

**Minutes for a Ticonderoga Regular Town Board Meeting held on November 13, 2025,
commencing at 6:00 p.m. with Public Hearings regarding the 2026 Town Budget and 144
The Portage under the Nuisance Law**

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Heath Towne, Councilman
Matthew Fuller, Town Attorney
Tonya M. Thompson, Town Clerk

Others: Laura Wright, Supervisor Elect Jim O'Bryan and Councilwoman Elect Laura Best, along with Sherry Veneto and Frankel Lambert via Go-To-Meeting

Supervisor Wright opened the meeting with the reciting of the pledge of allegiance.

Opening Remarks

Work continues to renovate 102 Racetrack Road for the new home of the police department. Construction was completed. The plumber is finishing some work. Contractors are working this week on the installation of IT, phone, internet connection, and security systems. The internet is now connected and working. The last few original walls that required new paint are in the process of being painted. Some furniture has been moved into the interview room and waiting room.

Public Hearings

2026 Ticonderoga Town Budget

This public hearing is being carried over from the Financial meeting on October 23, 2025, due to the election date this year. The hearing is open for public comment after the following brief from the Supervisor.

2026 Ticonderoga Budget Summary

General Budget Information – Did You Know?

- Ticonderoga is the 2nd largest town in Essex County and has an approximate \$11M 2026 budget.
- Town carries approximately \$776K in water and sewer debt annually for system improvement projects over the last few administrations.
- Approximately \$3.1M pays for staff salaries without benefits (add \$1.5M for benefits).
- Approximately \$0.5M funds emergency medical services and fire protection with another \$801,000 collected by the town for the Ticonderoga Fire District.
- The budgeted cost for EMS ambulance district of \$397K is approximately 46 cents per thousand down from 49/thousand in 2025.
- The Town Police budget is approximately \$1.5M.
- The Town funds approximately \$279,000 for youth services.
- The Town funds approximately \$58,000 for senior services + unplanned senior bus repair.

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- The Town funds several Capital Reserve accounts each year, approximately \$494,000 as part of its asset management program to eliminate surprise budgetary impacts and to plan for the replenishment of items such as water/sewer systems, senior bus, police/highway/water vehicles/equipment, monument repair, airport improvements, etc.

Tax Cap Challenges

Given the town budget tax levy amount in any given year, a 2% tax cap after adjusting with the tax cap formula would allow an approximate \$116K budget growth from 2025 to 2026. This can easily be exceeded by any one of the following and there are many other contributors:

- Inflation rises every year from lows of 2% and 3% to heights of 6% or more.
- New labor relations contract negotiation impacts.
- Worker's compensation town participant share (for 2026, this is \$126K).
- Health insurance rates more than doubled at 10.4% for 2026 (4.9% in 2025).
- Health insurance deductibles increased therefore the town's 75% coverage of those for HSA.
- Health insurance costs and emergency medical services cost should be removed from the tax cap calculation.
- Both the County and this board have petitioned the State legislature for just such an action.
- Health insurance rates are outside town control while EMS should be recognized by the State as an essential service. These costs total more than \$1.2M.
 - EMS costs: \$397,140
 - Health Benefits: \$806,822

Costs for products and services will always increase, therefore maintaining an annual tax levy under an outdated tax cap is a constant struggle and many municipalities as well as the Association of Towns are realizing this. Use of fund balance is an ineffective way to balance a budget as the municipality begins the following year with this immediate deficit and cannot sustain this indefinitely without a town going broke.

How the Town Controlled Costs

Scrutinizing the budget and eliminating budget line items that are not required helped keep budgetary costs under control. Some savings were replaced by increased costs in other areas, but this does not detract from the fact that other costs were reduced.

- Held all stipends at 2024/25 levels.
- Water Department used approx. \$44K of fund balance to reduce quarterly rate increase.
- Sewer Department used \$125K of fund balance to reduce quarterly rate increase.
- Moved line-item expenses (~\$75K) for Highway excavator to capital reserve to reduce budget.
- Moved the cost (\$33K) of UV bulbs for sewer to fund balance to reduce budget.
- Moved \$100K in water main replacement to fund balance.
- Used sewer fund balance for purchase of filtration plant control panel (\$300K).
- Postponed vac truck expense to another year (\$400K).
- Reduced \$65K in central services.
- Reduced town attorney costs by \$25K due to cessation of a litigated case.
- Reduced police department budgeted costs by \$10K.

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- Highway machinery was reduced by \$211K.
- Reduced consolidated highway expenses by \$57K.
- Increased general revenue by approximately \$86K.
- Despite increased costs, some of which were outside town control, this board cut/reduced approximately \$989,000 from 2026 budget and recovered \$32K in flood damage reimbursement from FEMA.

2026 Summary

Going into the adopted budget...The following are noted between 2025 and 2026.

General Budget: **Increased** by \$488,111 (rate per thousand **increased** from \$4.97 to \$5.39).

Highway Budget: **Increased** by \$105,621 (rate per thousand **increased** from \$2.05 to \$2.10).

Chilson Fire Budget: **Increased** by \$2,105 (rate per thousand **increased** from \$1.51 to \$1.52).

Ti Fire District Budget: **Increased** by \$48,648 (rate per thousand **decreased** from \$1.24 to \$1.02).

Water quarterly rate: **Increased** by \$6/quarter (using \$44,200 fund balance to limit a greater increase).

Sewer quarterly rate: **Increased** by \$7/quarter (using \$125,300 fund balance to limit a greater increase).

No Public input.

Public hearing closed at 6:10 p.m.

2026 Town Water & Sewer Rates

This public hearing is also being carried over from the Financial meeting on October 23, 2025, due to the election date this year. The hearing is open for public comment, the Supervisor reiterated the above information.

No Public input

Public hearing closed at 6:12 p.m.

Resolution #460-2025 brought by Dave Woods, seconded by Joyce Cooper to accept the 2026 Ticonderoga Preliminary budget as the 2026 Adopted Ticonderoga Budget. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

144 The Portage – Nuisance Law

Hearing was open for public comment after a brief statement by the Supervisor.

This hearing has been continued from the October Town Board meeting; this is regarding Nuisance Property Law violations to Local Law 2 of 2011 regarding the property at 144 The Portage. As he stated last month, the Ticonderoga Town Board has made a commitment to hold property owners accountable on this law and 144 The Portage has accumulated a total of 72

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nuisance points over the last 6 months and violations include criminal possession of controlled substances, criminal possession of narcotics with intention to sell, criminal possession of a weapon and several other charges. The opinion of the Board is obvious from a public safety issue and we can invoke the Nuisance Law when there is sufficient evidence to support that the continuation of the activities upon the subject property is a likelihood that they will continue into the foreseeable future. The Law indicates that the threshold of the consideration of this law is 12 or more points accumulated within a period of 6 months or 18 or more points with 12 months.

Frankel Lambert – a letter was sent on behalf of Lakeview Loan Servicing LLC as follows:

Centralized Mail Processing
53 GIBSON STREET
BAY SHORE, NY 11706
TEL: (631) 969-3100
FAX: (631) 982-4513

November 10, 2025

Town of Ticonderoga Community Building Attn: Town Board 132 Montcalm Street, PO Box 471
Ticonderoga, NY 12883

Re: Lakeview Loan Servicing, LLC v. Jessie Thomas Peters, et al. Index No.: CV25-0161 Our
File No.: 01-099177-F00

Dear members of the Town Board:

On October 9, 2025, the Town Board, Town of Ticonderoga, adjourned the public hearing for revocation of the certificate of occupancy regarding the property 144 The Portage, Ticonderoga NY 12883, to November 13, 2025. Our office represents Lakeview Loan Servicing, LLC (“Plaintiff”) in a foreclosure action in Essex Supreme Court, Index#CV25-0161, against the property located at 144 The Portage, Ticonderoga NY 12883 (“Property”). Please note that Plaintiff is actively pursuing the foreclosure action and recently Plaintiff has filed a motion for Judgment of Foreclosure and Sale in the Essex County Supreme Court. The motion for Judgment of Foreclosure and Sale is currently returnable on December 1, 2025. Once the court issues a judgment of foreclosure and sale, the Property can be advertised for sale by a foreclosure auction. After the transfer of the Property’s ownership, the new owner (or the Plaintiff, if the Property is conveyed to the mortgagee) could take all necessary activities to remedy the current situation. However, the certificate of occupancy is essential in order to proceed to the foreclosure auction and sell the Property in foreclosure. Revocation of the certificate of occupancy would hinder the auction sale of the Property and detrimentally affect the status and condition of the Property for a longer period. We kindly ask for certificate of occupancy not to be revoked. Alternatively we ask for: (i) extended adjournment of the public hearing on the revocation of the certificate of occupancy, that would allow the Town Board to monitor the status of this matter and simultaneously avoid delay of the foreclosure action; or (ii) an adjournment of the public hearing regarding this matter currently scheduled for November 13, 2025, for further deliberation

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and providing further info, if needed. Thank you in advance for your understanding and consideration in this matter.

Very truly yours, Frenkel Lambert

Weisman & Gordon, LLP

BY: _____s/Novica Petrovski _____

Novica Petrovski, Esq

Mr. Lambert insists that pulling the CO on this property will hold up the sale of the property. He stated this many times during the public hearing. Discussion was held on the foreclosure process.

The Board does not feel pulling the CO will hold up any sale of the property and asked for law stating such (Mr. Lambert did not have that verification). The board continued with the following resolution to send a message that this will not be tolerated in our town.

Resolution #461-2025 brought by Tom Thatcher, seconded by Joyce Cooper to adopt the following resolution making finding under local Law 2 of 2011 concerning property located at 144 The Portage, Tax Map #150.51-6-5.200 in the Town of Ticonderoga, NY. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**RESOLUTION MAKING FINDINGS UNDER LOCAL LAW 2 OF 2011 CONCERNING
PROPERTY LOCATED AT 144 THE PORTAGE, TAX MAP PARCEL 150.51-6-5.200,
TICONDEROGA, ESSEX COUNTY, NEW YORK**

WHEREAS, pursuant to Local Law 2 of 2011, entitled “Nuisance Properties”, the Town Board of the Town of Ticonderoga has the authority to declare certain parcels nuisance properties where they pose a threat to the interest of the public in the quality of life and total community environment, commerce in the Town, property values and public health, safety, peace, comfort, conveniences and general welfare; and

WHEREAS, the Town Board has received reports from the Police Department and Town Code Enforcement relative to potential nuisance point accumulation due to activities at property located at 144 The Portage, Tax Map Parcel 150.51-6-5.200, Ticonderoga, Essex County, New York which tend to show that said property may have accumulated sufficient points under said Local Law to warrant action by the Town Board; and

WHEREAS, the Town Board set a public hearing for October 9, 2025, to provide the owner, tenants and any mortgagee, if any, of 144 The Portage, Tax Map Parcel 150.51-6-5.200, Ticonderoga, Essex County, New York with notice and an opportunity to be heard relative to a potential findings of nuisance by the Town Board; and

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WHEREAS, notices were duly sent in accordance with the Nuisance Properties law and the Town Board held a public hearing on October 9, 2025, at which time any party wishing to be heard was permitted to appear and be heard on the above property; and

WHEREAS, the Town's code enforcement officer and police department provided evidence of points under the Nuisance Properties law, and interested parties, including the mortgage holder, and any other parties, of the above property appeared at the hearing; and

WHEREAS, the Board has calculated the points, accepted all of the information of the police, code enforcement, neighbors, and mortgage holder, and is prepared to render findings and a determination in accordance with the Town's Nuisance Properties Law.

NOW, THEREFORE BE IT

RESOLVED, that the Town Board finds that the property has accumulated sufficient points under the Town's Nuisance Law as follows:

- a. May 22, 2025 - Illegal occupation of an RV camper, POINTS UNDER NUISANCE LAW: Violation Zoning Ordinance Section 4.20(2), Local Law Section 62-2(B)(2); 12 weeks continuous, total 36 POINTS.
- b. May 8, 2025 - Controlled substance offense, POINTS UNDER NUISANCE LAW: Penal Law Article 220, 6 POINTS;
- c. June 16, 2025 - Controlled substance offense, POINTS UNDER NUISANCE LAW: Penal Code Article 220, 6 POINTS;
- d. August 6, 2025 - Controlled substance offense, POINTS UNDER NUISANCE LAW: Penal Code 220, 6 POINTS;
- e. August 28, 2025 - POINTS UNDER NUISANCE LAW: Penal Code 220, Controlled substance offense, 12 POINTS, and Penal Code Article 265, Possession of a weapon, 6 POINTS.

72 TOTAL and continuing.

RESOLVED, that the Town Board finds that the property has violated the Town's Nuisance Properties Law and has caused significant impact to the health, safety and welfare of the inhabitants of the Town; and be it further

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RESOLVED, that the Town Board finds that the property owner has not addressed the violations in any actual or meaningful way, which evidences a disregard for the laws; and be it further

RESOLVED, that the Town Board hereby directs the following:

- a. Occupancy of the Property is hereby suspended effective 24 hours from the service by code enforcement officer Dave Burrows of a copy of this resolution on any occupant of the Property, and for a period of three (3) months from the date hereof, provided that in the event items “b”, “c” and “d” below are not completed within three (3) months from the date of this resolution, suspension of occupancy may be further extended by the Town Board;*
- b. Property owner or its designee will meet with Dave Burrows, the Town’s code enforcement officer, to coordinate inspection of 144 The Portage;*
- c. Property owner or his designee, through report to code enforcement officer Dave Burrows, will report back to the Town Board at the February 12, 2026 Town Board meeting by which time all violations, if any, arising from the above inspection shall be completed;*
- d. That the Board imposes a fine in the amount of One Thousand and No/100 US Dollars (\$1,000.00), Five Hundred and No/100 US Dollars (\$500.00) of which shall be suspended provided the property owner complies with “a” and “b” above, and the remaining Five Hundred and No/100 US Dollars (\$500.00) will be paid within sixty (60) days and prior to the issuance of any certificate of occupancy or suspension of occupancy by the Town Board, and further provided that in the event of any non-compliance, the entire fine shall be due and payable immediately; and be it further*

RESOLVED, that the foregoing shall not prohibit or exclude any further enforcement under the Town’s laws, including but not limited to the Nuisance Law; and be it further

RESOLVED, that this resolution shall take effect immediately.

Public hearing was closed at 6:46 p.m.

Report of Committees

Airport – Tom Thatcher, Councilman

Ticonderoga Airport 4B6

**Airport Committee Meeting Minutes
Tuesday, November 4, 2025**

The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

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Present: Alan Densmore, Mark Wright, Tom Thatcher, Bryan Douros, Gary Vosburg,
Ash Alexander and Laura Jarvis

Guests: Dave Woods

Laura Jarvis approved by the Town Board to be on the Airport Committee.

Fuel sales for October were 492 gallons (78 sale transactions). 24,731 gallons sold YTD. 5,500 gallons remaining in the tank.

Tom plans to touch base with Passero about the apron extension in January 2026.

No updates on tree removal. Probably taking down the tallest trees (not clear cutting).

Tim Wood's hangar and permits for site approval will probably happen in the spring.

Aircraft N3844C parked on the ramp; owner's intentions are unknown.

QT Pod credit card issues appear to be resolved.

Memorial bench and plaque for Jon Hanna will be installed; hangar being cleaned out.

Fill material is being brought in and they are raising the grade.

Lights and poles being fixed/replaced.

Fire extinguishers at the fuel farm need to be inspected.

There is a 'need a ride' sign placed at the airport.

Meeting adjourned at 0849. The next meeting is scheduled for Tuesday, December 2, 2025.

Submitted by Laura Jarvis

Building and Grounds – Dave Woods, Councilman

- Fire escape has been completed for the 3rd floor of the Armory and it has been opened back up
- Furnace has been fixed at the Armory (they were being turned on manually)

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Parks, Recreation, Historical Lands, Beach, Cemeteries and Monuments
Joyce Cooper, Councilwoman

Parks and Recreation Committee Meeting Minutes

October 21, 2025

Committee members present were Bill Dolback, Nicole Green, Nancy Kelley, Tonya Thompson, Dave Woods, and Joyce Cooper. Also present was Mark Wright.

Zoom Meeting:

We were unable to connect to a Zoom meeting with Brent Freedland regarding using Ticonderoga for the start of an Adventure Race next June. He will be invited to join the committee via Zoom for our November meeting.

Pickleball Update:

The 2 resurfaced courts are already seeing great use. However, they still need to be sealed, and the court lines professionally done. Because the fencing has not been repaired, Patty Hogan is suggesting that the court on the south side also be resurfaced. This court is not quite the correct size for pickleball, and it seems appropriate to have all the courts in the same condition and appearance.

Another \$5000 of the Parks and Rec budget has already been allocated for more court improvements. However, this is not enough to complete improvements. When I met with Patty recently, she had more financial information. It will cost another \$12,600 to resurface the south court if it is decided to do this. It is also most important to seal the 2 courts that have been completed, and a proposal received to do this was \$23,633. If the south court is resurfaced, the total for all 3 courts is \$32,911. Patty continues to actively pursue more proposals, but this has not been easy. If all 3 courts are restored using current quotes, the funds needed are an additional \$40,000 plus the \$5000 of Parks and Rec funds already allocated.

The committee agreed that the pickleball courts are an important asset for the town.

Bicentennial Bench Repair:

The committee again discussed the deteriorating condition of the park's benches. The purchase of 10 new benches would cost over \$10,000. It was determined that repair is the best option. It was the consensus to buy enough TREK style boards to replace all the wood on the 10 benches one time. Unfortunately, there will be a waste of 4 feet per board. Joyce will meet with Eric Blanchard to learn more information about the project.

Disk Golf:

With the completion of Field 4, one of the disk golf baskets has been impacted and is difficult to use. Disk golf players have asked if their basket behind Field 4 can be raised by some kind of

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wooden platform. Whether this is feasible and who will do this work will be discussed with town employees.

Bleacher Issues:

Twice now the town's insurance company has advised us that there is an unsafe bleacher at the Little League field. It is a fairly new 5 row structure and does not have the necessary safety rail at the top row. It also does not have the necessary safety rail at the end of each row. Dan Woods will be contacted about this safety issue. It was the consensus of the committee that the purchase of this bleacher was not made by the town. It should be blocked off until the unsafe condition can be remedied.

Fireside Folk Fest:

Nicole Green informed the committee about plans for this event celebrating the addition of 6 sculptures of classic children's literature characters at the library. This was made possible by a grant at no cost for the library or town. DeFranco Landscaping has been hired by NRDC to install the sculptures and re-landscape the library grounds. She also shared the good news that DeFranco is under contract with NRDC to continue to maintain that landscape.

Fourth of July:

Nicole also discussed a proposal made by NRDC to the Fourth of July Committee to help bring back carnival rides and food to the 4th of July celebration in the park. An improved celebration is still in the talk stage. The committee was enthusiastic about the prospect of once again having rides and more food choices for the 4th.

The next committee meeting is Tuesday, November 20 at 8:30.

Economic Development – Mark Wright, Supervisor
No Meeting – next will be held on November 19.

Highway/Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga
Highway and Transfer Station
October 28, 2025, minutes of Meeting**

Present: Dave Woods, Mark Wright, Sal Barnao, John Deming

Others: Joyce Cooper, Tom Thatcher

Public Discussion

Said the Pledge of Allegiance

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- Joyce- I am concerned about the trick or treaters falling where the sidewalk hasn't been finished on Amherst.
 - We are doing the fill today.
- Joyce- the bleachers at the rec field are not safe because it is 5 rows and there is no back rest.
 - Maybe it can be modified, but maybe we should put something around it to keep people off them for safety.
 - The main hole cover by the new bakery is deep.
 - Yes that was repaired.

End public comment.

Committee Discussion

- Sal – Parking lot paving hopefully will be done next week.
 - The plant usually shuts down before Thanksgiving.
- Mark- when will we outfit the trucks for winter?
 - Next week we will start with 2.
- Dave – how are the new truck builds?
 - We have been working on getting the box on one and the other smaller truck we are replacing the box on is getting tires and we will put the new box on when it returns.
- Mark- can we talk about the alarm for the highway garage per the insurance request?
 - Sal - we had one there that is no longer functioning
 - Dave- does that ring to a company or just in the building?
 - Sal- we paid for a company. It will need a lot of repairs to get it up and operational. We will need sensors and things to be replaced. It's over probably 30 years and will need a full replacement I assume.
- Discussion on the fire department vote was had.

Meeting was adjourned at 9:13am

Minutes were prepared by Rebecca Norton

Multi-Facility Evaluation – Tom Thatcher, Councilman

Minutes – Municipal Facility Committee – October 27, 2025

Attendance: Tom Thatcher, Chris Dostie, Jeff Cook, Mike Moser, Heath Towne

Public: Mark Wright, Laura Wright, Adam Hurlburt, Shaundra Yaw, Mark Belden, Joyce Cooper

The meeting started at 6:30 at the 102 Racetrack Road location.

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Walk through the building highlighting progress so far. Epoxy floors are done in the Locker room and booking area. Tile floors are to be done this week. Painting has been completed on all new walls. Lights are in place. 80% complete.

Stored Tech is ready to start when work has been completed. Hoping for the second week of November.

Still waiting for a ship date on toilet/sink unity for Holding room.

Next meeting – November 24 @ 6:30 p.m. at Racee Track Road for committees' final walk-thru.

Meeting adjourned at 8:00 p.m.

Minutes prepared by Tom Thatcher, Committee Chair

Supervisor Wright thanked all involved with this to get it where it is. Ribbon cutting is planned for December 18th at 4:00 p.m.

Public Safety – Dave Woods, Councilman

Public Safety Meeting

October 28, 2025

Dave Woods called the meeting to order at 7:59am.

The following committee members were present: Dave Woods, Joyce Cooper, Adam Hurlburt, Rhiannon Peters, Laura Wright, Dave Burrows and Renee Kennedy.

Absent: Ross Kelley.

Public: Supervisor Mark Wright and Tom Thatcher.

Police Department: The monthly police report was read by Chief Adam Hurlburt. (attached)
The police will be downtown for the trick or treating event.

Codes Department: The monthly codes report was read by Rhiannon Peters (see attachment). 130 The Portage is being subdivided. There is a meeting next week regarding the Performing Arts Center.

Joyce Cooper stated the property on 9N with the junk is getting bad again.

EMS: The monthly EMS report was read by Renee Kennedy. (attached)
The new ambulance was in service as of 10/27/2025. It replaced a 2015 unit.

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The Fired District vote is tonight, 10/28/2025, from 6-9pm.

Tom Thatcher stated that the new police station at 102 Racetrack should be finished with construction by 11/10/25. Stored Tech will then be coming in to hook up internet, alarms, cameras and door security.

Dave Woods adjourned the meeting at 8:23am.

The following is a summary of the activities of the Ticonderoga Police Department from September 28, 2025 to October 26, 2025.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	373	3915
Incident reports:	26	306
Arrests:	26	273
Uniform traffic tickets:	61	676
DWI arrests:	3	17
Accidents investigated:	10	85

So far in the month of October we have had 88 calls with a total for the year so far 982.

Exciting news we have put our new ambulance into service. This is with the help from community members and businesses that have donate to our letter fund drive.

On October 11 we had a very serious medical/trauma call and I'm proud to say that this person was in cardiac arrest and our team was able to revive him and the patient is home with their family. This was a group effort and everything just was in the right spot at the right time.

Renee Kennedy Operations Manager Ticonderoga EMS

October 1st – October 27th) 2025 Activity Report

The following is a summary of activities for the Code Enforcement Office.

Building Inspection:

	(October)	YTD
Building Permits Issued:	15	117
Safety Inspections:	0	4

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Pass/Fail:

0/0

3/0

Permit & Inspection Notes:

- 5-Alteration/Repair Permits → Wayne Ave, Commerce Dr, Montcalm St(2) & Schuyler St
- 4- New Construction Permits→ Lower Rd, Baldwin Rd, Tower Ave & Newton St
- 3- Re-Roofing Permits→ Montcalm St, Treadway St & Lake George Ave
- 1- Septic Replacement→ Sagamore Dr.
- 1- Pellet Stove→ Cossey St
- 1- Generator Install→ Baldwin Rd

Code Violation Notices:

(October)

YTD

Order to Remedy:

2

29

Remediated:

1

8

Clean-Up Contractor:

0

0

NYS DFS

0

0

Condemned:

0

0

Do Not Occupy:

0

2

Appearance Tickets:

0

0

Code Violation Notes:

- 1-OTR → Overgrown Lawn (Champlain Ave)
- 1-OTR → Septic System Issues (Vista Way)

Miscellaneous:

(October)

YTD

*Complaints:

3

29

Resolved:

0

8

Misc. Complaint Notes:

- 2→ Complaints regarding Roosters on Wicker St-Noise Ordinance (Open Court Case)
- 1→ Complaints from Tenants about ongoing Septic Issues (Vista Way)

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Training:

- No trainings this Month

Safety & Resource Grants (YTD) :

N/A

Noteworthy Highlights / Achievements:

Open for any discussions

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga
Public Works Committee Meeting Minutes
October 28, 2025
10:00 am**

Committee Members Present: Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Sabrina Ross

Committee Members Absent: Matt Fuller (Town Attorney)

Others: Carrie Dooley (MJ Engineering), Jackie Hakes (MJ Engineering), Howard Robbins, Doug McTyier

Pledge to the Flag

Public Comment:

Howard Robbins is present as a resident at 240 Black Point Road. He voiced his concern about being charged back sewer fees on a non-buildable lot which changed to a buildable lot but has now been combined with his primary lot. Supervisor Wright states the Town is entitled to those back fees.

Doug McTyier at 275 Black Point Road has subdivided a single lot from his property (Tax # 160.27-1-10.002). He would like to apply for 1 sewer connection for the new lot in the Black Point Sewer district. He will obtain an application from the Water/Wastewater Clerk and submit his request.

Items for Discussion:

1. 114 Montcalm Street (Essex County Land Bank)

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a. Essex County Land Bank has taken ownership 09/2025 and are requesting water & sewer billing be stopped.

b. Supervisor Wright states we will need to obtain the deed prior to any action.

2. 116 Montcalm Street (Essex County Land Bank)

a. Essex County Land Bank has taken ownership 09/2025; the account will need to be closed. Deed received for this property.

i. It is recommended to the Town Board close the account at 116 Montcalm Street as it is now owned by Essex County Land Bank and they are tax exempt from utility billing.

3. NYMIR recommends a written water stop-turn on request.

a. Attorney Matt Fuller will draft a letter.

4. 240 Black Point Road (Robbins)

a. Discussed in Public comment, he will have to pay the back fees prior to further action.

5. Equipment Surplus

a. Derrick will generate a list of items for Tonya to bring to the Town Board to declare as surplus. Such items include a chain saw, tailgate, dump truck and snowblower.

6. Fire hydrant on Baldwin Road

a. Derrick had a request to install a fire hydrant near Howes Landing and Temperance Point. It would have to be installed on Baldwin Road near the main. Derrick will discuss with the Finance Dept. to see if there are any balanced funds and possibly install in the Spring.

Superintendent's Report

Derrick to meet with Sabrina and discuss correct billing for prior septic installations.

There was one job on Streetroad that was missed at initial install: waiting on parts to complete.

Chief Wastewater Operator's Report

Did some land spreading today.

Phosphorus numbers are really high. Trying to figure out why on Racetrack Road and if there have been any significant changes in that area.

Trying to get a handheld phosphorus reader and one analyzer for the plant; "very expensive".

UV will be shut off next week, trying to get winterized. Biofilters definitely worked.

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Town Supervisor Discussions

None

Town Projects for Discussion:

Water Meters- MJ Engineering

Carrie Dooley discussed 2 outstanding items as she needs to respond to the DEC and wrap up the design phase.

Jackie (Director of Planning) presented some draft materials in order for us to notify the public of the upcoming installation of water meters. We hope to have more information posted to the Town Website and mailers to go out in January 2026.

Wastewater Treatment & Collection System- Wright-Pierce

Jennifer Weeks- absent (see attached)

On or around November 17th the camera crew will be there to camera sewers.

Date & Time: **10/28/2025 10:00 AM**
Location: **Ticonderoga, NY**
Project: **Ticonderoga (T), WPCP Upgrades & CSS Separation**
Objective: **Monthly Water & Sewer Committee Mtg**
Attended By: **N/A**

Topics Discussed

1. **Combined Sewer System Separation:**
 - a. A system walkthrough with Wright-Pierce, Derrick, & Eric occurred on October 9th & 10th.
 - b. The archeologists completed their field work on October 20th and did not identify any archaeological sites. They are completing their report now.
 - c. We are awaiting final scheduling for Arold CCTV and ATL probes & borings. As soon as I get their proposed dates I will coordinate with Derrick & Eric.
 - d. A small area was added to the survey scope as a result of the walkthroughs in the area of Highland St/Ell St.
 - e. The aerial survey will be scheduled soon once complete leaf off occurs.
2. **WPCP – Upgrades, Phosphorus, & Ventilation:**
 - a. We are working with three instrumentation suppliers to identify online phosphorus testing equipment options. A site-visit is tentatively scheduled with the Hach rep on Thursday, November 13th to review instrument options, installation locations, and effluent water quality for various instruments. We will also be discussing laboratory upgrades for total phosphorus testing. Once the options are finalized and pricing is received WP will work with ECCR to ensure that any equipment purchases are in accordance with EFC and WQIP requirements to be eligible for reimbursement.
 - b. We will be scheduling an on-site kickoff with the design team in the near future. The short-term focus remains getting the outdoor site investigations completed for the collection system and pump station projects.
 - c. We are awaiting final scheduling from ATL for the hazardous survey at the WWTP.
3. **Pump Stations:**
 - a. The on-site survey work has been completed but the raw data is unable to be processed because of the federal shutdown (the national geodetic survey website is not being maintained or updated during the shutdown, which prevents raw survey data from being processed). As soon as the government reopens the survey will be completed.
 - b. We will commence the engineering portion of the pump station work in November.
4. **Amherst Avenue Water Line Replacement**
 - a. We are in the process of drafting the contract and will send it to the Town soon for review and comment.

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Chilson/Eagle Lake- AES

Jamie (Hydrogeologist) will be testing other parcels for possible wells.

Town attorney, Matt Fuller is drafting a proposal to purchase one well site area.

Eric noted that the Essex County Land Bank owns 130 The Portage and they are planning to subdivide into 4 dwellings. They have started the W/S connection application process.

The meeting adjourned at 11:15am Next Committee meeting is November 25th, at 10:00

Minutes submitted by Sabrina Ross Water/Wastewater Clerk

Essex County Project Status Update

1. Wastewater Project – Ticonderoga (C5-5510-05-00)

- **Funding:**
Secured through NYS EFC SRF.
WQIP/GIGP Grants were ***not prefinanced***
→ *See attached exhibit for details.*
- **Next Steps:**
 - Still need a copy of the executed engineering agreement
 - Submitted Wright Pierce MWBE UP for review/approval
 - Once both approved able to initiate disbursement requests.
- **Invoices:**
May be sent directly to the Town and Hannah for processing.

2. Water Meters

- **Funding:**
GIGP agreement has been executed.
The Town has issued a BAN to cover engineering costs temporarily.
- **Next Steps:**
 - Town to submit and provide a copy of the 2024 AUD to apply for EFC financing.
 - Essex Co. (Hannah) to develop and submit a Plan of Finance for use of SRF Loan/GIGP grant funds.

3. Chilson / Eagle Lake

- **Funding & Eligibility:**
 - a. Pending NYS EFC SRF Funds (need district)
 - b. NYS DOH Funds (Executed pending plan of finance from EFC)
 - c. EPA has confirmed that the AES contract is an eligible expense – do we have a contract from them?
- **Progress:** Well investigations are currently underway.
- **Next Steps:**
 - Forward any bills/invoices to draw against the \$300,000 allocation.
 - Provide copies of executed contracts for:
 - AES Contract
 - Hanson Van VleetThese are needed to submit to EFC and budget overview.

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Resolution #462-2025 brought by Tom Thatcher, seconded by Heath Towne to correct the balance on account # 51-00190000 (116 Montcalm Street) Essex County Land Bank to \$0, as they are exempt from utility billing. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #463-2025 brought by Heath Towne, seconded by Joyce Cooper to close account #51-00190000 (116 Montcalm Street) as it is now owned by Essex County Land Bank and they are exempt from utility billing. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #464-2025 brought by Dave Woods, seconded by Joyce Cooper to correct the balance on account # 51-00190050 (114 Montcalm Street), Essex County Land Bank to \$0, as they are exempt from utility billing. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #465-2025 brought by Heath Towne, seconded by Tom Thatcher to close account # 51-00190050 (114 Montcalm Street) as it is now owned by Essex County Land Bank and they are exempt from utility billing. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Youth – Joyce Cooper, Councilwoman

Youth Commission Meeting 10/16/2025

Youth Soccer

We just had our “under the light’s” night game this Thursday. It went well and everyone had a great time. I will be talking with dee form Essex County about making it a permanent part of our schedule for next year.

The after-school program

The after-school program started Sept 8th. We had a 196 total attended last month with a daily average of 12.25 children per day. Little to no issue with children attending. We did have problem with children outside our program using the back area of the armory.

Youth Basketball

Flyers were made and sent out on Facebook and parent square. We have two signups so far but will have more once we get closer to November.

Gore Ski Program

Flyers were made and sent out on Facebook and parent square. We have two signups so far. Last year volunteers were on board to do it again this year.

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Youth Commission Meeting 11/10/2025

The after-school program

We had a 196 total attended last month with a daily average of 12.25 children per day. This month we had 304 in total attendance with an average of 15.2 daily. We did have problems with children outside our program using the back area of the armory that has been resolved with most of those children attending the teen center.

Youth Basketball

Flyers were made and sent out on Facebook and parent square. We have 26 signups so far but will have more once we get closer to mid-November. We have coaches for Per-k / k, 1st / 2, and 5th / 6th. I am still looking for coaches for 3rd / 4th team.

Gore Ski Program

Flyers were made and sent out on Facebook and parent square. We have 25 signups so far. Last year volunteers were on board to do it again this year. Final date to sign up is November 14, 2025.

Human Services: Seniors – Heath Towne, Councilman

**TI AREA SENIORS
MEMBERSHIP MEETING**

MINUTES

OCTOBER 29, 2025

IN ATTENDANCE: Sharon Mitchell, President, Joan Kay, Vice President, Patty Reid, Secretary/Treasurer

Marlene Charboneau, Activities Director

Heath Towne – Town of Ticonderoga Representative

Jason Parent- Ticonderoga Fire Department

Jim O'Bryan – Town of Ticonderoga

MEMBERS: Jackie Hurlburt, Sara Guyette, Aileen Rafferty, Sandra Trepanier, Sandy O'Dell, Rosemary Matte and Mary Ann Laslow

CALL TO ORDER: Meeting was called to order at 1:00 by the President, Sharon Mitchell.

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PLEDGE OF ALLEGIANCE : The pledge of allegiance was recited by the membership.

GUEST SPEAKER: Jason Parent – Ticonderoga Fire Department

Jason stated that lithium batteries are causing a lot of fires. Everyone should be careful when they are charging their electronics. When the item is charged, unplug it. Do not keep the item plugged in for a long period of time.

Jason also reported that the vote on the new fire house did not pass. The committee will go back and work on it. There must be a new building. If there is not a fire department in the town, the residents will pay more for their insurance. The allotted time span for the rate for the new building is 25 years. The department cannot set money aside for a new building. It is illegal. The Department cannot apply for grants until the project has been approved. Jason also stated that the police, Ems, and fire department are working well together.

On January 1st there will be new energy codes.

MINUTES: The minutes of the September 24th meeting were read by Patty Reid. Motion by Aileen Rafferty to accept the minutes as read. Second, by Mary Ann Laslow. All in favor. Motion carried.

FINANCIAL REPORT: The September financial report was given

by Patty Reid. The beginning balance was \$12,982.70. The ending balance is \$11,968.27.

OLD BUSINESS

Handi-Cap Parking Space: Sharon asked Heath when the space was going to be painted. Heath called Dave Woods to find out.

Vacancy Treasurer: Sharon stated that we have someone for the Treasurer position.

Vacancy Secretary: We would like to split up the Secretary and the Treasurer position. If anyone is interested in the Secretary position let the Board know.

Tree at The Hancock House: The theme for the Christmas trees is Christmas Memories. If anyone has a picture of a Christmas memory, please bring it into Marlene.

NEW BUSINESS:

November Membership Meeting: The November Meeting will be held on Wednesday, November 19th at 1:00pm. This change is because the meeting would be on the day before Thanksgiving.

Christmas Party: The Christmas party will be held on Wednesday, December 10th from 10:00am to 12noon.

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DRAWING FOR THE ACAP LUNCH: The two members chosen for the free lunch at ACAP are Leona Simpson and Peggy Armstrong.

TOWN REPORT: Heath Towne, Town of Ticonderoga Representative

Heath reported that the dedication of the statues at the library went very well. The statues are well made. The library is looking into expanding their building. They will be extending the back of the building.

Another walk through was done at the new police station.

The walls have been erected. We should be looking at a December ribbon cutting. The Town has been very lucky to be able to purchase the building. It will provide a safe place for the police officers.

The courts at the park are always being looked at for improvement. Dave Woods responded to Heath's call. Painting of the Handi-cap spot will have to be done in the spring. The painting equipment has been cleaned and put away for the winter. Jim O'Bryan recommended the signs be put up at the three designated spots.

Heath stated that the public safety report for the police department for the month of September is 35 incident reports, 40 arrests, 57 traffic tickets, 2 DWI's and 4 accidents.

The EMS had 84 calls for the month of September.

Mark Wright will be attending the Christmas Party for the Seniors on Wednesday, December 10th.

There have been 8 budget meetings. The budget will exceed the tax cap. The committee has worked hard on the budget.

JIM O'BRYAN: Jim spoke to the members about the supervisor's position. He is running unopposed. The water problem at gooseneck needs to be resolved. It has been going on for a very long time. Jim reviewed his beliefs on the five things that make a small town successful. (attached)

BIRTHDAYS: Aileen Rafferty read off the birthdays for November.

ACTIVITY REPORT:

SENIOR SUPPER: Marlene reported that the supper will be on Thursday, November 6th at 5:00pm. It will be at the Fort View. We will be ordering off the menu.

CHRISTMAS TREE: The theme for the tree at the Hancock House is "Christmas Memories". We are still accepting pictures from the members. The original picture will be returned to the member.

RAFFLE: Winner of the free milkshake or sundae and free coffee or hot chocolate at Stewart's is Sharon Mitchell. Sharon gave the certificates to Rosemary Matte.

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ADJOURNMENT: Motion by Sandy Trepanier to adjourn the meeting at 2:45pm. Seconded by Sandy O'Dell. All in favor. Motion carried.

Health Insurance – Mark Wright, Supervisor

No report.

Contract Negotiations – Mark Wright, Supervisor

We had a briefing with our Labor Relations representative earlier today, Police is close, still working with Water and Sewer and Highway and Transfer Station.

Cable / I.T. – Mark Wright, Supervisor

Spectrum Northeast, LLC, (“Spectrum”) recently learned that on or around November 14, 2025, MSNBC will rebrand from MSNBC to MS NOW. This change is out of Spectrum’s control.

Resolutions for Consideration

Resolution #466-2025 brought by Dave Woods, seconded by Heath Towne authorizing the following expenditures for hotel and training in Albany, NY, for Thomas Dedrick: NYS Unified Court System (Taking the Bench) (December 8 – December 12) @ No Cost Hotel room @ \$117/night for 5 nights (December 7 - 11) = \$585. Applicable mileage and meal costs. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #467-2025 brought by Dave Woods, seconded by Heath Towne authorizing the creation of new accounts: DA.1930.400 Highway Judgments & Claims Contractual. **To expend funds due from a judgment.** **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #468-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the purchasing agent to issue a purchase order with Vega Americas , in the amount of \$1,424.63, for a Vegapuls C 21 wired radar sensor and mounting bracket. Price does not include shipping cost. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #469-2025 brought by Dave Woods, seconded by Heath Towne authorizing the following budget transfers:

A.1989.400	Contingency	(\$5,638.70)
A.1650.453	Central Communications System Internet	\$133.93
A.1910.400	Unallocated Insurance	\$42.00
A.3620.467	Safety Inspection Equipment & Small Tools	\$96.00
A.1410.477	Town Clerk Training	\$30.00
A.3620.491	Safety Inspection Legal Services	\$540.00

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A.5610.421	Airport Electric	\$90.86
A.6772.463	Programs for the Aging Repair & Maintenance	\$37.18
A.8510.463	Beautification Repairs & Maintenance	\$46.99
A.8510.467	Beautification Equipment & Small Tools	\$267.15
A.8810.463	Cemeteries Repair & Maintenance	\$20.14
A.1620.462	Buildings Repair & Maintenance	\$2,430.00
A.1620.462	Buildings Repair & Maintenance	\$921.00
A.1620.462	Buildings Repair & Maintenance	\$983.45

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 44,328.09).

A.7140.461	Playgrounds & Rec Beach Supplies	(\$304.99)
A.7140.479	Youth Summer Rec Busing	\$304.99

Transfer funds to cover underbudgeted account increased costs.

A.2260	Stop DWI Grant	(\$1,504.53)
A.3120.198	Police & Constable Stop DWI	\$1,504.53

Transfer Grant revenue received to the appropriate expense line.

A.0450.018	Capital Reserve – Building Improvements	(\$160,006.60)
A.1620.462	Buildings Repair & Maintenance	\$160,006.60

Transfer funds from Capital Reserve for new Police Station conversion.

A.0450.018	Capital Reserve – Building Improvements	(\$42,527.73)
A.1680.494	Central Data Processing IT	\$30,395.30
A.1680.494	Central Data Processing IT	\$9,342.43
A.1680.494	Central Data Processing IT	\$2,790.00

Transfer funds from Capital Reserve for new Police Station phone, network and security systems.

A.2771	Restitution – Court & Other	(\$200.00)
A.3120.461	Police & Constable General Supplies	\$200.00

Transfer restitution revenue received to the appropriate expense line.

A.2705	Gifts and Donations	(\$5.00)
A.3120.191	Police & Constable Overtime	\$5.00

Transfer Donations received for Police to the appropriate expense line.

A.2770	General Other Revenue	(\$535,000.00)
A.1930.400	Judgments and Claims Contractual	\$535,000.00

Transfer loan proceeds to the appropriate expense line.

DA.1989.400	Contingency	(\$477.40)
DA.5130.467	Machinery Highway Small Equip & Tools	\$477.40

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 4,680.06).

SS05.1989.400	Contingency	(\$637.69)
SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$54.70
SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$122.81
SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$96.46
SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$126.02
SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$223.30
SS12.8130.410	Sewage Treatment & Disposal Cont. Electric	\$14.40

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Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 6,351.95).

SW.1989.400	Contingency	(\$277.34)
SW.8310.468	Water Safety Equipment/Supplies	\$216.84
SW.8310.496	Water Personnel Screening	\$60.50

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 12,489.13).

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #470-2025 brought by Heath Towne, seconded by Joyce Cooper authorizing the following budget adjustments:

A.1930.400	Judgments & Claims Contractual	\$54,604.90
A.1370.410	Discount on Taxes (Franchise Fee adj)	\$702.29
A.1010.810	Town Board Employee Benefits	\$1,578.86
A.1310.495	Professional Contr. Payroll Services	\$2,425.75
A.3120.191	Police & Constable Overtime	\$10,664.73
A.5132.464	Garage Dyed Diesel & Gasoline	\$6,772.51
A.1440.494	Engineering Comprehensive Plan	\$15,197.90
A.5182.499	Street Lighting National Grid	\$8,115.06
A.8160.427	Refuse & Garbage Tipping Fees & C&D	\$6,928.00
DA.1930.400	Judgments & Claims Contractual	\$17,927.76
DA.5130.442	Highway Equipment Rental	\$2,242.50
DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$1,569.31
SS05.8130.191	Sewer Overtime Pay	\$958.68
SS05.8130.499	Sewage Treatment & Disposal Lab Medical Testing	\$3,458.50
SS09.8130.410	Sewer Contractual Electric	\$126.23
SS09.8130.485	Sewer Operational Costs	\$3,939.61
SW.8320.421	Source of Supply Water Electric	\$8,192.59
SW.8320.465	Source of Supply Water Chemicals & Additives	\$6,686.48

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #471-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$135.00)
H61.5031	Chilson / Eagle Lake	\$135.00

Transfer funds from General to Eagle Lake Water Project.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #472-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$2,350.56)
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H21.0630	Airport Apron Expansion	\$2,350.56
Transfer funds from General to Airport Apron Expansion project under funding is received.		
SW06.0391	Central Water Due From Other Funds	(\$45.00)
H63.0630	Water Meter Project Due To Other Funds	\$45.00
Transfer funds from Central Water to Water Meter project until funding is received.		
SS05.0391	Sewer Due From Other Funds	(\$292.50)
H71.0630	WWTP Upgrade	\$292.50

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding received.

All in Favor Mark Wright – Aye, , Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. Dave Woods – Absent for a few moments. **Opposed** – none. **Carried.**

Resolution #473-2025 brought by Heath Towne, seconded by Tom Thatcher to schedule the End-of-the-Year Meeting for December 29, 2025, at 2:00 pm. **All in Favor** Mark Wright – Aye, , Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. Dave Woods – Absent for a few moments. **Opposed** – none. **Carried.**

Resolution #474-2025 brought by Tom Thatcher, seconded by Heath Towne accepting the resignation of Joe Foote effective November 14, 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #475-2025 brought by Heath Towne, seconded by Joyce Cooper authorizing the Supervisor to execute the 2026 Agreement for Dog Pound Shelter Services between the Town of Ticonderoga and the North Country SPCA. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #476-2025 brought by Dave Woods, seconded by Joyce Cooper to advertise for Bids for the annual Plumbing - HVAC - Electrician - General Contractors - Property Clean-up contractor. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #477-2025 brought by Tom Thatcher, seconded by Heath Towne to advertise for a part-time clerk position for the Town court. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #478-2025 brought by Joyce Cooper, seconded by Heath Towne to advertise for the skating rink attendant. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #479-2025 brought by Dave Woods, seconded by Heath Towne to schedule a Public Hearing for the Chilson Volunteer Fire Department annual contract for 2026 on December 11, 2025, at 6:00 PM in the Community Building board room. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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Resolution #480-2025 brought by Tom Thatcher, seconded by Heath Towne to accept the minutes of October 9, 2025, Regular Town Board Meeting, October 16, 2025, Budget Workshop #7, October 23, 2025, Finance Meeting, and October 24, 2025, Budget Workshop #8. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #481-2025 brought by Joyce Cooper, seconded by Heath Towne to Pay the Abstract. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Board Meeting Date 11/13/2025				
Gross Payroll # 22	117,446.98			
Gross Payroll # 23	119,848.69			
Gross Payroll #	-			
Trust & Agency Total	\$237,295.67			
Pre-Pays:	\$0.00			

ABSTRACT # 11	11/13/2025	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	1,271,317.92	1,271,317.92	5,016,150.65	5,015,878.10
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	15,776.37
CM Library Trust Special		-	935.86	-
Highway (DA)	153,386.26	153,386.26	1,933,534.51	1,867,182.00
H15 - Airport Runway And Taxiway Lighting	-	-		3,500.00
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	-	-
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	-	-

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H20 - Airport Environmental Assessment	-	-	-	3,905.12
H21 - Apron Expansion	2,350.56	2,350.56	31,738.60	59,146.03
H36 - C/P Chilson Res. Replacement	-	-	-	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	-	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	-	-
H51 - Res & Design French Sawmill		-	-	-
H53 - Clean Water Main Project	-	-	-	11,437.92
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	-	-
H57 - Parking Lot Cannonball Path		-	-	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	-	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	621,622.81	
H61 - Chilson/Eagle Lake Water Exploration	135.00	180.00	7,572.76	7,707.76
H62 - Lead Service Line Replacement Grant	-		-	-
H63 - Water Meter Project	45.00		-	44,460.00
H64 - WWTP Ventilation Project GIGP	-		-	630.00
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-

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H66 - NYS DEC EPG #104867	-		-	-
H67- Wet Weather Operating Plan	-	-	-	-
H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	-	-	18,540.00	43,515.73
H70 - Skating Rink Project	-		-	185,000.00
H71-Waste Water Treatment Plat Upgrade WTP	292.50	292.50		17,250.00
PN - Permanent Fund Mt. Hope Cemetery			754.84	-
SF01- Ticonderoga Town/Village Joint Fire District	-		752,352.00	752,352.00
SF02 - Chilson Fire Protection District	-		105,240.00	105,240.00
SM03 - Ticonderoga Ems District	-		397,140.00	397,140.00
Claymore Sewer District (SS01)	36.23		6,075.00	4,644.88
Park Ave Sewer District (SS02)	26.52		53,397.83	42,562.56
Alex Ave Sewer District (SS03)	37.19		37,811.61	41,707.03
Homelands Sewer Dist (SS04)	54.70		32,102.76	20,000.43
Central Sewer (SS05)	91,432.65	100,416.70	1,622,003.83	1,276,349.27
Commerce Park Sewer (SS06)	122.81		78,980.43	72,051.24
Delano Point Sewer (SS07)	96.49		34,114.73	18,778.25
Baldwin Road Sewer Dist (SS08)	126.02		47,068.56	46,617.97
Black Point Road Sewer (SS09)	7,023.37		281,700.49	249,734.70
Hague Road Sewer (SS10)	-			-
9N & 74 Sewer (SS11)	1,446.32		31,177.23	28,822.02

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Hague Sewer (SS12)	14.40		12,321.81	9,385.79
Consolidated Water (SW)	96,549.63		1,272,723.12	1,453,982.39
9N & 74 Water (SW01)	-		-	
Street Road Water (SW02)	-		-	
Alex Avenue I Water District (SW03)	-		-	-
Homelands Water District (SW04)	-		-	-
Alex Ave II Water District (SW05)	-		-	-
Central Water (SW06)	-	96,549.63	23,640.74	32,641.95
Park Ave Water Dist (SW07)	-			-
Shore Airport Water (SW09)	-		-	127,230.20
Multi Account Total	1,624,493.57	1,624,493.57	12,418,700.17	11,954,629.71
Total Expenditures This Abstract	\$1,861,789.24	TRUE		

Resolution #482-2025 brought by Tom Thatcher, seconded by Heath Towne to accept the Supervisor's Report as submitted. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Supervisor's Report

11/13/2025

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	46,343.96	190,986.90	4,111,685.07	4,349,015.93
Airport	110,931.83			110,931.83
Highway	141,854.45	96,168.32	1,794,895.89	2,032,918.66
H17 - Airport				-
H36 - Master Drinking Water	100,244.65			100,244.65

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Clean Water H49 H50 H53	147,217.90			147,217.90
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
All other Capital Projects	2,425,414.43			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	1,004,536.50	783,830.14	1,128,633.71	2,917,000.35
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-
SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-
SW05 - Alex Ave II				-
SW - Central Water All Districts	447,330.92	578,138.47	225,999.01	1,251,468.40
C/R - Carillon Park		5,879.71		5,879.71
C/R - Liberty Monument		27,987.55		27,987.55
C/R - Unemployment		34,759.37		34,759.37
C/R - Police Equipment		57,396.12		57,396.12
C/R - Senior Bus		55,167.67		55,167.67

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C/R - Frazier Bridge		7,584.47		7,584.47
C/R - Forfeiture		1,987.92		1,987.92
C/R - Building Improvement		389,700.99		389,700.99
C/R - General Sidewalk Improvement		72,197.27		
C/R - Building & Grounds Equipment		35,460.78		
C/R - Airport Development		278,367.53		
C/R - Highway Equipment		530,565.93		530,565.93
C/R - DA Sidewalk Repair		56,548.32		
C/R - Sewer Equipment + Infrastructure		167,314.77		167,314.77
C/R - Sewer Repair		115,270.17		115,270.17
C/R - Water Equipment + Infrastructure		320,257.39		320,257.39
C/R - Water Repair		103,942.15		103,942.15
0				-
Library Trust		39,036.05		39,036.05
Mount Hope Cemetery		31,487.98		31,487.98
				12,797,135.96
Total	4,423,874.64	3,980,035.97	7,261,213.68	15,665,124.29

Town Clerk, Tonya M. Thompson - no report

Town Attorney, Matthew Fuller

Need to have a discussion regarding the Water Meters. That project is bumping up against 5 million dollars now and the past Town resolution was three point something. Not necessarily a legal issue, but he is always cognizant that your water/sewer work debt payment is piling up.

Proposal for Senior bus use.

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Proposal: Senior Holiday Lights Transportation and Warming Hub Initiative

In Partnership with:

Town of Ticonderoga, North Country Rural Development Coalition(NRDC), Ticonderoga Area Chamber of Commerce (TACC), and the Parade of Lights Committee

Purpose

To provide an opportunity for aging community members to safely enjoy holiday festivities, reduce social isolation, and foster community connection through accessible transportation and social gathering options during the winter season.

Overview

The holiday season can be a challenging time for many of our aging residents, particularly those who are unable to drive after dark or face transportation barriers. To address this, the Town of Ticonderoga, North Country Rural Development Coalition (NCRDC), TACC, and the Parade of Lights Committee propose a collaborative initiative that will offer transportation and a welcoming social space during both the Parade of Lights and the Community Holiday Lights Tour.

Parade of Lights Shuttle & Warming Hub

Transportation:

Pick-up for the Parade of Lights will begin at 4:30 p.m. This transportation service is intended for residents who are 65 years or older, live independently, or have a qualified disability.

This service is specifically designed for those whose residences are not located along the parade route, ensuring they can still enjoy and participate in the event.

It is proposed that there will be two bus runs serving the hamlet of Ticonderoga, which can accommodate up to 28 seniors.

The Parade of Lights takes place on the same evening as Holiday Shopping and Dining Night, providing seniors with the opportunity to not only attend the parade but also participate in downtown holiday activities and support local businesses.

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Warming Hub:

Riders will be brought to the NCRDC Office, which will serve as a Warming Hub before and after the parade.

Light refreshments and seating will be available to create a comfortable and social environment for guests.

Community Holiday Lights Tour

Schedule & Route:

The Holiday Lights Tour will be offered from December 15th through December 19th, with transportation available for seniors and individuals with qualified disabilities.

The tour route will travel through the central hamlet of Ticonderoga, highlighting homes and community spaces decorated for the season.

Operations:

Each tour will last approximately 30 minutes to 1 hour, depending on the route and participation.

It is proposed that there will be one bus run per evening, accommodating up to 14 seniors.

If there is strong community interest, additional runs may be scheduled to ensure participation opportunities.

Key Discussion Points

Scheduling & Coordination:

- NRDC will manage scheduling, ride sign-ups, and communication with participants.

Transportation Logistics:

- The Town of Ticonderoga will determine total passenger capacity and finalize routes for both the Parade and Lights Tour.
- The Town of Ticonderoga will confirm the availability and scheduling of drivers.

Marketing & Outreach:

- NRDC, in partnership with TACC, will coordinate community outreach through flyers, the town website, social media, senior centers, and other local networks.

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Conclusion

This initiative aims to bring holiday joy, reduce isolation, and help our aging neighbors feel more connected and included in community celebrations. Through a strong partnership between the Town of Ticonderoga, NRDC, TACC, and the Parade of Lights Committee, we can create a memorable and heartwarming experience for residents who may otherwise be unable to participate in the festivities.

We look forward to working together to bring this community-driven effort to life.

Resolution #483-2025 brought by Mark Wright, seconded by Dave Woods to accept the proposal from NRDC for use of the Town's Senior bus to transport area seniors for Downtown 'Christmas' festivities. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Public Comment

Councilwoman Cooper noted that we need better lighting behind the Library – this will be brought up at the Building and Grounds meeting.

Councilman Woods asked about signage for the new Police Station along with lighting.

Mrs. Wright explained that there is no money this year for any new signage, the current signage will be relocated from Burgoyne Road to Racetrack Road along with the directional signage at the end of Tower Avenue to be placed at the Wicker/Racetrack Road intersection.

No further public comment.

Meeting adjourned at 7:25 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga

Board Meeting Agenda (Thursday, November 13, 2025; 6:00 p.m.)

Call Meeting to Order

Pledge to the Flag

Opening Remarks

Presentations

**Minutes for a Ticonderoga Regular Town Board Meeting held on November 13, 2025,
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Public Hearings

- 1) 2026 Proposed Budget.
- 2) 2026 Proposed Water and Sewer increase.

RESOLUTION to accept the 2026 Ticonderoga Preliminary Budget as the 2026 Ticonderoga Adopted Budget.

- 3) Nuisance Property – 144 The Portage

Committee reports

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW

Highway / Transfer Station DW

Municipal Facility Evaluation TT

Public Safety DW

Public Works MW

RESOLUTION to correct the balance on account # 51-00190000 (116 Montcalm Street) Essex County Land Bank to \$0, as they are exempt from utility billing.

RESOLUTION to close account #51-00190000 (116 Montcalm Street) as it is now owned by Essex County Land Bank and they are exempt from utility billing.

RESOLUTION to correct the balance on account # 51-00190050 (114 Montcalm Street), Essex County Land Bank to \$0, as they are exempt from utility billing.

RESOLUTION to close account # 51-00190050 (114 Montcalm Street) as it is now owned by Essex County Land Bank and they are exempt from utility billing.

Human Services - Youth JC

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

RESOLUTION authorizing the creation of new accounts:

- DA.1930.400 Highway Judgments & Claims Contractual

To expend funds due from a judgment.

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RESOLUTION authorizing the purchasing agent to issue a purchase order with Vega Americas , in the amount of \$1,424.63, for a Vegapuls C 21 wired radar sensor and mounting bracket. Price does not include shipping cost. Funds to come from budgeted funds. Further authorizing Department Head or Town Supervisor to execute said purchase order.

RESOLUTION authorizing the following budget transfers:

A.1989.400	Contingency	(\$5,638.70)
A.1650.453	Central Communications System Internet	\$133.93
A.1910.400	Unallocated Insurance	\$42.00
A.3620.467	Safety Inspection Equipment & Small Tools	\$96.00
A.1410.477	Town Clerk Training	\$30.00
A.3620.491	Safety Inspection Legal Services	\$540.00
A.5610.421	Airport Electric	\$90.86
A.6772.463	Programs for the Aging Repair & Maintenance	\$37.18
A.8510.463	Beautification Repairs & Maintenance	\$46.99
A.8510.467	Beautification Equipment & Small Tools	\$267.15
A.8810.463	Cemeteries Repair & Maintenance	\$20.14
A.1620.462	Buildings Repair & Maintenance	\$2,430.00
A.1620.462	Buildings Repair & Maintenance	\$921.00
A.1620.462	Buildings Repair & Maintenance	\$983.45

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 44,328.09).

A.7140.461	Playgrounds & Rec Beach Supplies	(\$304.99)
A.7140.479	Youth Summer Rec Busing	\$304.99

Transfer funds to cover underbudgeted account increased costs.

A.2260	Stop DWI Grant	(\$1,504.53)
A.3120.198	Police & Constable Stop DWI	\$1,504.53

Transfer Grant revenue received to the appropriate expense line.

A.0450.018	Capital Reserve – Building Improvements	(\$160,006.60)
A.1620.462	Buildings Repair & Maintenance	\$160,006.60

Transfer funds from Capital Reserve for new Police Station conversion.

A.0450.018	Capital Reserve – Building Improvements	(\$42,527.73)
A.1680.494	Central Data Processing IT	\$30,395.30
A.1680.494	Central Data Processing IT	\$9,342.43
A.1680.494	Central Data Processing IT	\$2,790.00

Transfer funds from Capital Reserve for new Police Station phone, network and security systems.

A.2771	Restitution – Court & Other	(\$200.00)
A.3120.461	Police & Constable General Supplies	\$200.00

Transfer restitution revenue received to the appropriate expense line.

A.2705	Gifts and Donations	(\$5.00)
A.3120.191	Police & Constable Overtime	\$5.00

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Transfer Donations received for Police to the appropriate expense line.

A.2770	General Other Revenue	(\$535,000.00)
A.1930.400	Judgments and Claims Contractual	\$535,000.00

Transfer loan proceeds to the appropriate expense line.

DA.1989.400	Contingency	(\$477.40)
DA.5130.467	Machinery Highway Small Equip & Tools	\$477.40

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 4,680.06).

SS05.1989.400	Contingency	(\$637.69)
SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$54.70
SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$122.81
SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$96.46
SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$126.02
SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$223.30
SS12.8130.410	Sewage Treatment & Disposal Cont. Electric	\$14.40

Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 6,351.95).

SW.1989.400	Contingency	(\$277.34)
SW.8310.468	Water Safety Equipment/Supplies	\$216.84
SW.8310.496	Water Personnel Screening	\$60.50

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 12,489.13).

RESOLUTION authorizing the following budget adjustments:

A.1930.400	Judgments & Claims Contractual	\$54,604.90
A.1370.410	Discount on Taxes (Franchise Fee adj)	\$702.29
A.1010.810	Town Board Employee Benefits	\$1,578.86
A.1310.495	Professional Contr. Payroll Services	\$2,425.75
A.3120.191	Police & Constable Overtime	\$10,664.73
A.5132.464	Garage Dyed Diesel & Gasoline	\$6,772.51
A.1440.494	Engineering Comprehensive Plan	\$15,197.90
A.5182.499	Street Lighting National Grid	\$8,115.06
A.8160.427	Refuse & Garbage Tipping Fees & C&D	\$6,928.00
DA.1930.400	Judgments & Claims Contractual	\$17,927.76
DA.5130.442	Highway Equipment Rental	\$2,242.50
DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$1,569.31
SS05.8130.191	Sewer Overtime Pay	\$958.68
SS05.8130.499	Sewage Treatment & Disposal Lab Medical Testing	\$3,458.50
SS09.8130.410	Sewer Contractual Electric	\$126.23
SS09.8130.485	Sewer Operational Costs	\$3,939.61
SW.8320.421	Source of Supply Water Electric	\$8,192.59
SW.8320.465	Source of Supply Water Chemicals & Additives	\$6,686.48

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

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RESOLUTION authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$135.00)
H61.5031	Chilson / Eagle Lake	\$135.00

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$2,350.56)
H21.0630	Airport Apron Expansion	\$2,350.56

Transfer funds from General to Airport Apron Expansion project under funding is received.

SW06.0391	Central Water Due From Other Funds	(\$45.00)
H63.0630	Water Meter Project Due To Other Funds	\$45.00

Transfer funds from Central Water to Water Meter project until funding is received.

SS05.0391	Sewer Due From Other Funds	(\$292.50)
H71.0630	WWTP Upgrade	\$292.50

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding received.

RESOLUTION to schedule the End-of-the-Year Meeting for December 29, 2025, at 2:00 pm.

RESOLUTION accepting the resignation of Joe Foote effective November 6, 2025.

RESOLUTION authorizing the Supervisor to execute the 2026 Agreement for Dog Pound Shelter Services between the Town of Ticonderoga and the North Country SPCA.

RESOLUTION to advertise for Bids for the annual Plumbing - HVAC - Electrician - General Contractors - Property Clean-up contractor.

RESOLUTION to advertise for a part-time clerk position for the Town court.

RESOLUTION to advertise for the skating rink attendant.

RESOLUTION to schedule a Public Hearing for the Chilson Volunteer Fire Department annual contract for 2026 on December 11, 2025, at 6:00 PM in the Community Building board room.

RESOLUTION to accept the minutes of October 9, 2025, Regular Town Board Meeting, October 16, 2025, Budget Workshop #7, October 23, 2025, Finance Meeting, and October 24, 2025, Budget Workshop #8.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Discussion

DISCUSSION: Senior bus.

DISCUSSION: Water meter program.

Public Comment

Adjourn the Town Board Meeting

