to Remedy:

0

1

Remediated:

0

0

Clean-Up Contractor:

0

0

NYS DFS

0

0

Condemned:

0

0

Do Not Occupy:

0

0

Appearance Tickets:

0

0

**Code Violation Notes:** N/A

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Miscellaneous:**

|              | (Feb-Mar) | YTD |
|--------------|-----------|-----|
| *Complaints: | 1         | 2   |
| Resolved:    | 0         | 0   |

**Misc. Complaint Notes:**

- Complaint regarding structural & Safety concerns on a Rental property → Alexandria Ave (Letter sent to owner requesting a Fire Safety Inspection of the property)

**Training:**

Advanced In-Service Training: DOS Codes → Part 2 & Part 3

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

- Agway Demo moving forward- Need to Discuss!

Dear Ross Kelley,

This is in response to your April 29, 2024, and May 9, 2025, e-mails to the New York State Department

...of Transportation (NYSDOT) Essex County Residency regarding the intersection of Route 9N at Alexandria Avenue in the Town of Ticonderoga. These messages were forwarded to the Office of Traffic Safety & Mobility for review and response. You requested a review of this intersection and suggested a flashing signal/caution light. We apologize for the extended delay in our response, while we gathered the necessary data to complete our study. This included analyzing the latest three years and five months of reported crashes, collecting seven-day vehicular volumes, measuring sight distances, reviewing existing signage, and comparing the data collected to the Federal Highway Administration's Manual of Uniform Traffic Control Devices (MUTCD).

There was no discernible pattern of crashes during the study period from

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

October 1, 2021, to February 28, 2025. Only two crashes were reported, which is an average of less than one crash per year. The vehicular volumes were well below the threshold to consider additional traffic control devices, including a flashing signal. The sight distance from Alexandria Avenue looking left was less than desirable, but it was not critically limited. As a result, there is an existing intersection/driveway(s) warning sign eastbound on Route 9N approaching this intersection. None of the signal warrants set forth in Chapter 4C of the *MUTCD* were met. Therefore, we are not recommending a flashing signal, or additional traffic control for Route 9N at Alexandria Avenue, at this time.

**Resolution #122-2026** brought by Dave Woods, seconded by Heath Towne to request a speed reduction in a school zone on Alexandria Avenue (County Route 77) to 25 MPH. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #123-2026** brought by Tom Thatcher, seconded by Heath Towne authorizing the purchasing agent to issue a purchase order with StoredTech, in the amount of \$9,054.81, for an outdoor surveillance system. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Discussion:** on General Liability relating to coin drops.

**Discussion:** on adopting a moratorium for the Town of Ticonderoga on Battery Electric Storage Systems (BESS).

Mrs. Thompson noted that the Planning and Zoning Board discussed this at last week’s meeting and passed a resolution recommending the Town Board consider doing this moratorium. Mike Powers spent some time doing this research and the board has that packet in their mailboxes to review on this subject.

**Resolution #124-2026** brought by Tom Thatcher, seconded by Dave Woods to schedule a public hearing on a proposed moratorium regarding Battery Electric Storage Systems (BESS) in the Town of Ticonderoga for May 14, 2026, at 6:00 p.m. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

The board held much discussion regarding the speed limit in and around the Windchill Restaurant area.

Public Works – James O’Bryan, Supervisor

**Town of Ticonderoga**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Public Works Committee Meeting Minutes**

**March 31, 2026**

**10:00 am**

**Committee Members Present:** Supervisor O'Bryan, Matt Fuller (Town Attorney), Tom Thatcher, Derrick Fleury, Eric Blanchard, Sabrina Ross

**Committee Members Absent:** None

**Others:** Pete Holland (MJ Engineering); Christina Armbruster (MJ Engineering)

**Pledge to the Flag**

**Public Comment:** None

**Items for Discussion:**

224 Baldwin Road-

a. Requesting sewer connection. The property is currently not in a district and would require the pump going across the road.

i. The new property owner will need to submit a petition letter of interest to join the district.

59 Baldwin Road (Rivers)-

a. An application for sewer connection has been submitted. The property is currently not in a district.

i. The property owner will need to submit a petition letter of interest to join the district.

Parcel # 150.51-4-13.000 (SSMPM, LLC-Montville)

a. An account needs to be created for this vacant lot; currently not being charged.

i. It is recommended to the Town Board to create an account for Parcel # 150.51-4-13.000 charging a vacant lot fee of 0.10 EDU water and 0.10 EDU sewer.

Parcel # 150.44-6-4.000 (Cossey Street)

a. Property was recently sold, and it was found not to have an account for water and sewer services. An account needs to be created for this vacant lot.

i. It is recommended to the Town Board to create an account for Parcel #

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

150.44-6-4.000 charging a vacant lot fee of 0.10 EDU water and 0.10 EDU sewer.

29 Myers Street-

a. The account # 51-00161200 needs to be reactivated; it has been purchased from the Essex County Land Bank.

i. It is recommended to the Town Board to reactivate account # 51-00161200.

b. Account # 51-00161200 will charge the new owners (O'Hara's) 1 EDU water and 1 EDU sewer.

i. It is recommended to the Town Board to charge account # 51-00161200 1 EDU water and 1 EDU sewer.

74 Montcalm Street (Essex County Land Bank)

a. Essex County Land Bank has taken ownership 03/2026; the account will need to be inactivated.

i. It is recommended to the Town Board inactivate the account at 74 Montcalm Street as it is now owned by Essex County Land Bank and they are tax exempt from utility billing.

Supervisor O'Bryan mentioned that the building is scheduled for demolition.

**Superintendent's Report**

Baldwin Road sewer connections discussed above.

Agway; Derrick has priced the waterline to be directional drilled as the upcoming demolition is planned.

Storage units on 1087 Wicker Street submitted a sewer connection application, they are in district. Sewer tap planned.

Arrow Bank: They are in the sewer district; will plan to connect to the sewer for the new building.

Lake George Avenue is still having sewer issues. The manhole outlet needs to be made larger.

Derrick will check with DEC for upgrade requirements.

The Lake George generator has been having some issues, will continue to do repairs for now.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Chief Wastewater Operator's Report**

The frozen sewer line on Black Point Road is now thawed. Something needs to be done for the future.

DEC yearly inspection completed; unsatisfactory due to the phosphorus numbers from July-August 2025. 3 quotes have been received for phosphorus meters.

**Town Supervisor Discussions**

None

**Town Projects for Discussion:**

**Water Meters- MJ Engineering**

Water Meter informational brochures were mailed out last week, preparing for the Public Open House on April 16<sup>th</sup>; 1:00-3:00 PM and 6:00-8:00 PM which will also be advertised in The Sun Community News. Flyers and Poster Boards will be placed at the Town Hall and other public places and businesses. Information has also been posted to the Town website.

Regarding the design documents for the project, please note that the documents are currently undergoing QAQC review and will be submitted to the NYSDOH by the end of the week.

**Wastewater Treatment & Collection System- Wright-Pierce**

Jennifer Weeks- absent (see attached)

**Agenda**

**Wastewater Project**

**1. Project Funding**

- a. W-P's contract for the wastewater project was accepted, and EFC is processing payment requests for engineering services. WP is coordinated with ECCR for required quarterly reporting

**2. Combined Sewer System Separation:**

- a. Survey is ready to resume field work once Town is available.
- b. CCTV, and geotechnical will resume activity once property access is finalized.
- c. Working with Sewer Dept for site access to complete the CCTV and geotechnical boring/probe investigations.
- d. Continuing to review CCTV data and developing potential layouts in GIS.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

3. **WPCP – Upgrades, Phosphorus, & Ventilation:**

- a. W-P continuing to work on obtaining two more quotes or phosphorus testing laboratory equipment (under \$20k need 3 quotes, over \$20k need to bid).
  - i. HACH – ~\$20,000 (quote received)
  - ii. YSI – ~ \$17,000 for Analyzer only, waiting on official quote estimated to >\$25,000
  - iii. Fisher – currently in discussions
- b. Working on pump calculations and obtaining manufacturer information on equipment

4. **Pump Stations:**

- a. Easement work needed for Hague Rd (DOT) and verify if Commerce Park PS easement was ever established.
- b. W-P is looking to schedule time for select pump station drawdowns and discussion for constructability/ bypass required for select stations with operations team in early April.
- c. W-P is looking to schedule dye testing for Wiley Street PS to determine true connections to pump station.

**Amherst Avenue Water Line Replacement**

1. The contract has been provided to the Town for review, comment, and acceptance.

**Annual CSO Report, PCCM Report, & Sensitivity Analysis**

1. Annual CSO Report was submitted ahead of the January 30<sup>th</sup> deadline. NYSDEC sent a notification on 3/26/26 indicating that the report status has been updated to “Deemed Complete” and has been reviewed and accepted by the DEC with no further action required at this time.
2. The PCCM Report & Sensitivity Analysis is completed and has been provided to Eric & Derrick for review.

**Ticonderoga Emergency Response Plan**

1. The contract was passed by the Town at the March Board Meeting and WP kicked it off internally last week.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**



**Chilson/Eagle Lake-**

Discussed the need to choose an engineering firm and move forward.

Supervisor O'Bryan gave an update on the Chilson/Eagle Lake Task Team. At the last meeting on March 10<sup>th</sup>, a UV expert gave a presentation.

The need to establish a water district before moving forward.

Essex County-Hannah Neilly (absent) Via email:

## **Essex County Project Status Update**

---

### **1. Wastewater Project – Ticonderoga (C5-5520-11-00)**

- **Funding:**

Secured through NYS EFC SRF.

WQIP/GIGP Grants were *not prefinanced*.

GIGP – May not use depends on the total project cost

- **Next Steps:**

- Submitted Invoices for disbursement, as engineering costs are submitted

- **Invoices:**

May be sent directly to the Town and Hannah for processing.

### **2. Water Meters**

- **Funding:**

GIGP agreement has been executed.

The Town has issued a BAN to cover engineering costs temporarily (\$50,000.00)

- Submitted CWSRF Financial Application 03/26

- **Next Steps:** Close on Financing to continue design through construction.

### **3. Chilson / Eagle Lake**

- **Funding & Eligibility:**

- a. Pending NYS EFC SRF Funds (need district)
- b. NYS DOH Funds (Executed pending plan of finance from EFC)
- c. EPA Funds – Still pending contract with funds from the CSD Award, recently submitted RFQ procurement documents for federal funding eligibility.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

- **Progress:** Well investigations – new sites to discuss
- **RFQ Engineering:** Interviews conducted, town may proceed with award
- **Next Steps:**
  - Forward any bills/invoices to draw against the \$300,000 allocation.
  - Resolution to hire engineering firm

The meeting adjourned at 11:05am -Next Committee meeting is April 28, at 10:00

Minutes submitted by Sabrina Ross Water/Wastewater Clerk

**Resolution #125-2026** brought by Dave Woods, seconded by Tom Thatcher to create an account for Tax Map # 150.51-4-13.000 (SSMPM, LLC/Montville) charging a vacant lot fee of 0.10 EDU water and 0.10 EDU sewer. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #126-2026** brought by Tom Thatcher, seconded by Heath Towne to create an account for Tax Map # 150.44-6-4.000 (Cossey Street) charging a vacant lot fee of 0.10 EDU water and 0.10 EDU sewer. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #127-2026** brought by Dave Woods, seconded by Tom Thatcher to reactivate account # 51-00161200 (29 Myers Street); it has been purchased from the Essex County Land Bank. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #128-2026** brought by Tom Thatcher, seconded by Heath Towne to charge account # 51-00161200 (29 Myers Street; new owners: O’Hara’s) 1 EDU water and 1 EDU sewer. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #129-2026** brought by Tom Thatcher, seconded by Dave Woods to inactivate 74 Montcalm Street (Old Agway); it has been purchased by the Essex County Land Bank, and they are tax exempt from utility billing. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #130-2026** brought by Dave Woods, seconded by Tom Thatcher to approve the Maintaining Water Quality in Distribution Systems online course for both Brian Veneto and Tanner Wright at \$160.00 each. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #131-2026** brought by Tom Thatcher, seconded by Dave Woods awarding engineering services agreement to Wright-Pierce Engineers relative to Amherst Avenue Waterline Project. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**RESOLUTION AWARDING ENGINEERING SERVICES AGREEMENT**

**TO WRIGHT-PIERCE ENGINEERS**

**RELATIVE TO AMHERST AVENUE WATERLINE PROJECT**

**WHEREAS**, the Town of Ticonderoga (“Town”) is pursuing the replacement of certain water infrastructure in or adjoining Amherst Avenue in the Town (the “Project”); and

**WHEREAS**, the Town Board of the Town received a proposal for engineering services for the Project from Wright-Pierce engineering; and

**WHEREAS**, the Town Board has reviewed and evaluated said proposal; and

**WHEREAS**, the Town Board wishes to award a contract for engineering services to Wright-Pierce engineering for the Project.

**NOW THEREFORE BE IT:**

**RESOLVED**, that the Town Board hereby awards a contract for engineering services for the Project to Wright-Pierce, on the terms and conditions as the Town Supervisor may approve and subject to review thereof by counsel and compliance with all requirements of applicable funding agencies, if any; and be it further

**RESOLVED**, that the Town Supervisor, and in his or her absence, the Deputy Supervisor be, and they hereby are, authorized to take all action necessary to carry out this resolution; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

**Resolution #132-2026** brought by Tom Thatcher, seconded by Heath Towne awarding engineering services agreement to Suozzo Doty & Associates Professional Engineering, PLLC relative to Chilson-Eagle Lake Drinking Water Project. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**RESOLUTION AWARDING ENGINEERING SERVICES AGREEMENT**

**TO SUOZZO DOTY & ASSOCIATES PROFESSIONAL ENGINEERING, PLLC**

**RELATIVE TO CHILSON-EAGLE LAKE DRINKING WATER PROJECT**

**WHEREAS**, the Town of Ticonderoga (“Town”) is, pursuant to consent decree with the United States Environmental Protection Agency and New York State Department of Health, exploring drinking water solutions for properties located in Chilson and Eagle Lake in the Town, and currently connected to the Gooseneck Pond drinking water supply (the “Project”); and

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**WHEREAS**, the Town Board of the Town previously issued a request for qualifications for engineering services for the Project; and

**WHEREAS**, the Town staff and members of the Town Board evaluated, interviewed and scored the responses of engineering firms interested in serving as engineer for the Project; and

**WHEREAS**, the Town Board wishes to award a contract for engineering services to Suozzo Doty & Associates Professional Engineering, PLLC.

**NOW THEREFORE BE IT:**

**RESOLVED**, that the Town Board hereby awards a contract for engineering services for the Project to Suozzo Doty & Associates Professional Engineering, PLLC, on the terms and conditions as the Town Supervisor may approve and subject to review thereof by counsel and compliance with all requirements of applicable funding agencies; and be it further

**RESOLVED**, that the Town Supervisor, and in his or her absence, the Deputy Supervisor be, and they hereby are, authorized to take all action necessary to carry out this resolution; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

Human Services - Youth Laura Best, Councilwoman (reported by Councilman Towne)

**Resolution #133-2026** brought by Tom Thatcher, seconded by Dave Woods to offer seasonal employment, as summer camp counselors with a rate of \$16.00/hr., no benefits, to: Lillianna Watson, Savanna Putnam, Garrett Drinkwine, Myleigh Drinkwine, Selina Halpert, and Mollie Woods. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #134-2026** brought by Dave Woods, seconded by Tom Thatcher to offer seasonal employment to Monnie Newman as a Lifeguard, on an on-call basis, for the 2026 summer Season. (\$17.74/hr., no benefits). **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #135-2026** brought by Dave Woods, seconded by Heath Towne to offer seasonal employment to Nora Donohue as a Lifeguard, pending certification, for the 2026 summer season. (\$17.74/hr., no benefits). **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #136-2026** brought by Dave Woods, seconded by Tom Thatcher to accept the resignation from Tessa Fritz effective April 2, 2026, as Activities Attendant. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Human Services – Seniors – Heath Towne, Councilman

First meeting of the year will be April 29<sup>th</sup> at 1:00 p.m. at the Armory.

Councilman Towne asked if the Handicap Parking signs for the Armory had ever come in. Follow-up with the Highway Superintendent by Councilman Woods.

Health Insurance – James O’Bryan, Supervisor

Meeting will be April 22, 2026, at 1:00 p.m.

Contract Negotiations – James O’Bryan, Supervisor

Still working to set up a meeting with Highway, met with Water/Sewer last week and they will be taking it to their members for a vote.

Councilman Woods brought up the issue with the Vac Truck; he had been talking with Operator Richie Dedrick who will be retiring this year, and Mr. Dedrick informed him that no one knows how to operate that vac truck except for him and nobody is on the machinery.

Mrs. Thompson noted that you should be discussing that with the Water/Wastewater Superintendent Derrick Fleury.

Cable T.V./I.T. – James O’Bryan, Supervisor

#1 This letter will serve as notice that on March 31, 2026, Spectrum Northeast, LLC (“Spectrum”) will add NewsNation to the TV Choice selection of available networks that customers can choose to add to their subscription.

#2 This letter will serve as notice that Spectrum Northeast, LLC (“Spectrum”) recently learned that on March 31., 2026, YES Network will discontinue their overflow feed. On March 31, 2026, the channel will be slated with programming is no longer available and will subsequently be dropped on or after April 30, 2026. Programming for YES Network overflow will remain available on Gotham Sports app. This change is out of Spectrum’s control.

#3 Charter values our customers and works hard to keep prices as low as possible. Customers are being noticed via bill message regarding the following price changes that will take effect on or after April 29, 2026.

Service Activation (applies when service is activated via self-installation or professional installation) Will decrease by \$10 from \$30 to \$20.

Change of Service Will decrease by \$15 from \$65 to \$50.

Professional Installation (formerly Primary Installation/Reconnect, and Trouble Call and will apply to all technician-supported installations) Will decrease by \$15 from \$65 to \$50. Hourly Labor Charge Will decrease by \$15 from \$65 to \$50

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Finance

**Resolution #137-2026** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with NRDC, in the amount of \$10,000.00, for the Sawmill Tavern's donation to the Best Fourth in the North fireworks and special events. Funds come from donated funds. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #138-2026** brought by Tom Thatcher, seconded by Dave Woods to authorize the Supervisor to enter into a contract Agreement with PRIDE of Ticonderoga, DBA – NRDC for the use of funds from the Town for the 4<sup>th</sup> of July celebration. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #139-2026** brought by Tom Thatcher, seconded by Dave Woods authorizing the following budget transfers:

|            |                                      |            |
|------------|--------------------------------------|------------|
| A.1989.400 | Contingency                          | (\$148.00) |
| A.1620.457 | Buildings Security Alarm             | \$98.00    |
| A.1650.455 | Central Comm. System General Website | \$50.00    |

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 78,701.83).

|            |                               |            |
|------------|-------------------------------|------------|
| A.1110.477 | Justices Education & Training | (\$314.90) |
| A.1110.478 | Justices Fees                 | \$314.90   |

Transfer funds to cover underbudgeted account and/or increased costs.

|            |                                |              |
|------------|--------------------------------|--------------|
| A.2680.000 | General Insurance Recoveries   | (\$9,025.97) |
| A.1620.462 | Buildings Repair & Maintenance | \$9,025.97   |

Transfer insurance reimbursement received to the appropriate expense line.

|            |                                    |               |
|------------|------------------------------------|---------------|
| A.2705.000 | Gifts and Donations                | (\$10,000.00) |
| A.7550.479 | Celebrations Fireworks/Best Fourth | \$10,000.00   |

Transfer Donation received to the appropriate expense line for Best 4th in the North events & fireworks.

**All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #140-2026** brought by Tom Thatcher, seconded by Heath Towne authorizing the following budget adjustments:

|            |                             |            |
|------------|-----------------------------|------------|
| A.1440.494 | Engineer Comprehensive Plan | \$1,771.00 |
| A.1910.400 | Unallocated Insurance       | \$4,245.38 |
| A.5132.440 | Garage Contractual Propane  | \$6,983.71 |

Funding un/under budgeted accounts by respective Fund Balances.

**All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Resolution #141-2026** brought by Dave Woods, seconded by Tom Thatcher authorizing the following Inter-Fund Transfer:

|            |                             |           |
|------------|-----------------------------|-----------|
| A.9950.900 | General Inter-fund Transfer | (\$50.00) |
| H61.5031   | Chilson / Eagle Lake        | \$50.00   |

Transfer funds from General to Eagle Lake Water Project.

**All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #142-2026** brought by Tom Thatcher, seconded by Heath Towne authorizing the following Inter-Fund Loans:

|           |  |              |
|-----------|--|--------------|
| SW06.0391 | Central Water Due From Other Funds     | (\$1,641.38) |
| H63.0630  | Water Meter Project Due To Other Funds | \$1,641.38   |

Transfer funds from Central Water to Water Meter project until funding is received.

|           |                            |               |
|-----------|----------------------------|---------------|
| SS05.0391 | Sewer Due From Other Funds | (\$47,644.75) |
| H71.0630  | WWTP Upgrade               | \$47,644.75   |

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding is received.

**All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

Other Business

**Resolution #143-2026** brought by Dave Woods, seconded by Tom Thatcher to set the Standard Workday for J. O’Bryan, T. Thompson and S. Barnao. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

End of the Meeting Public Participation

Marge Cross asked about coin drops, are they going to be allowed and where.

Mrs. Thompson stated that coin drops are not allowed in a Town, years ago NYS Vehicle and Traffic Law was passed stating that it is no longer allowed in a Town. You can have them in a Village and that is why we were able to have them; our Village dissolved and they are no longer allowed in Towns.

Mrs. Cross stated that they will continue to do them at Walmart.

Mrs. Thompson noted that someone had called her office a while ago, which is why she thinks this has started up the question again, saying that Walmart is no longer going to allow them on their property either. She does not know why they have decided that as it is private property and they can allow that, but she suggests reaching out to Walmart yourself to see if that is in fact what they have decided to do.

Mrs. Cross stated that this will hurt Junior Miss because they received a thousand dollars at these coin drops.

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

Mrs. Thompson stated that coin drops stopped in 2004, she remembers because that is when she started her first term and there were coin drops every single weekend in this Town, to the point where people starting calling and complaining saying that they were not going to drive through the village anymore because they were getting stopped every time for donations, but like she said Vehicle and Traffic law does not allow for any soliciting in the roadway. She again suggested reaching out to Walmart yourself, maybe that person got the wrong information.

**Resolution #144-2026** brought by Dave Woods, seconded by Heath Towne to exit the Regular Town Board meeting at 7:55 p.m. and enter into an Executive Session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

**Resolution #145-2026** brought by Tom Thatcher, seconded by Dave Woods to exit out of the Executive Session at 8:46 p.m. and re-enter the Regular Town Board meeting. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

Mrs. Thompson made the board aware that they did not approve the Abstract or accept the Supervisor’s Report as submitted during the regular meeting before Executive and that needs to be done now.

**Resolution #146-2026** brought by Dave Woods, seconded by Tom Thatcher to approve the Abstract #4 of 2026. **All in Favor** James O’Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

| <b>Board Meeting Date 4/9/2026</b> |                     |  |  |  |
|------------------------------------|---------------------|--|--|--|
| Gross Payroll # 7                  | 122,967.46          |  |  |  |
| Gross Payroll # 8                  | 125,053.41          |  |  |  |
| Gross Payroll #                    | -                   |  |  |  |
| <b>Trust &amp; Agency Total</b>    | <b>\$248,020.87</b> |  |  |  |
| <b>Pre-Pays:</b>                   | <b>\$0.00</b>       |  |  |  |
|                                    |                     |  |  |  |
|                                    |                     |  |  |  |

| <b>ABSTRACT # 4</b>          | <b>4/9/2026</b> | <b>Cash Transfers</b> | <b>YTD Revenue</b> | <b>YTD Expenses</b> |
|------------------------------|-----------------|-----------------------|--------------------|---------------------|
| General (A)                  | 190,188.05      | 190,188.05            | 4,562,361.54       | 981,029.80          |
| CD20 LaChute Trail Connector | -               | -                     |                    |                     |

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

|  |           |           |              |            |
|--|-----------|-----------|--------------|------------|
| CD21 LISC Zombie                                   |           | -         | -            | -          |
| CM Library Trust Special                           |           | -         | -            | -          |
| Highway (DA)                                       | 88,896.04 | 88,896.04 | 1,645,584.71 | 396,587.70 |
| H15 - Airport Runway And Taxiway Lighting          | -         | -         |              | -          |
| H17 - Ticonderoga Airport Improvements             |           | -         | -            | -          |
| H18 - Airport Pavement Management                  | -         | -         | -            | -          |
| H19 - Airport Apron Reconstruction / Taxiway Rehab | -         | -         | -            | -          |
| H20 - Airport Environmental Assessment             | -         | -         | -            | -          |
| H21 - Apron Expansion                              |           | -         | 2,875.77     | 28,437.32  |
| H36 - C/P Chilson Res. Replacement                 | -         | -         | -            | -          |
| H45 - C/P Equipment Purchase                       |           | -         | -            | -          |
| H48 - FEMA Chilson Water Main                      |           | -         | -            | -          |
| H49 - GIGP Daylight Streaming                      | -         | -         | -            | -          |
| H50 - C/P WQIP WWTP Disinfection                   | -         | -         | -            | -          |
| H51 - Res & Design French Sawmill                  |           | -         | -            | -          |
| H53 - Clean Water Main Project                     | -         | -         | -            | -          |
| H54 - LaChute Signage Grant                        |           | -         | -            | -          |
| H56 - Sewer Pollution Right to Know                |           | -         | -            | -          |
| H57 - Parking Lot Cannonball Path                  |           | -         | -            | -          |
| H58 - WWTP HVAC Project                            |           | -         | -            | -          |
| H59 - LCBP Storm Water Sewer Separation            | -         | -         | -            | -          |
| H60 - Veterans RD Culvert/Bridge NY Project        | -         | -         | -            | -          |

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

|  |           |            |            |            |
|--|-----------|------------|------------|------------|
| H61 - Chilson/Eagle Lake Water Exploration         | 50.00     | 1,691.38   | 8,526.11   | 8,576.11   |
| H62 - Lead Service Line Replacement Grant          | -         |            | -          | -          |
| H63 - Water Meter Project                          | 1,641.38  |            | -          | 14,161.38  |
| H64 - WWTP Ventilation Project GIGP                | -         |            | -          | -          |
| H65 - 5052 WWTP Phosphorous removal EPG            | -         |            | -          | -          |
| H66 - NYS DEC EPG #104867                          | -         |            | -          | -          |
| H67- Wet Weather Operating Plan                    | -         | -          | -          | -          |
| H68 - Black Point HVAC 5099                        | -         | -          | -          | -          |
| H69 - LaChute River Walk Trail Extension           | -         | -          | -          | -          |
| H70 - Skating Rink Project                         | -         |            | -          | -          |
| H71-Waste Water Treatment Plat Upgrade WTP         | 47,644.75 | 47,644.75  |            | 185,455.50 |
| PN - Permanent Fund Mt. Hope Cemetery              |           |            | -          | -          |
| SF01- Ticonderoga Town/Village Joint Fire District | -         |            | 801,000.00 | 801,000.00 |
| SF02 - Chilson Fire Protection District            | -         |            | 107,345.00 | 107,345.00 |
| SM03 - Ticonderoga Ems District                    | -         |            | 397,140.00 | 397,140.00 |
| Claymore Sewer District (SS01)                     | 41.63     |            | 1,533.50   | 260.01     |
| Park Ave Sewer District (SS02)                     | 11,157.61 |            | 13,990.48  | 22,368.45  |
| Alex Ave Sewer District (SS03)                     | 8,957.29  |            | 9,542.84   | 18,001.40  |
| Homelands Sewer Dist (SS04)                        | 4,787.95  |            | 8,224.54   | 10,008.19  |
| Central Sewer (SS05)                               | 32,442.29 | 137,061.35 | 384,024.38 | 303,570.31 |
| Commerce Park Sewer (SS06)                         | 18,407.51 |            | 20,125.35  | 37,264.53  |
| Delano Point Sewer (SS07)                          | 4,623.96  |            | 8,675.45   | 9,554.39   |
| Baldwin Road Sewer Dist (SS08)                     | 23,795.25 |            | 12,003.39  | 31,226.01  |

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

|   |                     |                   |                     |                     |
|---|---------------------|-------------------|---------------------|---------------------|
| Black Point Road Sewer (SS09)           | 24,102.44           |                   | 73,363.96           | 141,250.12          |
| Hague Road Sewer (SS10)                 | -                   |                   | -                   | -                   |
| 9N & 74 Sewer (SS11)                    | 6,343.66            |                   | 7,994.39            | 13,451.81           |
| Hague Sewer (SS12)                      | 2,401.76            |                   | 3,145.14            | 4,857.64            |
| Consolidated Water (SW)                 | 135,091.61          |                   | 434,379.52          | 376,268.98          |
| 9N & 74 Water (SW01)                    | -                   |                   | -                   | -                   |
| Street Road Water (SW02)                | -                   |                   | -                   | -                   |
| Alex Avenue I Water District (SW03)     | -                   |                   | -                   | -                   |
| Homelands Water District (SW04)         | -                   |                   | -                   | -                   |
| Alex Ave II Water District (SW05)       | -                   |                   | -                   | -                   |
| Central Water (SW06)                    | -                   | 135,091.61        | -                   | -                   |
| Park Ave Water Dist (SW07)              | -                   |                   |                     | -                   |
| Shore Airport Water (SW09)              | -                   |                   | -                   | 126,777.15          |
| <b>Multi Account Total</b>              | <b>600,573.18</b>   | <b>600,573.18</b> | <b>8,501,836.07</b> | <b>4,014,591.80</b> |
| <b>Total Expenditures This Abstract</b> | <b>\$848,594.05</b> | <b>TRUE</b>       |                     |                     |

**Resolution #147-2026** brought by Tom Thatcher, seconded by Heath Towne to accept the Supervisor's Report as submitted. **All in Favor** James O'Bryan – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye, **Opposed** – none. Laura Best – Absent. **Carried.**

## Supervisor's Report

4/9/2026

| Account Title | GFNB       | NYCLASS    | GFNB ICS     | Total        |
|---------------|------------|------------|--------------|--------------|
| General       | 785,762.62 | 190,986.90 | 6,082,977.12 | 7,059,726.64 |
| Airport       | 105,954.88 |            |              | 105,954.88   |
| Highway       | 365,533.70 | 96,168.32  | 2,440,865.98 | 2,902,568.00 |
| H17 - Airport |            |            |              | -            |

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

|   |              |            |              |              |
|---|--------------|------------|--------------|--------------|
| H36 - Master Drinking Water             | 100,277.55   |            |              | 100,277.55   |
| Clean Water H49 H50 H53                 | 147,269.82   |            |              | 147,269.82   |
| H56 - Sewer Pollution Right to Know     |              |            |              | -            |
| H57 - Parking Lot Cannonball Path       |              |            |              | -            |
| H58 - WWTP - HVAC Planning Grant        |              |            |              | -            |
| H59 - LCBP NEIWPC                       |              |            |              | -            |
| H61 - Chilson Eagle Lake Project        |              |            |              | -            |
| <b>All other Capital Projects</b>       | 1,986,105.18 |            |              |              |
| SS01 - Claymore                         |              |            |              | -            |
| SS02 - Park Ave                         |              |            |              | -            |
| SS03 - Alex Ave                         |              |            |              | -            |
| SS04 - Homelands                        |              |            |              | -            |
| <b>SS05 &amp; All Districts</b>         | 675,874.08   | 783,830.14 | 1,145,331.88 | 2,605,036.10 |
| SS06 - Commerce                         |              |            |              | -            |
| SS07 - Delano Point                     |              |            |              | -            |
| SS08 - Baldwin                          |              |            |              | -            |
| SS09 - Black Point                      |              |            |              | -            |
| SS10 - Hague Rd                         |              |            |              | -            |
| SS11 - 9N&74                            |              |            |              | -            |
| SW01 - 9N&73                            |              |            |              | -            |
| SW02 - Street Road                      |              |            |              | -            |
| SW03 - Alex Ave I                       |              |            |              | -            |
| SW04 - Homelands                        |              |            |              | -            |
| SW05 - Alex Ave II                      |              |            |              | -            |
| <b>SW - Central Water All Districts</b> | 230,021.28   | 578,138.47 | 229,342.46   | 1,037,502.21 |
| C/R - Carillon Park                     |              | 5,879.71   |              | 5,879.71     |
| C/R - Liberty Monument                  |              | 27,987.55  |              | 27,987.55    |
| C/R - Unemployment                      |              | 34,759.37  |              | 34,759.37    |
| C/R - Police Equipment                  |              | 132,396.12 |              | 132,396.12   |

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

|  |                     |                     |                     |                      |
|--|---------------------|---------------------|---------------------|----------------------|
| C/R - Senior Bus                       |                     | 75,167.67           |                     | 75,167.67            |
| C/R - Frazier Bridge                   |                     | 7,584.47            |                     | 7,584.47             |
| C/R - Forfeiture                       |                     | 2,020.99            |                     | 2,020.99             |
| C/R - Building Improvement             |                     | 27,673.26           |                     | 27,673.26            |
| C/R - General Sidewalk Improvement     |                     | 105,107.27          |                     |                      |
| C/R - Building & Grounds Equipment     |                     | 35,460.78           |                     |                      |
| C/R - Airport Development              |                     | 303,367.53          |                     |                      |
| C/R - Highway Equipment                |                     | 490,691.95          |                     | 490,691.95           |
| C/R - DA Sidewalk Repair               |                     | 56,548.32           |                     |                      |
| C/R - Sewer Equipment + Infrastructure |                     | 165,794.61          |                     | 165,794.61           |
| C/R - Sewer Repair                     |                     | 115,270.17          |                     | 115,270.17           |
| C/R - Water Equipment + Infrastructure |                     | 349,062.45          |                     | 349,062.45           |
| C/R - Water Repair                     |                     | 68,000.00           |                     | 68,000.00            |
| 0                                      |                     |                     |                     | -                    |
| Library Trust                          |                     | 39,036.05           |                     | 39,036.05            |
| Mount Hope Cemetery                    |                     | 31,487.98           |                     | 31,487.98            |
|  |                     |                     |                     | 15,531,147.55        |
| <b>Total</b>                           | <b>4,396,799.11</b> | <b>3,722,420.08</b> | <b>9,898,517.44</b> | <b>18,017,736.63</b> |

Meeting adjourned at 8:47 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga

Board Meeting Agenda (Thursday, April 9, 2026; 6:00 p.m.)

**Call Meeting to Order**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Pledge to the Flag**

**Opening Remarks:**

**Public Opening Comments:**

**Committee reports**

**Airport TT**

**Building, Building Grounds and Cemetery Committee DW/TT**

**Discussion** of new building for the beautification crew and removal of the old Police station.

**Resolution** – Authorizing the closure of Montcalm Street from the Intersection of Lake George Avenue to the Intersection of Champlain Avenue from 1:00 p.m. to 7:00 p.m. on April 25, 2026.

**Parks, Rec, Cemeteries, Library LB/HT**

**Resolution:** to advertise for bids for a Phase 1, Environmental Survey for the Black Watch Memorial Library.

**Resolution:** to add Bill Dolback to the Parks, Recreation, Historical Lands, Beach and Monument Committee.

**Resolution:** to accept the resignation, with regret, from Linda Cunningham effective May 1, 2026, from the Black Watch Library Board.

**Economic Development JO**

Fireman's Field Project

Parkview Project

**Highway / Transfer Station DW**

**Resolution** – To advertise for bids on sidewalk Replacement throughout the Town of Ticonderoga.

**Resolution** – to add Glenn Swajger and Thomas LaPointe as members of the Highway Committee.

**Municipal Facility Evaluation TT**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Discussion:** to abolish this committee and join them with the new committee titled Building, Building Grounds and Cemetery Committee.

**Resolution:** to adopt the MFE Committee into the Building, Building Grounds and Cemetery Committee.

**Public Safety DW**

**Resolution:** to request a speed reduction in a school zone on Alexandria Avenue (County Route 77) to 25 MPH.

**Resolution:** authorizing the purchasing agent to issue a purchase order with StoredTech, in the amount of \$9,054.81, for an outdoor surveillance system. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order.

**Discussion:** on General Liability relating to coin drops.

**Discussion:** on adopting a moratorium for the Town of Ticonderoga on Battery Electric Storage Systems (BESS).

**Public Works JO**

**Water Meters**

**Resolution:** to create an account for Tax Map # 150.51-4-13.000 (SSMPM, LLC/Montville) charging a vacant lot fee of 0.10 EDU water and 0.10 EDU sewer.

**Resolution:** to create an account for Tax Map # 150.44-6-4.000 (Cossey Street) charging a vacant lot fee of 0.10 EDU water and 0.10 EDU sewer.

**Resolution:** to reactivate account # 51-00161200 (29 Myers Street); it has been purchased from the Essex County Land Bank.

**Resolution:** to charge account # 51-00161200 (29 Myers Street; new owners: O'Hara's) 1 EDU water and 1 EDU sewer.

**Resolution:** to inactivate 74 Montcalm Street (Old Agway); it has been purchased by the Essex County Land Bank, and they are tax exempt from utility billing.

**Resolution:** to approve the Maintaining Water Quality in Distribution Systems online course for both Brian Veneto and Tanner Wright at \$160.00 each.

**Human Services - Youth LB**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Resolution:** to offer seasonal employment, as summer camp counselors with a rate of \$16.00/hr., no benefits, to: Lillianna Watson, Savanna Putnam, Garrett Drinkwine, Myleigh Drinkwine, Selina Halpert, and Mollie Woods.

**Resolution:** to offer seasonal employment to Monnie Newman as a Lifeguard, on an on-call basis, for the 2026 summer Season. (\$17.74/hr., no benefits).

**Resolution:** to offer seasonal employment to Nora Donohue as a Lifeguard, pending certification, for the 2026 summer season. (\$17.74/hr., no benefits).

**Resolution:** to accept the resignation from Tessa Fritz effective April 2, 2026, as Activities Attendant.

**Human Services - Seniors HT**

First meeting for 2026 is April 29<sup>th</sup> at 1:00 P.M. at the Armory.

**Health Insurance JO**

**Contract Negotiations JO**

**Cable T.V. JO**

Three notifications from Charter to be read into the record.

**Finance**

**Resolution:** authorizing the purchasing agent to issue a purchase order with NRDC, in the amount of \$10,000.00, for the Sawmill Tavern's donation to the Best Fourth in the North fireworks and special events. Funds come from donated funds. Further authorizing Department Head or Town Supervisor to execute said purchase order.

**Resolution:** authorizing the following budget transfers:

- |              |                                      |            |
|--------------|--------------------------------------|------------|
| ○ A.1989.400 | Contingency                          | (\$148.00) |
| ○ A.1620.457 | Buildings Security Alarm             | \$98.00    |
| ○ A.1650.455 | Central Comm. System General Website | \$50.00    |

Fund underbudgeted General accounts & increased costs from Contingency  
(Balance after transfer \$ 78,701.83).

- |              |                               |            |
|--------------|-------------------------------|------------|
| ○ A.1110.477 | Justices Education & Training | (\$314.90) |
|--------------|-------------------------------|------------|

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

- A.1110.478 Justices Fees \$314.90

Transfer funds to cover underbudgeted account and/or increased costs.

- A.2680.000 General Insurance Recoveries (\$9,025.97)
- A.1620.462 Buildings Repair & Maintenance \$9,025.97

Transfer insurance reimbursement received to the appropriate expense line.

- A.2705.000 Gifts and Donations (\$10,000.00)
- A.7550.479 Celebrations Fireworks/Best Fourth \$10,000.00

Transfer Donation received to the appropriate expense line for Best 4<sup>th</sup> in the North events & fireworks.

**Resolution:** authorizing the following budget adjustments:

- A.1440.494 Engineer Comprehensive Plan \$1,771.00
- A.1910.400 Unallocated Insurance \$4,245.38
- A.5132.440 Garage Contractual Propane \$6,983.71

Funding un/under budgeted accounts by respective Fund Balances.

**Resolution:** authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$50.00)
- H61.5031 Chilson / Eagle Lake \$50.00

Transfer funds from General to Eagle Lake Water Project.

**Resolution:** authorizing the following Inter-Fund Loans:

- SW06.0391 Central Water Due From Other Funds (\$1,641.38)
- H63.0630 Water Meter Project Due To Other Funds \$1,641.38

Transfer funds from Central Water to Water Meter project until funding is received.

- SS05.0391 Sewer Due From Other Funds (\$47,644.75)
- H71.0630 WWTP Upgrade \$47,644.75

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding is received.

**Other Business**

**Minutes for the Ticonderoga Town Board Meeting held on April 9, 2026,  
commencing at 6:00 p.m. at the Community Building**

**Resolution:** to set the standard workday for J. O'Bryan, T Thompson and S. Barnao.

**Town Clerk, Tonya Thompson**

**Attorney, Matt Fuller**

**Any further Discussion before this Board?**

**Public Closing Comments**

**Executive Session**

Discussion: regarding matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person

**Adjourn the Town Board Meeting**

