

**Minutes for the Ticonderoga Financial Meeting with Any Other Lawful Business
held on June 26, 2025, commencing at 8:30 a.m.**

Present: Mark A Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Heath Towne, Councilman
Tonya M. Thompson, Town Clerk

Others: None

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Resolution #244-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the Supervisor to execute an agreement between the Town of Ticonderoga and Essex County for the 2025 USDA Summer Food Service Program. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #245-2025 brought by Tom Thatcher, seconded by Joyce Cooper to approve the First Amendment to the Ground Lease Agreement between Town of Ticonderoga and TowerCo VI, LLC. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #246-2025 brought by Dave Woods, seconded by Tom Thatcher to award a proposal to Cheslik Consulting LLC (dtd June 16, 2025) in the amount of \$19,500 to provide the Town of Ticonderoga engineering services associated with layout modifications of the lower floor of the structure at 102 Racetrack Road for use by the Ticonderoga Police Department. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #247-2025 brought by Mark Wright, seconded by Heath Towne to approve NYS Dept of State Contract Modification Form (contract #: C1002044 La Chute Trail Extension) which moves all local match costs originally under “salaries and other budget” to “contractual services.” **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #248-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of new accounts:

- | | |
|--------------|--|
| ○ A.0688.005 | Other Liabilities Misc Rev Fire Insurance Escrow |
| ○ A.2210.005 | General Services Fire Insurance Escrow |
| ○ A.1420.405 | Attorney Fire Insurance Escrow |

To manage and account for insurance claim (fire) payments.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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Resolution #249-2025 brought by Joyce Cooper, seconded by Heath Towne to rescind the offer of employment made to Suzan Francis per Resolution #137-2025, of 04/10/2025, due to failure to accept the offer. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #250-2025 brought by Dave Woods, seconded by Heath Towne authorizing the purchase of two Stalker Patrol 2 Antenna packages (package # 809-0002-00) for the Police Department, from Stalker Radar. Total price will be \$3,550.00, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #251-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$3,550.00, to Stalker Radar for the purchase of two Stalker Patrol 2 Antenna packages (package # 809-0002-00) for the Police Department, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #252-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of two each: Headrest Mounts and Car Adapter (10 foot) for Mobile Printers for the Police Department, from L-Tron Corp. Total price will be \$542.40, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #253-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$542.40, to L-Tron Corp. for the purchase of two each: Headrest Mounts and Car Adapter (10 foot) for Mobile Printers for the Police Department, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #254-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of: Application of decals on two new Police vehicles and removal of decals from two current Police vehicles, by Bangma Signs. Total price will be \$2,190.00, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #255-2025 brought by Heath Towne, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$2,190.00, to Bangma Signs for the purchase of: Application of decals on two new Police vehicles and removal of decals from two current Police vehicles, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #256-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the purchase of: Installation of radar, printer and mount, radio and gun rack in two new Police vehicles and removal of light bar and cage from two current Police vehicles, from Adirondack 2-Way Radio. Total price will be \$3,360.00, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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Resolution #257-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$3,360.00, to Adirondack 2-Way Radio for the purchase of: Installation of radar, printer and mount, radio and gun rack in two new Police vehicles and removal of light bar and cage from two current Police vehicles, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #258-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of two Tufloc vertical gun rack with lock for the Police Department, from Galls. Total price will be \$678.97, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #259-2025 brought by Heath Towne, seconded Joyce Cooper authorizing the creation of a purchase order in the amount of \$678.97, to Galls for the purchase of two Tufloc vertical gun rack with lock for the Police Department, with funds to come from Police Equipment Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #260-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the following budget transfers:

○ A.0450.005	Capital Reserve – Police Equipment	(\$12,047.35)
○ A.3120.210	Police & Constable Vehicles (Stalker)	\$3,550.00
○ A.3120.210	Police & Constable Vehicles (Amazon)	\$1,725.98
○ A.3120.210	Police & Constable Vehicles (L-Tron)	\$542.40
○ A.3120.210	Police & Constable Vehicles (Bangma)	\$2,190.00
○ A.3120.210	Police & Constable Vehicles (ADK 2-Way)	\$3,360.00
○ A.3120.210	Police & Constable Vehicles (Galls)	\$678.97

Transfer funds from Capital Reserve to purchase and install/remove equipment for police vehicles.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

DISCUSSION: Court Security position – status. Continuing to work through a job description.

Capital Projects Review

- No change since the last report.
- Reimbursement submitted for NYS portion of airport apron expansion design grant (\$3,884.13) which is half of the NYS grant match.
- Still waiting for Betty Little sidewalk reimbursement. Resubmitted on 3/24.

Meeting adjourned at 8:56 a.m.

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Respectfully submitted, Tonya M. Thompson, Town Clerk

		Date: 6/25/25 7:19 AM		Ticonderoga Capital Projects															
Capital Project #	Date Started/Closeout	ASS #	Project Name	Grant Program	Project # (Funding Agency)	Funding Agency	Project Status			Grant Budget	Match			Total Expenditures	Reimbursed				
							Inwork	Complete	Open	Closed		Federal	State	Local		Federal	State		
CURRENT PROJECTS																			
H15	2025 TBD	N/A	Runway Taxiway Lighting	Airport Improvement Program (AIP) Grant							\$149,300.00				\$0.00				
			Design			FAA/NYS	X				\$149,300.00		\$134,370.00	\$7,465.00	\$7,465.00				
			Construction			FAA/NYS					\$0.00	\$0.00	\$0.00	\$0.00					
H16	2024 TBD	N/A	Electrical Vault	Airport Improvement Program (AIP) Grant							\$128,700.00				\$0.00				
			Design			FAA/NYS	X				\$128,700.00		\$122,265.00	\$9,217.50	\$9,217.50				
			Construction			FAA/NYS					\$0.00	\$0.00	\$0.00	\$0.00					
H19	07/2020 11/2023	N/A	Airport Reconstruction Taxiway Rehabilitation (Airport Apron/Taxiway)	Airport Improvement Program (AIP) Grant							\$1,047,043.91				\$1,042,003.19				
			Design		3-36-0196-025-2020	FAA		X	X		\$102,892.00		\$102,891.00	\$0.00	\$1.00	\$101,100.63	\$0.00	N/A	
			Construction		3-36-0196-031-2022 1907.35 K007519	FAA/NYS		X	X		\$944,151.91		\$849,736.72	\$47,207.60	\$47,207.60	\$940,902.56	\$849,736.72	\$44,846.41	
H20	2021 TBD	N/A	Airport Environmental Assessment/Land Acquisition	Airport Improvement Program (AIP) Grant	3-36-0196-028-2021	FAA		X			\$167,209.00		\$167,208.00	\$0.00	\$1.00	\$117,825.30	\$117,825.30	N/A	
H63	2024 TBD	4898	Water Meter Project	ERC Green Innovation Grant Program (GIP)	130226 5520-13-00	NYS		X			\$1,795,000.00	\$0.00	\$0.00		TBD	\$0.00	\$0.00		
H69	2022 TBD	N/A	La Chute Trail Extension	Local Waterfront Rehabilitation Program (LWRP) and Environmental Protection Fund (EPF)	C1002044	NYS DOS		X			\$279,750.00	N/A	\$279,750.00	\$153,010.00	\$395,815.00	N/A	\$0.00		
			Design		C1002044	NYS DOS		X	X			N/A	\$41,940.00	\$0.00	\$41,940.00	N/A	\$0.00		
			Construction		C1002044	NYS DOS/Town		X	X			N/A	\$251,775.00	\$153,010.00	\$395,875.00	N/A	\$0.00		
H21	9/11/2024 TBD	N/A	Airport Apron Expansion	Airport Improvement Program (AIP)							\$151,934.00				\$65,770.93				
			Design		3-36-0196-033-2024	FAA		X			\$151,934.00		\$136,740.60	\$7,597.00	\$7,597.00	\$65,770.93	\$0.00	\$0.00	
			Construction									TBD	TBD	TBD		\$0.00	\$0.00		
H60	2019 2022	4921	Veterans Road Culvert/Bridge NY	Bridge NY	1761.09	NYS DOT		X	X		\$624,723.00	N/A	\$518,154.50	\$106,588.50	\$615,557.39	N/A	\$741,807.00		

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TOWN OF TICONDEROGA

Town Board Finance Meeting & Other Lawful Business Agenda

(Thursday, June 26, 2025; 8:30 a.m.)

Call to Order

Pledge to the Flag

Public Hearings

Presentation

RESOLUTION authorizing the Supervisor to execute an agreement between the Town of Ticonderoga and Essex County for the 2025 USDA Summer Food Service Program.

RESOLUTION to approve the First Amendment to the Ground Lease Agreement between Town of Ticonderoga and TowerCo VI, LLC.

RESOLUTION to award a proposal to Cheslik Consulting LLC (dtd June 16, 2025) in the amount of \$19,500 to provide the Town of Ticonderoga engineering services associated with layout modifications of the lower floor of the structure at 102 Racetrack Road for use by the Ticonderoga Police Department.

RESOLUTION to approve NYS Dept of State Contract Modification Form (contract #: C1002044 La Chute Trail Extension) which moves all local match costs originally under “salaries and other budget” to “contractual services.”

RESOLUTION authorizing the creation of new accounts:

- A.0688.005 Other Liabilities Misc Rev Fire Insurance Escrow
- A.2210.005 General Services Fire Insurance Escrow
- A.1420.405 Attorney Fire Insurance Escrow

To manage and account for insurance claim (fire) payments.

RESOLUTION to rescind the offer of employment made to Suzan Francis per Resolution #137-2025, of 04/10/2025, due to failure to accept the offer.

RESOLUTION authorizing the purchase of two Stalker Patrol 2 Antenna packages (package # 809-0002-00) for the Police Department, from Stalker Radar. Total price will be \$3,550.00, with funds to come from Police Equipment Capital Reserve.

RESOLUTION authorizing the creation of a purchase order in the amount of \$3,550.00, to Stalker Radar for the purchase of two Stalker Patrol 2 Antenna packages (package # 809-

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0002-00) for the Police Department, with funds to come from Police Equipment Capital Reserve.

RESOLUTION authorizing the purchase of two each: Headrest Mounts and Car Adapter (10 foot) for Mobile Printers for the Police Department, from L-Tron Corp. Total price will be \$542.40, with funds to come from Police Equipment Capital Reserve.

RESOLUTION authorizing the creation of a purchase order in the amount of \$542.40, to L-Tron Corp. for the purchase of two each: Headrest Mounts and Car Adapter (10 foot) for Mobile Printers for the Police Department, with funds to come from Police Equipment Capital Reserve.

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RESOLUTION authorizing the following budget transfers:

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- A.3120.210 Police & Constable Vehicles (Galls) \$678.97

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Other Business

Adjourn