

Town of Ticonderoga
Board Meeting Agenda (Thursday August 14, 2025; 6:00pm)

Call Meeting to Order

Pledge to the Flag

Opening Remarks

Proclamation – Star Trek Original Series Set Tour 10th Anniversary

RESOLUTION to acknowledge the contributions of James Cawley to his hometown of Ticonderoga and proclaim Friday, August 15 through Sunday, August 17, 2025, as *STAR TREK ORIGINAL SERIES SET TOUR WEEKEND* in the Town of Ticonderoga, New York.

Presentations

Brookwood RV Park

Public Hearings

Committee reports

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW

Highway / Transfer Station DW

Municipal Facility Evaluation TT

Public Safety DW

Public Works MW

RESOLUTION to close account # 51-00525550 (At a Glance Properties) and set balance to \$0 retroactive to the 3rd quarter billing as it has been combined with the adjoining lot.

RESOLUTION to correct account # 51-00159200 (At a Glance Properties) to 4 EDU water, 4 EDU sewer and 16 vacant lot fees of 0.10 EDU water and sewer; billing will show a total of 5.6 EDU for water and 5.6 EDU for sewer, retroactive to the 3rd quarter billing.

RESOLUTION to increase account # 51-00510300 (60 Schuyler Street) to 2 EDU water and 2 EDU sewer as it is listed as a 2-family dwelling in the tax roll.

RESOLUTION to correct the balance on account # 51-00161200 (29 Myers Street) to \$0, as they are exempt from utility billing.

RESOLUTION to close account # 51-00161200 (29 Myers Street) as it is owned by Essex County Land Bank and they are exempt from utility billing.

RESOLUTION to increase account # 51-00512300 (15 Defiance Street) to 2 EDU water and 2 EDU sewer as there is an apartment there per the tax roll.

Town of Ticonderoga

Board Meeting Agenda (Thursday August 14, 2025; 6:00pm)

RESOLUTION to remove the Debt Service Fee from Shore Airport Road Water District (SW09) users and refund those users the debt fees they have paid to date for 2025. BOND WILL BE PAID OFF FROM USER FUNDS.

RESOLUTION to modify the language in the quarterly Drinking Water Warning for Chilson and Eagle Lake Water Users letter to reflect the current status for the benefit of public awareness.

Human Services - Youth JC

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

Resolutions

RESOLUTION authorizing the creation of new accounts:

- H71.0200 Cash
- H71.0380 Accounts Receivable
- H71.0391 Due From Other Funds
- H71.0510 Estimated Revenue
- H71.0521 Encumbrances
- H71.0522 Expenditures
- H71.0599 Appropriated Fund Balance
- H71.0600 Accounts Payable
- H71.0626 Bond Anticipation Notes Payable
- H71.0626.010 BANs Payable Short Term Loan
- H71.0630 Due to Other Funds
- H71.0821 Reserve For Encumbrances
- H71.0909 Fund Balance, Unreserved
- H715.0960 Appropriations
- H715.0980 Revenues
- H71.2401 Interest & Earnings
- H71.2770 Miscellaneous
- H71.3089 State Aid
- H71.3990 NYS WIIA Grant

Town of Ticonderoga
Board Meeting Agenda (Thursday August 14, 2025; 6:00pm)

- H71.5031 Interfund Transfers
- H71.5710 Serial Bond
- H71.5730 Bond Anticipation Notes
- H71.5731 BAN Redeemed From Appropriations
- H71.5789 Other Debt / NYS EFC
- H71.1420.400 Attorney Contractual Exp
- H71.1440.400 Engineer Contractual Exp
- H71.8110.400 Sewer Dist. Contractual Exp.
- H71.8340.400 Transmission & Distribution Contractual Exp.
- H71.9730.700 Bond Anticipation Notes Interest

For creation of new project, H71, Wastewater Treatment Plant Upgrade.

- SW09.8389.430 Water Expenses - Other

For refunding overpayment of district user debt payments.

RESOLUTION to offer employment to Aden LaBarge as a Highway Motor Equipment Operator, full-time, with benefits at the rate of \$23.44/hour.

RESOLUTION to offer employment, as part-time, on-call, Assistant Recreation Supervisor with a rate of \$17.56/hr., no benefits, to Alexis Towne.

RESOLUTION to offer employment to Mary Michalak as an Activities Attendant at the rate of \$15.50/hour, no benefits.

RESOLUTION authorizing the following budget transfers:

- | | | |
|--------------|------------------------------|------------|
| ○ A.1989.400 | Contingency | (\$303.49) |
| ○ A.8020.491 | Planning Legal Services | \$112.50 |
| ○ A.3620.491 | Safety Inspection Legal Fees | \$190.99 |

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 54,800.80).

- | | | |
|--------------|-------------------------------|------------|
| ○ A.2770 | General Miscellaneous Revenue | (\$232.71) |
| ○ A.3120.412 | Police Copier | \$82.68 |
| ○ A.1670.412 | Central Svcs Copier (Codes) | \$150.03 |

Transfer refunds for copier overpayments to appropriate expense lines.

- | | | |
|--------------|-----------------------|---------------|
| ○ A.2210.005 | Fire Insurance Escrow | (\$40,500.00) |
|--------------|-----------------------|---------------|

Town of Ticonderoga
Board Meeting Agenda (Thursday August 14, 2025; 6:00pm)

- A.1420.405 Attorney Fire Insurance Escrow \$40,500.00
- Transfer funds from Escrow account to appropriate expense line.
- A.2260 Stop DWI Grant (\$723.00)
- A.3120.198 Police & Constable Stop DWI \$723.00
- Transfer Grant revenue received to the appropriate expense line.
- DA.1989.400 Contingency (\$2,250.00)
- DA.5130.442 Highway Equipment Rental \$2,250.00
- Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 6,225.00).
- DA.5110.466 Highway Road Materials (\$260,257.29)
- DA.5112.266 Highway Improvements CHIPS Expenditures \$260,257.29
- Transfer funds until reimbursement is received.
- SS05.1989.400 Contingency (\$18.19)
- SS06.8130.410 Sewage Treatment & Disposal Cont. Electric \$18.19
- Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 9,076.34).
- SS05.2770 Miscellaneous Revenue (\$8,103.20)
- SS09.8130.405 Sewage Treatment & Disposal Contractual \$8,103.20
- Transfer sewer tap fees received to the appropriate expense line.
- SW06.1989.400 Contingency (\$73.72)
- SW06.8310.475 Water Admin DOJ Compliance Advertising \$60.24
- SW06.8310.468 Water Safety Equipment & Supplies \$13.48
- Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 14,099.79).
- SW.2770 Miscellaneous Revenue (\$8,875.06)
- SW.8340.466 Trans & Dist Water System Materials & Supplies \$8,875.06
- Transfer water tap fees received to the appropriate expense line.

Town of Ticonderoga
Board Meeting Agenda (Thursday August 14, 2025; 6:00pm)

RESOLUTION authorizing the following budget adjustments:

○ A.1310.193	Director of Finance Vacation Buy-back	\$1,169.20
○ A.1310.495	Prof./Contractual Payroll Services	\$272.85
○ A.3120.193	Police & Constable Vacation Buy-Back	\$1,276.00
○ A.7140.472	Playgrounds & Recreations Center Meals	\$2,738.94
○ A.3120.412	Police Copier/Printer Maint & Supplies	\$857.86
○ A.3120.191	Police & Constable Overtime	\$5,739.31
○ DA.5130.463	Highway Veh/Equip Repair & Maint.	\$4,972.16

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

RESOLUTION authorizing the following Inter-Fund Transfer:

○ A.9950.900	General Inter-fund Transfer	(\$3,890.00)
○ H61.5031	Chilson / Eagle Lake	\$3,890.00

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

○ A.0391	General Due From Other Funds	(\$10,647.56)
○ H21.0630	Airport Apron Expansion	\$10,647.56

Transfer funds from General to Airport Apron Expansion project under funding is received.

○ SW.0391	Central Water Due From Other Funds	(\$18,657.50)
○ H63.0630	Water Meter Project Due To Other Funds	\$18,657.50

Transfer funds from Central Water to Water Meter project until funding is received.

○ A.0391	General Due From Other Funds	(\$22.50)
○ H64.0630	WWTP Ventilation/Phosphorous/Collection	\$22.50

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

○ SS05.0391	Sewer Due From Other Funds	(\$16,417.50)
○ H71.0630	WWTP Upgrade	\$16,417.50

Transfer funds from Sewer to Waste-Water Treatment Plant Upgrade project, until funding received.

Town of Ticonderoga

Board Meeting Agenda (Thursday August 14, 2025; 6:00pm)

RESOLUTION to approve the July Abstract.

RESOLUTION to accept the July Supervisor's Report, as submitted.

RESOLUTION to rescind Resolution #290-2025 from the July 24, 2025, Town Board Financial Meeting, authorizing the closure of Montcalm Street on August 22, 2025, for Downtown Summer Nights from the hours of 4:00 pm (1600) to 9:00 pm (2100). The event requiring closure has been canceled.

RESOLUTION to adopt the order calling for a public hearing on September 11, 2025 at 6:00 p.m., at the Community Building, 132 Montcalm Street, in Ticonderoga, New York, on the question of increasing and improving the facilities of the Sewer District Nos. 2-9, 11 and 12. Further resolve to authorize and direct the Town Clerk to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper designated for this purpose, and also to cause a copy thereof to be posted on the sign board of the Town.

RESOLUTION authorizing the Supervisor to execute the Agreement Between the Town of Ticonderoga and Wright-Pierce Engineering Consultants, P.C. for Wastewater Treatment and Collection System Improvements Project subject to review by the Town Attorney.

RESOLUTION to accept the minutes of the July 10, 2025, Regular Town Board Meeting and July 24, 2025, Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Discussion

- Airport porta-potty
- New PD station bids

Public Comment

Executive Session

RESOLUTION to enter executive session to discuss matters of current litigation.

Adjourn the Town Board Meeting