

**Minutes for the Ticonderoga Regular Town Board Meeting held on May 8, 2025,
commencing at 6:00 p.m. in the Community Building Conference Room**

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Heath Towne, Councilman
Matthew Fuller, Town Attorney
Tonya M. Thompson, Town Clerk

Others: Alan Densmore, Laura Wright, Jim O'Bryan, Gary & Lori Olcott, Kevin Farrington, Brenda Wells and a couple of others.

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks:

- 108 Montcalm – Newberry Commons
 - The facade work has begun w/coping installed around the building perimeter.
 - Remaining sign installation and façade work should go up w/in next 2 weeks.
 - Reimbursement paperwork is in preparation for submission to NYS.
 - Again, I extend my congratulations and thanks to the TRA/NRDC partnership which led to this great DRI project success for Ticonderoga in the critical business district.
 - This project will pave the way for the DRI Streetscape project and connecting DRI river project.
 - Quick and decisive action by this Board is the only reason why this structure stands today.
- Sidewalk work is scheduled to begin next week.
 - This is the 4th year in a row for sidewalk work.
 - I thank this board for their outstanding efforts to support this project and help me keep a promise I made more than 3 years ago.
 - There is a long way to go to fix everything so it will take years of continued dedication and a well-executed funding and implementation plan.
 - First area - Hancock House and work back to where we finished last year.
- C/EL water status
 - We had a hydrogeologist examine the proposed well sites this week.
 - We will be executing a RFQ for a well driller.
 - Information from the test wells will help develop one or more map plan reports.
 - This board has stated multiple times that although the town has no legal obligation to provide water.
 - It has a moral obligation to exercise all options to provide a compliant, affordable, safe drinking water solution to residents living in the out-of-district area of C/EL.
 - It will soon become the task of those residents to choose to form or not form a water district.
- Mural Festival
 - Reminder of the Walls Between Waters mural festival on Saturday, June 7 from 9am-9pm.
 - Montcalm closed on 6/7 from hrs of 0800-1600 from intersection of Lk Geo to Lk Champ.

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- Everyone has an opinion regarding the subject of murals.
- However, as I have continually stated for many issues w/in our town, learn the facts.
- American Institute of Architects firmly supports public art as a best practice in urban and rural revitalization.
- They have specifically recommended murals and public art as key components of main street revitalization.
- Public art is often a key component of a DRI effort.
- Public art was among the final approved projects in the town's strategic investment plan and reviewed during our DRI process by over 1,000 residents who participated in person in multiple public meetings.
- It was decided to fund it separately outside of DRI and the Essex County Land Bank stepped up to do just that.
- I find it disheartening to see negative social media comments regarding murals from those who chose not to attend 2 public meetings where the facts on murals and their revitalization benefits were presented and who also chose not to participate in a community survey.
- I want to thank the many property and business owners who applied for and were excited to host a mural on their building.
- This includes those who were chosen and those who were not chosen.
- I want to thank the many talented artists who applied for this project...again those who were chosen as well as those not chosen.
- Finally, I would like to thank NRDC (Nicole Justice Green and her team), the Essex County Land Bank, and the public art committee formed from a group of volunteer educators, civic leaders, and residents.
- These are the type of individuals in our community who step up to move us forward rather than sit back at a keyboard and criticize.
- Ticonderoga is coming back, and we will continue to build our economic development efforts with every revitalization brick available, be it murals, sidewalk replacement, blight removal, comprehensive plan updates, or any other necessary component.
- Each of these bricks help build a community that is inviting to investors, new business, and new families.
- If you want company to come over, then clean your house.
- We are anticipating a great festival.
- Murals will be painted between May 19 and June 6.
- 1k color run begins at 9am along La Chute trail.
- Maker market, artist workshops, mural dedications, food trucks, free family friendly activities from 10am to 3pm on Montcalm Street.
- Free concert from 3pm – 5pm with Chrissie Romano band.
- Local openers from 5-7pm.
- Rubblebucket, from Brooklyn from 7-9pm.

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Report from Committees

Airport – Tom Thatcher, Councilman

TICONDEROGA AIRPORT 4B6 MINUTES – May 6, 2025

Attendance: Alan Densmore, Ash Alexander, Gary Vosburg, Tom Thatcher, Mark Wright

Absent: Jon Hanna, Gary Vosburg, Brian Duros

Public: Bob Sales, Chris Keppers, Tim Woods, Terry Smith, Ann

Fuel sales: 1102 gallons sold in April. 3291 gallons YTD. We received a delivery of 5500 gallons. Our price is steady at \$5.15/gal. The fuel system was inspected, and the filter was changed.

Airport Expansion: FAA design grant for the vault and runway lighting into one grant is moving forward with construction to begin in 2026.

The Army Corps of Engineers has ok'd the permit application for the expansion of the existing pavement apron to fill in 2,550 square feet of freshwater wetland fill. The APA was on site for their on-site inspection of this area on Wednesday, 7th.

New Hanger: Our lawyer has answered the questions asked by Tim Woods lawyer about the ownership timeline. *Tim* said he will contact his lawyer to move this along. National Grid will have to work with Tim as to the power line that goes across the area.

Drone Survey of the north end of the runway has gone to Chris Dostie, Sylvamo Manger. Alan Densmore and Ash Alexander will follow up with him.

Port-a-Jon at the airport has been moved inside the fence to the Fuel farm area. There is a request to have the unit tied down. Tom to look into this.

Fly-in & community Open House: Scheduled for June 14th with a rain date on the 15th
• 10:00AM to 2:00PM.

There is a request for an APA system. Tom will check with the Chamber to see if theirs is available.

For the kids' activity we will mark off a grassy area just north of the hanger for a kids Fly-in zone so they can test out their gliders they make.

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Ashe has been in conversation with Beta about an EV charging station at the airport. Beta is a company that has an electric aircraft in development out of Burlington. Ashe is going to contact them to see if they would be interested in having a booth at the fly-in.

Next meeting: Tuesday, June 2nd at 8:30am. The agenda will be on assignments for the fly-in.

Minutes submitted by Chair: Tom Thatcher

Building and Grounds – Dave Woods, Councilman

- Concerns are being addressed regarding to the deterioration of concrete around the chimney
- Placing a fire escape from the third floor of the armory

Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries
Joyce Cooper, Councilwoman

Parks and Recreation Committee Meeting Minutes

April 15, 2025

Committee Members present were James Chauncey, Bill Dolback, Nicole Green, Nancy Kelley, Tonya Thompson, and Chairs Dave Woods and Joyce Cooper. Also present were Katie Anderson, Fred Hurlburt, Tom Thatcher, and Mark Woods.

Armory Issues:

Armory Custodian Fred Hurlburt informed the committee that the mortar on the building's chimney is deteriorating. Propane use by the heating system has caused a build-up of moisture in the chimney. Dave Woods will investigate this problem. Nicole Green informed the committee that grants may be available for work needed at this building which is on the National Historic Registry.

Discussion continued about providing a second exit from the third floor. Ladders are being investigated for installation at one of the west windows. James will check with our insurance company to see what they might recommend.

Use of the Armory during weather or power events was also discussed. Sports teams were in the building during a recent power outage. It was the consensus of the committee that no one should be using the building during a snowstorm or power outage. The building is low on the list for snow removal during storms. Public use of the building during such events can present liability issues to the town.

For the past several years the building's shooting range has been used for pitching practice by boys' teams. This area has poor ventilation, exposed electrical panels and only one entrance/exit.

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The committee considers use of this space for practice unsafe, and teams should be informed that practice use of the shooting range will no longer be allowed. Team organizers and coaches will be informed of this decision.

Little League Concession Stand:

Katie Anderson presented a new concession building for Field 1 which has been purchased for Little League use by NRDC. She asked for the committee's approval of the proposed location of this 16 x 12 building near the west walking path. The committee had no issues with this location which will allow those manning the concession to also be able to view game action.

Tennis Courts Improvements:

Nicole Green informed the committee that the \$18,500 grant to improve the courts has a 12-month window. Patty Hogan is researching prices for repairing or resurfacing the courts.

ADA Surface for Bicentennial Playground:

Joyce Cooper reminded the committee that TMSP continues to look for grants that will fund a truly ADA compliant ground cover for the playground. Fortunately, enough mulch remains so the need to replace or supplement it is not pressing.

Ice Rink:

Nicole Green informed the committee that the company providing the chillers will be on site to close the equipment for the season. They will do break down until 2027. A grant is pending for one more chiller. The company has given the new boards to the town and the rink will be expanded to its original size. Our groundskeeper can watch the process. However, maintenance of the ice during the season is a bigger issue; there is periodic maintenance needed. Indoor storage of ice equipment is still an issue that needs to be addressed. The necessary repairs of the skating hut and an ADA compliant bathroom facility still need to be addressed and resolved.

The next Parks and Recreation Committee meeting is Tuesday, May 20th at 8:30.

Economic Development – Mark Wright, Supervisor

Town of Ticonderoga

Economic Development Committee (EDC) Minutes (04/16/2025)

Attendees: Mark A. Wright (Chair); Heath Towne (Vice-Chair), John Bartlett (TMSP); Matt Courtright (TACC); Nicole Justice Green (NRDC); Beth Hill (Fort Ticonderoga Association).

Excused: N/A

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Guests: Carol Calabrese.

Mark Wright opened the meeting (1500).

DRI Updates

- **Municipal:** Mark Wright stated there is no DRI update for municipal projects.
- **108 Montcalm:** Nicole stated the sign is coming and it will be about 4-6 weeks to complete the façade work. Reimbursement paperwork has been submitted for the upcoming ESD meeting.
- **APAC:** The KofC property is in the process of closing.
- **Small Projects:** Nicole reported that the application process started. All DRI projects that were not moved forward were contacted. Applications are due 5/5 for the first round. NRDC will maintain a wait list.

Other Activities

- **TiME Micro-grant:** Wright reported the Town will use another \$50K to award in 2026. The application phase will begin in Fall 2025 with the Town cutting the check to IDA sometime in August or September.
- **Comprehensive Plan:** Wright reported the committee has proposed a consultant for the Town's comprehensive plan update. The board should approve this during the finance meeting on 4/24.
- **Mural Festival:** The group briefly discussed the Mural Festival activities for 6/7. Wright stated that the Town Board approved the road closure at its 4/10 board meeting.
- **La Chute Trail:** Wright reported that the contractor is looking for a good time to do any re-seeding and erosion control. The ribbon cutting is still TBD but will be coordinated with TACC.
- **Skating Rink:** Nicole provided a summary on the breakdown and setup arrangements for the rink. The rink will be drained on 4/17. Storage will take place sometime following this.
- **Fort Ticonderoga:** The Association is preparing for many 250th Anniversary activities. The fort will open on May 3 this year. Wright mentioned that the Ticonderoga Stamp Club has arranged for two special stamp cachet cancels on 5/10 at the Ticonderoga Post Office.
- **Lodging:** Heath reported that mill shutdown has already started with light occupancy at this time. This is a good kickoff to the season. He also reported that the Town's EV station paid for itself for the first time.
- **250th Anniversary:** Wright mentioned that Lakes to Locks will donate a new 3-panel board commemorating the 250 Anniversary of the American Revolution.
- **TMSP:** John mentioned the quick turnaround on the park funding grant. They will also investigate Northern Forest grant opportunities.

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- **TACC:** Job fair discussion. Wright mentioned the confusion at Ti PD with the job panel. They thought the high school activity was a job fair. Carol mentioned the County Job Fair is 5/8. They have approximately 300 students registered.

ACTION ITEMS: none.

Meeting adjourned: 1600.

Resolution #174-2025 brought by Mark Wright, seconded by Heath Towne authorizing the Supervisor to execute a contract (C1003000) with NYS Department of State for DRI project - Enhance the LaChute Riverfront to Promote Natural Features pending satisfactory review by the town attorney. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #175-2025 brought by Joyce Cooper, seconded by Tom Thatcher authorizing the Supervisor to execute a contract (C1002998) with NYS Department of State for DRI project - Beautify the Montcalm Streetscape and Adirondack Drive to Link Downtown to the La Chute Riverfront pending satisfactory review by the town attorney. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #176-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the Supervisor to execute a contract with LaBella Associates for the Town of Ticonderoga Comprehensive Plan update. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Councilwoman Cooper inquired about the name Adirondack Drive – we already have an Adirondack Drive at the hospital area.

Supervisor Wright stated that when you google the streets they all say Adirondack Drive. He noted that we will need to name the road we adopted last year by the Queen's Treasurer building.

Highway/Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga
Highway and Transfer Station
April 29, 2025 minutes of Meeting**

Present: Jon Porter, Dave Woods, Sal Barnao (9:13am), Mark Wright, John Deming

Others: Tonya Thompson, Joyce Cooper, Tom Thatcher

Public Discussion

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Said the Pledge of Allegiance

- Tonya – I am here to discuss the free dump days. I have been discussing with Sal and Tim. They are discussing how to plan for the Senior Residents, they will schedule a totally separate week at his leisure when he has the manpower. Then open the dump, on one day later into August maybe September possibly around Labor Day weekend.

I think it is a little late to try to plan it for May during our normal clean up.

My suggestion will be for next year to order a dump ticket for a one time, once a year, the residents bring it at their own time and have the card. The guys at the dump will need to take the card.

End public comment.

Committee Discussion

- Jon- We are continuing to get part to put together the new trucks. The first one is a learning experience. It's coming together.
 - Working on getting our other trucks ready for summer paving. We spray the trucks with a coating to haul black top.
- Mark- When does the asphalt plant open? Can we do the parking lot on Burgoyne and Tower? 80 x80
 - The plant is open, and Dave will get it marked out to start the process.
- Mark- Sidewalks?
 - I spoke with Sal and Gary. Sal said when they are ready, he will start pulling sidewalks to be replaced. Gary said Sometime around May 20th.
 - Mark -I would like to start by the Hancock house and work up Wicker Street where you ended last year.
- Dave- Down by the skating rink we will need to pour a slab for one of the coolers. We will need to pick it up and get a clad poured for them to be on.
- Tom- Did we get all the debris out of the airport?
 - Jon -DEC said he didn't see any issues, that he would contact if he saw an issue
- Sal – Can we reach out to the County to see if we can find a Grant to help us with the Salt Shed. The insurance company that did our eval had concerns and I feel we should look into getting a new salt shed.
- Sal- I also would like to send Becky to the Highway Training as the legal aspect's knowledge would really help out.
 - Dave- we will bring it up to the board to approve it for travel.
- Joyce- Downtown clean-up is the first week of May (4th through the 10th). Can we have the street sweeper pass through downtown one of those days to help out.

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- Also, the mural fest is coming. May 31st to June 7th. They will be bringing lifts so we may need to block off some parking spaces for that. I will give you more information as we get closer.

Meeting was adjourned at 9:17am

Minutes were taken and prepared by Rebecca Norton

The Town would like to designate August 21, 2025, as a free dump day for Town Residents between the hours of 8:00 a.m. to 4:00 p.m.

Those ONLY who are seniors and/or qualified disabled will be able to again schedule a pick-up time with our Highway Superintendent to retrieve items that have been put out to the curb. We will spread this out a bit more to not bog down the staff or the transfer station equipment.

Councilman Thatcher would like to mention that the staff at the highway garage are putting the boxes and wings on those new trucks we bought and that is saving the taxpayers over \$30,000.00.

Municipal Facility – Tom Thatcher, Councilman

Working on the bid package for the Police Department

Public Safety – Dave Woods, Councilman

Public Safety Meeting

April 29, 2025

Dave Woods called the meeting to order at 8:00am with the Pledge of Allegiance.

The following committee members were present: Dave Woods, Joyce Cooper, Dave Burrows, Rhiannon Peters, Ross Kelley, Laura Wright, Adam Hurlburt, and Renee Kennedy. Public: Supervisor Mark Wright and Tom Thatcher.

Police Department: The monthly police report was read by Chief Hurlburt (See attachment). Chief Hurlburt gave a summary of the ongoing Jacob Sawyer investigation as well as an assault investigation that happened on April 25, 2025.

Codes Department: The monthly codes report was read by Rhiannon Peters (see attachment). An order of remediation was issued to a house on Schuyler Street. They have 10 days to comply before an appearance ticket will be issued. Dave Burrows discussed parking along Cannonball Path at the intersection with Montcalm.

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Ross Kelley stated that there has been no update from the State on the speed limit change request on Route 9N near the Windchill.

EMS: Renee Kennedy gave the Ticonderoga EMS report (see attached).

National EMS Week is from May 18th to May 24th, 2025. This year's theme is "We Care. For Everyone." The theme on Thursday, May 22 is "Save-A-Life Day." To celebrate, Ticonderoga Emergency Squad will be providing community hands-only CPR and Stop the Bleed training from 4:00 pm to 7:00pm. There will be no cost for this event. Open house will be held during EMS week on May 21, 2025 from 10:00 am to 4:00 pm.

Dave Woods adjourned the meeting at 8:16am.

The following is a summary of the activities of the Ticonderoga Police Department from March 24th 2025-April 28th 2025.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	446	1453
Incident reports:	33	109
Arrests:	28	92
Uniform traffic tickets:	32	184
DWI arrests:	2	6
Accidents investigated:	10	42

On April 13, 2025, at approximately 2:30 p.m., the Ticonderoga Police Department responded to a report of an assault involving a knife on park Avenue. The investigation revealed that a verbal argument escalated into a physical confrontation when a male subject brandished a knife. The male subject used the knife to strike the female victim in the neck, causing serious physical injury. The female victim was first given medical attention at Moses Ludington Hospital and later airlifted to the University of Vermont Medical Center Fletcher Allen for further medical treatment. The male subject fled the scene before law enforcement arrived.

Further investigation determined the male subject was identified as Jacob T. Sawyer, age 28, of Ticonderoga, NY. Sawyer is described as a white male, approximately 5 feet 7 inches tall, weighing around 160 pounds, with brown hair and brown eyes.

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The Essex County Sheriff's Department and the New York State Police are assisting the Ticonderoga Police Department in locating Sawyer. Both agencies have been actively searching for him.

The female victim was medically treated at University of Vermont Medical Center Fletcher Allen and is stable condition.

Sawyer has an active arrest warrant for attempted murder in the second-degree, first-degree burglary, third-degree criminal possession of a weapon, first-degree criminal contempt, and second-degree menacing. Anyone with information regarding his whereabouts is encouraged to contact the Ticonderoga Police Department at (518) 585-3456, or the New York State Police at (518) 897-2000.

-On April 25th 2025 at approximately 12:30 AM Officers responded to 19 Treadway Street in Ticonderoga for an assault complaint. It was determined that a 46-year-old female was assaulted with a hammer, by a male subject, while at a residence on Father Jogues Place. The female was transported to the Elizabethtown Community Hospital (Ticonderoga Campus) where she was treated for her injuries and released. This case is currently under investigation.

So far in the month of April, we have had a total of 104 calls. Total for year to date is 389.

The following is a summary of activities for the Code Enforcement Office.

Building Inspection:

	(March-April)	YTD
Building Permits Issued:	14	40
Safety Inspections:	0	2
Pass/Fail:	0/0	1/0

Permit & Inspection Notes:

- 5- Alterations/Repair Permits→ (Lake George Ave, Racetrack Rd, CO Rt 56, Water St and Black Pt Rd)
- 3- Demolition Permits→ Wayne Ave, John St & Myers St
- 2- Shed Permits→ Montcalm St & Park Ave
- 1- Sign Permit→ Montcalm St
- 1- New Manufactured Home→ Virginia's Path
- 1- Accessory Structure (Pole Barn)→ Outlet Dr
- 1- Re-Roofing Renewal Permit→ Water St

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Code Violation Notices:

	(March-April)	YTD
Order to Remedy:	1	7
Remediated:	1	2
Clean-Up Contractor:	0	0
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:		2
Appearance Tickets:	0	0

Code Violation Notes:

- Rubbish/Junk Violation- Schuyler St

Miscellaneous:

	(March-April)	YTD
*Complaints:	2	10
Resolved:	1	4

Misc. Complaint Notes:

- Rubbish/Junk Complaint- Schuyler St
- Dumping of Dead fish on neighboring property

Training:

- Tools for Code Enforcement Training Webinar
- iWorQ's Updated Software module webinar

Safety & Resource Grants (YTD):

N/A

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Noteworthy Highlights / Achievements:

- Cannonball Path Stop sign/Parking issue

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Open house will be held during EMS week on May 21, 2025 from 10:00 am to 4:00 pm.

Renee Kennedy, Operations Manager, Ticonderoga EMS

Public Safety – Mark Wright, Supervisor

Town of Ticonderoga

Public Works Committee Meeting Minutes

April 29, 2025

10:00 am

Committee Members Present: Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Matt Fuller, Sherry Veneto

Committee Members Absent: None

Others: Hannah Neilly (Essex County), Jennifer Weeks (AES), Chris Pierce (Wright-Pierce)

Pledge to the Flag

Public Comment: None

Items for Discussion:

133 Montcalm Street-

- a. The owner of the property has sent a letter asking for a reduction in the water & sewer fees. It is a commercial building with an apartment on the 2nd floor.
- i. A short discussion was held, and it was decided that a letter will be sent to the property owner explaining the charge will stay the same and that there is no reduction for vacant properties.

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85 Champlain Avenue-

- a. This property is currently being charged 1 EDU water & sewer. The home is a 2-family dwelling according to the assessment roll. The account needs to be increased to 2 EDU water and 2 EDU sewer.
- i. It is recommended to the Town Board to increase the account for 85 Champlain Avenue to 2 EDU water and 2 EDU sewer, per the assessment roll listing it as a 2-family dwelling.

74 Tiroga Beach Lane-

- a. The account is only charged with a .25 EDU for sewer and O&M sewer. It is listed as a single-family home, so the account needs to be increased to 1 EDU water and O&M sewer.
- i. It is recommended to the Town Board to increase the account for 74 Tiroga Beach Lane to 1 EDU sewer and 1 EDU O&M sewer, as the account has been undercharged.

24 Wayne Avenue-

- a. An account needs to be created for this property; it has been being billed along with 44 Montcalm Street, and it has been sold.
- i. It is recommended to the Town Board to create an account for 24 Wayne Avenue charging 2 EDU water and 2 EDU sewer.

44 Montcalm Street-

- a. This account needs to be decreased to 1 EDU water and sewer, as the additional structure has been put on its own deed.
- i. It is recommended to the Town Board to decrease the account for 44 Montcalm Street to 1 EDU water and 1 EDU sewer as there is no longer an additional structure on the property.

Vacant Lot on Black Point Road-

- a. This account needs to be re-activated and charged .10 EDU sewer and 1 EDU debt sewer, as it is now a chargeable lot.
- i. It is recommended to the Town Board to re-activate account #64-00706550, as it is now a buildable lot.

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Superintendent's Report

A crane is coming on Thursday to put in the new pump at the Lake George Filter Plant.

Derrick has heard about a grant program that helps create additional dwelling units, he has questions on how this will be approached with EDUs and connections to the Town system.

Claymore Sewer- Derrick is trying to set up a septic tank cleaning with the local haulers, it hasn't been done in a while.

Derrick would like to replace the water line on Amherst Avenue as there have been several breaks on the street in a few months. Are there any grants that could help get this done? Matt suggested to Hannah looking into the

CDBG (Community Development Block Grant) to see if that project might qualify. Hannah will check into it.

Derrick wanted to make everyone aware that interviews will be happening on Tuesday for the Water/Wastewater Clerk, as Sherry has been appointed as the Deputy Town Clerk.

Chief Wastewater Operator's Report

Starting the Post Construction Monitoring/Sampling in May, hopefully through July.

The new UV went online yesterday for the season, it went well. 30 bulbs were installed.

Eric was able to find a control board for the VFD cooler for \$150.

There is an abandoned manhole from the old system, there is someone still tied into it, and it has to be cleaned out frequently.

Town Supervisor Discussions

None

Town Projects for Discussion

Water Meters- MJ Engineering

Reached out for updated estimates. DEC deadline is next month; they will need a new timeline.

Wastewater Treatment & Collection System- Wright-Pierce

A draft agreement was sent in. Comments were received from AES on the Scope; Chris hasn't had a chance to look over them yet. Still looking for the pump station drawings,

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Derrick suggested he come down to the WWTP after the meeting to review what they have down there.

Chilson/Eagle Lake- AES

There is a meeting at a possible well-site on Thursday. Discussion on funding was had.

AES Report

Water

I. 4989: Chilson Eagle Lake (Required by DOH & EPA)

- **April 2025 –Update**
 - i. Hanson VanVleet engaged by Town as project hydrogeologist.
 - ii. Town is working on property locations for siting test wells
 - iii. AES providing assistance upon Town request under LOA 2025-003
 - iv. Schedule to be discussed for EPA update.
 - v. Plan for a public update after the test well(s) is(are) drilled. Late summer before seasonal residents leave (before Labor Day).
 - vi. Discuss the plan for the June deadline with respect to the EPA timeline

1. Wastewater

I. 4394: Portage Project

- **Mar 2025 – No Update**

2. Additional Items

I. 2025 LOAs – April 2025 Update

- a. 2025 WWTP Annual Report LOA 2025-001 (AES No. 5050)
 - i. Accepted by DEC - closeout pending
- b. Flow logging and testing LOA 2025-002 (AES No. 5416)
 - i. Approved by town.
 - ii. Working on getting parts from transient logger rep.
- c. Chilson/Eagle Lake (original AES project 4989, 5442 is new number, LOA 2025-003_)
 - i. LOA approved at April Board meeting with signature pending attorney review.
 - ii. LOA is for T&M support services at the Town's request for test well siting and drilling.
 - iii. Site visit 4/15, another site visit scheduled for 5/1. Hydrogeologist scheduled to be at 1st location on 5/1 for walkthrough and some field investigations.
- d. LTCP Comment Response (original AES project 5001 – LOA 2025-004)
 - i. LOA approved at April Board meeting with signature pending attorney review.
 - ii. Comment response and report revisions drafted and circulated for review prior to submission by the May 1, 2025 deadline.
 - iii. Consider a cover letter by the Town.

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II. 2024 LOAs

- a. 2024-001 LOA for general water & sewer engineering (AES No. 5343) – Approved May Board Meeting
 - i. In Closeout Status
- b. 2024-002 LOA for Homelands PS (AES No. 5263)- Approved May Board Meeting
 - i. Closeout status.
- c. 2024-003 LOA for Flow Management Plan - Approved May Board Meeting (AES No. 5344) – **April 2025 - Update**
 - i. The Flow Management Plan was submitted to NYSDEC on July 26, 2024 as an appendix to the LTCP. It is was due August 1, 2024.
 - ii. **Comments were received on January 8, 2025. Revised report and comment response issued April, 8, 2025.**
 - iii. **Awaiting approval from DEC**
- d. 2024-004 LOA for (2) WQIP Grant Applications - Approved May Board Meeting (AES No. 5345)
 - i. WQIP Applications were submitted on 7/29/24. The WWTP Phosphorus one was awarded. The collection system one was not awarded.
 - ii. In Closeout Status
- e. 2024-005 LOA for Water Meter GIGP SEQR and SHPO work - Approved June Board Meeting (AES No. 5346 reference 4801)
 - i. In Closeout Status
- f. 2024-006 LOA for Regan Development Project Stormwater Outfall Sizing (AES # 5260) – **April 2025 Update**
 - i. Town will need an easement from the power company for anything subsurface. Need to ensure that this gets coordinated with Matt Fuller.
 - ii. **DEC provided comments to Regan Dev on 3/17/25 – some require town input and should be discussed.**
 - iii. **Draft report and evaluation of Regan Development plan circulated for review on 4/18/2025. To be discussed in anticipation of issuing a final report after the W&S meeting.**
- g. 2024-007 LOA for War Cannon Plan Review (AES # 4847) – **April 2025 Update**
 - i. **Permit issued by the Town (Derrick) to War Cannon on April 17, 2025.**
 - ii. **In closeout status**

The meeting adjourned at 11:28

Next Committee meeting is May 27th, at 10:00

Minutes submitted by Sherry Veneto Water/Wastewater Clerk

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Resolution #177-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing a Request for Qualifications (RFQ) or Request for Proposals (RFP) and advertising – Well Drilling Services for Chilson/Eagle Lake Well Source Development. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #178-2025 brought by Heath Towne, seconded by Dave Woods to increase the account for 85 Champlain Avenue to 2 EDU Water and 2 EDU Sewer as it is listed on the assessment roll as a 2-family dwelling. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #179-2025 brought by Joyce Cooper, seconded by Tom Thatcher to increase the account of 74 Tiroga Beach Lane to 1 EDU Sewer and 1 EDU O&M Sewer as the account has been undercharged. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #180-2025 brought by Tom Thatcher, seconded by Heath Towne to create an account for 24 Wayne Avenue charging 2 EDU Water and 2 EDU Sewer. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #181-2025 brought by Dave Woods, seconded by Joyce Cooper to decrease the account for 44 Montcalm Street to 1 EDU Water and 1 EDU Sewer as there is no longer an additional structure on the property. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #182-2025 brought by Tom Thatcher, seconded by Heath Towne to re-activate account #64-00706550 charging 0.10 EDU Sewer and 1 EDU Debt Sewer, as this is now a buildable lot. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services / Youth – Joyce Cooper, Councilwoman

Interviews have been completed and we appear to be fully staffed for our summer camp.

We may need one (1) more lifeguard and hope to have that interview completed shortly.

We are looking good.

We would like to thank Marissa and Snug Harbor Marina for finding and donating 600 feet of new beach safety line to mark the perimeter of our beach boundaries. It was very kind and helpful of them.

Human Services / Seniors – Heath Towne, Councilman

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Speaker from Community Savings Bank – phishing calls targeting people for personal information and how Seniors can recognize them

Senior Supper is back up and running – the first was at the Trail Break.

Meetings are the last Wednesday of the month.

Health Insurance – Mark Wright, Supervisor
No report

Contract Negotiations – Mark Wright, Supervisor
Our three (3) union contracts are up at the end of the year. We have spoken to our labor relations consultant and have red-lined the current contracts and will set up meetings with the labor relations negotiators.

I.T./Cable T.V. – Mark Wright, Supervisor

Spectrum Northeast, LLC (“Spectrum”), is notifying its customers that ShopHQ ceased programming on or around April 1, 2025, without any notice to Spectrum. The channel has been slated with the following message, *“ShopHQ stopped providing programming on our lineup. Viewers can watch it live online at shophq.com. We carry other home shopping programming networks on our lineup, including HSN, JTV & QVC.”* This change is out of Spectrum’s control. If ShopHQ is unable to restore its programming, Spectrum will take steps to drop the channel on May 5, 2025.

Spectrum Northeast, LLC (“Spectrum”), recently learned that MAVTV changed its name from MAVTV to Racer Network without advance notice to Spectrum. This change was out of Spectrum’s control.

Resolutions for Consideration

Resolution #183-2025 brought by Dave Woods, seconded by Tom Thatcher to create the following new account line:

A.7140.115 Assistant Head Lifeguard

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #184-2025 brought by Joyce Cooper, seconded by Heath Towne authorizing the following budget transfers:

A.1989.400	Contingency	(\$148.20)
A.8510.463	Beautification Repair & Maintenance	\$96.91
A.8810.463	Cemeteries Repair & Maintenance	\$51.29

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 67,054.46).

A.7140.121	Junior Lifeguards	(\$6,200.00)
A.7140.115	Asst. Head Lifeguard	\$6,200.00

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Transfer funds to Asst. Head Guard position.

DA.2302.002	Snow Removal Svcs – Other Gov't.	(\$134,106.71)
DA.5142.466	Snow Removal Highway Road Materials	\$134,106.71

Transfer reimbursement revenue back to appropriate expense line.

DA.3501.000	State Aid Consolidated Highway	(\$57,318.98)
DA.5112.266	Improvements, CHIPS Expenditures	\$57,318.98

Transfer reimbursement revenue back to appropriate expense line.

DA.1989.400	Contingency	(\$3,300.00)
DA.5130.442	Highway Equipment Rental	\$3,300.00

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 8,475.00).

SW.1989.400	Contingency	(\$124.72)
SW.8310.468	Water Admin Safety Equipment & Supplies	\$124.72

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 14,875.28).

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #185-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following budget adjustments:

A.7140.115	Asst. Head Lifeguard	\$359.20
DA.5110.210	Highway General Repairs Equipment	\$65,456.00
SS05.8130.462	Sewage Treat & Disp. General Repair & Maint.	\$33,341.50
SS03.8130.405	Sewage Treat & Disp. Contractual	\$2,118.46

Funding equipment purchase and un/underbudgeted accounts by respective Fund Balances.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #186-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$900.00)
H61.5031	Chilson / Eagle Lake	\$900.00

Transfer funds from General to Eagle Lake Water Project.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #187-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$2,637.79)
H21.0630	Airport Apron Expansion	\$2,637.79

Transfer funds from General to Airport Apron Expansion project under funding is received.

A.0391	General Due From Other Funds	(\$315.00)
H64.0630	WWTP Ventilation/Phosphorous/Collection	\$315.00

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

SW06.0391	Central Water Due From Other Funds	(\$540.00)
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H63.0630 Water Meter Project Due To Other Funds \$540.00

Transfer funds from Central Water to Water Meter project until funding is received.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #188-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the Supervisor to activate a New York Association of Towns (NYAOT) Amazon Business Prime Program. This NYAOT involves no cost to the municipality and can lead to significant cost savings and improved procurement controls. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #189-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the following expenditures for hotel and training in Ithaca, NY, for Rebecca Norton: 2025 Highway School (June 2 - 4) @ \$125; Hotel room @ \$144/night for 3 nights (June 1-3) = \$432; Applicable mileage and meal costs. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #190-2025 brought by Heath Towne, seconded by Joyce Cooper authorizing the following expenditures for hotel and training in Potsdam, NY, for Philippe LaPerle: Continuing Judicial Education (July 15 & 16) @ No Cost; Hotel room @ \$110/night for 2 nights (July 14 & 15) = \$220; Applicable mileage and meal costs. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #191-2025 brought by Dave Woods, seconded by Heath Towne to offer employment to Sabrina Ross for the full-time position of Water / Wastewater Clerk at the rate of \$22.16/hr., with benefits. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #192-2025 brought by Joyce Cooper, seconded by Heath Towne to appoint Alex Swajger as Assistant Head Lifeguard for the 2025 summer season, (\$18.22/hr., no benefits). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #193-2025 brought by Joyce Cooper, seconded by Dave Woods to offer employment to Jesse Stormer as a part-time, on-call, groundskeeper with no benefits at the rate of \$17.21/hour. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #194-2025 brought by Joyce Cooper, seconded by Heath Towne to offer seasonal employment to Teagyn Maness as a Lifeguard for the 2025 summer season. (\$17.22/hr., no benefits). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #195-2025 brought by Dave Woods, seconded by Heath Towne to appoint Colt Russell as Water Treatment Plant Operator and follow pay schedule associated with that title,

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effective April 14, 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #196-2025 brought by Joyce Cooper, seconded by Tom Thatcher authorizing the purchase and application of 25 gallons of liquid fertilizer and 3 doses of pesticide/fungicide mix for the tree on the lawn of the Community Building, from Tree Works. Total price will be \$532.50. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #197-2025 brought by Joyce Cooper, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$532.50, to Tree Works for the purchase and application of 25 gallons of liquid fertilizer and 3 doses of pesticide/fungicide mix for the tree on the lawn of the Community Building. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #198-2025 brought by Dave Woods, seconded by Heath Towne authorizing the purchase of one IFuse 105 EF Processor 1/2-63 240V for the Sewer Department, from Ferguson Waterworks. Total price will be \$4,613.14. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #199-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$4,613.14, to Ferguson Waterworks for the purchase of one IFuse 105 EF Processor 1/2-63 240V, for the Sewer Department. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #200-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the purchase of welding supplies and services to build a fire escape at the Armory, from Wide Open Enterprises. Total price will be \$6,280.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #201-2025 brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$6,280.00, to Wide Open Enterprises for the purchase of welding supplies and services to build a fire escape at the Armory. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #202-2025 brought by Heath Towne, seconded by Tom Thatcher to accept the minutes of the April 10, 2025, Regular Town Board Meeting and April 24, 2025, Finance Meeting. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #203-2025 brought by Tom Thatcher, seconded by Joyce Cooper to Pay the Abstract #5 of 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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Board Meeting Date 5/08/2025				
Gross Payroll # 9	117,998.40			
Gross Payroll # 10	123,074.78			
Gross Payroll #				
Trust & Agency Total	\$241,073.18			
Pre-Pays:	\$0.00			

ABSTRACT # 5	5/8/2025	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	133,386.52	133,386.52	4,132,679.40	1,249,305.17
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	15,776.37
CM Library Trust Special		-		-
Highway (DA)	135,954.76	135,954.76	1,775,007.51	620,748.75
H15 - Airport Runway And Taxiway Lighting	-	-		3,500.00
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	-	-
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	-	-
H20 - Airport Environmental Assessment	-	-	-	950.00
H21 - Apron Expansion	2,637.79	2,637.79	6,996.48	37,825.69
H36 - C/P Chilson Res. Replacement	-	-	-	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	-	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	-	-

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H51 - Res & Design French Sawmill		-	-	-
H53 - Clean Water Main Project	-	-	-	-
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	-	-
H57 - Parking Lot Cannonball Path		-	-	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	-	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	621,622.81	-
H61 - Chilson/Eagle Lake Water Exploration	900.00	1,755.00	1,049.67	2,422.17
H62 - Lead Service Line Replacement Grant	-		-	-
H63 - Water Meter Project	540.00		-	697.50
H64 - WWTP Ventilation Project GIGP	315.00		-	427.50
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		-	-
H67- Wet Weather Operating Plan	-	-	-	-
H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	-	-	18,540.00	16,997.43
H70 - Skating Rink Project	-		-	185,000.00
PN - Permanent Fund Mt. Hope Cemetery			-	-
SF01- Ticonderoga Town/Village Joint Fire District	-		752,352.00	752,352.00
SF02 - Chilson Fire Protection District	-		105,240.00	105,240.00
SM03 - Ticonderoga Ems District	-		397,140.00	397,140.00
Claymore Sewer District (SS01)	47.73		3,008.00	224.39
Park Ave Sewer District (SS02)	24.17		26,600.15	21,267.51

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Alex Ave Sewer District (SS03)	3,350.94		18,735.02	21,872.05
Homelands Sewer Dist (SS04)	211.18		16,022.93	10,375.39
Central Sewer (SS05)	79,433.31	103,935.50	709,640.37	401,100.49
Commerce Park Sewer (SS06)	171.42		39,174.60	35,776.79
Delano Point Sewer (SS07)	178.59		16,993.20	9,385.79
Baldwin Road Sewer Dist (SS08)	18,654.57		23,456.89	32,445.23
Black Point Road Sewer (SS09)	1,489.16		140,294.99	152,593.04
Hague Road Sewer (SS10)	-		3,074.17	-
9N & 74 Sewer (SS11)	347.49		15,587.98	13,381.43
Hague Sewer (SS12)	26.94		3,011.33	4,705.11
Consolidated Water (SW)	36,287.41		412,732.98	425,975.60
9N & 74 Water (SW01)	-		-	
Street Road Water (SW02)	-		-	-
Alex Avenue I Water District (SW03)	-		-	-
Homelands Water District (SW04)	-		-	-
Alex Ave II Water District (SW05)	-		-	-
Central Water (SW06)	4,237.50	40,545.24	-	32,879.45
Park Ave Water Dist (SW07)	-		-	-
Shore Airport Water (SW09)	20.33		36,842.22	125,378.37
Multi Account Total	418,214.81	418,214.81	9,275,802.70	4,675,743.22
Total Expenditures This Abstract	\$659,287.99	TRUE		

Resolution #204-2025 brought by Dave Woods, seconded by Heath Towne to accept the Supervisor's Report as submitted. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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Supervisor's Report

5/8/2025

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	38,146.62	182,727.50	5,511,440.81	5,732,314.93
Airport	119,867.83			119,867.83
Highway	1,004,366.75	92,009.42	1,873,968.52	2,970,344.69
H17 - Airport				-
H36 - Master Drinking Water	100,205.38			100,205.38
Clean Water H49 H50 H53	158,588.76			158,588.76
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
All other Capital Projects	1,700,418.60			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	983,579.68	749,932.68	1,106,157.73	2,839,670.09
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-
SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-

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SW05 - Alex Ave II				-
SW06 - Central Water All Districts	460,613.06	553,136.35	353,680.47	1,367,429.88
C/R - Carillon Park		5,627.79		5,627.79
C/R - Liberty Monument		22,002.64		22,002.64
C/R - Unemployment		33,256.20		33,256.20
C/R - Police Equipment		32,609.07		32,609.07
C/R - Senior Bus		43,232.44		43,232.44
C/R - Frazier Bridge		7,259.52		7,259.52
C/R - Forfeiture		1,940.35		1,940.35
C/R - Building Improvement		368,218.38		368,218.38
C/R - General Sidewalk Improvement		103,495.15		
C/R - Building & Grounds Equipment		19,557.95		
C/R - Airport Development		242,399.44		
C/R - Highway Equipment		412,118.23		412,118.23
C/R - DA Sidewalk Repair		54,102.81		
C/R - Sewer Equipment + Infrastructure		124,314.79		124,314.79
C/R - Sewer Repair		110,331.38		110,331.38
C/R - Water Equipment + Infrastructure		306,747.53		306,747.53
C/R - Water Repair		99,488.73		99,488.73
0				-
Library Trust		36,229.11		36,229.11
Mount Hope Cemetery		29,223.88		29,223.88

14,921,021.60

**Minutes for the Ticonderoga Regular Town Board Meeting held on May 8, 2025,
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Total	4,565,786.68	3,629,961.34	8,845,247.53	17,040,995.55
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Town Clerk, Tonya M. Thompson – Nothing to Report

Town Attorney, Matthew Fuller – Discussion on Contractual Issues in Executive

Councilwoman Cooper wanted to mention that the DAR (Daughters of the American Revolution) have purchased two Elm trees and they are to go in our Artillery Park. The order was placed last year and they have finally come in. We will walk the site to determine where to place them.

Public Comment

Gary Olcott – resides at 74 Killicut Mtn. Road - he has a property dispute with a neighbor and the Building Codes Officer put a Do Not Habitat this property. There was two people at that time and now there is 6 people living there in 4 different trailers. Basically, they are on his property lock, stock and barrel and he would like something done about it.

Supervisor Wright inquired what the Codes Officer discussed.

Mr. Olcott stated that Codes said the building was not inhabitable for one thing and then there was a land dispute.

Councilman Woods asked what they were doing for sewer.

Mr. Olcott said there is none. There was never a permit issued, they just put the trailer in there.

Councilman Woods asked what Codes did when he went up?

Mr. Olcott stated that he put up a notice of Do Not Habitat and within ten minutes of him being down the road, that was gone and they were in there.

Supervisor Wright explained that he has not talked with Codes and there may be something that the Town can do and then there might be Civil Action that you will need to do.

Councilman Woods asked if there was anything with the Department of Health. (NO) If there is people living there then where is everything going? This is on your property?

Mr. Olcott said yes, he has had it surveyed and it is his property. The next piece of property down is actually where they are supposed to be, but they are on his property.

Councilman Woods asked if all the trailers are occupied.

Mr. Olcott stated that two are, the rest of them have junk and animals living in them.

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Lori Olcott explained further that one is a trailer and the others are campers.

Councilman Woods will stop in and check with Codes in the morning what if anything can be done.

Mr. Olcott noted that this has been going on since 2022.

Councilman Woods asked the Town Attorney if the police can get involved with that.

Mr. Fuller stated that with the trespass, the Town cannot intervene. The Codes violation, if any, would be the Town's jurisdiction.

Councilman Woods stated that we all know, once something is brought in and left, it takes forever to get it removed.

Mr. Fuller stated that it would be the judge's call. With a civil action, or a trespass action, the Town cannot enforce that. Legally, the Town cannot intervene in that action, we can only enforce Town Laws and with the sewage issue could fall to the local board of health. We have had to intervene as the local board of health before.

Mr. Olcott stated that there are three children living there and the county actually came and checked on them and allowed them to stay, so that is not saying much about any of it.

Supervisor Wright stated that we can check with Code Enforcement and see what if any action we can take in this. There will be a process that we would need to follow.

Mrs. Olcott stated that we have attempted things on our own and that is why we are here. We have done what we feel we can and we need your support now out of concern for the family. We want to do right by everybody. There are things that they can do, but we want to keep it as simple as possible. We don't want to upset anybody, but we need to have things made right.

Resolution #205-2025 brought by Tom Thatcher, seconded by Heath Towne to exit the Regular Town Board meeting and enter into an Executive Session at 6:45 p.m. inviting Kevin Farrington from AES, to discuss contractual issues (Kevin Farrington left at 7:00 p.m.). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed – none. Carried.**

Resolution #206-2025 brought by Dave Woods, seconded by Tom Thatcher exit the Executive Session and re-enter the Regular Town Board meeting at 7:25 p.m. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed – none. Carried.**

Resolution #207-2025 brought by Tom Thatcher, seconded by Heath Towne to approve the LOA with AES Engineering for NO. 2025-003 providing general engineering, technical input, project planning, project management, and/or site visits in support of the Chilson-Eagle Lake Water

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Supply Project pending Attorney Review. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #208-2025 brought by Dave Woods, seconded by Tom Thatcher to approve the LOA with AES Engineering for NO. 2025-004 Scope of services shall include the following: A. Generate a response to the February 28, 2025, NYSDEC comments on the Town of Ticonderoga Revised Long Term Control Plan dated July 25, 2024. The response will include a memorandum addressing each comment and submission of a revised report reflecting the updates addressed in the comment response memorandum. - **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 7:26 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga
Board Meeting Agenda (Thursday, May 8, 2025; 6:00 p.m.)

Pledge to the Flag

Opening Remarks

Presentations

Public Hearings

Committee reports

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW

RESOLUTION authorizing the Supervisor to execute a contract (C1003000) with NYS Department of State for DRI project - Enhance the LaChute Riverfront to Promote Natural Features pending satisfactory review by the town attorney.

RESOLUTION authorizing the Supervisor to execute a contract (C1002998) with NYS Department of State for DRI project - Beautify the Montcalm Streetscape and Adirondack Drive to Link Downtown to the La Chute Riverfront pending satisfactory review by the town attorney.

RESOLUTION authorizing the Supervisor to execute a contract with LaBella Associates for the Town of Ticonderoga Comprehensive Plan update.

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Highway / Transfer Station DW

DISCUSSION: Dump days.

Municipal Facility Evaluation TT

Public Safety DW

Public Works MW

RESOLUTION authorizing a Request for Qualifications (RFQ) and advertising – Well Drilling Services for Chilson/Eagle Lake Well Source Development.

RESOLUTION to increase the account for 85 Champlain Avenue to 2 EDU Water and 2 EDU Sewer as it is listed on the assessment roll as a 2-family dwelling.

RESOLUTION to increase the account of 74 Tiroga Beach Lane to 1 EDU Sewer and 1 EDU O&M Sewer as the account has been undercharged.

RESOLUTION to create an account for 24 Wayne Avenue charging 2 EDU Water and 2 EDU Sewer.

RESOLUTION to decrease the account for 44 Montcalm Street to 1 EDU Water and 1 EDU Sewer as there is no longer an additional structure on the property.

RESOLUTION to re-activate account #64-00706550 charging 0.10 EDU Sewer and 1 EDU Debt Sewer, as this is now a buildable lot.

Human Services - Youth JC

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

RESOLUTION to create the following new account line:

A.7140.115 Assistant Head Lifeguard

RESOLUTION authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$148.20)
○ A.8510.463	Beautification Repair & Maintenance	\$96.91
○ A.8810.463	Cemeteries Repair & Maintenance	\$51.29

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 67,054.46).

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- A.7140.121 Junior Lifeguards (\$6,200.00)
- A.7140.115 Asst. Head Lifeguard \$6,200.00

Transfer funds to Asst. Head Guard position.

- DA.2302.002 Snow Removal Svcs – Other Gov't. (\$134,106.71)
- DA.5142.466 Snow Removal Highway Road Materials \$134,106.71

Transfer reimbursement revenue back to appropriate expense line.

- DA.3501.000 State Aid Consolidated Highway (\$57,318.98)
- DA.5112.266 Improvements, CHIPS Expenditures \$57,318.98

Transfer reimbursement revenue back to appropriate expense line.

- DA.1989.400 Contingency (\$3,300.00)
- DA.5130.442 Highway Equipment Rental \$3,300.00

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 8,475.00).

- SW.1989.400 Contingency (\$124.72)
- SW.8310.468 Water Admin Safety Equipment & Supplies \$124.72

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 14,875.28).

RESOLUTION authorizing the following budget adjustments:

- A.7140.115 Asst. Head Lifeguard \$359.20
- DA.5110.210 Highway General Repairs Equipment \$65,456.00
- SS05.8130.462 Sewage Treat & Disp. General Repair & Maint. \$33,341.50
- SS03.8130.405 Sewage Treat & Disp. Contractual \$2,118.46

Funding equipment purchase and un/underbudgeted accounts by respective Fund Balances.

RESOLUTION authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$900.00)
- H61.5031 Chilson / Eagle Lake \$900.00

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

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- | | | |
|------------|------------------------------|--------------|
| ○ A.0391 | General Due From Other Funds | (\$2,637.79) |
| ○ H21.0630 | Airport Apron Expansion | \$2,637.79 |

Transfer funds from General to Airport Apron Expansion project under funding is received.

- | | | |
|------------|---|------------|
| ○ A.0391 | General Due From Other Funds | (\$315.00) |
| ○ H64.0630 | WWTP Ventilation/Phosphorous/Collection | \$315.00 |

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

- | | | |
|-------------|--|------------|
| ○ SW06.0391 | Central Water Due From Other Funds | (\$540.00) |
| ○ H63.0630 | Water Meter Project Due To Other Funds | \$540.00 |

Transfer funds from Central Water to Water Meter project until funding is received.

Resolutions

RESOLUTION authorizing the Supervisor to activate a New York Association of Towns (NYAOT) Amazon Business Prime Program. This NYAOT involves no cost to the municipality and can lead to significant cost savings and improved procurement controls.

RESOLUTION authorizing the following expenditures for hotel and training in Ithaca, NY, for Rebecca Norton: 2025 Highway School (June 2 - 4) @ \$125; Hotel room @ \$144/night for 3 nights (June 1-3) = \$432; Applicable mileage and meal costs.

RESOLUTION authorizing the following expenditures for hotel and training in Potsdam, NY, for Philippe LaPerle: Continuing Judicial Education (July 15 & 16) @ No Cost; Hotel room @ \$110/night for 2 nights (July 14 & 15) = \$220; Applicable mileage and meal costs.

RESOLUTION to offer employment to Sabrina Ross for the full-time position of Water / Wastewater Clerk at the rate of \$22.16/hr., with benefits.

RESOLUTION to appoint Alex Swajger as Assistant Head Lifeguard for the 2025 summer season, (\$18.22/hr., no benefits).

RESOLUTION to offer employment to Jesse Stormer as a part-time, on-call, groundskeeper with no benefits at the rate of \$17.21/hour.

RESOLUTION to offer seasonal employment to Teagyn Maness as a Lifeguard for the 2025 summer season. (\$17.22/hr., no benefits).

RESOLUTION to appoint Colt Russell as Water Treatment Plant Operator and follow pay schedule associated with that title, effective April 14, 2025.

RESOLUTION authorizing the purchase and application of 25 gallons of liquid fertilizer and 3 doses of pesticide/fungicide mix for the tree on the lawn of the Community Building, from Tree Works. Total price will be \$532.50.

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RESOLUTION authorizing the creation of a purchase order in the amount of \$532.50, to Tree Works for the purchase and application of 25 gallons of liquid fertilizer and 3 doses of pesticide/fungicide mix for the tree on the lawn of the Community Building.

RESOLUTION authorizing the purchase of one IFuse 105 EF Processor 1/2-63 240V for the Sewer Department, from Ferguson Waterworks. Total price will be \$4,613.14.

RESOLUTION authorizing the creation of a purchase order in the amount of \$4,613.14, to Ferguson Waterworks for the purchase of one IFuse 105 EF Processor 1/2-63 240V, for the Sewer Department.

RESOLUTION authorizing the purchase of welding supplies and services to build a fire escape at the Armory, from Wide Open Enterprises. Total price will be \$6,280.00.

RESOLUTION authorizing the creation of a purchase order in the amount of \$6,280.00, to Wide Open Enterprises for the purchase of welding supplies and services to build a fire escape at the Armory.

RESOLUTION to accept the minutes of the April 10, 2025, Regular Town Board Meeting and April 24, 2025, Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment

Executive Session

RESOLUTION to enter executive session to discuss contractual issues.

Adjourn the Town Board Meeting