

**Minutes for the Ticonderoga Financial Meeting with Any Other Lawful Business held on
March 27, 2025, commencing at 8:30 a.m.**

Present: Mark A. Wright, Supervisor
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Heath Towne, Councilman
Tonya M. Thompson, Town Clerk

Absent: Dave Woods, Councilman

Others: None

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Resolutions for Consideration

Resolution #107-2025 brought by Tom Thatcher, seconded by Joyce Cooper to accept the bid from Adirondack Concrete for the 2025 sidewalk replacement work. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #108-2025 brought by Heath Towne, seconded by Tom Thatcher to approve the Agreement between the Town of Ticonderoga, Ticonderoga Highway Superintendent, and County Superintendent of Highways for the Expenditure of Highway Funds. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #109-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the purchase of 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts from Tenco Industries, with funds to come from Highway Fund Balance. Total price will be \$65,456.00, NOT including installation or delivery. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #110-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the creation of a purchase order in the amount of \$65,456.00, to Tenco Industries for the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts with funds to come from Highway Fund Balance. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #111-2025 brought by Heath Towne, seconded by Tom Thatcher to advertise seasonal road closures. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #112-2025 brought by Tom Thatcher, seconded by Joyce Cooper to advertise for Groundskeepers, part-time, on call, at a rate of \$17.21/hr. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

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Resolution #113-2025 brought by Joyce Cooper, seconded by Tom Thatcher authorizing the purchase of motor control board service kit (5 ea), groove pin (5 ea), billet cutter wheel (3 ea), fittings (10 ea), E-One O-Rings (10 ea), level sensor housing (10 ea), and one T260 Duplex control panel for the Sewer Department, from Siewert Equipment. Total price will be \$2,968.27. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #114-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$2,968.27, to Siewert Equipment for the purchase of: motor control board service kit (5 ea), groove pin (5 ea), billet cutter wheel (3 ea), fittings (10 ea), E-One O-Rings (10 ea), level sensor housing (10 ea), and one T260 Duplex control panel for the Sewer Department. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #115-2025 brought by Joyce Cooper, seconded by Tom Thatcher confirming the Town Clerk's appointment of Sherry Veneto as Full-time Deputy Town Clerk at a pay rate of \$23.67 per hour effective March 31, 2025. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #116-2025 brought by Heath Towne, seconded by Joyce Cooper confirming the Town Clerk's appointment of Sherry Veneto as Deputy Registrar effective March 31, 2025. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #117-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the continuation of the current stipend to Sherry Veneto while serving as the Water/Wastewater clerk and Full-time Deputy Town Clerk. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #118-2025 brought by Joyce Cooper, seconded by Heath Towne to advertise for a full-time clerk position in the Water/Wastewater Department, current pay rate of \$22.16/hour. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #119-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the Supervisor to execute an Agreement for Professional Services with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying for water meters engineering design. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #120-2025 brought by Heath Towne to accept a 3-panel upright Turning Point Trail kiosk from Lakes to Locks Passage National Scenic Byway. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Resolution #121-2025 brought by Mark Wright, seconded by Joyce Cooper to conduct an engineering evaluation on the 1888 Building with the examination to include, but not limited to drainage issues, structural condition, roof condition, electrical distribution, heating and ventilation, and exterior surface condition. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

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Resolution #122-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the following budget transfers:

- | | | | |
|---|------------|---|------------|
| o | A.2771.000 | Restitution – Court & Other | (\$200.00) |
| o | A.3120.477 | Police & Constable Education & Training | \$200.00 |

Transfer restitution monies received into appropriate expense line.

- | | | | |
|---|------------|---------------------------------|--------------|
| o | A.4089.000 | ARPA Funds | (\$1,785.00) |
| o | A.4089.000 | ARPA Funds | (\$318.29) |
| o | A.4089.000 | ARPA Funds | (\$108.08) |
| o | A.4089.000 | ARPA Funds | (\$1,121.55) |
| o | A.3120.419 | Police & Constable K-9 Expenses | \$3,332.92 |

Transfer ARPA funds received to the correct expenditure lines.

- | | | | |
|---|------------|-----------------------|--------------|
| o | A.2680.000 | Insurance Recoveries | (\$138.00) |
| o | A.2680.000 | Insurance Recoveries | (\$1,723.00) |
| o | A.1910.400 | Unallocated Insurance | \$1,861.00 |

Transfer insurance premium reimbursements back to original expenditure line.

All in Favor Mark Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. Dave Woods – Absent. **Carried.**

Capital Projects Review

- Informed we will see NYS reimbursement soon for Veterans Road culvert.
- NYS informed us to resubmit Betty Little sidewalk reimbursement. Resubmitted on 3/24.
- Approximately \$30,000 received from NYS for La Chute Trail project.

Supervisor Wright touched on the new Municipal Building saying that the Phase II Engineering documents are being reviewed, it will be in four parts; bids will be going out as soon as that is completed.

Meeting adjourned at 8:57 a.m.

Respectfully submitted, Tonya M. Thompson

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Pledge to the Flag

Public Hearings

Presentation

RESOLUTION to accept the bid from Adirondack Concrete for the 2025 sidewalk replacement work.

RESOLUTION to approve the Agreement between the Town of Ticonderoga, Ticonderoga Highway Superintendent, and County Superintendent of Highways for the Expenditure of Highway Funds.

RESOLUTION authorizing the purchase of 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts from Tenco Industries, with funds to come from Highway Fund Balance. Total price will be \$65,456.00, NOT including installation or delivery.

RESOLUTION authorizing the creation of a purchase order in the amount of \$65,456.00, to Tenco Industries for the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts with funds to come from Highway Fund Balance.

RESOLUTION to advertise seasonal road closures.

RESOLUTION to advertise for Groundskeepers, part-time, on call, at a rate of \$17.21/hr.

RESOLUTION authorizing the purchase of motor control board service kit (5 ea), groove pin (5 ea), billet cutter wheel (3 ea), fittings (10 ea), E-One O-Rings (10 ea), level sensor housing (10 ea), and one T260 Duplex control panel for the Sewer Department, from Siewert Equipment. Total price will be \$2,968.27.

RESOLUTION authorizing the creation of a purchase order in the amount of \$2,968.27, to Siewert Equipment for the purchase of: motor control board service kit (5 ea), groove pin (5 ea), billet cutter wheel (3 ea), fittings (10 ea), E-One O-Rings (10 ea), level sensor housing (10 ea), and one T260 Duplex control panel for the Sewer Department.

RESOLUTION confirming the Town Clerk's appointment of Sherry Veneto as Full-time Deputy Town Clerk at a pay rate of \$23.67 per hour effective March 31, 2025.

RESOLUTION confirming the Town Clerk's appointment of Sherry Veneto as Deputy Registrar effective March 31, 2025.

RESOLUTION authorizing the continuation of the current stipend to Sherry Veneto while serving as the Water/Wastewater clerk and Full-time Deputy Town Clerk.

RESOLUTION to advertise for a full-time clerk position in the Water/Wastewater Department, current pay rate of \$22.16/hour.

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RESOLUTION authorizing the Supervisor to execute an Agreement for Professional Services with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying for water meters engineering design.

RESOLUTION to accept a 3-panel upright Turning Point Trail kiosk from Lakes to Locks Passage National Scenic Byway.

RESOLUTION to conduct an engineering evaluation on the 1888 Building with the examination to include, but not limited to drainage issues, structural condition, roof condition, electrical distribution, heating and ventilation, and exterior surface condition.

RESOLUTION authorizing the following budget transfers:

- | | | | |
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| o | A.2771.000 | Restitution – Court & Other | (\$200.00) |
| o | A.3120.477 | Police & Constable Education & Training | \$200.00 |

Transfer restitution monies received into appropriate expense line.

- | | | | |
|---|------------|---------------------------------|--------------|
| o | A.4089.000 | ARPA Funds | (\$1,785.00) |
| o | A.4089.000 | ARPA Funds | (\$318.29) |
| o | A.4089.000 | ARPA Funds | (\$108.08) |
| o | A.4089.000 | ARPA Funds | (\$1,121.55) |
| o | A.3120.419 | Police & Constable K-9 Expenses | \$3,332.92 |

Transfer ARPA funds received to the correct expenditure lines.

- | | | | |
|---|------------|-----------------------|--------------|
| o | A.2680.000 | Insurance Recoveries | (\$138.00) |
| o | A.2680.000 | Insurance Recoveries | (\$1,723.00) |
| o | A.1910.400 | Unallocated Insurance | \$1,861.00 |

Transfer insurance premium reimbursements back to original expenditure line.

Capital Projects Review

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- NYS informed us to resubmit Betty Little sidewalk reimbursement. Resubmitted on 3/24.
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Other Business

Adjourn

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		Date: 3/24/25 11:15 AM		Ticonderoga Capital Projects															
Capital Project #	Date Started Closeout	ACS #	Project Name	Grant Program	Project # (Funding Agency)	Funding Agency	Project Status			Grant Budget	Match			Total Expenditures	Reimbursed				
CURRENT PROJECTS																			
H15	2025 TBD	N/A	Runway Taxiway Lighting	Airport Improvement Program (AIP) Grant						\$149,300.00				\$0.00					
			Design			FAA/NYS	X			\$149,300.00		\$134,370.00	\$7,465.00	\$7,465.00					
			Construction			FAA/NYS						\$0.00	\$0.00	\$0.00					
H16	2024 TBD	N/A	Electrical Vault	Airport Improvement Program (AIP) Grant						\$128,700.00				\$0.00	\$0.00				
			Design			FAA/NYS	X			\$128,700.00		\$122,265.00	\$3,217.50	\$3,217.50					
			Construction			FAA/NYS						\$0.00	\$0.00	\$0.00					
H19	07/2020 11/2023	N/A	Airport Reconstruction Taxiway Rehabilitation (Airport Apron/Taxiway)	Airport Improvement Program (AIP) Grant						\$1,047,043.91				\$1,042,003.19					
			Design		3-36-0196-025-2020	FAA		X	X	\$102,892.00		\$102,891.00	\$0.00	\$1.00	\$101,100.63	\$0.00	N/A		
			Construction		3-36-0196-031-2022 1907.35 K007519	FAA/NYS		X	X	\$944,151.91		\$849,736.72	\$47,207.60	\$47,207.60	\$940,902.56	\$849,736.72	\$44,846.41		
H20	2021 TBD	N/A	Airport Environmental Assessment/Land Acquisition	Airport Improvement Program (AIP) Grant	3-36-0196-028-2021	FAA		X		\$167,209.00		\$167,208.00	\$0.00	\$1.00	\$117,825.30	\$117,825.30	N/A		
H63	2024 TBD	4898	Water Meter Project	EFC Green Innovation Grant Program (GIGP)	130226 5520-13-00	NYS		X		\$1,795,000.00		\$0.00	\$0.00	TBD	\$0.00	\$0.00			
H69	2022 TBD	N/A	La Chute Trail Extension	Local Waterfront Revitalization Program (LWRP) and Environmental Protection Fund (EPF)	C1002044	NYS DOS		X		\$279,750.00	N/A	\$279,750.00	\$153,010.00	\$395,815.00	N/A	\$0.00			
			Design		C1002044	NYS DOS		X	X		N/A	\$41,940.00	\$0.00	\$41,940.00	N/A	\$0.00			
			Construction		C1002044	NYS DOS/Town		X	X		N/A	\$30,285.00	\$153,010.00	\$353,875.00	N/A	\$0.00			
H21	9/11/2024 TBD	N/A	Airport Apron Expansion	Airport Improvement Program (AIP)						\$151,934.00				\$65,770.93					
			Design		3-36-0196-033-2024	FAA	X			\$151,934.00		\$136,740.60	\$7,597.00	\$7,597.00	\$65,770.93	\$0.00	\$0.00		
			Construction								TBD	TBD	TBD	TBD	\$0.00	\$0.00			
H60	2019 2022	4921	Veterans Road Culvert/Bridge NY	Bridge NY	1761.09	NYS DOT		X	X	\$624,723.00	\$0.00	\$518,154.50	\$106,588.50	\$615,557.39	N/A	\$120,184.19			