

**Minutes for the Ticonderoga Financial Meeting with any Other Lawful Business held on  
April 24, 2025, commencing at 8:30 a.m.**

**Present:** Mark Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Tonya M. Thompson, Town Clerk

**Absent:** Heath Towne, Councilman

**Others:** None

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Resolutions for Consideration

**Resolution #161-2025** brought by Dave Woods, seconded by Joyce Cooper to award the Town of Ticonderoga Comprehensive Plan update consultant contract to LaBella Associates per recommendation of the Comprehensive Plan Steering Committee. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #162-2025** brought by Tom Thatcher, seconded by Joyce Cooper to appoint Robert Budwick as dog control officer. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #163-2025** brought by Dave Woods, seconded by Tom Thatcher to award the annual gravel/sand bid to Pat Armstrong, Inc. as the sole bidder. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #164-2025** brought by Joyce Cooper, seconded by Tom Thatcher to offer seasonal employment, as summer camp counselors with a rate of \$15.50/hr., no benefits, to Mason Tuthill, Ellery Wright, Zowie Norton, and Maysen Lapointe. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #165-2025** brought by Joyce Cooper, seconded by Dave Woods to offer seasonal employment to Emma Cook as a Lifeguard for the 2025 summer season (\$17.22/hr., no benefits), pending certification. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #166-2025** brought by Tom Thatcher, Dave Woods authorizing the purchase of UV Replacement Lamp Kits for the Sewer Department, From Trojan Technologies, with funds to come from Central Sewer Fund Balance. Total price will be \$33,341.50, including shipping. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #167-2025** brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$33,341.50, to Trojan Technologies for the purchase of UV Replacement Lamp Kits for the Sewer Department, with funds to come from Central Sewer Fund Balance. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

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**Resolution #168-2025** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of 3 cases of Acticlean Gel Cleaner (4x4L) for the Sewer Department, from Trojan Technologies. Total price will be \$1,480.25, including shipping. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #169-2025** brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$1,480.25, to Trojan Technologies for the purchase of 3 cases of Acticlean Gel Cleaner (4x4L) for the Sewer Department. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #170-2025** brought by Tom Thatcher, seconded by Dave Woods authorizing the purchase of one Vulcan KSF 185-SC spiral with brush section; one Vulcan KSF 185-TLS wear liner set; one Vulcan KSF 185-DS drive shaft, for the Sewer Department, from Siewert Equipment, with funds to come from Central Sewer Fund Balance. Total price will be \$12,920.50. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #171-2025** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$12,920.50, to Siewert Equipment for the purchase of one Vulcan KSF 185-SC spiral with brush section; one Vulcan KSF 185-TLS wear liner set; one Vulcan KSF 185-DS drive shaft, for the Sewer Department, with funds to come from Central Sewer Fund Balance. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #172-2025** brought by Dave Woods, seconded by Tom Thatcher authorizing the Supervisor to execute a StoredTech quote in the amount of \$287.88 for Adobe Acrobat Pro DC - Subscription License (1 Year) for the Ticonderoga Police Department. Funds to come from contingency. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #173-2025** brought by Joyce Cooper, seconded by Tom Thatcher to create an Assistant Head Lifeguard position. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

### **Capital Projects Review**

- No change from last update. (see report attached)
- Still waiting for Betty Little sidewalk reimbursement. Resubmitted on 3/24. – Sidewalk work slated to start on May 10<sup>th</sup>.

Tonya M. Thompson, Town Clerk

We had a quote on some remediation of the building behind the Library – it appears to be very comparable to the same amount it took to just completely demolish and remove the other building that was on this property. Do we really want to pay to remediate, find someone to take it and then wait until they finally do or should we just demolish it ourselves.

The board felt the Town should just demolish the structure. Mrs. Thompson will get the electric shut off and removed and call regarding dumpsters – hopefully, Dave Woods will be able to volunteer his time next month to take it down.

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Mrs. Thompson reminded the board that the Town still needs to be thinking about the Dog kennels – we are NOT a shelter or adoption place. These are strictly to hold a dog until the SPCA can take it and from discussions with the SPCA, they will do everything within their power to make space available when they know there is one to be brought up, except for dangerous dogs. Something needs to be in place – the new DCO may have some ideas regarding this also and we can continue to discuss, but at some point, we need to get it done. Even if the new police building is not an option and honestly, that project itself looks like it won't be done until closer to next year anyhow. We have a deadline that the kennels would need to be in place before mid-December so we can fall under or be grandfathered under current regulations, because Janet at Ag & Mkts has informed us that if it does not get implemented until next year, there will be more scrutinizing regulations that may be impossible for us to meet. The current location is not acceptable. The county is STILL holding meetings and is searching for a more permanent solution for all the Towns in Essex County as we are ALL in the same situation. Please be thinking about this.

Meeting adjourned at 8:55 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Town of Ticonderoga**

**Town Board Finance Meeting & Other Lawful Business Agenda**

**(Thursday, April 24, 2025; 8:30 a.m.)**

**Pledge to the Flag**

**Public Hearings**

**Presentation**

**RESOLUTION** to award the Town of Ticonderoga Comprehensive Plan update consultant contract to LaBella Associates per recommendation of the Comprehensive Plan Steering Committee.

**RESOLUTION** to appoint Robert Budwick as dog control officer.

**RESOLUTION** to award the annual gravel/sand bid to Pat Armstrong, Inc. as the sole bidder.

**RESOLUTION** to offer seasonal employment, as summer camp counselors with a rate of \$15.50/hr., no benefits, to Mason Tuthill, Ellery Wright, Zowie Norton, and Maysen Lapointe.

**RESOLUTION** to offer seasonal employment to Emma Cook as a Lifeguard for the 2025 summer season (\$17.22/hr., no benefits), pending certification.

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### **Other Business**

### **Adjourn**

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		Date: 4/23/25 7:18 AM		Ticonderoga Capital Projects															
Capital Project #	Date Started/Closeout	AES #	Project Name	Grant Program	Project # (Funding Agency)	Funding Agency	Project Status			Grant Budget	Match			Total Expenditures	Reimbursed				
CURRENT PROJECTS																			
							In work	Complete	Open	Closed		Federal	State	Local		Federal	State		
H15	2025 TBD	N/A	Runway Taxiway Lighting	Airport Improvement Program (AIP) Grant							\$149,500.00					\$0.00			
			Design			FAA/NYS	X				\$149,500.00	\$134,370.00	\$7,465.00	\$7,465.00					
			Construction			FAA/NYS						\$0.00	\$0.00	\$0.00					
H16	2024 TBD	N/A	Electrical Vault	Airport Improvement Program (AIP) Grant							\$128,700.00					\$0.00			
			Design			FAA/NYS	X				\$128,700.00	\$122,265.00	\$3,217.50	\$3,217.50					
			Construction			FAA/NYS						\$0.00	\$0.00	\$0.00					
H19	07/2020 11/2023	N/A	Airport Reconstruction Taxiway Rehabilitation (Airport Apron/Taxiway)	Airport Improvement Program (AIP) Grant							\$1,047,043.91				\$1,042,003.19				
			Design		3-36-0196-025-2020	FAA	X	X			\$102,892.00	\$102,891.00	\$0.00	\$1.00	\$101,100.63	\$0.00	N/A		
			Construction		3-36-0196-031-2022	FAA/NYS	X	X			\$944,151.91	\$849,736.72	\$47,207.60	\$47,207.60	\$940,902.56	\$849,736.72	\$44,846.41		
					1907.35 K007519														
H20	2021 TBD	N/A	Airport Environmental Assessment/Land Acquisition	Airport Improvement Program (AIP) Grant	3-36-0196-028-2021	FAA		X			\$167,209.00	\$167,208.00	\$0.00	\$1.00	\$117,825.30	\$117,825.30	N/A		
H63	2024 TBD	4898	Water Meter Project	EFC Green Innovation Grant Program (GIGP)	130226 5520-13-00	NYS	X				\$1,795,000.00	\$0.00	\$0.00	TBD	\$0.00	\$0.00	\$0.00		
H69	2022 TBD	N/A	La Chute Trail Extension	Local Waterfront Revitalization Program (LWRP) and Environmental Protection Fund (EPF)	C1002044	NYS DOS	X				\$279,750.00	N/A	\$279,750.00	\$153,010.00	\$395,815.00	N/A	\$0.00		
			Design		C1002044	NYS DOS		X	X			N/A	\$41,940.00	\$0.00	\$41,940.00	N/A	\$0.00		
			Construction		C1002044	NYS DOS/Town		X	X			N/A	\$251,775.00	\$153,010.00	\$353,875.00	N/A	\$0.00		
H21	9/11/2024 TBD	N/A	Airport Apron Expansion	Airport Improvement Program (AIP)							\$151,934.00				\$65,770.93				
			Design		3-36-0196-033-2024	FAA	X				\$151,934.00	\$136,740.60	\$7,597.00	\$7,597.00	\$65,770.93	\$0.00	\$0.00		
			Construction									TBD	TBD	TBD		\$0.00	\$0.00		
H60	2019 2022	4921	Veterans Road Culvert/Bridge NY	Bridge NY	176109	NYS DOT		X	X		\$624,723.00	N/A	\$518,154.50	\$106,588.50	\$615,557.39	N/A	\$741,807.00		