

**Minutes for the Ticonderoga Regular Town Board Meeting held on December 11, 2025,
commencing at 6:00 p.m. with a Public Hearing regarding the Chilson Volunteer Fire
Department's Annual Contract**

Present: Mark A. Wright, Supervisor
 Dave Woods, Councilman
 Joyce Cooper, Councilwoman
 Tom Thatcher, Councilman
 Heath Towne, Councilman
 Matthew Fuller, Town Attorney
 Tonya M. Thompson, Town Clerk

Others: Jim & Wendy Davis, Jennifer Mattison, Tony Hutchins, Laura Best, Laura Wright

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

Before we move into opening remarks this evening, I would like to jump ahead a bit in the agenda to discuss something which is a bit sad but still celebratory in every way. The Town Board has no idea I was going to do this. I was trying to keep it on the down low. Joyce Cooper is completing 8 years of sacrifice and support to the Town of Ticonderoga at the end of this month. The position of Town Council is not as easy as some believe or as others would like to portray it. The job for elected officials is not about us. We are here to carry out policies and make decisions, quickly and without reservations or unnecessary lengthy analysis, that are in the best interest of the Town of Ticonderoga and its residents.

Joyce has demonstrated through her actions how much she cares for Ticonderoga. She has labored untold hours working to improve the lives of our children, our seniors, our recreational facilities and parks, and the community in general through her other civic activities, and to carry out the actions of this Board for the benefit of our constituents. I cannot allow Joyce to depart from this position without acknowledging her sacrifice in a manner befitting of what she has earned and which she so rightfully deserves. I am thankful that I serve as Town Supervisor to see that this is accomplished. First, I would like to move a resolution acknowledging Joyce Cooper's 8 years of service as a Town Council member and her dedication to the Town and people of Ticonderoga. I have a proclamation to read which accompanies this resolution. Joyce, please follow me up to the front and I will ask Joyce's family to join us if you are so inclined.

Resolution #492-2025 brought by Mark Wright, seconded by Tom Thatcher to present a proclamation for Joyce Cooper acknowledging her eight (8) years of service as a Town Councilmember and her dedication to the people of Ticonderoga. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Joyce Cooper – Abstain. **Carried.**

WHEREAS, Joyce G. Cooper, a Ticonderoga native, after a successful career in education as a librarian, classroom teacher, and mentor, returned to her hometown in 2001 where she immediately recognized the needs and opportunities to improve the town's appearance and quality of life; and

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WHEREAS, Joyce assumed a leadership role with her participation in various organizations and activities such as the first president of the Ticonderoga Alumni Association, founding member of the Ticonderoga Montcalm Street Partnership (TMSP), Ticonderoga Kiwanis, Carillon Garden Club, and is a 2011 Distinguished Alumni Award recipient; and

WHEREAS, Joyce volunteers her time maintaining the many floral arrangements around the town; participates in the annual TACC town clean-up event; participates as a member of the public during many committee meetings, and can be found at every town special event and celebration; and

WHEREAS, Joyce's municipal support includes 8 years on the Ticonderoga Town Council; served as Deputy Town Supervisor, Vice-Chair Economic Development Committee, Co-Chair of the Buildings & Grounds/Parks & Recs Committee. Co-Chair of the Public Safety Committee, Town Council representative to the Black Watch Memorial Library Board, and addressed ADA compliance issues at town parks, beach, and playgrounds; and

WHEREAS, Joyce demonstrated a dedicated commitment to our youth and seniors through her activities and leadership on the Ticonderoga Youth Commission; support to the Ticonderoga After School and beach lifeguard programs including interviewing new talent; leading the Bicentennial Park children's playground project; improvements to pickleball & tennis courts; and recreational park improvements; and

WHEREAS, Joyce's inspirational contributions to the town elevated its cultural and social stature through committee membership on the Walls Between Waters Mural Program and library sculpture garden; development of the first Town Park Policy; concept creator for an Intermunicipal Law Enforcement Agreement between the Towns of Ticonderoga and Putnam for beach safety; leadership to ensure Two Waters Disc Golf and annual Ticonderoga Triathlon Festival were continued town attractions; and Town Council lead for replacement of the town Christmas tree; and

WHEREAS, Joyce Cooper demonstrated courage, vision and integrity, with a willingness to listen to all issues, modifying her position when required, making the hard decisions demanded of her position, and always serving the best interests of the town and people of Ticonderoga;

NOW, THEREFORE, Be it resolved that the Town of Ticonderoga of the State of New York, on this 11th day of December 2025, join with the members of the Ticonderoga Community to acknowledge the contributions of Joyce Cooper to her hometown of Ticonderoga and proclaim Friday, December 12, 2025, as *JOYCE COOPER DAY* in the Town of Ticonderoga, New York.

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Work is coming to a close for the renovation of 102 Racetrack Road for the new home of our police department. Security system installation is coming to a close and should be completed by the first or second week of January. Door alarms are installed. Evidence room shelving is in place. A considerable amount of painting and furniture assembly is complete. I want to thank Chief Hurlburt, officers, and the police clerk for jumping in to complete furniture and shelving assembly, painting, doorknob installation, minor carpentry, and other activities. Thanks also to our Town Departments for moving items and hauling debris and to Council members Tom Thatcher and Dave Woods. These in-kind activities have saved taxpayers countless dollars and allowed the project to move along faster. A ribbon cutting is scheduled for 12/18 at 4:00 pm where I will give a few remarks and have a more complete list of thanks to those who made this project possible. We expect the Department will be able to fully move in at the beginning of January. There are a number of factors required before they can do so, and I leave that decision point up to the Chief. The Town will announce an open house at a later date during which the public can tour the renovated facility.

One final comment before we head into our public hearing and the rest of the agenda. My final comment tonight will be short. This is my final regular town board meeting as Ticonderoga Town Supervisor. I made a deliberate decision to only seek two terms when I initially ran for office. This plan was known to many of my friends and associates and shared with constituents long ago. Time has seemingly flown by at a rapid pace, but here we are.

Born and raised in Ti, I ran for office to give back to my hometown...a town and its people which have given much to me, more than anyone in this room would know. This was not a journey which I had always longed to begin...it was a mission that I felt compelled to undertake for the good of our town. My responsibility in this position was to the people and to the best interests of the Town of Ticonderoga and not to individuals or their agendas. It was always Ticonderoga first. A select few have been unable or unwilling to understand that.

These past two terms have accomplished powerful and transformative changes and implemented instrumental programs to benefit residents and propel Ticonderoga into a more secure and prosperous economic future and to make ordinary work life for town staff less restrictive and more productive. My supporters, and there were many, were all critical and essential towards achieving the success we have now realized. My detractors and harassers simply strengthened my resolve.

Our accomplishments were supported and implemented by the great staff and department heads in the Town offices, some outstanding town board members who have incredible talent and amazing drive and ambition and with whom I am so proud to serve, our business and economic/revitalization partners, professional consultants, State and County partners, local businesspeople, and the local news media which always told our story fairly along the way. Our endeavors and successes were always the product of a "we" or an "us" and never an "I."

There is still much work to accomplish and projects I would have loved to work on with the town staff, Board, and other organizations, but it is time for other pursuits. This journey was extremely

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challenging and rewarding and I would not trade the experience and opportunity to serve the people of Ticonderoga for anything.

I want to sincerely thank this board, the town clerk, the town attorney, the department heads and town staff for your guidance, experience, and assistance which resulted in us making some amazing, positive and transformative change in Ticonderoga. Ticonderoga is in a better economic condition today and is getting better every year...and it is because of you. Do not stop the forward momentum.

I thank the people of Ticonderoga for allowing me this opportunity to serve. We have the required end of year meeting on 12/29 to close out the year but, for now, let's get down to the town's business and wrap up this last Thursday night gathering of our regular town board meeting of 2025.

Public Hearing

Chilson Volunteer Fire Department 2026 Annual Contract

This public hearing is necessary to enter into the annual contract with the department. If there is anyone wanting to speak this is the opportunity.

Wendy Davis made the board aware that there are members of the department heading to Swanton, Vermont tomorrow to look at a used truck. They are looking at a DEC matching grant and hopefully they can work out a deal.

Laura Wright would like to recognize the professionalism with the numbers and the timing; you guys are just very professional as a volunteer organization. It is quite impressive, that is not normal. She is appreciative.

Public hearing closed at 6:31 p.m.

Resolution #493-2025 brought by Tom Thatcher, seconded by Joyce Cooer authorizing the Supervisor to execute the 2026 Chilson Volunteer Fire Department contract. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Committee Reports

Airport – Tom Thatcher, Councilman

Ticonderoga Airport 4B6

**Airport Committee Meeting Minutes
Tuesday, December 2, 2025**

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The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

Present: Alan Densmore, Mark Wright, Tom Thatcher, Bryan Douros, Gary Vosburg,
Ashe Alexander and Laura Jarvis

Guests: Dave Woods

Fuel sales for November were 685 gallons (26 sale transactions). 25,417 gallons sold YTD.
4,900 gallons remaining in the tank.

APA – need approval for runway/apron extension and light replacement - 2026.

No updates on tree removal; will probably occur in 2026.

Fill material – wood, wood chips and tree trunks came from Ferry Lane without permission from the town; town will send letter to Richard Sears Tree Experts who did the dumping. Permission from the town is required for dumping clean fill, and whoever dumps it needs to push it over. Maybe put up a sign and have people fill out a form with the town.

Tim Wood's hangar and permits for site approval will probably happen in the spring.

Aircraft N3844C parked on the ramp – prop removed; owner is supposed to repair the plane and fly out.

Memorial bench and plaque for Jon Hanna will be installed in the spring.

The next fly-in will be the first weekend in June 2026. Advertising will be posted in May.

Bryan replaced and repaired lights, including the windsock light.

Jim O'Brien is the incoming supervisor; need to update with FAA information.

Meeting adjourned at 0850. The next meeting is scheduled for Tuesday, February 3, 2026 (no meeting in December).

Submitted by Laura Jarvis

Building and Grounds – Dave Woods, Councilman

No report

Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries – Joyce Cooper, Councilwoman

Parks and Recreation Committee Meeting Minutes
November 18, 2025

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Committee members present were Jerry Cooper, Bill Dolback, Nicole Green, Nancy Kelley, Dave Woods, and Joyce Cooper. Also present were Laura Best, Mark Wright and Brent Freedland (via Zoom).

Adventure Racing:

Brent Freedland, director of the non-profit Rootstock Racing, joined us in a Zoom Meeting to inform the committee of plans to start a 5-day non-stop expedition race, the Endless Mountains Adventure Race, in Ticonderoga on Monday, June 22, 2026. It will start near Mt. Defiance and go through town to Bicentennial Park. From there racers will paddle down the LaChute to Lake Champlain and from there to its South Bay. They are then on to Vermont. The 5-day race will cover 350 miles.

This is a 4-member team race based on strategies. The average age of racers is 46 or 47 years. A 2 hour pre-race session will be held in which the racers will learn the racecourse and make plans for their team's race. It is hoped a large indoor space with bathrooms, and some food options can be available in town for the pre-race session. Racers will not be staying in Ticonderoga before the race but will be bussed here from a location in Vermont. There could be as many as 150 racers. No road closures will be needed.

The committee was enthusiastic about the opportunity to bring these racers to our town and the race's focus on historic sites. Mr. Freeland was instructed to fill out town paperwork for the use of any town facilities.

Pickleball Courts:

Joyce informed the committee that Patty Hogan continues looking for more funding to repave the third court as well as seal and paint all 3 courts. Available money from the 2025 budget will be encumbered for this project. Nicole Green informed the committee it is not difficult to find \$20,000 grants but the \$40,000 needed is much more difficult.

Signage Issues:

Joyce informed the committee that the large welcome sign at the Fort Intersection is in bad shape and has evidence of dry rot. It suffered some damage when a windstorm blew it down several years ago. The back side of the welcome sign at the intersection of RaceTrack Road and Wicker Street has faded and should be repaired. Frank Bangma will be asked to look at both these signs and give an estimate for their repair or replacement.

The next Parks and Recreation Committee Meeting is scheduled for Tuesday, December 16 at 8:30.

Economic Development – Mark Wright, Supervisor

Town of Ticonderoga
Economic Development Committee (EDC) Minutes (11/19/2025)

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Attendees: Mark A. Wright (Chair); Nicole Justice Green (NRDC); John Bartlett (TMSP); Matt Courtright (TACC); Heath Towne (Vice-Chair).

Excused: Beth Hill (Fort Ticonderoga Association).

Guests: Carol Calabrese.

Mark Wright opened the meeting (1500).

DRI Updates

- **Streetscape/Riverfront:** Wright stated the NYS (Kylie Peck) has the draft RFP for review. Once approved, that will be published.
- **108 Montcalm:** Nicole reported that this project is all but closed out. The audit firm must sign off next.
- **Small Projects:** Nicole reported that all but one project has started. Expect completion by the end of the year.
- **Branding:** Matt Courtright stated all is submitted to the State.

Other Activities

- **TACC:** Matt reported that they have been busy. He distributed the latest materials for Small Business Saturday, related promotions, the 16th annual Ticonderoga Area North Country Christmas, and the TACC 100th Anniversary newspaper insert.
- **Comprehensive Plan:** Wright reported the project is now in the community focus phase with interviews of specific individuals within the community.
- **Micro-Grant:** Wright asked Carol Calabrese about the TiME micro-grant status. The IDA has received \$50K from the town and the agreement has been signed. Carol stated that a public meeting and press release are scheduled for January. Matt stated that Chloe at TACC was working on the press release. A class for applicants will also occur in January. Awards will be issued at the end of March with awardees having until the end of August to spend the money. Wright stated he was unsure of what the town's social media distribution would be for this event or others given a new administration, but that he would socialize events personally. Carol will send the draft flyers this week. This next phase will require grant committee volunteers. We could use the same group.
- **Lodging:** Heath reported Shatner weekend is this week. A film crew was recently filming a documentary at Fort Ticonderoga. This is a Netflix project. He reported the lodging season seemed to extend an additional month this year. The reason is unknown, but fair weather may have possibly contributed. Wright asked TACC if they observed the same. Heath reported on the Best Western. Matt Courtright stated TACC is working with them and they are becoming re-engaged.

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- **Public Art:** Nicole reported next year's Wall Between Waters event is planned for June 6, 2026. This will include another 4-5 murals. The towns of Jay and Westport will also receive one mural in each town.

ACTION ITEMS: none

Meeting adjourned: 1543.

Highway/Transfer Station – Dave Woods, Councilman

No meeting – no report.

Resolution #494-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with Milton CAT, for the Emergency purchase of a 12' Snow Pusher from NYS Contract. Price is \$12,222.78, including shipping cost. Funds to come from Fund Balance. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #495-2025 brought by Heath Towne, Dave Woods to offer employment to Colby Hurlburt as a Highway Motor Equipment Operator, full-time, with benefits at the rate of \$23.44/hour. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #496-2025 brought by Tom Thatcher, seconded by Heath Towne to advertise for an anticipated MEO position for the Highway Department (\$23.44/hr with benefits). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Municipal Facility – Tom Thatcher, Councilman

Minutes Municipal Facility Committee
Monday, November 23, 2025

Attendance: Heath Towne, Jeff Cook, Tom Thatcher

Absent: Mike Moser, Chris Dostie

Public: Mark Wright, Dave Woods, Laura Wright, Laura Best, Roberta & John Cooper, Phil and Melanie LaPerle

Tom led a tour of the new Police Station for the group. The tour then went upstairs to the first floor to see if for the first time.

Everyone was given a copy of the drawing for the first floor as it is now. The challenge now is to start the process of seeing what the group thinks needs to be done to convert this into the court offices and court room.

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All were asked to put their ideas on the drawing given, so the ideas can be compiled into a document that will be useful in creating a drawing of a remodeled first floor.

Path forward: All were told that this will take time but needed before we involve an engineering firm. Phil and Roberta were asked to talk with court people they know about funding, designs, anything they think will be helpful. Also, at this point we don't have a timeline for this. It's to our advantage to have a plan when you're talking to funding streams or an engineering firm for designing.

Next meeting: January 26th, 2026 @ 6:30 at the Community Building.

Minutes submitted by Tom Thatcher, Committee Chair

Public Safety – Dave Woods, Councilman

Public Safety Meeting

November 25, 2025

Dave Woods called the meeting to order at 8:03am.

The following committee members were present: Dave Woods, Joyce Cooper, Adam Hurlburt, Rhiannon Peters, Laura Wright, Dave Burrows and Renee Kennedy.

Absent: Ross Kelley.

Public: Supervisor Mark Wright.

Police Department: The monthly police report was read by Chief Adam Hurlburt. (attached) Shop with a Cop is being held on Saturday 12/6/25. Ticonderoga Police Department will be participating. It is a joint effort with NY State Police, DEC, Essex County Sheriff's Department and Ticonderoga Police Department. It is being held at Walmart. Names of the kids participating will be decided by a lottery. This is the 3rd year for this program.

Codes Department: The monthly codes report was read by Rhiannon Peters (see attachment). There is 1 order to remedy at Fort Ticonderoga. 144 The Portage is being broken into. Codes is putting a lock onto the door. If it keeps getting broken into, Codes will have to put plywood on the doors and windows.

EMS: The monthly EMS report was read by Renee Kennedy. (attached) They are going to be in the Parade of Lights on December 5th. They have a full-time Paramedic starting January 1, 2026, and 2 members that are finishing up Paramedic classes with an anticipated graduation in Spring 2026.

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Joyce Cooper stated that the “junkyard” on Route 22 is getting bad again and she asked what is being done. Codes stated they are sending a letter.

Dave Woods adjourned the meeting at 8:14am.

The following is a summary of the activities of the Ticonderoga Police Department from October 27th, 2025, to November 25th, 2025.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	350	4265
Incident reports:	33	339
Arrests:	41	314
Uniform traffic tickets:	39	715
DWI arrests:	1	18
Accidents investigated:	19	104

Ticonderoga Emergency Squad

So far in the month of November we have had 69 calls. Total calls for the year as of today is 1062. We will be attending the parade of lights and the fireworks.

Exciting news we are bringing on a full time Paramedic starting January 1, 2026. We still have two members that are finishing up Paramedic class anticipated graduation Spring of 2026.

Renee Kennedy
Operations Manager
Ticonderoga EMS

The following is a summary of activities for the Code Enforcement Office.

Building Inspection:

	(Oct-Nov)	YTD
Building Permits Issued:	7	124
Safety Inspections:	0	4
Pass/Fail:	0/0	3/0

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Permit & Inspection Notes:

- 2- Accessory Structure Permits → Pavillion Dr (2)
- 2- Roof Mounted Solar Permits → Overlook Dr & Shore Airport Rd
- 2- New Septic System Permits → Outlet Dr & Sagamore Dr
- 1- Commercial Re-Roofing Permit → NYS Rt 9N

Code Violation Notices:

(Oct-Nov)

YTD

Order to Remedy:	1	30
Remediated:	0	8
Clean-Up Contractor:	0	0
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	2
Appearance Tickets:	0	0

Code Violation Notes:

- OTR- Garbage/Rubbish: Fort Ti Property

Miscellaneous:

(Oct-Nov)

YTD

*Complaints:	1	30
Resolved:	0	8

Misc. Complaint Notes:

- Complaint about a Possible Encampment on Fort Ti Property off Rt 22 Bridge.

Training:

- IWorQ Training for new Fire Safety Inspection Portal

Safety & Resource Grants (YTD):

N/A

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Noteworthy Highlights / Achievements:

Discuss 144 The Portage

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga
Public Works Committee Meeting Minutes**

November 25, 2025, 10:00 am

Committee Members Present: Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Matt Fuller (Town Attorney), Sabrina Ross

Committee Members Absent: None

Others: Hannah Neilly (Essex County); Jamie Gironda (Senior Hydrogeologist)

Pledge to the Flag

Public Comment: None

Items for Discussion:

1. Chilson Area Water Supply- see Chilson/Eagle Lake below
2. MJ sent 3 invoices: 3 different projects. Sabrina will discuss with Hannah and Jen to better differentiate between projects.
3. Crammond Farms- Race Track Road
 - a. Close accounts #53-00131450 & # 62-00131410 (54 Race Track Road) as several of the buildings were demolished and is now considered 56 Race Track Road on the tax roll.
 - i. It is recommended to the Town Board to close account # 53-00131450.
 - ii. It is recommended to the Town Board to close account #62-00131410.
4. Robbins- 235/240 Black Point Road
 - a. Close account # 64-00706550 as it has been merged with the primary residence. It is now listed as Parcel ID # 160.27-1-5.000 (235 Black Point Road) on the tax roll.
 - i. It is recommended to the Town Board close account #64-00706550 as it has been combined w/the primary residence, 235 Black Point Road.

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Superintendent's Report

Fixed water leak on Wicker Street. Some of the sidewalk had to be removed. Derrick would like to ask Adirondack Concrete to do the repairs.

104 Wayne Avenue: They received a call from a neighbor on Park Avenue that they were getting flooded. The department had some difficulty tracing, it became a power issue; National Grid was called and able to fix the power situation. CVH&P was called and able to find the shut off.

The homeowner will get a letter from the Water/Wastewater Department that their water has been shut off and a bill for the expenses incurred to resolve the issue.

Chief Wastewater Operator's Report

UV has been shut down.

Phosphorus numbers are back down; changed auger out.

Still continuing to monitor Race Track Road and Commerce Park as every 13 days there is significant change in numbers. Derrick has ordered a new meter to be installed.

Town Supervisor Discussions

None

Town Projects for Discussion:

Water Meters- MJ Engineering- Via email

- The Final Basis of Design report for the Water Meter project was submitted to the Town, EFC, and DEC on 11/10/25. This submission was accompanied by formal written responses to the DEC's prior comments provided to the Town via email on 10/31/24.
- MJ has completed mobile LiDAR mapping of the entire water district. The imagery gathered will assist in the development of final design plans, particularly for the planning of exterior meter pit installations.
- MJ continues to progress the final design documents in anticipation of a March 2026 bid advertisement. MJ will be reaching out to the Town in December to coordinate onsite inspections of the noted large water services (i.e. 2" and larger). Water service inspections will be coordinated with Derrick Fleury.
- MJ's Planning Group has been working on revising the FAQs based on feedback from the Water Committee provided at the November meeting. The FAQs will be shared with the Town in December. The one-page informational handout will be reviewed with new supervisor in January 2026 then distributed to the public. Four (4) presentation boards of the handout will be prepared for placement at Town Hall (2), Library, and Chamber of Commerce in conjunction with the handout distribution. Public Open House/Workshop to be held in March 2026.

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Wastewater Treatment & Collection System- Wright-Pierce – Via email

Topics Discussed

Combined Sewer System Separation:

The aerial fly and ground control have been completed for the survey. The aerial company is compiling the raw digital mapping for Wright-Pierce's review and once it is approved AES Northeast will perform supplemental/ground-truth mapping.

The archeologists have provided their draft report, and it is currently under review by Wright-Pierce.

Arold CCTV is scheduled to be on site starting Monday, December 1st.

I am still waiting on a schedule from ATL for probes & borings. As soon as I get their proposed dates I will coordinate with Derrick & Eric.

WPCP – Upgrades, Phosphorus, & Ventilation:

We had a site visit with representatives from Hach (Instrumentation Manufacturer) on November 13th. A quote for total phosphorus laboratory testing equipment was provided by Hach following the onsite discussions. It was decided to start with laboratory equipment that would allow the Town to trace sources of phosphorus in the collection system and track influent and effluent total phosphorus for chemical dosing. We will wait until the project progresses further to consider an online analyzer.

I believe that the equipment purchase would qualify for reimbursement under the scope of the Town's WQIP grant. What documentation is needed for the Town to move forward?

We will be scheduling an on-site kickoff with the design team after the new year. The short-term focus remains getting the outdoor site investigations completed for the collection system and pump station projects.

We are awaiting final scheduling from ATL for the hazardous survey at the WWTP.

Pump Stations:

The on-site survey work has been completed. The national geodetic survey website is back online now that the federal government is re-opened and the surveyor is working on generating the survey maps for each pump station.

We commenced the engineering portion of the pump station work this month.

Amherst Avenue Water Line Replacement

The contract is being routed through our internal QAQC and I will send it to the Town soon for review and comment.

Chilson/Eagle Lake-

Jamie Gironda (Senior Hydrogeologist) was present to discuss geologic conditions of the exploratory well sites. He will continue well investigations and potential sites. He will follow up with recommendations for drilling procedures and preparations of bids.

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Essex County- Hannah Neilly

Essex County Project Status Update

1. Wastewater Project – Ticonderoga (C5-5510-05-00)

- **Funding:**
Secured through NYS EFC SRF.
WQIP/GIGP Grants were ***not prefinanced***.
- **Next Steps:**
 - Submitted Wright Pierce MWBE UP for review/approval - pending
 - Submitted Invoices for disbursement, waiting for compliance approval
- **Invoices:**
May be sent directly to the Town and Hannah for processing.

2. Water Meters

- **Funding:**
GIGP agreement has been executed.
The Town has issued a BAN to cover engineering costs temporarily.
- **Next Steps:**
 - Submitted CWSRF Financial Application – pending Bond Resolution increase.

3. Chilson / Eagle Lake

- **Funding & Eligibility:**
 - a. Pending NYS EFC SRF Funds (need district)
 - b. NYS DOH Funds (Executed pending plan of finance from EFC)
 - c. EPA has confirmed that the AES contract is an eligible expense – still waiting on contract.
- **Progress:** Well investigations – new sites to discuss
- **Next Steps:**
 - Forward any bills/invoices to draw against the \$300,000 allocation.
 - Provide copies of executed contracts for:
 - AES Contract
 - Hanson Van Vleet

These are needed to submit to EFC and budget overview.

The meeting adjourned at 11:02 am. Next Committee meeting is January 27, 2026, at 10:00

Minutes submitted by Sabrina Ross Water/Wastewater Clerk

**Minutes for the Ticonderoga Regular Town Board Meeting held on December 11, 2025,
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Resolution #497-2025 brought by Heath Towne, seconded by Joyce Cooper to close account # 53-00131450 (Crammond Farms) as several of the buildings were demolished and is now considered 56 Racetrack Road on the tax roll. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #498-2025 brought by Dave Woods, seconded by Tom Thatcher to close account # 62-00131410 (Crammond Farms) as several of the buildings were demolished and is now considered 56 Racetrack Road on the tax roll. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #499-2025 brought by Tom Thatcher, seconded by Heath Towne to close account # 64-00706550 (Robbins) as it has been merged with his primary residence (235 Black Point Road), noted on the tax roll. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #500-2025 brought by Dave Woods, seconded by Tom Thatcher to send Axel Dedrick to the Basic Laboratory course at Suny Morrisville from January 25th to January 30th. The cost of the training is \$650.00 plus \$32.98 for a Lab Coat & Goggles, cost of the hotel is \$625.00, for a total of \$1,307.98, plus travel and meal reimbursement. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #501-2025 brought by Tom Thatcher, seconded by Heath Towne to declare the following Water/Sewer Department items as surplus and put the items out for bid: 2011 International Dump Truck; Stihl 700 Road Saw with Cart; Husqvarna 455 Rancher Chainsaw; 2011 Bobcat Snowblower; F250 Tailgate- Blue; F250 Rear Bumper. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #502-2025 brought by Dave Woods, seconded by Heath Towne authorizing the purchasing agent to issue a purchase order with Endress & Hauser, for the purchase of a Pressure Transmitter Cerabar PMP51B. Price is \$1,480.94, including shipping cost. Funds to come from Fund Balance. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Human Services: Youth – Joyce Cooper, Councilwoman

Youth Commission Meeting 12/9/2025

The after-school program

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We had 304 in total attended last month with a daily average of 15.2 children per day. This month we had 162 in total attendance with an average of 13.5 daily. We will have a pizza party on the 18th of December.

Youth Basketball

We have 53 signups so far. Practices will be starting this week and I am still waiting for the game schedule to be sent out.

Gore Ski Program

We have 33 signups so far. Last year volunteers were on board to do it again this year. The first trip will take place on 1/10.

Resolution #503-2025 brought by Joyce Cooper, seconded by Dave Woods to accept, with regret, the resignation of James Chauncey as Recreation Supervisor effective December 19, 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #504-2025 brought by Joyce Cooper, seconded by Tom Thatcher to advertise for the position of Recreation Supervisor for the Youth Program at the rate of \$25.94/hr (full-time with benefits). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Human Services: Seniors – Heath Towne, Councilman

TI AREA SENIORS - MEMBERSHIP MEETING MINUTES

NOVEMBER 19, 2025

IN ATTENDANCE: Sharon Mitchell, President, Patty Reid, Secretary/Treasurer

Sara Guyette, Linda Thompson

Marlene Charboneau, Activities Director

Heath Towne – Town of Ticonderoga Representative

Brenda Fernandez – The Prevention Team

ABSENT: Joan Kay, Vice President

MEMBERS: Jackie Hurlburt, Aileen Rafferty, Sandy O'Dell, Beverly O'Neil, Sandy Urban

CALL TO ORDER: Meeting was called to order at 1:00 by the President, Sharon Mitchell.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited by the membership.

**Minutes for the Ticonderoga Regular Town Board Meeting held on December 11, 2025,
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GUEST SPEAKER: Brenda Fernandez, The Prevention Team

Brenda stated that she has taken over the Ticonderoga Prevention Team.

They are in the process of having another Aging Wisely workshop. It started on Monday, November 17th. It will last for six weeks. The time is 10:00am to 12noon. The workshop will end on December 22nd. The discussions will be regarding the changes seniors face while aging. For example, medications, health and quality of life. The Board discussed that it would be better if we had the workshop here at the center.

MINUTES: The minutes of the October 29th meeting were read by Patty Reid. Motion by Jackie Hurlburt to accept the minutes as read. Second, by Sandy O'Dell. All in favor. Motion carried.

FINANCIAL REPORT: The October financial report was given

by Patty Reid. The beginning balance was \$12,982.70. The ending balance is \$11,413.15.

OLD BUSINESS:

Christmas Party: Sharon stated that our Christmas party will be on Wednesday, December 10th from 10:00am to 12noon. If anyone would like to bring anything they are welcome to.

Tree at The Hancock House: The tree is at the Hancock House. Everyone is welcome to go see it. The tree came out great. Marlene did a nice job.

Handi-Cap Parking Signs: Heath reported that the signs have been ordered.

NEW BUSINESS:

Resignation: Sharon read the resignation letter from Patty Reid for Secretary/Treasurer affective 12/31/2025. Motion by Aileen Rafferty to accept Patty's resignation. Seconded by Jackie Hurlburt. All in favor. Motion carried.

Treasurer: Motion by Sandy Urban to accept Sara Guyette as Treasurer. Seconded by Sandy O'Dell. All in favor. Motion carried.

Secretary: Motion by Sandy O'Dell to accept Linda Thompson as Secretary. Seconded by Aileen Rafferty. All in favor. Motion carried.

DRAWING FOR THE ACAP LUNCH: The two members chosen for the free lunch at ACAP are Susan Guido and Marcia Treadway.

TOWN REPORT: Heath Towne, Town of Ticonderoga Representative

Heath reported that there was a meeting regarding the Budget for 2026. The Budget will take effect January 1st.

The result of the election is that there is a new supervisor and board member.

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The house on 144 The Portage certificate has been pulled. It is vacant.

The pickleball courts in the park have been resurfaced but have not been sealed. Patty Hogan is looking for more funds to do a 3rd court. The benches are going to be repaired. The repairs will be done with trek materials. It lasts longer than regular wood.

The bleachers at the park cannot be used until the top railing is installed.

The police station ribbon cutting will be December 18th. The electronics are being installed. A lot of the work has been done in house. The town did not have to borrow any money for this project. The cost was about 1 million dollars.

Raven, the K-9 officer, has been very busy with drug arrests.

The Town is looking for a skating rink attendant.

BIRTHDAYS: Aileen Rafferty read the birthdays for December.

ACTIVITY REPORT: Marlene Charboneau

SENIOR SUPPER: Marlene reported that there will not be any more senior suppers until May of 2026. We do not have them during the winter months.

MONTHLY MEETINGS: This meeting is our last meeting until April of 2026.

GAMES: Marlene asked if anyone had any games they would like to play at the center.

CHRISTMAS PARTY: Marlene stated that anyone who would like to bring something for the Christmas party to let her know.

Sharon stated that she would contact Sally and Rodger Snelson to see if they would be willing to play at the party. If anyone plays an instrument, they are welcome to join in.

RAFFLE: Winner of the free milkshake or sundae and free coffee or hot chocolate at Stewart's is Sandy O'Dell.

ADJOURNMENT: Motion by Jackie Hurlburt to adjourn the meeting at 2:10pm. Seconded by Sandy Urban. All in favor. Motion carried.

The seniors held their Christmas Party and it was a good time, with lots to eat and live music.

Health Insurance – Mark Wright, Supervisor

No meeting.

Contract Negotiations – Mark Wright, Supervisor

We met with the labor relations attorney earlier and we have had success with the Police, so we have a resolution to approve the MOA.

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Resolution #505-2025 brought by Tom Thatcher, seconded by Joyce Cooper to approve the Memorandum of Agreement dated December 8, 2025, establishing a new collective bargaining agreement between the Town of Ticonderoga and the United Federation of Police Officers Local #476 for the period January 1, 2026, through December 31, 2028. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

We are still working on the 2 CSEA contracts.

I.T./Cable TV – Mark Wright, Supervisor

This letter will serve as notice that on or after January 5, 2026, Spectrum Northeast, LLC (“Spectrum”) will launch Tele N on lineups that offer Latino View on the channel line-up serving your community.

Spectrum Northeast, LLC (“Spectrum”) recently learned that on January 9, 2026, MotorTrend will change its name to Discovery Turbo on the channel line-up serving your community. Programming for Discovery Turbo will remain focused on automotive-themed programming.

Resolutions for Consideration

Resolution #506-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget transfers:

A.1989.400	Contingency	(\$20,544.60)
A.1620.461	Building General Supplies Cleaning	\$656.63
A.1620.462	Buildings Repair & Maintenance	\$10,926.21
A.6772.463	Programs for the Aging Repair & Maintenance	\$264.68
A.6772.464	Programs for the Aging Motor Fuel	\$171.12
A.9060.820	Hospital & Med Insurance Medicare Part C	\$278.96
A.9060.822	Hospital & Med Insurance Medicare Part B	\$697.00
A.1930.400	Judgments & Claims	\$7,550.00

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 23,783.49).

A.0450.018	Capital Reserve – Building Improvements	(\$179,493.40)
A.1620.462	Buildings Repair & Maintenance	\$179,493.40

Transfer funds from Capital Reserve for new Police Station conversion.

A.2260	Stop DWI Grant	(\$6,060.00)
A.3120.191	Police & Constable Overtime	\$6,060.00

Transfer Grant revenue received to the appropriate expense line.

A.2350.004	General Youth Services, Ski Program	(\$180.00)
A.7310.470	Youth Programs Gore Mtn	\$180.00

Transfer revenue to the appropriate expense line for refund.

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A.1255	Town Clerk Fees	(\$241.52)
A.1670.416	Central Printing Mail & Postage	\$241.52

Transfer reimbursement revenue received to the appropriate expense line.

DA.1989.400	Contingency	(\$904.46)
DA.5130.467	Machinery Highway Small Equip & Tools	\$904.46

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 3,775.60).

SS05.1989.400	Contingency	(\$1,385.84)
SS01.8130.410	Sewage Treatment & Disposal Cont. Electric	\$16.94
SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$98.11
SS05.8110.451	Sewer Telephone/Fax	\$71.64
SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$121.03
SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$105.33
SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$134.24
SS09.8130.410	Sewage Treatment & Disposal Cont. Electric	\$222.77
SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$228.81
SS11.8130.405	Sewage Treatment & Disposal Contractual	\$386.97

Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 4,966.11).

SW.1989.400	Contingency	(\$1,754.82)
SW.8310.451	Water Telephone Landline	\$219.19
SW.8310.468	Water Safety Equipment/Supplies	\$893.47
SW.8310.496	Water Admin Drug Screening	\$103.00
SW.8340.465	Water Chemical Additives	\$515.16
SW.9055.850	Disability Insurance	\$24.00

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 10,734.31).

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #507-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the following budget adjustments:

A.1910.400	Unallocated Insurance	\$2,739.40
A.5132.464	Garage Dyed Diesel & Gasoline	\$8,515.16
A.5182.499	Street Lighting National Grid	\$14,115.78
A.1620.462	Buildings Repair & Maintenance	\$20,276.25
DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$9,492.93
SS01.8130.405	Sewage Treatment & Disposal Contractual	\$1,092.00
SS03.8130.405	Sewage Treatment & Disposal Contractual	\$775.75
SS05.8130.465	Sewage Treatment & Disp. Chemicals & Industrial Gas	\$10,718.88
SS05.8130.499	Sewage Treatment & Disp. Lab Testing	\$1,223.00

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

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Resolution #508-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$136.32)
H61.5031	Chilson / Eagle Lake	\$136.32

Transfer funds from General to Eagle Lake Water Project.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #509-2025 brought by Heth Towne, seconded by Tom Thatcher authorizing the following Inter-Fund Loans:

SW.0391	Central Water Due From Other Funds	(\$7,685.00)
H63.0630	Water Meter Project Due To Other Funds	\$7,685.00

Transfer funds from Central Water to Water Meter project until funding is received.

SS05.0391	Sewer Due From Other Funds	(\$27,932.28)
H71.0630	WWTP Upgrade	\$27,932.28

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding received.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #510-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the purchasing agent to issue a purchase order with Global Industrial, for the purchase of a Steel Prison Bench. Price is \$1,431.99, including shipping cost. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #511-2025 brought by Dave Woods, seconded by Heath Towne to authorize the Supervisor to sign the agreement between Essex County and the Town of Ticonderoga for the County's purchase of gasoline for the period of January 1, 2026, to December 31, 2026. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #512-2025 brought by Heath Towne, seconded by Joyce Cooper to advertise for a Planning and Zoning Board permanent and alternate member. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #513-2025 brought by Dave Woods, seconded by Joyce Cooper to add the following members to the Ticonderoga Revitalization Alliance Board of Directors effective immediately: Nancy Rudgers, Debra Malaney. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

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Resolution #514-2025 brought by Dave Woods, seconded by Heath Towne to publish an announcement regarding completion of the annual financial report for the Town of Ticonderoga for the fiscal year ending December 31, 2024. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #515-2025 brought by Heath Towne, seconded by Tom Thatcher to waive the 30-day notification period to the town regarding an intention to apply to the New York State Liquor Authority for an On-Premises Beer, Wine, and Cider license for premises located at 174 Lake George Avenue in Ticonderoga (Smack That LLC). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #516-2025 brought by Tom Thatcher, seconded by Dave Woods to execute application and certification for payment (pay app#3, dated 11/14/2025) in the amount of \$16,975.00 for the 102 Racetrack Road Police Station Renovation Project (Gallo project #25170). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #517-2025 brought by Tom Thatcher, seconded by Heath Towne to issue a Substantial and Final Completion of the Ticonderoga Police Station Renovation project to Gallo Construction pending a successful final walk through and approval by Cheslik Consulting LLC and review by the Town Attorney. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #518-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the Supervisor to execute the 2026 Town of Ticonderoga Property & Casualty Insurance Proposal with NFP. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #519-2025 brought by Dave Woods, seconded by Heath Towne to schedule a Public Hearing for the Increase and Improvement of the Facilities of Ticonderoga Sewer Districts Nos. 2-9, 11 and 12 in the Town of Ticonderoga on January 8, 2026, at 6:00 PM in the Community Building board room. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

WHEREAS, the Town Board of the Town of Ticonderoga, Essex County, New York, has had under consideration the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 – 9, 11 and 12 in said Town (together, the “Districts”), consisting of the installation of water meters, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith; and

WHEREAS, it is now determined that the maximum estimated cost to said Districts of such joint increase and improvement of facilities is now \$5,215,080, an increase of \$2,015,080 over that previously estimated; and

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WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be levied and collected in each District in the manner provided by law; and

WHEREAS, it is anticipated at this time that the apportionment of cost between Districts shall be as follows: Sewer District No. 2 (Park Avenue) (79.50 EDUs), Sewer District No. 3 (Alexandria Avenue) (54.00 EDUs), Sewer District No. 4 (Homelands) (28.20 EDUs), Sewer District No. 5 (Village) (1459.96 EDUs), Sewer District No. 6 (Commerce Park) (106.20 EDUs), Sewer District No. 7 (Delano Point) (27.10 EDUs), Sewer District No. 8 (Baldwin Road) (42.4 EDUs), Sewer District No. 9 (Black Point Road/Outside) (248.40 EDUs), Sewer District No. 11 (Routes 9N and 74) (36.25 EDUs) and Sewer District No. 12 (Hague Road) (14.40 EDUs), and the dollar cost of the project allocated to each Sewer District at the revised maximum estimated cost is as follows:

Sewer District No. 2 -	\$	197,766.11
Sewer District No. 3 -	\$	134,331.70
Sewer District No. 4 -	\$	70,151.00
Sewer District No. 5 -	\$	3,631,831.65
Sewer District No. 6 -	\$	264,185.68
Sewer District No. 7 -	\$	67,414.61
Sewer District No. 8 -	\$	105,475.26
Sewer District No. 9 -	\$	618,925.82
Sewer District No. 11 -	\$	90,176.37
Sewer District No. 12 -	\$	35,821.79; and

WHEREAS, said capital project has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), and it has been determined to not result in a significant environmental impacts and copies of SEQRA compliance documentation are on file in Office of the Town Clerk where it may be inspected during regular office hours upon appointment.

WHEREAS, it is now desired to call a respective public hearing on the question of the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 – 9, 11 and 12 in said Town, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Ticonderoga, Essex County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, 132 Montcalm Street, in Ticonderoga, New York, in said Town, on January 8, 2026, at 6:00 o'clock P.M., Prevailing Time, on the question of the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 – 9, 11 and 12 in the Town of Ticonderoga, Essex County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspapers of the Town and also to cause a copy thereof to be posted on the sign board of the Town, such publication and

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posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This Order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

Mark A. Wright	VOTING	AYE
Dave Woods	VOTING	AYE
Joyce Cooper	VOTING	AYE
C. Thomas Thatcher	VOTING	AYE
Heath Towne	VOTING	AYE

The order was thereupon declared duly adopted.

Resolution #520.2025 brought by Tom Thatcher, seconded by Joyce Cooper to accept the minutes of November 13, 2025, Regular Town Board Meeting, and November 26, 2025, Town Board Finance Meeting. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Resolution #521-2025 brought by Dave Woods, seconded by Heath Towne to Pay the Abstract.#12 of 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Board Meeting Date	
12/11/2025	
Gross Payroll # 24	119,380.25
Gross Payroll # 25	121,207.41
Gross Payroll #	-
Trust & Agency Total	\$240,587.66
Pre-Pays:	\$0.00

ABSTRACT # 12	12/11/2025	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	372,300.04	372,300.04	5,709,220.27	5,459,229.64
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	15,776.37

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CM Library Trust Special			-	935.86	-
Highway (DA)	224,194.25	224,194.25	1,933,534.51	2,104,765.04	
H15 - Airport Runway And Taxiway Lighting	-	-		3,500.00	
H17 - Ticonderoga Airport Improvements		-	-		-
H18 - Airport Pavement Management	-	-	-		-
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	-		-
H20 - Airport Environmental Assessment	-	-	-	3,905.12	
H21 - Apron Expansion	-	-	31,738.60	59,146.03	
H36 - C/P Chilson Res. Replacement	-	-	-		-
H45 - C/P Equipment Purchase		-	-		-
H48 - FEMA Chilson Water Main		-	-		-
H49 - GIGP Daylight Streaming	-	-	-		-
H50 - C/P WQIP WWTP Disinfection	-	-	-		-
H51 - Res & Design French Sawmill		-	-		-
H53 - Clean Water Main Project	-	-	-	11,437.92	
H54 - LaChute Signage Grant		-	-		-
H56 - Sewer Pollution Right to Know		-	-		-
H57 - Parking Lot Cannonball Path		-	-		-
H58 - WWTP HVAC Project		-	-		-
H59 - LCBP Storm Water Sewer Separation	-	-	-		-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	621,622.81		

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H61 - Chilson/Eagle Lake Water Exploration	136.32	7,821.32	7,707.76	7,844.08
H62 - Lead Service Line Replacement Grant	-		-	-
H63 - Water Meter Project	7,685.00		-	52,145.00
H64 - WWTP Ventilation Project GIGP	-		-	630.00
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		-	-
H67- Wet Weather Operating Plan	-	-	-	-
H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	-	-	18,540.00	43,515.73
H70 - Skating Rink Project	-		-	185,000.00
H71-Waste Water Treatment Plat Upgrade WTP	27,932.28	27,932.28		45,182.28
PN - Permanent Fund Mt. Hope Cemetery			754.84	-
SF01- Ticonderoga Town/Village Joint Fire District	-		752,352.00	752,352.00
SF02 - Chilson Fire Protection District	-		105,240.00	105,240.00
SM03 - Ticonderoga Ems District	-		397,140.00	397,140.00
Claymore Sewer District (SS01)	1,139.05		6,134.00	5,783.93
Park Ave Sewer District (SS02)	26.78		53,529.51	42,589.34
Alex Ave Sewer District (SS03)	817.35		38,186.74	42,524.38
Homelands Sewer Dist (SS04)	500.11		32,188.11	20,500.54
Central Sewer (SS05)	33,778.51	49,867.95	1,638,356.21	1,323,186.21
Commerce Park Sewer (SS06)	2,367.03		79,090.02	74,418.27

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Delano Point Sewer (SS07)	1,445.30		34,239.93	20,223.55
Baldwin Road Sewer Dist (SS08)	536.24		47,233.53	47,154.21
Black Point Road Sewer (SS09)	7,875.63		282,369.51	257,610.33
Hague Road Sewer (SS10)	-			-
9N & 74 Sewer (SS11)	1,234.01		31,398.56	30,056.03
Hague Sewer (SS12)	147.94		12,426.54	9,533.73
Consolidated Water (SW)	43,635.28		1,279,519.98	1,511,296.20
9N & 74 Water (SW01)	-		-	
Street Road Water (SW02)	-		-	
Alex Avenue I Water District (SW03)	-		-	-
Homelands Water District (SW04)	-		-	-
Alex Ave II Water District (SW05)	-		-	-
Central Water (SW06)	-	43,635.28	23,640.74	32,641.95
Park Ave Water Dist (SW07)	-			-
Shore Airport Water (SW09)	-		-	127,230.20
Multi Account Total	725,751.12	725,751.12	13,137,100.03	12,791,558.08
Total Expenditures This Abstract	\$966,338.78	TRUE		

Resolution #522-2025 brought by Tom Thatcher, seconded by Heath Towne to accept the Supervisor's Report as submitted. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried**.

Supervisor's Report

12/11/2025

Account Title	GFNB	NYCLASS	GFNB ICS	Total
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General	584,155.60	190,986.90	3,043,499.87	3,818,642.37
Airport	113,038.19			113,038.19
Highway	114,031.85	96,168.32	1,646,814.22	1,857,014.39
H17 - Airport				-
H36 - Master Drinking Water	100,250.81			100,250.81
Clean Water H49 H50 H53	147,227.81			147,227.81
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPCC				-
H61 - Chilson Eagle Lake Project				-
All other Capital Projects	1,892,663.13			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	969,710.66	783,830.14	1,132,107.24	2,885,648.04
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-

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SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-
SW05 - Alex Ave II				-
SW - Central Water All Districts	391,501.96	578,138.47	226,694.51	1,196,334.94
C/R - Carillon Park		5,879.71		5,879.71
C/R - Liberty Monument		27,987.55		27,987.55
C/R - Unemployment		34,759.37		34,759.37
C/R - Police Equipment		57,396.12		57,396.12
C/R - Senior Bus		55,167.67		55,167.67
C/R - Frazier Bridge		7,584.47		7,584.47
C/R - Forfeiture		1,987.92		1,987.92
C/R - Building Improvement		389,700.99		389,700.99
C/R - General Sidewalk Improvement		72,197.27		
C/R - Building & Grounds Equipment		35,460.78		
C/R - Airport Development		278,367.53		
C/R - Highway Equipment		530,565.93		530,565.93
C/R - DA Sidewalk Repair		56,548.32		
C/R - Sewer Equipment + Infrastructure		167,314.77		167,314.77
C/R - Sewer Repair		115,270.17		115,270.17

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C/R - Water Equipment + Infrastructure		320,257.39		320,257.39
C/R - Water Repair		103,942.15		103,942.15
0				-
Library Trust		39,036.05		39,036.05
Mount Hope Cemetery		31,487.98		31,487.98
				12,006,494.79
Total	4,312,580.01	3,980,035.97	6,049,115.84	14,341,731.82

Town Clerk, Tonya Thompson – Nothing further to report

Attorney, Matt Fuller

Discussion

DISCUSSION: CHPE PILOT vs HCA

Mr. Fuller briefly explained that this PILOT program for the Champlain Hudson Power Project came from the IDA, in essence it came from the school districts. Right now, there is a PILOT agreement in place for the project to take effect when the system is online. People hope it will be next year. The school districts, who are more impacted by this than the towns, figured out that this will affect them on their tax cap, meaning it would need to take a vote to override it. The schools would like to convert the PILOT to a Host Community Agreement, same numbers just a different format. So, the payments wouldn't necessarily route through the IDA, they would come direct from the developer to the municipalities and the school districts. We are not entirely sure that this project can even enter into a Host Community Agreement. The Town is comfortable going along for the ride as it is more of an issue for the school, but his issue would be we are not going to indemnify anyone, we will take the payment, but we do not have a big enough stake in the fight on the tax cap. We will have an impact but not as much as the school. IF someone does challenge this, the Town is not going to write a check to their attorney and if there are any damages, like this getting thrown out and then getting taxed and big money is involved we are not going to be responsible. He is still looking into and doesn't think we necessarily care about this but if the developer doesn't make the payment, the PILOT can be revoked and the property immediately becomes taxable and the benefit to them is that the PILOT is way less than the taxing. The PILOT agreement right now does not reference the HOST Community agreement at all in term of breach of contract. We can bring this back up at the End-of-Year meeting to see if we have heard anything more on the issue. The IDA can actually do this on their own without bringing the information to the Towns, you have a very good relations with your IDA, some Towns do not. Two points that he wants to see is #1 it must be enforceable and #2 he does not want to indemnify anybody – we are not the ones creating this issue so the taxpayers should not be on the hook.

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DISCUSSION: Long Term Control Plan – next steps

Under our SPDES Permit for the Wastewater treatment plant, DEC made us update our Long-Term control plan which was something that never should have been done. We have been in a lot of discussions regarding this. We need this done. The deadline is in early January – and this project sits with AES. We will be requesting an extension as we will not be able to get this finalized by our deadline. We will see who else can take this on to work with the Town to complete the plan.

DISCUSSION: Illegal dumping at the airport

Supervisor Wright explained that that a letter was mailed out to the contractor giving him 10 days to undue what had been done. Moving forward, there should be some sort of system where people would apply to dump on Town property so there is not this he said/she said. There should be a sign placed at the Airport. It should be Town Board approval or the Town Board can pass a resolution authorizing the Supervisor responsible for approving dumping anything on any Town Property. This can be done at the Organizational meeting. There needs to be a policy or procedure drafted and put in place.

Councilwoman Cooper asked what is going on with our parking policy.

Supervisor Wright stated that we big project is the Highway Department categorizing every sign in the Town and this documentation had started but it is not done and it is a big task.

MR. Fuller agreed and also suggested that the next Town Board could have a discussion with the Police Chief about this. You have officers on the road, they can work away on this.

Public Comment

Mrs. Wright stated that there have been Cornell Students that have come in the past to work on certain projects. Maybe that is something that we can tap into to help with this project.

Meeting adjourned at 7:11 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Town of Ticonderoga
Board Meeting Agenda (Thursday, December 11, 2026; 6:00 p.m.)**

Call Meeting to Order

**Minutes for the Ticonderoga Regular Town Board Meeting held on December 11, 2025,
commencing at 6:00 p.m. with a Public Hearing regarding the Chilson Volunteer Fire
Department's Annual Contract**

Pledge to the Flag

Opening Remarks

Presentations

Public Hearings

- 1) 2026 Chilson Volunteer Fire Department Annual Contract.

RESOLUTION authorizing the Supervisor to execute the 2026 Chilson Volunteer Fire Department contract.

Committee reports

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW

Highway / Transfer Station DW

RESOLUTION authorizing the purchasing agent to issue a purchase order with Milton CAT, for the Emergency purchase of a 12' Snow Pusher from NYS Contract. Price is \$12,222.78, including shipping cost. Funds to come from Fund Balance. Further authorizing Department Head or Town Supervisor to execute said purchase order.

RESOLUTION to offer employment to Colby Hurlburt as a Highway Motor Equipment Operator, full-time, with benefits at the rate of \$23.44/hour.

RESOLUTION to advertise for an anticipated MEO position for the Highway Department (\$23.44/hr with benefits).

Municipal Facility Evaluation TT

Public Safety DW

Public Works MW

RESOLUTION to close account # 53-00131450 (Crammond Farms) as several of the buildings were demolished and is now considered 56 Racetrack Road on the tax roll.

RESOLUTION to close account # 62-00131410 (Crammond Farms) as several of the buildings were demolished and is now considered 56 Racetrack Road on the tax roll.

RESOLUTION to close account # 64-00706550 (Robbins) as it has been merged with his primary residence (235 Black Point Road), noted on the tax roll.

RESOLUTION to send Axel Dedrick to the Basic Laboratory course at Suny Morrisville from January 25th to January 30th. The cost of the training is \$650.00 plus

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\$32.98 for a Lab Coat & Goggles, cost of the hotel is \$625.00, for a total of \$1,307.98, plus travel and meal reimbursement.

RESOLUTION to declare the following Water/Sewer Department items as surplus and put the items out for bid: 2011 International Dump Truck; Stihl 700 Road Saw with Cart; Husqvarna 455 Rancher Chainsaw; 2011 Bobcat Snowblower; F250 Tailgate- Blue; F250 Rear Bumper.

RESOLUTION authorizing the purchasing agent to issue a purchase order with Endress & Hauser, for the purchase of a Pressure Transmitter Cerabar PMP51B. Price is \$1,480.94, including shipping cost. Funds to come from Fund Balance. Further authorizing Department Head or Town Supervisor to execute said purchase order.

Human Services - Youth JC

RESOLUTION to accept, with regret, the resignation of James Chauncey as Recreation Supervisor effective December 19, 2025.

RESOLUTION to advertise for the position of Recreation Supervisor for the Youth Program at the rate of \$25.94/hr (full time with benefits).

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

RESOLUTION to approve the Memorandum of Agreement dated December 8, 2025, establishing a new collective bargaining agreement between the Town of Ticonderoga and the United Federation of Police Officers Local #476 for the period January 1, 2026, through December 31, 2028.

I.T. / Cable T.V. MW

RESOLUTION authorizing the following budget transfers:

A.1989.400	Contingency	(\$20,544.60)
A.1620.461	Building General Supplies Cleaning	\$656.63
A.1620.462	Buildings Repair & Maintenance	\$10,926.21
A.6772.463	Programs for the Aging Repair & Maintenance	\$264.68
A.6772.464	Programs for the Aging Motor Fuel	\$171.12
A.9060.820	Hospital & Med Insurance Medicare Part C	\$278.96
A.9060.822	Hospital & Med Insurance Medicare Part B	\$697.00
A.1930.400	Judgments & Claims	\$7,550.00

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 23,783.49).

A.0450.018	Capital Reserve – Building Improvements	(\$179,493.40)
A.1620.462	Buildings Repair & Maintenance	\$179,493.40

Transfer funds from Capital Reserve for new Police Station conversion.

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A.2260	Stop DWI Grant	(\$6,060.00)
A.3120.191	Police & Constable Overtime	\$6,060.00

Transfer Grant revenue received to the appropriate expense line.

A.2350.004	General Youth Services, Ski Program	(\$180.00)
A.7310.470	Youth Programs Gore Mtn	\$180.00

Transfer revenue to the appropriate expense line for refund.

A.1255	Town Clerk Fees	(\$241.52)
A.1670.416	Central Printing Mail & Postage	\$241.52

Transfer reimbursement revenue received to the appropriate expense line.

DA.1989.400	Contingency	(\$904.46)
DA.5130.467	Machinery Highway Small Equip & Tools	\$904.46

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 3,775.60).

SS05.1989.400	Contingency	(\$1,385.84)
SS01.8130.410	Sewage Treatment & Disposal Cont. Electric	\$16.94
SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$98.11
SS05.8110.451	Sewer Telephone/Fax	\$71.64
SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$121.03
SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$105.33
SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$134.24
SS09.8130.410	Sewage Treatment & Disposal Cont. Electric	\$222.77
SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$228.81
SS11.8130.405	Sewage Treatment & Disposal Contractual	\$386.97

Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 4,966.11).

SW.1989.400	Contingency	(\$1,754.82)
SW.8310.451	Water Telephone Landline	\$219.19
SW.8310.468	Water Safety Equipment/Supplies	\$893.47
SW.8310.496	Water Admin Drug Screening	\$103.00
SW.8340.465	Water Chemical Additives	\$515.16
SW.9055.850	Disability Insurance	\$24.00

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 10,734.31).

RESOLUTION authorizing the following budget adjustments:

A.1910.400	Unallocated Insurance	\$2,739.40
A.5132.464	Garage Dyed Diesel & Gasoline	\$8,515.16
A.5182.499	Street Lighting National Grid	\$14,115.78
A.1620.462	Buildings Repair & Maintenance	\$20,276.25
DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$9,492.93
SS01.8130.405	Sewage Treatment & Disposal Contractual	\$1,092.00
SS03.8130.405	Sewage Treatment & Disposal Contractual	\$775.75
SS05.8130.465	Sewage Treatment & Disp. Chemicals & Industrial Gas	\$10,718.88

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SS05.8130.499	Sewage Treatment & Disp. Lab Testing	\$1,223.00
Funding un/underbudgeted accounts and increased costs by respective Fund Balances.		

RESOLUTION authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$136.32)
H61.5031	Chilson / Eagle Lake	\$136.32

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

SW.0391	Central Water Due From Other Funds	(\$7,685.00)
H63.0630	Water Meter Project Due To Other Funds	\$7,685.00

Transfer funds from Central Water to Water Meter project until funding is received.

SS05.0391	Sewer Due From Other Funds	(\$27,932.28)
H71.0630	WWTP Upgrade	\$27,932.28

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding received.

RESOLUTION to advertise for a Planning and Zoning Board member.

RESOLUTION to add the following members to the Ticonderoga Revitalization Alliance Board of Directors effective immediately: Nancy Rudgers, Debra Malaney.

RESOLUTION to publish an announcement regarding completion of the annual financial report for the Town of Ticonderoga for the fiscal year ending December 31, 2024.

RESOLUTION to waive the 30-day notification period to the town regarding an intention to apply to the New York State Liquor Authority for an On-Premises Beer, Wine, and Cider license for premises located at 174 Lake George Avenue in Ticonderoga (Smack That LLC).

RESOLUTION to execute application and certification for payment (pay app#3, dated 11/14/2025) in the amount of \$16,975.00 for the 102 Racetrack Road Police Officer Conversion (Gallo project #25170).

RESOLUTION to issue a Substantial and Final Completion of the Ticonderoga Police Station Renovation project to Gallo Construction pending a successful final walk through and approval by Cheslik Consulting LLC and review by the Town Attorney.

RESOLUTION authorizing the Supervisor to execute the 2026 Town of Ticonderoga Property & Casualty Insurance Proposal with NFP.

RESOLUTION to schedule a Public Hearing for the Increase and Improvement of the Facilities of Ticonderoga Sewer Districts Nos. 2-9, 11 and 12 in the Town of Ticonderoga on January 8, 2026, at 6:00 PM in the Community Building board room.

RESOLUTION to accept the minutes of November 13, 2025, Regular Town Board Meeting, and November 26, 2025, Town Board Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

**Minutes for the Ticonderoga Regular Town Board Meeting held on December 11, 2025,
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Department's Annual Contract**

Attorney, Matt Fuller

Discussion

DISCUSSION: CHPE PILOT vs HCA

DISCUSSION: Long Term Control Plan – next steps

DISCUSSION: Illegal dumping at the airport

Public Comment

Adjourn the Town Board Meeting

