

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

**Present:** Mark Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Heath Towne, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** Laura Wright, Nicole & Cameron Green, Evan Mack, Sandy Morhouse, Mark Harrison, Bob Porter, Peter & Lynn Reale, Katie Anderson, Mike Corbo, Pat Ida, Linda Smith, Laura Best, Ken Parlan, Lance Clark, Nikki teRiele, Hope Carroll, Bob Sutphen, Alex Coffman, Carter Mack and several others that arrived after the meeting had started including some Highschool students.

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

- 108 Montcalm – Newberry Commons
  - The roof work has been completed.
  - A slate blue coping will be installed around the entire building perimeter.
  - Remaining scrap metal will be removed from the back and front of the building.
  - This includes old ductwork and sprinkler items.
  - The permanent electric feed at the back of the building has been disconnected, removed, and prepped for 3 phase meter boxes to serve the future occupancy of the building.
  - Again, I extend my congratulations and thanks to the TRA/NRDC partnership which led to this great DRI project success for Ticonderoga.
  - Quick and decisive action was the reason why this structure stands today.
- Community Building Generator
  - We are moving forward repairing the generator as an emergency repair.
  - Expect completion sometime in May.
- Reminder of hazardous waste days

Committee Reports

Airport – Tom Thatcher, Councilman

**TICONDEROGA AIRPORT**

**4B6 MINUTES    1 April 2025**

Attendance: Alan Densmore, Ash Alexander, Gary Vosburg, Tom Thatcher, Brian Duros, Mark Wright

Absent: Jon Hanna

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Public: Dave Woods, Bob Sales, Laura Jarvis, Chris Reap

Fuelsales: 1089 gallons sold in March. Ash to put an order for 6500 gallons by the end of April.

Airport Expansion: Good news from Ralph Gotto at the FAA, an environmental person will be working directly with Passero which could generate an FAA design grant for the vault and runway lighting into one grant for this year with construction to begin in 2026.

The Army Corps of Engineers has ok'd the permit application for the expansion of the existing pavement apron to fill in 2,550 square feet of freshwater wetland fill. This is needed for the vault relocation.

The APA must clear the wet land project also, they will be on site May 7<sup>th</sup> to review the area.

New Hanger: Tim Woods has yet to sign the lease agreement, at this point it is with his Lawyer and ours to clear up the ownership timeline. National Grid will have to work with Tim as to the power line that goes across the area.

Passero has completed the Drone Survey of the north end of the runway and a copy was to Chris Dostie, Sylvamo Manger, in checking with Chris he needs more detail before he can give it to a contractor to clean up the area. Alan Densmore and Ash Alexander will follow up.

Fly-in & community Open House: Scheduled for June 14<sup>th</sup> with a rain date on the 15<sup>th</sup>. 10:00AM to 2:00PM.

The Chamber has designed the posters, and you will start to see them around the community. They are also being posted on aviation sites to spread the word in the aircraft community.

This year we have added a classic car drive in and the Batmobile will be on display. Tours of the Star Trek Original Series Set can also be arranged *for* those who fly in.

Next meeting: Tuesday May 6<sup>th</sup> at 8:30am Minutes submitted by Chair: Tom Thatcher

**Building and Grounds – Dave Woods, Councilman**

- Miscellaneous repairs are being conducted

**Parks, Recreation, Historical Lands, Beach, Cemeteries and Monuments**

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
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Joyce Cooper, Councilwoman

**Parks and Recreation Committee Meeting Minutes  
Tuesday, March 18, 2025**

Committee members present were James Chauncy, Jerry Cooper, Bill Dolback, Nicole Green, Nancy Kelley, Tonya Thompson and Chairs Dave Woods and Joyce Cooper. Also present were Terry Smith and Mark Wright.

**Public Participation:**

Terry Smith, President of the Heritage Museum Board of Directors, addressed the Committee regarding structural issues with the historic 1888 Building. Their Board feels there is about \$400,000 worth of work to be done. This includes brick work, window replacement, drainage improvement, and a heating system so there could be year-round use of the building. Terry acknowledged an engineer's report is needed and is looking for funds to start the process. Conversation with Nicole Green of NRDC regarding the grant process followed. Quotes from architect Joe Vilardo were suggested. Drainage is thought to be the first priority. The building issues will be revisited at a later date.

**The Community Building:**

The building's steps need repointing. Dave Woods was asked to investigate this issue.

**Other Recent Issues:**

The town's south entrance pillar from Hague still has not been rebuilt. Dave will check for more information on this project.

James Chauncy has learned that a rope ladder to provide an emergency escape route from the Armory 3<sup>rd</sup> floor is acceptable with the town's insurance carrier. This escape method be pursued.

**Armory Use:**

Recreation Supervisor James Chauncy reported an increased use of the Armory, and all spaces are in high demand. Both Little League and Girls' Softball as well as travel teams have been practicing hitting and pitching. With limited storage space in the building, there is concern that a pitching mound is being stored there in the off-season and that some baseball gear is left there year-round.

**Tennis/Pickleball Courts:**

Nicole Green reported that a grant of \$18,500 has been received. The court's surface is an issue. Bids will be sought by NRDC for this work and possibly a new entrance locking system.

**Town Christmas Decorations:**

It has been an issue getting the town Christmas decorations up and down in a timely manner. This includes those decorations on utility poles and those across Montcalm St. Traditionally, the poles have been done by the Highway Department and the garland across Montcalm by volunteers. It was felt all these decorations should be the responsibility of the town. It also was felt that less garland would make the job easier and should be limited to the garland strands that

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

were previously purchased by the town.

**Ice Rink:**

NRCD will be unable to continue providing routine work on the rink including the starting and shutting down of the chillers. The company who sold and installed the chillers will train someone to do this work. It was felt this should be done by the town full-time employees. Our full-time groundskeepers Jason Winchill and Bill Norton will be asked to do this work.

**Gaga Ball Pits:**

Nancy Kelley had been researching gaga ball pits for the Committee. The committee would like to purchase a pit that is portable and ADA compliant. Nancy will get 3 bids. It is felt that Bicentennial Park is not a good location for this type of recreation and that 3 sites should be considered: the ice rink, the area just south of the Legacy Park parking area, and Recreation Park.

Committee members will look at these areas immediately following the meeting.

The next Parks and Recreation Committee Meeting will be held on Tuesday, April 15<sup>th</sup>.

**Resolution #123-2025** brought by Joyce Cooper, seconded by Heath Towne to approve a revocable license agreement between the Town of Ticonderoga and Maddens Pub, LLC which permits access across Town Property by Maddens Pub subject to the terms and conditions of the License. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Economic Development – Mark Wright, Supervisor

**Town of Ticonderoga  
Economic Development Committee (EDC) Minutes (03/19/2025)**

**Attendees:** Mark A. Wright (Chair); Heath Towne (Vice-Chair), John Bartlett (TMSP); Matt Courtright (TACC).

**Excused:** Nicole Justice Green (NRDC); Beth Hill (Fort Ticonderoga Association).

**Guests:** none.

Mark Wright opened the meeting (1500).

**DRI Updates**

- **Municipal:** Mark Wright stated there is no DRI update for municipal projects. Matt Courtright also briefed there is no update on the Branding project.
- **108 Montcalm:** Wright stated the roof was 98% complete and the façade and other work is tentatively scheduled for completion in May. Phase II is already in work with engineering/architecture bids for the residential units expected within the next 2 weeks.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Miscellaneous**

- **Skating Rink:** Wright stated the season is essentially over now. John asked if the size of the rink would increase. Wright stated that was the plan after adding an additional chiller. The plan to add a bathroom was discussed but for now, an ADA compliant porta-potty will have to suffice.
- **Mural Festival:** This is scheduled for 6/7. It should be a great event.
- **Extravaganza:** Wright asked if TACC was involved in any 2025 Alumni Extravaganza activities. TACC is arranging ROOST support and Bob Dedrick has been in the office on related issues.
- **End of Winter Carnival:** John Bartlett reported this year's carnival was very successful with more attendance than last year. Wright asked if the skating rink was used. John and Matt reported it was busy, and Hope from NRDC was giving skating lessons.
- **TACC:** Matt Courtright reported TACC is very busy. The Farmer's Market begins 7/12 and it will be first responders day with activities and fundraisers. TACC has the draft fishing tournament list for the year.
- **250<sup>th</sup> Anniversary:** Wright mentioned Cameron Green will approach the Public Safety Committee regarding the Onward to Canada event. Matt updated the group on the changing activities for May 10 due to other events that were not previously identified, band and food truck issues, etc. TACC will continue to look for other opportunities during the year. ROOST will be at War Canon tomorrow for the TACC event.
- **Livery and Lodging:** Heath Towne reported mill shutdown is coming in May. Additional events such as TREK are expected to bring visitors. Wright asked Matt if they had a list of Airbnb locations. TACC usually finds rooms for those seeking accommodations but will take any list the town can provide.
- **Comprehensive Plan:** Wright informed the group that three proposals were received, and the committee will be reviewing these to provide a recommendation to the Town.

**ACTION ITEMS:** Wright to get an Airbnb list to TACC.

Meeting adjourned: 1525.

Highway / Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
March 25, 2025, minutes of Meeting**

**Present:**

Mark Wright, Sal Barnao, Dave Woods, Jon Porter

**Others:** Joyce Cooper, Tom Thatcher

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

**Public Discussion**

Said the Pledge of Allegiance

- Joyce – I ordered Picnic tables and bleachers to the highway garage. I am hoping we can get Jason and Bill to get them installed. The tables will be placed in the park. The bleachers will be placed at field 3.
  - The Bleachers on the little league field are not handicap accessible and should be removed.
  - Parking lot for field 4, should we have designated parking for field 4? This is something to discuss when we see how the parking looks.
  - Street cleaning is happening the first week of May. May 7<sup>th</sup> -10<sup>th</sup>. We will have 5<sup>th</sup> graders coming down on May 9<sup>th</sup> to help. Can you have the street sweeper come through I'd appreciate that.
  - Road closures coming up
    - June 7<sup>th</sup> – Mural Fest have a lot of things happening and asking for you to close down main street.
    - Street fest will be the last weekend of July
    - Side note, the airport will be having the Fly in on June 14<sup>th</sup>. We will be advertising to bring a classic car.
    - They will be having a race at the beach as well on June 14<sup>th</sup>.

**Committee Discussion**

- Sal – The Airport meeting had an issue with snow removal in the meeting minutes?
  - Tom- there was a pile at the end of the runway, we can't have anything left there, on approach.
  - Dave- there was ice at the end of the runway.
  - Sal- there is no material that can be placed on the runway.
- Sal – Issue covering for Saturday storms to shovel the library. What would you like to happen? I can supply a salt bucket and shovel. The Grounds crew doesn't work weekends.
  - This will be discussed at a later time.
- Sal – Grounds are going to be maintaining the Ice rink, and taking it down?
  - Mark- the company that installed it will be coming to show us how to uninstall. We are looking for parks and recs to take over maintaining it in the winter. Such as shoveling the snow off, turning it on and off. We as a Board have not decided if the Town will hire the group to break it down each year.
  - Sal- will this be a Saturday deal too?
    - Mark- yes, we will have to discuss this overtime at a later time.
  - Sal – what will they be using to clear the snow off? A snow Blower? We are thinking about purchasing a snow blower to go on the front of one of the grounds tractors. Looking at approximately \$4800 with a weight box. It will be about 47in (4ft).

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

- Dave- Winchip called about the door installation again. Can we get the steel work done and take the wall down after?
  - Sal – no that will cause more issues if its not level putting it in place. It's too cold right now to do. I don't think they can complete it in one day. We can store the door if they need it out of the way.
- Dave – how much do we have to replace sidewalks this year?
  - Mark - \$150,000. Adirondak Concrete LLC was awarded the bid. I would check with Tonya to see where we are still on notice, then the area we should start after that would be by the Hancock House, back towards the town.
- Mark – looks like we will be working on Warner Hill to the Ti Crown Point Line Paving.
  - Sal – Yes, \$500,000 or more.

Meeting was adjourned at 9:45am

Minutes were taken and prepared by Rebecca Norton

**Resolution #124-2025** brought by Dave Woods, seconded by Joyce Cooper to accept the resignation of Colby Hurlburt as MEO in the Ticonderoga Highway Department effective 4/17/2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #125-2025** brought by Tom Thatcher, seconded by Heath Towne to advertise for a Highway Motor Equipment Operator, with CDL license, at \$23.44/hour, with benefits. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #126-2025** brought by Joyce Cooper, second by Dave Woods to offer employment to Jason Greenwood as a part-time, on-call, groundskeeper with no benefits at the rate of \$17.21/hour. **All in Favor** Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – Mark Wright – Nay. **Carried.**

Municipal Facility Evaluation – Tom Thatcher, Councilman

## Minutes Municipal Facility

### Committee March 24, 2025

Attendance: Tom Thatcher, Chris Dostie, Jeff Cook, Heath Towne, Mike Moser

Public: Mark Wright, Dave Woods

The meeting started at 6:30 with the Pledge of Allegiance. Handed out copies of the Bid package to all in attendance.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Bidlist was submitted to John Cheslik for his review and received his engineering stamp.

The Town Board will have Matt Fuller review the document and help with the RFP. So, we are ready to put out to bid.

Comments from meeting: Bids are to have cost and schedule of completion.

All bidders are to understand that they are expected to coord with other crafts as necessary.

Next meeting: Monday, April 28th @ 6:30pm

Meeting adjured at 7:00pm

Minutes prepared by Tom Thatcher, Committee Chair

Public Safety – Dave Woods, Councilman

**Public Safety Meeting  
March 25, 2025**

Dave Woods called the meeting to order at 7:59am with the Pledge of Allegiance.

The following committee members were present: Dave Woods, Joyce Cooper, Dave Burrows, Rhiannon Peters, Ross Kelley, Laura Wright, Adam Hurlburt, and Renee Kennedy.

Public: Supervisor Mark Wright, Tom Thatcher, Mark Barber.

Police Department: The monthly police report was read by Chief Hurlburt (See attachment). K9 Raven passed certification by the NYS Division of Criminal Justice Services on 3/20/2025, and made a substantial drug bust on March 23, 2025. The Ticonderoga Town Court is in need of coverage for their 9:30am sessions. Previously, off-duty police officers have been taking the late afternoon shifts but are unable to cover the 9:30am shifts. Staffing of the Court Officers is the responsibility of the Town Court, however, Chief Hurlburt is helping to line up coverage for the next couple of months while they look for a new Court Officer. Judge LaPerle is unable to attend today's meeting but would like to ask for the committee to recommend to the Town Board to advertise for the position of Court Officer. The Public Safety Committee agreed to put the recommendation forward to the Town Board to advertise for the position of Court Officer.

Chief Hurlburt reported that the SPCA is no longer under contract to take dogs from the DCO when they are kept overnight. Currently, there are kennels in the Town Water Department garage for dogs that are released the same day. The building is heated and the DCO takes care of the dogs. The Ag and Markets person is saying that is not adequate for overnight dogs. Supervisor Wright stated there is a task force at the County level looking into this problem, which many towns are facing. Dave Woods will



**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

look into keeping it at the Water Department garage and will talk with the Ag and Markets representative.

Codes Department: The monthly codes report was read by Rhiannon Peters (see attachment). The junkyard on 9N is in the 30 day period to do something with the property. They will be visited after the 30 days by the Codes Department. Dave Burrows is still trying to contact the property on Chilson regarding their property to be cleaned up. All correspondence to their address has been returned undelivered.

EMS: Renee Kennedy gave the Ticonderoga EMS report (see attached). National EMS Week is from May 18<sup>th</sup> to May 24, 2025. The theme is "We Care for Everyone." Thursday, May 22<sup>nd</sup> is designated "Save A Life Day" and to celebrate, the Ticonderoga Emergency Squad will be providing community hands-only CPR and Stop the Bleed training from 4:00pm to 7:00pm. There will be no cost for this event.

Dave Woods adjourned the meeting at 8:27am.

The following is a summary of the activities of the Ticonderoga Police Department from February 24<sup>th</sup> 2025 to March 24<sup>th</sup> 2025.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	356	1007
Incident reports:	29	76
Arrests:	21	64
Uniform traffic tickets:	58	152
DWI arrests:	2	4
Accidents investigated:	15	32

-Ticonderoga Town Court is seeking Board approval to advertise for a court officer.

-Second and Fourth Wednesday Court Officer spots are vacant due to the shift to 9:30 AM'

-Should have an officer that is hired by and works for the court.

-Can be a Peace Officer. Does not need to have Police Officer Certification.

-Discussion regarding placement of loose dogs.

-Have been informed that the SPCA is no longer willing to do a long-term contract with the town to receive and hold our loose dogs. Need to find an acceptable area to house loose dogs that are taken into custody by our DCO.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Renee Kennedy Ticonderoga EMS

So far in the month of March, we have had a total of 67 calls.

We have had some changes in leadership, with many of our members taking on new and exciting roles and responsibilities. Agency leadership is now as follows:

President- Mark Barber (new role)

Vice President- Corinna Woods (new role)

Secretary: Aren Caza (new role)

Treasurer/Trustee (CP): Joseph Bodette (existing role)

Trustee (Putnam): Larry Shiell (existing)

Trustee (Ti): Dave Woods (new role)

Operations Manager: Renee Kennedy (existing)

Assistant Operations Manager: Zachary Stagg (new role)

National EMS Week is from May 18<sup>th</sup> to May 24<sup>th</sup>, 2025. This year's theme is "We Care. For Everyone." The theme on Thursday, May 22 is "Save-A-Life Day." To celebrate, Ticonderoga Emergency Squad will be providing community hands-only CPR and Stop the Bleed training from 4:00 pm to 7:00pm. There will be no cost for this event.

Renee Kennedy  
Operations Manager  
Ticonderoga EMS

**The following is a summary of activities for the Code Enforcement Office.**

**Building Inspection:**

**(Feb-March)**

**YTD**

Building Permits Issued:

5

26

Safety Inspections:

0

2

Pass/Fail:

0/0

1/0

**Permit & Inspection Notes:**

- 2- Repairs/Alterations Permit → Montcalm St & The Portage
- 1- Permit Renewal → Water St
- 1- Demolition Permit (Residential) → Fort Ti Rd
- 1- New Modular (Single Family) → Mossy Point

**Code Violation Notices:**

**(Feb-March)**

**YTD**

Order to Remedy:

3

6

Remediated:

0

1

Clean-Up Contractor:

0

0

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	1	2
Appearance Tickets:	0	0

**Code Violation Notes:**

- OTR sent for Electrical issues & Incomplete Fire/Safety Insp(The Portage)
- OTR sent for ongoing Garbage/Rubbish issue (Some clean up but not much)
- OTR sent for Junk yard type stock piling

**Miscellaneous:**

	(Feb-March)	YTD
*Complaints:	2	8
Resolved:	1	3

**Misc. Complaint Notes:**

- The Portage: Electrical issues and an incomplete Fire/Safety inspection, also ongoing issues concerning ownership of the building.
- Warner Hill Rd: Complaint from neighboring property concerning ongoing garbage issue, 2 OTR sent, some garbage has been removed but not all. We will follow up with a possible appearance ticket.

**Training:**

- Energy Storage Systems Webinar→ Listing, Quantities and Spacing

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga  
Public Works Committee Meeting Minutes  
March 25, 2025  
10:00 am**

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Committee Members Present:** Mark Wright, Tom Thatcher, Eric Blanchard, Sherry Veneto

**Committee Members Absent:** Derrick Fleury, Matt Fuller (did call in later)

**Others:** Hannah Neilly (Essex County), Jennifer Weeks (AES), Joyce Cooper, Josh Osier

**Pledge to the Flag**

**Public Comment:** Joyce Cooper is present as a resident of Amherst Avenue. She would like to talk about the number of water breaks on Amherst Avenue in the last few weeks and see if there is a plan for repair or replacement in the near future. At this time there is no plan for that road to be repaired. Derrick would be the one to have the answers, but he is not here this month.

**Items for Discussion:**

1479 NYS Route 9n-

- a. This property is currently being charged only .25 EDU water, there is a house on the property, so the account needs to be increased to 1 EDU water.
- i. It is recommended to the Town Board to increase the account for 1479 NYS Route 9N to 1 full EDU water.

29 Myers Street-

- a. We received a letter from Essex County Land Bank stating they have taken over ownership of this property and are requesting the water & sewer billing be stopped.
- i. It is recommended to the Town Board to close the account for 29 Myers Street once the balance of \$19.50 has been paid.

60 The Portage-

- a. We received a letter from Essex County Land Bank stating they have taken over ownership of this property and are requesting the water & sewer billing be stopped.
- b. Per Mark, this property is still in limbo. The request will be put on hold for the time being.

836 NYS Route 9N-

- a. An account needs to be created for this property, they are in the district and would like to hook on the Town water system.
- i. It is recommended to the Town Board to create an account for 836 NYS Route 9N charging 1 full EDU water.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Approval for Resolution-**

- a. Looking for approval to send a resolution to the Town Board to advertise for a full-time water/wastewater clerk, as Sherry has been appointed as the Deputy Town Clerk effective March 31, 2025.
- i. It is recommended to the Town Board to advertise for a full-time water/wastewater clerk.

**Superintendent's Report**

None

**Chief Wastewater Operator's Report**

The cooler for the VFD blower went down. May have to replace it if parts aren't able to be found.

The inspection was done, now we are waiting for the report.

The next round of UV bulbs need to be ordered.

**Town Supervisor Discussions**

None

**Town Projects for Discussion**

**Water Meters- MJ Engineering**

Proposal submitted to the Town. It will go to the Town Board for approval.

**Wastewater Treatment & Collection System- Wright-Pierce**

They received a number of additional files from AES Northeast containing various drawing sets along with an updated of one of the previously received reports. Going through these additional documents and developing a draft scope of work that they plan to send to Derrick and Eric next week for discussion.

Part of the scope includes work at the following pump stations. Can the Town provide drawings for these pump stations:

1. Hague Road
2. Homelands
3. Delano Point
4. Baldwin Road
5. Alexandria Avenue
6. Wiley Street

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

7. Commerce Park
8. Claymore
9. Black Point

Also – while they received drawings from some recent sewer separate/rehabilitation projects, they will still need to obtain information (plan/profile drawings) for sanitary/combined/storm sewers in Service Area Nos. 1 and 5. Is this information available or should they plan on having these areas surveyed to identify locations? There are drawings in one of the reports that appear to be from GIS. Can they be provided with the GIS shapefiles and any database information that may be available (pipe diameter, material, upstream/downstream inverts, top of rims for structures, etc.)? If not, they will include surveying these areas as part of the scope.

**Chilson/Eagle Lake- AES**

Jen is looking for an update on the hydrogeologist. Mark and Matt have a call with Mr. Williams this afternoon about possibly using his property for test wells.

Funding for test wells seems to be secure, Hannah will follow-up.

**AES Report**

**1. Water**

**I. 4989: Chilson Eagle Lake (Required by DOH & EPA)**

- **Mar 2025 – No Update**
  - i. Town item - Hydrogeologist selection
  - ii. AES on pause pending results of test well drilling.

**II. Additional Water System Upgrades**

- **Mar 2025 – No Update**
  - i. Final download completed and units removed for winter.
  - ii. Current incurred and unbilled cost to be incorporated into LOA
  - iii. Continue pursuing transient loggers – need the parts from the supplier before they can be deployed.

**2. Wastewater**

**I. 4394: Portage Project**

- **Mar 2025 – No Update**

**3. Additional Items**

**I. 2025 LOAs – Mar 2025 Update**

- a. 2025 WWTP Annual Report LOA (AES No. 5050)
  - i. **Accepted by DEC - closeout pending**
- b. Flow logging and testing LOA (AES No. 5416)
  - i. Approved by town.
  - ii. **Working on getting parts from transient logger rep.**
- c. **LTCP Comment Response (original AES project 5001)**

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

- i. Working on a draft LOA to address the comments based on the call with DEC.

**II. 2024 LOAs**

- a. 2024-001 LOA for general water & sewer engineering (AES No. 5343) – Approved May Board Meeting
  - i. In Closeout Status
- b. 2024-002 LOA for Homelands PS (AES No. 5263)- Approved May Board Meeting
  - i. Closeout status.
- c. 2024-003 LOA for Flow Management Plan - Approved May Board Meeting (AES No. 5344)
  - i. The Flow Management Plan was submitted to NYSDEC on July 26, 2024 as an appendix to the LTCP. It is was due August 1, 2024.
  - ii. DEC Comments received and reviewed w/ Derrick.
  - iii. Due to DEC April 8<sup>th</sup>. Comment response is nearly complete and AES will send it out to Town review by the end of this week 3/28.
- d. 2024-004 LOA for (2) WQIP Grant Applications - Approved May Board Meeting (AES No. 5345)
  - i. WQIP Applications were submitted on 7/29/24. The WWTP Phosphorus was awarded. The collection system was not awarded.
  - ii. In Closeout Status
- e. 2024-005 LOA for Water Meter GIGP SEQR and SHPO work - Approved June Board Meeting (AES No. 5346 reference 4801)
  - i. In Closeout Status
- f. 2024-006 LOA for Regan Development Project Stormwater Outfall Sizing (AES # 5260) – Mar 2025 Update
  - i. Watershed calculations completed and reviewed against Regan Dev proposed stormwater design and flows and discussed w/ Jamie Easton.
  - ii. DEC provided comments to Regan Dev on 3/17/25 – some require town input and should be discussed.
- g. 2024-007 LOA for War Cannon Plan Review (AES # 4847) – Mar 2025 Update
  - i. Escrow executed in November 2024 and AES was authorized to commence work at November 2024 W&S meeting.
  - ii. Comments and recommendations provided to Town on 2/28/25
  - iii. Matt F and I had a call on 3/18/25 regarding drafting the recommendations into a permit with stipulations.
  - iv. Note – Verified by Derrick - currently 1 ½ " meter installed and room for a new meter once the Town commences the meter project.

The meeting adjourned at 10:50

Next Committee meeting is April 29, at 10:00

Minutes submitted by Sherry Veneto Water/Wastewater Clerk

**Resolution #127-2025** brought by Heath Towne, seconded by Tom Thatcher to increase the account for 1479 NYS Route 9N to 1.0 EDU water. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Resolution #128-2025** brought by Heath Towne, seconded by Tom Thatcher to close the account for 29 Myers Street as it is now owned by Essex County Land Bank, and they are exempt from utility bills. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #129-2025** brought by Joyce Cooper, seconded by Heath Towne to create an account for 836 NYS Route 9N, charging 1.0 EDU water. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #130-2025** brought by Dave Woods, seconded by Tom Thatcher to send Axel Dedrick to the Basic Operations training at Suny Morrisville from August 10th to August 22nd. The cost of the training is \$1,100.00 and the cost of the hotel is \$850.00, for a total of \$1950.00, plus travel and meal reimbursement. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #131-2025** brought by Heath Towne, seconded by Tom Thatcher to send Axel Dedrick to the Activated Sludge Wastewater Treatment Process training at Suny Morrisville from September 1st to September 5th. The cost of the training is \$600.00, and the cost of the hotel is \$340.00, for a total of \$940.00, plus travel and meal reimbursement. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #132-2025** brought by Dave Woods, seconded by Joyce Cooper to send Axel Dedrick to the Basic Laboratory Procedures training at Suny Morrisville from October 19th to October 24th. The cost of the training is \$650.00 plus \$35.00 for Lab Coat & Goggles, cost of the hotel is \$425.00, for a total cost of \$1,100.00, plus travel and meal reimbursement. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #133-2025** brought by Tom Thatcher, seconded by Joyce Cooper to appoint Hanson Van Vleet Hydrogeologic Consultants, PLLC to provide hydrogeologic consulting services to the Town of Ticonderoga for the Chilson/Eagle Lake water project. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Youth – Joyce Cooper, Councilwoman

### **Youth Commission Meeting 4/8/2025 - Afterschool Program**

After school programs have been going well so far. Total signed ups 46 last month and now is 48. The avg attendance for Feb was 20 per day and is now 18 per day. The total number of children attending in Feb was 200 and 271 in March. We have been working on decoration for the month of March and have introduced just dance as one of the new activities this year. The new Knock Hockey tables we have purchased are being used every day and are a great success.



**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Little League**

I have finalized the request for little league and youth softball. The schedule has been set for the gym, pitching area, and fields. We do need to talk about the pitching area and its use. We also need to talk about the safety of both the 3<sup>rd</sup> floor and the pitching area.

**Summer Camp**

I have started planning trips for the summer camp and scheduling for each week of our camp. Essex county has informed me that the pack for summer camp with the paperwork needed will be coming out within the next week. We have started making way with hiring counselors.

**Resolution #134-2025** brought by Joyce Cooper, seconded by Heath Towne authorizing the Supervisor to execute an agreement between the Town of Ticonderoga and Essex County Youth Bureau for the 2025 Ticonderoga Youth Employment and Recreation program. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #135-2025** brought by Joyce Cooper, seconded by Dave Woods to offer seasonal employment to Patty Cook, as Health Director with a rate of \$23.00/hr., no benefits. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #136-2025** brought by Joyce Cooper, seconded by Heath Towne to offer seasonal employment to Alexis Towne, as Assistant Day Camp Director with a rate of \$17.16/hr and no benefits. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #137-2025** brought by Joyce Cooper, seconded by Heath Towne to offer seasonal employment, as summer camp counselors with a rate of \$15.50/hr., no benefits, to: Madilyn Defayette, Suzan Francis, Xavier Frasier, Morgan Burris, Tessa Fritz, Mary Michalak and Emma Manning. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #138-2025** brought by Dave Woods, seconded by Joyce Cooper to offer seasonal employment to Kathryn Moran as Head Lifeguard for the 2025 summer season (\$18.95/hr., no benefits). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #139-2025** brought by Dave Woods, seconded by Joyce Cooper to offer seasonal employment to Alex Swajger and Hannah Porter as Lifeguards for the 2025 summer season. (\$17.22/hr., no benefits). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #140-2025** brought by Tom Thatcher, seconded by Heath Towne to offer seasonal employment to Melynda Swinton as Head Cook (\$24.35/hr., no benefits) and Katrina Johnson as Food Service Helper (\$19.11/hr., no benefits) for the 2025 Summer Food Program. **All in**

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #141-2025** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of one 20' Gaga Ball Pit with Swinging ADA Door, from Practice Sports. Total price will be \$1,898.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #142-2025** brought by Joyce Cooper, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$1,898.00, to Practice Sports for the purchase of one 20' Gaga Ball Pit with Swinging ADA Door. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Seniors – Heath Towne, Councilman

Meeting will be held at the end of this month.

Councilman Towne stated that he will be attending the Building and Grounds meeting to discuss some concerns at the Armory with the parking spots.

Councilman Woods stated that this has been discussed and the plan of the Highway Superintendent is to put up some curbing. This will be discussed further.

Health Insurance – Mark Wright, Supervisor

No Meeting

Contract Negotiations – Mark Wright, Supervisor

No Meeting

I.T./Cable T.V. – Mark Wright, Supervisor

This letter will serve as notice that on or around April 15, 2025, Spectrum Northeast, LLC (“Spectrum”), will launch carriage of Spectrum Noticias National Network in high definition on channel 799 on the channel line-up serving your community.

Resolutions for Consideration

**Resolution #143-2025** brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget transfers:

A.1989.400	Contingency	(\$9,429.35)
A.1620.457	Buildings Security Alarm	\$98.00
A.6772.463	Programs for the Aging Repair & Maintenance	\$9,331.35
Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 67,202.66).		
A.4089.000	ARPA Funds	(\$1,924.56)

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

A.5410.410	Sidewalk Construction and Replacement	\$1,924.56
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**Transfer ARPA funds received to the correct expenditure lines.**

A.2210.001	General Services, Escrow Regan Dev.	(\$462.50)
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A.1440.499	Engineer Regan Development Escrow	\$462.50
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**Transfer Escrow revenue received to the appropriate expense line.**

A.2210.002	General Services, Escrow War Cannon	(\$1,293.00)
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A.1440.498	Engineer War Cannon Escrow	\$1,293.00
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**Transfer Escrow revenue received to the appropriate expense line.**

A.0450.005	Capital Reserve – Police Equipment	(\$115,954.60)
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A.3120.210	Police & Constable Vehicles	\$115,954.60
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**Transfer funds from Capital Reserve to purchase two new police vehicles.**

DA.1989.400	Contingency	(\$225.00)
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DA.5130.442	Highway Equipment Rental	\$225.00
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**Fund underbudgeted Highway account & increased costs from Contingency (Balance after transfer \$ 11,775.00).**

SS12.8130.485	Sewage Treatment & Disposal Operational Costs	(\$13,896.00)
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SS11.8130.485	Sewage Treatment & Disposal Operational Costs	\$13,896.00
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**Transfer funds to correct budget miscalculation.**

SS05.0450.020	Capital Reserve – Sewer Infrastructure	(\$32,343.62)
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SS05.8120.220	Sanitary Sewers Equipment	\$32,343.62
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**Transfer funds from Capital Reserve to purchase new truck.**

SW.0450.020	Capital Reserve – Water Infrastructure	(\$32,343.62)
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SW.8340.210	Water Equipment	\$32,343.62
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**Transfer funds from Capital Reserve to purchase new truck.**

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #144-2025** brought by Heath Towne, seconded by Tom Thatcher authorizing the following budget adjustments:

DA.5110.210	General Repairs Equipment	\$65,456.00
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SW.8310.485	Water Admin Operational Costs	\$77,167.40
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**Funding under budgeted accounts by respective Fund Balances.**

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #145-2025** brought by Dave Woods, seconded by Tom Thatcher authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$472.50)
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H61.5031	Chilson / Eagle Lake	\$472.50
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**Transfer funds from General to Eagle Lake Water Project.**

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #146-2025** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$949.77)
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**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

H20.0630                      Airport Environmental Assessment                      \$949.77  
Transfer funds from General to Airport Environmental Assessment project under funding is received.

SW06.0391                      Central Water Due From Other Funds                      (\$157.50)

H63.0630                      Water Meter Project Due To Other Funds                      \$157.50

Transfer funds from Central Water to Water Meter project until funding is received.

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #147-2025** brought by Dave Woods, seconded by Heath Towne authorizing publishing the announcement of completion of tentative assessment roll. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #148-2025** brought by Heath Towne, seconded by Joyce Cooper to approve the Article 7 settlement between the Wal-Mart Real Estate Trust #2424 and the Board of Assessment Review and/or Assessor of the Town of Ticonderoga. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #149-2025** brought by Mark Wright, seconded by Dave Woods authorizing the purchase of “On-Site Mechanical” Labor (8 hours plus 4 hours Overtime), for repair of the generator at the Community Building (parts are covered under warranty), from Stark Tech Services, with funds to come from General Contingency. Total price will be \$2,800.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #150-2025** brought by Heath Towne, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$2,800.00, to Stark Tech Services for the purchase of “On-Site Mechanical” Labor (8 hours plus 4 hours Overtime), for repair of the generator at the Community Building (parts are covered under warranty), with funds to come from General Contingency. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #151-2025** brought by Dave Woods, seconded by Joyce Cooper to accept the resignation of Thomas Hurley as Dog Control Officer effective April 2, 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #152-2025** brought by Tom Thatcher, seconded by Heath Towne to advertise for the position of Dog Control Officer. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #153-2025** brought by Heath Towne, seconded by Joyce Cooper to accept the minutes of the March 13, 2025, Regular Town Board Meeting and March 27, 2025, Finance

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

Meeting. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #154-2025** brought by Dave Woods, seconded by Joyce Cooper to Pay the Abstract #4 of 2025. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

<b>Board Meeting Date</b> <b>4/10/2025</b>				
Gross Payroll # 7	118,142.59			
Gross Payroll # 8	121,150.07			
Gross Payroll #				
<b>Trust &amp; Agency Total</b>	<b>\$239,292.66</b>			
<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 4</b>	<b>4/10/2025</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	151,249.85	151,249.85	4,112,622.59	969,744.16
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	15,776.37
CM Library Trust Special		-		-
Highway (DA)	64,698.65	64,698.65	1,537,337.80	470,763.38
H15 - Airport Runway And Taxiway Lighting	-	-		3,500.00
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	-	-
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	-	-
H20 - Airport Environmental Assessment	950.00	950.00	-	950.00
H21 - Apron Expansion	-	-	-	35,187.90

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

H36 - C/P Chilson Res. Replacement	-	-	-	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	-	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	-	-
H51 - Res & Design French Sawmill		-	-	-
H53 - Clean Water Main Project	-	-	-	-
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	-	-
H57 - Parking Lot Cannonball Path		-	-	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	-	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	472.50	517.50	1,049.67	1,522.17
H62 - Lead Service Line Replacement Grant	-		-	-
H63 - Water Meter Project	45.00		-	157.50
H64 - WWTP Ventilation Project GIGP	-		-	112.50
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		-	-
H67- Wet Weather Operating Plan	-	-	-	-
H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	-	-	18,540.00	16,997.43

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

H70 - Skating Rink Project	-		-	185,000.00
PN - Permanent Fund Mt. Hope Cemetery			-	-
SF01- Ticonderoga Town/Village Joint Fire District	-		752,352.00	752,352.00
SF02 - Chilson Fire Protection District	-		105,240.00	105,240.00
SM03 - Ticonderoga Ems District	-		397,140.00	397,140.00
Claymore Sewer District (SS01)	40.14		3,008.00	176.66
Park Ave Sewer District (SS02)	10,596.85		26,600.15	21,243.34
Alex Ave Sewer District (SS03)	9,099.48		18,735.02	18,521.11
Homelands Sewer Dist (SS04)	5,252.32		16,022.93	10,164.21
Central Sewer (SS05)	25,805.59	112,085.59	693,556.37	308,208.12
Commerce Park Sewer (SS06)	17,690.65		39,174.60	35,605.37
Delano Point Sewer (SS07)	4,442.18		16,993.20	9,207.20
Baldwin Road Sewer Dist (SS08)	6,732.78		23,456.89	13,790.66
Black Point Road Sewer (SS09)	23,920.95		140,294.99	135,044.88
Hague Road Sewer (SS10)	-		3,074.17	-
9N & 74 Sewer (SS11)	6,188.52		15,587.98	13,033.94
Hague Sewer (SS12)	2,316.13		3,011.33	4,678.17
Consolidated Water (SW)	125,809.12		412,732.98	376,502.57
9N & 74 Water (SW01)	-		-	
Street Road Water (SW02)	-		-	-
Alex Avenue I Water District (SW03)	-		-	-
Homelands Water District (SW04)	-		-	-

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

Alex Ave II Water District (SW05)	-		-	-
Central Water (SW06)	-	125,809.12	-	28,641.95
Park Ave Water Dist (SW07)	-		-	-
Shore Airport Water (SW09)	-		36,842.22	125,358.04
<b>Multi Account Total</b>	<b>455,310.71</b>	<b>455,310.71</b>	<b>8,373,372.89</b>	<b>4,054,619.63</b>
<b>Total Expenditures This Abstract</b>	<b>\$694,603.37</b>	<b>TRUE</b>		

**Resolution #155-2025** brought by Heth Towne, seconded by Tom Thatcher to accept the Supervisor's Report as submitted. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

## Supervisor's Report

4/10/2025

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	306,467.49	181,926.55	5,493,035.82	5,981,429.86
Airport	113,444.45			113,444.45
Highway	241,091.79	91,606.11	1,867,710.64	2,200,408.54
H17 - Airport				-
H36 - Master Drinking Water	100,198.44			100,198.44
Clean Water H49 H50 H53	158,576.92			158,576.92
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPCC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	<b>1,898,711.14</b>			
SS01 - Claymore				-



**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	765,568.44	746,645.50	1,102,463.84	2,614,677.78
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-
SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-
SW05 - Alex Ave II				-
<b>SW06 - Central Water All Districts</b>	282,517.69	550,711.80	352,499.39	1,185,728.88
C/R - Carillon Park		5,603.12		5,603.12
C/R - Liberty Monument		21,906.20		21,906.20
C/R - Unemployment		33,110.41		33,110.41
C/R - Police Equipment		32,318.16		32,318.16
C/R - Senior Bus		43,042.94		43,042.94
C/R - Frazier Bridge		7,227.70		7,227.70
C/R - Forfeiture		1,893.56		1,893.56
C/R - Building Improvement		366,604.37		366,604.37
C/R - General Sidewalk Improvement		102,275.03		
C/R - Building & Grounds Equipment		19,439.98		
C/R - Airport Development		241,336.92		
C/R - Highway Equipment		410,311.79		410,311.79

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

C/R - DA Sidewalk Repair		53,865.66		
C/R - Sewer Equipment + Infrastructure		123,769.88		123,769.88
C/R - Sewer Repair		109,847.76		109,847.76
C/R - Water Equipment + Infrastructure		305,402.96		305,402.96
C/R - Water Repair		99,052.64		99,052.64
0				-
Library Trust		36,229.11		36,229.11
Mount Hope Cemetery		29,223.88		29,223.88
				13,980,009.35
Total	3,866,576.36	3,613,352.03	8,815,709.69	16,295,638.08

**DISCUSSION:** Library structure. This was put out to bid once and no one bid.

It has been discovered that there is black mold in some of the sheet rock of this building in a particular room and it cannot be sold/given to anyone in this condition. It will be investigated if we can remediate it for less than it would be to demolish it. More discussion to follow to make a decision.

**DISCUSSION:** Dump days.

Town Clerk Thompson has had this on her agenda to go to the next Highway/Landfill meeting to discuss the plan moving forward. The compactor is working with the 'fix' that has been done, but there is still a concern that a full blown free dump day will be too much for the compactor. She will attend the April committee meeting.

**DISCUSSION:** Street closure for Mural Festival.

**Resolution #156-2025** brought by Joyce Cooper, seconded by Dave Woods to close Montcalm Street down on June 7, 2025, at the intersections of Champlain Avenue to Lake George Avenue from 8:00 a.m. to 4:00 p.m. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**DISCUSSION:** Approval of two Letters of Authorization received from AES: One for Chilson/Eagle Lake Engineering and one for LTCP

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**Resolution #157-2025** brought by Tom Thatcher, seconded by Joyce Cooper approving the Letter of Authorization for 2025-003 Chilson/Eagle Lake Engineering Assistance pending review by the Town Attorney. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #158-2025** brought by Heath Towne, seconded by Joyce Cooper approving the Letter of Authorization for 2025-004 for the Long Term Control Plan for LTCP Comments and Response pending review by the Town Attorney. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

The Ticonderoga Ambulance District has submitted its first quarterly financial statement, please look through that and send any comments to the Supervisor. He has a number of comments to send back and he will share them also. Nothing striking, but he would like to see a bit more of a breakdown in some areas.

Charge Point Statement for the month of March – there is a little over \$400 accrued for the month, but we must subtract the fee so it is something like \$375.00. That is money that we were giving away before, so now we hope it can pay for itself.

Tonya M. Thompson, Town Clerk

Nothing further to report

Matthew Fuller, Town Attorney

There are a few things to discuss in executive on pending litigation.

**Public Comment**

Supervisor Wright reminded those in attendance of the Guidelines for Public Comment, they are also posted outside of the conference room.

**Guidelines for Public Comment Period and Public Hearings**

*The presiding officer has discretion in enforcing these guidelines for the orderly and civil conduct of Town Board meetings. The guidelines below apply to both the public comment period and legislative public hearings before the Town Board unless noted otherwise. The public has the right to attend meetings of public bodies, listen to debate and watch the decision-making process. Neither the Open Meetings Law nor any other statute provides the public with the right to participate by public testimony or comment. However, because the Town Board encourages public participation, rules and procedures are hereby developed that are reasonable and that treat members of the public equally. To this end, the Town Board has adopted the following guidelines to ensure consistency and fairness.*

**Public Hearing vs. Public Comment Period during Town Board Meetings**

- A public hearing is an opportunity for the public to openly speak on a specific topic and only

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

*that topic.*

- *Outside of a public hearing, the public has a right to hear, but not to be heard.*
- *Public participation in the meeting of a public body outside a public hearing is a privilege, not a right.*
- *The public is not **entitled** to speak during a town board meeting because this meeting is a meeting of and for the Town Board, not a community forum.*

1. Public comment period is provided at the discretion of the Town Board.
2. The public comment period may be limited to 15 minutes. A time limit may be imposed for individual testimony at a public hearing.
3. Each speaker is allowed three minutes. This allows the opportunity for comment by as many people as possible while maintaining a reasonable amount of time to conduct the town business in the Town Board meeting. The following apply:
  - a. Speakers will approach the Town Board and state their name for the record.
  - b. Speakers should address the Town Board as a whole and not each other.
  - c. Attendees will be respectful of those speaking by avoiding side conversations and interrupting.
4. *Meeting attendees may not “donate” their speaking time to another person.*
5. Individuals may speak extemporaneously or read prepared comments, however, individuals reading comments on behalf of another are still limited to one three-minute comment.
6. If more time is needed, the Town Board requests that written comments be submitted to the Town Clerk, where they will be entered into the public record (minutes).
7. Speakers shall refrain from comment or behavior that involves:
  - a. Disorderly speech or action; name-calling or personal attacks; obscene or indecent remarks; and derogatory comments on personalities;
  - b. Advertising or promoting the sale of products, services, or private enterprise;
  - c. Promoting any contest or lottery; and
  - d. Promoting candidates for public office or upcoming ballot measures.
8. Any person who engages in speech or action as described in Section 8.a, when such speech or action disrupts, disturbs, or otherwise impedes the orderly conduct of any Town Board meeting, may, at the discretion of the presiding officer, be barred from further audience before the Town Board during that meeting.
9. Any person who engages in speech or action as described in Sections 8.b-d may, at the discretion of the presiding officer, be barred from further audience before the Town Board during that meeting.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

In addition to the limits specified above, the presiding officer may set other reasonable, viewpoint-neutral limits to prevent disruption of Town Board business.

Evan Mack – statement below

My name is Dr. Evan Mack, and I stand before you tonight as a concerned citizen. Many of you know I dedicate much of my time to working with local youth, ensuring they have access to musical education. When a community invests in its children-through programs, support, and mentorship-the return is immeasurable.

Since September, this town has been told that the scholarship fund for graduating seniors is in danger-and now we've learned that even last year's promised scholarships have been poorly administered. More recently, we learned the Early Learning Center is in jeopardy-an outcome tied directly to the failure of the current TRA that this board installed when you voted to dismiss seven dedicated members.

We ask the Supervisor why.

And what do we see?

We see the Supervisor arguing counterfactuals on Facebook, claiming that *"108 would never have happened"* if those board members hadn't been fired. But why argue what can't be proven? Because admitting the truth-that you dismantled a functioning organization and replaced it with:

- a board full of Florida vacationers working on their tan rather than the town,
- a fourteen-page litigious letter writer whose only impact was getting the donations to cease and desist, and
- a polarizing Executive Director already booked solid elsewhere, leaving this role starved for time, attention, and leadership

It would mean you'd have to acknowledge responsibility for this crisis.

And what do we hear from Mr. Wright when pressed?

Nothing.

So, we turn to the Town Council member linked to the TRA.

And what do we see?

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

We see Dave Woods standing idly by as the TRA pursues lawsuits and casts misdirected blame-despite voting to remove the very people who poured their time and treasure into this town. This lawsuit isn't about justice-it's about masking incompetence with accusation. When competence runs dry, scapegoats become strategy, and it's easier to litigate the past than lead the present.

And what do we hear from Mr. Woods when pressed?

Nothing.

Then we look to the Council member connected to youth services.

And what do we see?

We see Joyce Cooper presiding over Youth Commission meetings as if her vote hadn't helped unravel the TRA's support for the daycare-with the time, staff, and focus it once gave. As if she hadn't been warned-again and again, by long-time supporters standing before her in October, November, and December-that this would carry real consequences.

The idea that she now leads youth programs while dismantling the foundation beneath them isn't just contradictory- It's disqualifying.

And what do we hear from Ms. Cooper when pressed?

Nothing.

And the rest of the board?

No eye contact. No explanation. No plan. **Nothing**

From the current TRA?

No emails. No outreach. No appeals. **Nothing.**

So, I'll give the answer this town-and this council-needs to hear.

**Why is the daycare in jeopardy?**

**Why is the scholarship fund in trouble?**

**Because of you.**

**You did this. You can blame others. You can deflect. You can stay silent. But the truth is-and always has been- you.**

**And now that I've answered the question this town has been asking since September, I have some in return:**

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Why would you even consider running again?  
Why won't you all just resign?



Evan Mack, April 10th 2025

Alex Coffman – Statement below

Good Evening Town Board Members.

My name is Alex Coffman. I am an 11th grader at Ticonderoga High School. Last October my friend and I spoke to you about our concerns for TRA and the dismissal of it's board members. We expressed our concern for the scholarship fund and other programs that our community counts on.

Here we are almost 6 months later witnessing what we were worried about coming true. Scholarships and workforce development programs that many Ticonderoga students depend on are at risk. But it isn't just about the students. Donors remain upset - which means their donations are not getting to those in need. It's not because they don't want to give, but because of a situation of mistrust that you and the current TRA board have created and to date are not willing to fix. You as a board are standing between donations and community members that need them.

Last October, we stood before you and asked you to do the right thing. Nothing has changed. You hide behind a lawsuit, that has personally hurt my family by the way. Not only are my mother and brother, an intern of 3 weeks, named in a lawsuit, I have lost what I considered to be one of the most important mentors of my childhood, Patty Hogan.

I'm just one small example of students impacted. You may think it's nothing but for the youth of this community it's something. This entire situation has had so many effects in so many ways. There can only be one of two explanations – none of you care or none of you realized the implications of your actions at the time. You now hide behind a lawsuit and take no action so we are left to assume, sadly, that you don't care.

Dr Mack brought up many good points but my ask is different than his. I would like to ask that you show that you hear us and work together to find a solution that works for everyone. Can we work together to get the scholarship program back on track?

You cannot expect the donors to trust the current board – that is due to the actions you all chose to endorse. We cannot undo what was done but we can show them we are picking a different path forward. Give TRA back to the community by removing the current board and establishing another which you have already demonstrated you have the power to do. Take the great work being done on 108 Montcalm and give it to NRDC. Let them own and take all the credit they

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

want for the project. In my mind, the cost of that project far exceeds any dollar amount. If TRA's programs aren't saved, I'm not sure positive updates on that project should still be published.

On behalf of impacted students and families of this community, I stand before you tonight and respectfully ask the same thing I did in October. Will you do the right thing?

Thank you for the opportunity.

Supervisor Wright would like the record to show that this board is NOT the TRA board.

Ken Parland – this is his third time speaking to this group in this forum, he has also been to the TRA board meeting more recently. Nicole was there, Dave Woods was there, Supervisor Wright was there. He is going to start with good news for everybody. All these programs are going to be fine, he really means that. The scholarship – let him back up, his ask is to pull the lawsuit like tomorrow – you have that influence and start the healing. The operators, Scott, Sandy and Nicole have everything they are going to get, the only thing he understands is a facebook account that nobody can get into so a new one will need to be created. All the other information, the backup drive, the access to accounts – he and Kathleen helped Scott Hearburg get into the an account that has \$156,000, the Schwaab Account still has the scholarship money of \$220,000 in it, the money is there, there is an issue of administration; the team doesn't quite have their act together but he is happy to help. He met Sandy Morhouse at Burleigh Luncheonette, and told him, he wants to help. Tell him what more information you need to pull the lawsuit, that is his request.

Supervisor Wright would again like the record to show that this board is not the TRA board and you are talking to the wrong board.

Nicole Justine Green – Statement below

Nicole Justice Green Executive Director, Ticonderoga Revitalization Alliance (TRA) / North Country Rural Development Coalition (NRDC)

Good evening and thank you for the opportunity to speak.

I want to begin by addressing the volume of misinformation circulating in our community—not just about the childcare initiative, but about the Ticonderoga Revitalization Alliance (TRA) more broadly. These narratives, often shared by individuals not directly involved, are eroding trust, diverting attention from facts, and undermining the real work so many of us are doing to meet this community's needs. One of the most serious issues we continue to deal with, though we've said little publicly until now—is the deliberate removal of TRA's institutional records following the board restructuring last fall which hampered our operations for a number of months. She has come before this board and is very grateful for the cooperation that we have received for the past few weeks. It has put us on really good footing on standing operations going forward for some of the programs that TRA has continued to administer. However, there is still a lot of information that is missing and she is happy to work with other folks in the community including



**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Mr. Parlan who spoke, to get that information, but some of that important information that we still have not received.

Just five to six days after that restructuring, former staff used “Google Takeout” to export nearly all of TRA’s documents, logins, emails, files, and intellectual property to a private server. They *deleted* the originals from TRA systems and deleted all but one (newly created) TRA email account, making the few logins we received in November unusable- which were all tied to [donna@ticonderoga-alliance.org](mailto:donna@ticonderoga-alliance.org).

To date, only a small fraction of those materials have been recovered. *We are grateful to one individual who came forward with limited access three weeks ago, and we genuinely appreciate that help.* However, more is needed. Many of the files we’ve received are corrupted or unreadable, and thousands more remain missing.

**Among the missing materials are:**

- Lists of scholarship recipients, including student names, award amounts, and contact information;
- Donor records, including what was given, restrictions on those gifts, and documentation of past appeals; and
- Basic operational data, such as grant files, program records, and internal planning documents.
- Between September and January—just five months—Silver Bay reported monthly shortfalls of
- \$20,000 to \$50,000, fully exhausting the endowment that was expected to last two years. As stewards of that fund, TRA asked questions—not to interfere, but because responsible oversight requires it.
- Some argue that this could have been avoided with more donations or that it's somehow the result of board restructuring. But the truth is this: major funders do not continue supporting a program that is losing money and no longer has a feasible business plan. Those same donors and funders already contributed more than \$500,000 between facility upgrades and the endowment. That generosity deserves a thoughtful, transparent, and sustainable plan—not finger-pointing.
- There’s also been a repeated claim that TRA’s scholarship programs are disappearing and that the organization is somehow harming youth. That is simply not true.
- I want to be transparent: in 2024, \$32,000 in scholarships were awarded without secured funds to support them. This has been verified by former staff. That was a serious deviation from past practice—and one of several financial concerns we’re still working to reconcile. That said, those scholarships have since been disbursed and honored to the best of our ability, even without access to the original recipient list, contact information, or documentation.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
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- Under our new structure, scholarships will only be awarded based on verified funding—because our students deserve more than promises. They deserve follow-through.
- To be clear: TRA has never been the primary youth-serving organization in this community. As a Local Development Corporation, our mission is centered on economic development, workforce support, and community revitalization. Our youth programs have historically focused on
- non-traditional students and those entering the trades—and those programs continue today through strong partners like the Chamber of Commerce, which leads outstanding school events, career programming, and outreach efforts. TRA is proud to support those initiatives indirectly, and we applaud their continued leadership in this space.
- And to clarify again: TRA's scholarship program is not going away. Applications will reopen next month, and award amounts will remain consistent with our long-standing practices—typically between \$10,000 and \$30,000 annually. These awards complement the hundreds of thousands of dollars distributed annually by other respected organizations like the Alumni Society and Kiwanis. To claim that scholarships have been eliminated—*something no one from TRA has ever said*—is simply false and irresponsible.

These aren't minor or replaceable materials. Many of these documents are required by state oversight agencies, our independent auditors, and our accountants. This is not frivolous—it is fundamental to compliance and fiduciary responsibility. The loss and corruption of these files has been verified by multiple independent parties and has serious implications for our ability to operate transparently and lawfully. This remains the subject of an active legal proceeding, and we have worked hard to maintain professionalism throughout. But it must be said: this was not a standard transition. It was a deliberate act with serious and lasting consequences—for our operations, for our partners, and for the people we serve.

To suggest that TRA's board is prolonging the court case is disingenuous. We only received any cooperation—three weeks ago. And regarding banking access, let me be clear: it is not as simple as walking into a bank and asking for access when the accounts are tied to individuals, not just the entity—this is the case with two inaccessible accounts. But we are making headway there now.

Amid this disruption, false narratives have flourished—suggesting that youth are suffering, that scholarships have ended, and that TRA has abandoned child care and the community. Some individuals have even brought youth into these narratives, asking them to speak publicly on issues they've been misinformed about and do not fully understand. That is not advocacy—it is manipulation, and our community deserves better.

Let me address these claims directly.

First, the child care initiative: TRA worked with its early childhood committee, then with Silver Bay YMCA and St. Mary's Church, to support the implementation phase of the center. Once launched, however, full operational control—including staffing, tuition, budget, and marketing—was

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

contractually assigned to Silver Bay in an agreement developed by former TRA leadership and approved by current Silver Bay leadership.

TRA's role was clearly limited to:

- Maintaining the building, and
- Disbursing the \$250,000 endowment, but only when Silver Bay's earned revenue could not meet operational expenses.
- Despite the challenges, TRA has not stepped away. We continue to meet with Silver Bay and with endowment stakeholders to support a sustainable path forward. We remain committed—to the childcare center, to our scholarship program, and to this community. TRA remains ready to be a collaborative and constructive partner. But we will not be scapegoated. And we will not let misinformation define our future in this community.
- Comments have also touched on the 108 Montcalm Street project—a building that was actively collapsing, with no secured line of credit for the \$1.3 million required by ESD to begin rehabilitation, and no experienced internal capacity at TRA at the time to manage a state-funded grant project of that scale. That's not a criticism—it's simply the truth. Even the NBRC grant (which funded the renovation of the St. Mary's School into the daycare, worth \$300,000) was not administered by TRA. It was administered by the Lake Champlain-Lake George Regional Planning Board because former TRA staff did not have the required experience to manage it and NBRC required that they receive that oversight. Someone can have meaningful experience in bookkeeping, construction, or even past leadership—but that doesn't necessarily mean they understand the complexity, urgency, or risk involved in a grant-funded redevelopment project of this magnitude, especially with environmental hazards and a limited budget. Understanding that reality is key to understanding the direction TRA has taken since.
- So I ask this community: let's move on from the perception that restructuring was wrong—it's over. If you believe something isn't happening that should be, my office is open. Meet with me. Bring facts. Let's work together. Since September, only two people have actually taken the time to meet with me about these concerns yet I see dozens of people here complaining. Please stop repeating false claims that "nothing is happening." If you care about the outcomes, put your words into action instead of fueling division and distraction. This community deserves better—and we have real work to do.

Thank you

Invoices for payments from TRA for the Early Childcare Center are below.



# Silver Bay YMCA

87 Silver Bay Road  
Silver Bay, NY 12874

## INVOICE # 100

Date: September 30, 2024

### BILL TO

Ticonderoga Revitalization Alliance  
Attn: Nicole Justice-Green  
PO Box 358  
Ticonderoga, NY 12883

### FOR

Early Learning Center

### TERMS

Due Upon Receipt

ITEM DESCRIPTION	AMOUNT
Payroll	\$46,973.13
Employee Benefits	\$10,100.32
Staff Training	\$1,960.76
Food	\$7,525.15
Supplies	\$5,019.34
Utilities	\$1,853.04
Systems	\$6,654.84
Venue Repairs	\$370.37
Contracted Services	\$2,310.00
Fees & Licenses	\$772.00
Administration	\$4,000.00
Start-up Costs	\$11,188.81
<b>Subtotal</b>	<b>\$98,727.76</b>
<b>Tax rate</b>	<b>\$0.00</b>
<b>Additional costs</b>	<b>\$0.00</b>
<b>TOTAL COST</b>	<b>\$98,727.76</b>

Make all checks payable to Silver Bay Association

If you have any questions concerning this invoice, use the following contact information:  
Contact Maletta Hourigan, 518-543-8501, mhourigan@silverbay.org

**THANK YOU FOR YOUR BUSINESS!**



# Silver Bay YMCA

87 Silver Bay Road  
Silver Bay, NY 12874

## INVOICE # 101

Date: October 31, 2024

### BILL TO

Ticonderoga Revitalization Alliance  
Attn: Nicole Justice-Green  
PO Box 358  
Ticonderoga, NY 12883

### FOR

Early Learning Center

### TERMS

Due Upon Receipt

ITEM DESCRIPTION	AMOUNT
Funds Received	
Parent Payments	\$5,664.00
Total Payments Received	\$5,664.00
Payroll	\$27,126.63
Employee Benefits	
Social Security & Medicare	\$2,014.97
Health Insurance	\$5,410.42
Retirement	-\$2,768.90
Life Insurance	\$181.80
Food	\$1,271.40
Supplies	\$1,404.79
Utilities	
Telephone	-\$33.32
Electricity	\$2,439.50
Sewer & Water	\$846.00
Systems	\$879.76
Contracted Services	\$327.81
Fees & Licenses	\$75.00
Administration	\$1,000.00
Start-up Costs	\$664.23
Total Expenses	\$40,840.09
Subtotal	\$35,176.09
Tax rate	\$0.00
Additional costs	\$0.00
<b>TOTAL DUE</b>	<b>\$35,176.09</b>

Make all checks payable to Silver Bay Association

If you have any questions concerning this invoice, use the following contact information:  
Contact Maletta Hourigan, 518-543-8501, mhourigan@silverbay.org

**THANK YOU FOR YOUR BUSINESS!**



# Silver Bay YMCA

87 Silver Bay Road  
Silver Bay, NY 12874

## INVOICE # 102

Date: November 30, 2024

### BILL TO

Ticonderoga Revitalization Alliance  
Attn: Nicole Justice-Green  
PO Box 358  
Ticonderoga, NY 12883

### FOR

Early Learning Center

### TERMS

Due Upon Receipt

ITEM DESCRIPTION	AMOUNT
<b>Funds Received</b>	
Parent Payments	\$4,974.00
Washington County DSS	\$1,159.00
Essex County DSS	\$9,212.00
<b>Total Payments Received</b>	<b>\$15,345.00</b>
<b>Payroll</b>	<b>\$27,441.11</b>
<b>Employee Benefits</b>	
Social Security & Medicare	\$2,080.00
Health Insurance	\$5,822.90
Retirement	\$415.38
Life Insurance	\$153.14
<b>Food</b>	<b>\$1,532.11</b>
<b>Supplies</b>	<b>\$2,005.99</b>
<b>Utilities</b>	
Telephone	\$0.00
Electricity	\$1,077.84
Trash Removal	\$230.52
Propane	\$1,551.68
<b>Systems</b>	<b>\$150.49</b>
<b>Administration</b>	<b>\$1,000.00</b>
<b>Start-up Costs</b>	<b>\$4,228.89</b>
<b>Total Expenses</b>	<b>\$47,690.05</b>
<b>Subtotal</b>	<b>\$32,345.05</b>
<b>Tax rate</b>	<b>\$0.00</b>
<b>Additional costs</b>	<b>\$0.00</b>
<b>TOTAL DUE</b>	<b>\$32,345.05</b>



# Silver Bay YMCA

87 Silver Bay Road  
Silver Bay, NY 12874

## INVOICE # 103

Date: December 31, 2024

### BILL TO

Ticonderoga Revitalization Alliance  
Attn: Nicole Justice-Green  
PO Box 358  
Ticonderoga, NY 12883

### FOR

Early Learning Center

### TERMS

Due Upon Receipt

ITEM DESCRIPTION	AMOUNT
Funds Received	
Parent Payments	\$6,664.50
Washington County DSS	\$1,856.00
Essex County DSS	\$6,827.00
Warren County	\$3,327.00
Total Payments Received	\$18,674.50
Payroll	\$24,699.82
Employee Benefits	
Social Security & Medicare	\$1,841.46
Health Insurance	\$3,447.82
Retirement	\$415.38
Life Insurance	\$109.16
Food	\$1,206.57
Supplies	\$884.05
Utilities	
Telephone	\$1,181.29
Electricity	\$1,507.92
Trash Removal	\$230.50
Propane	\$3,533.78
Systems	\$1,224.05
Administration	\$1,000.00
Fees & Licenses	\$217.00
Venue Repairs	\$2,314.31
Equipment & Repairs	\$42.79
Start-up Costs	\$55.38
Total Expenses	\$43,911.28
Subtotal	\$25,236.78
Tax rate	\$0.00
Additional costs	\$0.00
<b>TOTAL DUE</b>	<b>\$25,236.78</b>

Make all checks payable to Silver Bay Association

If you have any questions concerning this invoice, use the following contact information:  
Contact Maletta Hourigan, 518-543-8501, mhourigan@silverbay.org

**THANK YOU FOR YOUR BUSINESS!**



# Silver Bay YMCA

87 Silver Bay Road  
Silver Bay, NY 12874

## INVOICE # 104

Date: January 31, 2025

### BILL TO

Ticonderoga Revitalization Alliance  
Attn: Nicole Justice-Green  
PO Box 358  
Ticonderoga, NY 12883

### FOR

Early Learning Center

### TERMS

Due Upon Receipt

ITEM DESCRIPTION	AMOUNT
<b>Funds Received</b>	
Parent Payments	\$4,789.00
Washington County DSS	\$0.00
Essex County DSS	\$4,875.00
Warren County	\$3,815.00
<b>Total Payments Received</b>	<b>\$13,459.00</b>
<b>Payroll</b>	<b>\$35,056.48</b>
<b>Employee Benefits</b>	
Social Security & Medicare	\$2,617.93
Health Insurance	\$2,376.30
Retirement	\$623.07
Life Insurance	\$82.93
<b>Food</b>	<b>\$1,222.25</b>
<b>Supplies</b>	<b>\$1,216.70</b>
<b>Utilities</b>	
Telephone	\$923.38
Electricity	\$1,647.60
Trash Removal	\$693.00
Propane	\$2,983.79
Insurance - fire & Liability	\$12,074.00
Sewer & Water	\$1,722.00
<b>Systems</b>	<b>\$707.51</b>
<b>Administration</b>	<b>\$1,000.00</b>
<b>Fees &amp; Licenses</b>	<b>\$0.00</b>
<b>Venue Repairs</b>	<b>\$112.50</b>
<b>Contracted Services</b>	<b>\$140.00</b>
<b>Equipment &amp; Repairs</b>	<b>\$2,236.87</b>
<b>Start-up Costs</b>	<b>\$461.88</b>
<b>Total Expenses</b>	<b>\$67,898.20</b>
<b>Subtotal</b>	<b>\$54,439.20</b>
<b>Tax rate</b>	<b>\$0.00</b>
<b>Additional costs</b>	<b>\$0.00</b>
<b>TOTAL DUE</b>	<b>\$54,439.20</b>

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**THANK YOU FOR YOUR BUSINESS!**



**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Sandy Morhouse – Chairman of the Board of the TRA

Nicole has very accurately summarized the situation; we do not have what we need to operate the organization as of yet. We are getting there, we do not have what we need to submit to the outside accountants to prepare our audit, we are getting there. We have an agreement with two of the defendants of the lawsuit of cooperation, that agreement is being acted upon and we are receiving cooperation. More needs to be done to get to the accounts and the information that we don't yet have. When we get what we need to operate TRA and to do our audit, we will release those defendants from the lawsuit. To the extent that more is needed that the other defendants are privy to, we will negotiate with them to get their information and when that has been obtained, we will release those defendants also from the litigation. The bottom line is that we received absolutely nothing of any information to operate the company for several months until we brought these lawsuits and when we did bring them, the information flow began so we are all sorry of this, it is a small town, lawsuits are not fun but they have been the only way that TRA has been able to obtain the information that we need to operate. One more thing, Alex – for those that do not know, I happen to be married to Patty Hogan, who he greatly called his mentor – she wants to continue that relationship, Alex.

Nicole teRiele - Statement below

She has many friends and some that she considers family here tonight and she would like everyone to know that she, personally, respects everyone personally and respect you professionally too.

There has been a repeated claim that TRA's scholarship programs are disappearing and that the organization is somehow harming youth. That is simply not true.

As a Local Development Corporation, our mission is focused on workforce and economic development. Over the years, TRA has supported youth programs—particularly for non-college-bound students and those entering the trades—and those programs still exist. Youth outreach and enrichment continue to be led by many strong partners, including the Chamber of Commerce, which organizes excellent school-based programs and events—and is supported by us indirectly.

And as for scholarships: TRA's program is not going away. Applications will open within the next month, and awards will reflect our long-standing practice—typically between \$10,000 and \$30,000 annually, based on secured funding. These amounts complement the hundreds of thousands of dollars awarded every year by the Alumni Society and other committed local organizations. We also have paid out all scholarships from last year.

To claim that scholarships are ending or haven't been paid—something no one from TRA has ever said—is not only false, it's irresponsible. We remain committed to supporting students in meaningful, sustainable, and appropriately structured ways.

Despite all of this, TRA has not walked away. We continue to meet with Silver Bay and endowment funders to support a sustainable path forward. We remain committed to the

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

child care center, to our scholarship programs, and to this community.

That's why I'm here—not to assign blame, but to speak the truth. Not to argue, but to advocate for structure, facts, and shared responsibility.

TRA remains ready to be a collaborative and constructive partner. But we will not be scapegoated. And we will not let misinformation define the future of this community.

She is here, let's be a community, we all want the same thing, we all value the same thing as a community, as a lifelong member of Essex County, let's join together. She has had lunch and dinner with many of you and she just begs you, come to us personally, come to us responsibly, come to us respectfully, we are here to help with the hard conversations, we are not backing out on you.

Bob Porter stated that this is the third or fourth time he has stood here since this all went down last September. Mark you sit here and comment that you are not, or this isn't the TRA board. You are the member, you, who shared information with this board, boatloads of misinformation that they and not one of your guys (the board) came to us to verify this information that he shared with you that this project would not go forward and that the DRI money was in jeopardy unless we were fired. You think about that Dave, right, think about that and think about the people that you know. Think about the people that were fired on that Board, Peter Reale, you don't think he was capable of taking care of that project. He knows you met Kathleen Coffman, we knew her as a board member and worked with her for over two years, he is sure you met with her for 30 minutes and probably realized she is more than capable of running that TRA and getting what we needed done. Joyce, look at the seven of us, why you guys didn't make a question mark on that or ask us. Tom, you drive by the Windchill every day, you couldn't stop and say Bob, Mark is saying this about this, what is going on? Heath, he has known you a long time, come on. Now, there is a lawsuit that he, he (Mark) is a member of, Dave you are a board member of people in this community, kids that grew up in this community in their 20's that nothing to do with this and they are named in this lawsuit. You have the ability to stop this lawsuit, you as a board, there are four of you, you can tell Mark in an executive session tonight, enough, drop the lawsuit. You heard what Nicole teRiele just said, if you want this community to come together, enough. Drop the lawsuit, you want things to move forward as we all do, we want the scholarships saved, we have donors that you know are headed for the hills. TRA is not sustainable under the present situation and you know it. Enough. And don't tell him for a second that you have not gotten all the information, Sandy, you darn well have all the information... Mark, you are a member of the board and you should be asking the Chairman as a member of that board, you have all the information and it is bull crap that you don't. You know darn well that you do, you have every bit of information that you have and that is a lie so, enough of it. You have everything you need, you have had most of it since November. The bank accounts, you can't access a bank account, let's see you go to Glens Falls National, you share that, Sandy, that you are the head of the TRA, you share the document that the board wants you to have access to that account and boom you have access to that account. You can do the same exact thing to all those other accounts, but you sit here and say, I don't have access to all the accounts. Do you think we are all fools, that is ridiculous that you don't have access to those accounts, being chairman to that organization

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

and with board approval. Don't give us that nonsense, enough. You want to listen to Nicole, she is the middle person, enough, drop the lawsuits and let's move forward.

Long extended applause. Supervisor Wright used his gavel applause did not stop – he stated that attendees can be removed from the meeting if you like – you are brave standing there but you can be removed.

Unknown speaker (student) shouted you should resign and you are spewing lies, how's that.

Supervisor Wright would like to make sure the records shows that this Town is not the suing party in that lawsuit.

No more public to speak – closed.

**Resolution #159-2025** brought by Heath Towne, seconded by Dave Woods to exit the Regular Town Board meeting at 7:00 p.m. and enter into an Executive Session to discuss matters of pending litigation. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #160-2025** brought by Dave Woods, seconded by Heath Towne to exit the Executive Session at 7:17 p.m. and enter the Regular Town Board meeting. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 7:17 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga  
Board Meeting Agenda (Thursday, April 10, 2025: 6:00 p.m.)

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**Pledge to the Flag**

**Opening Remarks**

**Presentations**

**Public Hearings**

**Committee reports**

Airport TT

Building Grounds Parks Rec Library JC/DW

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**RESOLUTION** to approve a revocable license agreement between the Town of Ticonderoga and Maddens Pub, LLC which permits access across Town Property by Maddens Pub subject to the terms and conditions of the License.

Economic Development MW

Highway / Transfer Station DW

**RESOLUTION** to accept the resignation of Colby Hurlburt as MEO in the Ticonderoga Highway Department effective 4/17/2025.

**RESOLUTION** to advertise for a Highway Motor Equipment Operator, with CDL license, at \$23.44/hour, with benefits.

**RESOLUTION** to offer employment to Jason Greenwood as a part-time, on-call, groundskeeper with no benefits at the rate of \$17.21/hour.

Municipal Facility Evaluation TT

Public Safety DW

Public Works MW

**RESOLUTION** to increase the account for 1479 NYS Route 9N to 1.0 EDU water.

**RESOLUTION** to close the account for 29 Myers Street as it is now owned by Essex County Land Bank, and they are exempt from utility bills.

**RESOLUTION** to create an account for 836 NYS Route 9N, charging 1.0 EDU water.

**RESOLUTION** to send Axel Dedrick to the Basic Operations training at Suny Morrisville from August 10<sup>th</sup> to August 22<sup>nd</sup>. The cost of the training is \$1,100.00 and the cost of the hotel is \$850.00, for a total of \$1950.00, plus travel and meal reimbursement.

**RESOLUTION** to send Axel Dedrick to the Activated Sludge Wastewater Treatment Process training at Suny Morrisville from September 1<sup>st</sup> to September 5<sup>th</sup>. The cost of the training is \$600.00, and the cost of the hotel is \$340.00, for a total of \$940.00, plus travel and meal reimbursement.

**RESOLUTION** to send Axel Dedrick to the Basic Laboratory Procedures training at Suny Morrisville from October 19<sup>th</sup> to October 24<sup>th</sup>. The cost of the training is \$650.00 plus \$35.00 for Lab Coat & Goggles, cost of the hotel is \$425.00, for a total cost of \$1,100.00, plus travel and meal reimbursement.

**RESOLUTION** to appoint Hanson Van Vleet Hydrogeologic Consultants, PLLC to provide hydrogeologic consulting services to the Town of Ticonderoga for the Chilson/Eagle Lake water project.

Human Services - Youth JC

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

**RESOLUTION** authorizing the Supervisor to execute an agreement between the Town of Ticonderoga and Essex County Youth Bureau for the 2025 Ticonderoga Youth Employment and Recreation program.

**RESOLUTION** to offer seasonal employment to Patty Cook, as Health Director with a rate of \$23.00/hr., no benefits.

**RESOLUTION** to offer seasonal employment to Alexis Towne, as Assistant Day Camp Director with a rate of \$17.16/hr and no benefits.

**RESOLUTION** to offer seasonal employment, as summer camp counselors with a rate of \$15.50/hr., no benefits, to: Madilyn Defayette, Suzan Francis, Xavier Frasier, Morgan Burris, Tessa Fritz, Mary Michalak and Emma Manning.

**RESOLUTION** to offer seasonal employment to Kathryn Moran as Head Lifeguard for the 2025 summer season (\$18.95/hr., no benefits).

**RESOLUTION** to offer seasonal employment to Alex Swajger and Hannah Porter as Lifeguards for the 2025 summer season. (\$17.22/hr., no benefits).

**RESOLUTION** to offer seasonal employment to Melynda Swinton as Head Cook (\$24.35/hr., no benefits) and Katrina Johnson as Food Service Helper (\$19.11/hr., no benefits) for the 2025 Summer Food Program.

**RESOLUTION** authorizing the purchase of one 20' Gaga Ball Pit with Swinging ADA Door, from Practice Sports. Total price will be \$1,898.00.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$1,898.00, to Practice Sports for the purchase of one 20' Gaga Ball Pit with Swinging ADA Door.

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

**RESOLUTION** authorizing the following budget transfers:

- |   |   |              |
|---|---|--------------|
| ○ A.1989.400  | Contingency                                 | (\$9,429.35) |
| ○ A.1620.457  | Buildings Security Alarm                    | \$98.00      |
| ○ A.6772.463  | Programs for the Aging Repair & Maintenance | \$9,331.35   |
| Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 67,202.66). |   |              |
| ○ A.4089.000  | ARPA Funds                                  | (\$1,924.56) |
| ○ A.5410.410  | Sidewalk Construction and Replacement       | \$1,924.56   |

Transfer ARPA funds received to the correct expenditure lines.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025**  
**Commencing at 6:00 p.m. in the Community Building**

- A.2210.001                      General Services, Escrow Regan Dev.                      (\$462.50)
- A.1440.499                      Engineer Regan Development Escrow                      \$462.50

Transfer Escrow revenue received to the appropriate expense line.

- A.2210.002                      General Services, Escrow War Cannon                      (\$1,293.00)
- A.1440.498                      Engineer War Cannon Escrow                      \$1,293.00

Transfer Escrow revenue received to the appropriate expense line.

- A.0450.005                      Capital Reserve – Police Equipment                      (\$115,954.60)
- A.3120.210                      Police & Constable Vehicles                      \$115,954.60

Transfer funds from Capital Reserve to purchase two new police vehicles.

- DA.1989.400                      Contingency                      (\$225.00)
- DA.5130.442                      Highway Equipment Rental                      \$225.00

Fund under budgeted Highway account & increased costs from Contingency (Balance after transfer \$ 11,775.00).

- SS12.8130.485      Sewage Treatment & Disposal Operational Costs                      (\$13,896.00)
- SS11.8130.485      Sewage Treatment & Disposal Operational Costs                      \$13,896.00

Transfer funds to correct budget miscalculation.

- SS05.0450.020                      Capital Reserve – Sewer Infrastructure                      (\$32,343.62)
- SS05.8120.220                      Sanitary Sewers Equipment                      \$32,343.62

Transfer funds from Capital Reserve to purchase new truck.

- SW.0450.020                      Capital Reserve – Water Infrastructure                      (\$32,343.62)
- SW.8340.210                      Water Equipment                      \$32,343.62

Transfer funds from Capital Reserve to purchase new truck.

**RESOLUTION** authorizing the following budget adjustments:

- DA.5110.210                      General Repairs Equipment                      \$65,456.00
- SW.8310.485                      Water Admin Operational Costs                      \$77,167.40

Funding under budgeted accounts by respective Fund Balances.

**RESOLUTION** authorizing the following Inter-Fund Transfer:

- A.9950.900                      General Inter-fund Transfer                      (\$472.50)
- H61.5031                      Chilson / Eagle Lake                      \$472.50

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Transfer funds from General to Eagle Lake Water Project.

**RESOLUTION** authorizing the following Inter-Fund Loans:

- A.0391                      General Due From Other Funds                      (\$949.77)
- H20.0630                  Airport Environmental Assessment                      \$949.77

Transfer funds from General to Airport Environmental Assessment project under funding is received.

- SW06.0391                  Central Water Due From Other Funds                      (\$157.50)
- H63.0630                  Water Meter Project Due To Other Funds                      \$157.50

Transfer funds from Central Water to Water Meter project until funding is received.

**Resolutions**

**RESOLUTION** authorizing publishing the announcement of completion of tentative assessment roll.

**RESOLUTION** to approve the Article 7 settlement between the Wal-Mart Real Estate Trust #2424 and the Board of Assessment Review and/or Assessor of the Town of Ticonderoga.

**RESOLUTION** authorizing the purchase of "On-Site Mechanical" Labor (8 hours plus 4 hours Overtime), for repair of the generator at the Community Building (parts are covered under warranty), from Stark Tech Services, with funds to come from General Contingency. Total price will be \$2,800.00.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$2,800.00, to Stark Tech Services for the purchase of "On-Site Mechanical" Labor (8 hours plus 4 hours Overtime), for repair of the generator at the Community Building (parts are covered under warranty), with funds to come from General Contingency.

**RESOLUTION** to accept the resignation of Thomas Hurley as Dog Control Officer effective April 2, 2025.

**RESOLUTION** to advertise for the position of Dog Control Officer.

**RESOLUTION** to accept the minutes of the March 13, 2025, Regular Town Board Meeting and March 27, 2025, Finance Meeting.

**RESOLUTION** to Pay the Abstract.

**RESOLUTION:** to accept the Supervisor's Report as submitted.

**DISCUSSION:** Library structure.

**DISCUSSION:** Dump days.

**DISCUSSION:** Street closure for Mural Festival.

**Minutes for the Ticonderoga Regular Town Board meeting held on April 10, 2025  
Commencing at 6:00 p.m. in the Community Building**

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

**Executive Session**

**RESOLUTION** to enter executive session to discuss matters of litigation and contracts.

Adjourn the Town Board Meeting