

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Heath Towne, Councilman
Matthew Fuller, Town Attorney
Tonya M. Thompson, Town Clerk

Others: Laura Wright, Corinna Woods, Renee Kennedy, Zack & Samantha Stagg, a few additional members of Ti EMS along with Drew Metzler, Sherry Veneto attended virtually

Supervisor Wright opened the meeting with the Pledge of Allegiance.

Opening Remarks

- 108 Montcalm – Newberry Commons
 - We were honored to have NYS Secretary of State, Walter Mosley, tour the work site on Tuesday of this week along with members from the Dept of State and Empire State Development.
 - Structural stabilization has been completed.
 - The roof work is estimated to be completed by the end of the month.
 - Façade work will occur within the next few weeks which will put a more attractive face on the building.
 - A new sign for NEWBERRY COMMONS will grace the structure using the same font type and approximately the same color as the old J.J. Newberry sign...a nice homage to its former, original owner.
 - Coordination with NYS for DRI reimbursement will begin soon for this project.
 - This will complete Phase I of the project. Bids will go out for Phase II soon with money secured by the land bank.
 - This will entail the residential buildout in the back.
 - Additional funding will be required to complete the commercial unit interiors in the front.
 - For now, however, the building has been saved and this DRI project is nearly completed.
 - This is nothing short of amazing!
 - The importance of placing this property once again as a productive piece of our recovering downtown puzzle cannot be stressed enough.
 - I want to commend Nicole Justice Green for her outstanding efforts and drive in taking a leadership role to make this happen.
 - Thank you to TRA for their amazing work in acquiring and saving this property and great thanks to the TRA/NRDC collaborative partnership team for a job well done.
 - This partnership and this success NEVER would have happened without the actions taken by this town board and without individuals stepping up to secure the required funding.
 - I am proud of the steps taken by this board which led to this point.

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

- Some who did not know the whole story or still refuse to acknowledge the facts, did not agree with our decision.
- Some of us lost friendships or strained relations over our decision.
- I personally experienced this, but my duty is to do what is best for the Town of Ticonderoga and its residents in total and not to individual egos or agendas.
- The importance and criticality of this project to the overall DRI downtown effort was never lost on this Town Board or, in my opinion, the current TRA Board of Directors.
- **Skating rink**
 - The rink is up and running. Chillers are now operational.
 - Once again, thank you to Nicole at NRDC for finding grant and donor money for this important project that did not move forward under DRI.
 - The enhancements to the rink will significantly increase the availability of this winter season attraction to our youth and visitors.
 - Additional thanks to Councilman Dave Woods for his volunteer efforts, as well as to Glenn Swajger at NRDC, and our rink attendant, Ash Alexander who has tirelessly supported our youth at this facility over many years.
 - Once again, we recognize the importance of those individuals who do not simply point out a problem or criticize but who step up with their actions and volunteer spirit to make a difference for our community.
- **Senior bus**
 - As has been reported through social media, until further notice, the senior bus will operate on M, W, and F.
 - We have only one CDL certified driver to operate the bus.
 - CDL certification is a requirement by Essex County in the bus loan agreement.
 - We are moving as quickly as possible to repair our bus and get it back on the road and put our other drivers in the seat to provide daily service.

No Presentations

No Public Hearings

Committee Reports

Airport – Tom Thatcher, Councilman

- Fly-in 2nd Saturday in June (This year it is the 14th)
- It is encouraged for people to drive their classic cars to the event this year
- New hanger, still looking into the lease language

Next meeting will be March 4th

Resolution #47-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the Supervisor to obtain and execute an independent fee estimate (IFE) from C&S Engineers, Inc. for professional services in accordance with FAA Advisory Circular 150/s100-14E for the FY '25 Reconstruct Runway & Taxiway Lighting (Design) project at the Ticonderoga Municipal Airport (4B6) at a cost not to exceed \$3,500.00. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Resolution #48-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the Supervisor to execute the SF-424 Application for Federal Assistance (FAA Grant) and other required documentation for the FY '25 Ticonderoga 4B6 Replace Airport Lighting Vault Design Project. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Building and Grounds – Dave Woods, Councilman

Furnace has been fixed at the Library and Emergency Light has been repaired per our Insurance Inspection last month.

Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries –
Joyce Cooper, Councilwoman

**Parks and Recreation Committee Meeting Minutes
January 21, 2025**

Committee members present were James Chauncy, Jerry Cooper, Joyce Cooper, Bill Dolback, and Nancy Kelley. Also present was Tom Thatcher.

Reflections:

Joyce Cooper noted how fortunate the town is to have had many improvements made to recreational facilities at no cost to the town. The list includes the Black Point Beach Building and well, the construction of Bicentennial Park, Bicentennial Park Playground, the Disk Golf Course, and much more. Town residents may be unaware that many recreational improvements are accomplished without taxpayer money.

Black Point Beach:

James Chauncy reported that a small section of ADA path between the Beach Building and Pavilion, which was completed last fall, appears to have collapsed and should be repaired. Questions were asked about improving the lifeguard chairs. One will remain the present height with improved accessibility. The second chair will be lowered for use in the afternoon when the sun is lower in the sky. A town employee is expected to do this work. Recruitment or rehiring of lifeguards should take place ASAP.

NYMIR Inspection:

A NYMIR inspector recently visited town buildings and facilities. His report noted changes/improvements needed. This included 2 bleachers at Field One that are not safety compliant. They need to be improved or removed. Another problem is the use of the second floor at the Armory. This area is only accessible by one staircase and presents a danger if there is a fire or another emergency. This floor is currently being used by 2 community groups. Solutions will be explored.

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Ice Rink:

Most of the meeting was spent with discussion regarding the ice rink. Concerns were raised regarding the potential cost of running the chillers and where this expense would be covered in the town budget. It was felt some kind of fencing is needed to protect the 4 units that run the chillers. The area around the rink also has trip or fall hazards. It was suggested there should have been engineering plans for the project. Parking and Rink rules also need to be studied and addressed.

The committee would like more information concerning this project and any future plans for the rink. It was the consensus of the Committee that information regarding potential projects has not been presented to the committee regarding several new additions to town recreation facilities, *nor* committee input requested. The town Parks and Recreation Handbook should be checked to see if such procedures are clearly stated. It is hoped that any new project in 2025 will be presented to the committee first before the project moves forward.

Signage:

Joyce noted that the entrance sign to the Upper LaChute Trail should be improved/enlarged. With the improvements to the south end of this trail, it should become more popular and need more visible signage.

GA-Ga Ball:

The game is increasing in popularity and Chairwoman Cooper suggested the equipment for this game be added to town recreational property. It appears to be fairly inexpensive and could be housed in Bicentennial or Recreation Park. Nancy Kelley offered to research equipment and potential prices.

Mt. Hope Cemetery Vault:

Bill Dolback reported that no vault work has recently been done at the cemetery.

The next committee meeting is Tuesday, February 17th at 8:30.

Economic Development – Mark Wright, Supervisor

Town of Ticonderoga

Economic Development Committee (EDC) Minutes (01/15/2025)

Attendees: Mark A. Wright (Chair); Heath Towne (Vice-Chair), John Bartlett (TMSP); Nicole Justice Green (NRDC); Beth Hill (Fort Ticonderoga Association); Matt Courtright (TACC).

Excused: N/A

Guests: Carol Calabrese.

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Mark Wright opened the meeting (1500).

DRI Updates

- **Municipal:** Mark Wright stated there is no DRI update for municipal projects.
- **108 Montcalm:** Nicole Justice Green reported roof work is ongoing. It was necessary to shore up the NW corner wall. Façade work is expected to occur around mid-February and will include some type of store front display window, sign lighting, a possible awning, and a sign stating "Newberry Commons" written in the same font style and approximately the same color as the original JJ Newberry sign that once faced Montcalm Street.
- **APAC/Public Art/Co-Op:** Nicole reported the Co-Op contract is complete and waiting for the project sponsor to complete the grant match. APAC is proceeding but building purchase has not yet occurred. Date for property purchase is unknown.
- **Branding:** Matt Courtright reported we are still awaiting direction from NYS.

Miscellaneous

- **Skating Rink:** Nicole Justice Green reported that National Grid is ready to support once all electrical supplies are obtained. Wright stated he was asked on social media if the rink was open, informed the individual it was not, only to have a post a few hours later on Facebook from patrons stating they were skating at the rink. NRDC has been slowly building up the ice and now the town rink attendant has been taking over this activity.
- **Mural Festival:** This is scheduled for 6/7. Artists will discuss their artwork leading up to the event. The event is anticipated to include school field trips (Whitehall, Putnam, Ti, Crown Point, Moriah), a color run, vendor sale, free concerts (different types including a children's concert), beer garden, etc.
- **NRDC:** TRA is seeking a new administrative position. It will be open until filled. Nicole discussed the coming Land Bank work. NRDC received \$4M in housing awards. Nicole reported NRDC is not planning to have the annual meeting or Wine and Swine in 2025.
- **Ti Works:** Ti Works is currently open in its new location. TRA has not obtained all its property from the original location including the building sign. Wright reported that an individual was seen entering the old location in attire that would suggest this location is still being used for a similar purpose as Ti Works. Matt Courtright reported that the TACC mixer this week will be held at the new Ti Works location.
- **TACC:** Matt Courtright reported TACC is working many activities. The first networking event for 2025 is 1/16 at Punky Noodles and Ti Works. He added 2025 marks the 100th anniversary of the Chamber. Wright asked for the actual date which Matt will provide once that is determined. TACC is launching two business workshops w/ANCA.
- **250th Anniversary:** Wright mentioned that he was contacted about the Onward to Canada event and has informed Ti PD. This will require coordination with the town board. Beth Hill provided the latest information on Fort Ti's events and plans. She stated to expect VIPs and national media especially for possibly the events of May 9-11. Wright

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

asked TACC about local business plans upon which Matt Courtright stated he expects to see business think about this more in the next few months.

- **Livery and Lodging:** Heath Towne reported a water leak at Super8 caused damage to four rooms. TREK events will fill rooms this year once again. He will note the mural event and airport event. Heath reported on the vehicle charging station status.
- **Comprehensive Plan:** Wright informed the group that the planning committee is formed, and Essex County office of Community Resources contacted committee members today.
- **Other Town:**
 - Still unknown who purchased Agway.
 - Wright informed TACC that the Airport is looking at another Fly-In event on 6/7 but would like to see the TACC event calendar to deconflict as much as possible. The Mural Festival is also scheduled for that day.
 - John Bartlett stated the Winter Carnival is set for 3/1.
 - Discussion regarding the Cobbler's Bench building. Wright reported James Cawley was in discussions recently with Sandy Morhouse and Peter Reale about using the building. Wright will get an update.
- **Fort Ticonderoga:** Beth Hill reported status on the water line which is waiting on DOT. The Association has a new Board Chair following the retirement of Sandy Morhouse. The Association is building capacity, expanding its philanthropic program, among other plans.

ACTION ITEMS: Wright to get an update on Cobbler's Bench.

Meeting adjourned: 1604.

Highway/Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga
Highway and Transfer Station
January 28, 2025, minutes of Meeting**

Present: Mark Wright, Jon Porter, Dave Woods, John Deming

Others: Joyce Cooper, Tom Thatcher

Public Discussion

Said the Pledge of Allegiance

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Joyce – Can you please check the handicap path going from the beach house to the pavilion. It seems to have sunk in some spots.

Committee Discussion

- Jon- Working on truck repairs. Got new trucks in (cabs and Chassis only)
- Mark- I would like to thank the highway crew working with the county on the speed signs in Eagle Lake area.
 - Sidewalks for 2025. I will be bringing a resolution to use \$150,000 of Cap Reserve to do sidewalk repairs. I would like to start From the Hancock House East up Wicker Street. Also, I would like Amherst Ave looked into.
 - I would like the small parking lot to be done when the asphalt plant opens on near Tower Ave. I feel 80 x 80 would do it.
- Dave – The Garage Door, we have the steel for it. Do you think we need to get help getting it framed? I will get with Sal on this to get it started.

Meeting was adjourned at 9:19am

Minutes were taken and prepared by Rebecca Norton

Resolution #49-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of a TC-4-8-30 Hinge RH for the Highway Department, from Tenco. Total price, including freight, will be \$4,137.43. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed – none. Carried.**

Resolution #50-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$4,137.43, to Tenco for the purchase of a TC_4-8-30 Hinge RH for the Highway Department. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed – none. Carried.**

Municipal Facility Evaluation – Tom Thatcher, Councilman

Demo has been completed for Phase I

Phase II which involves General Contractor, Electrical, Plumbing is being put together to go to bid.

Public Safety – Dave Woods, Councilman

Public Safety Meeting

January 28, 2025

Dave Woods called the meeting to order at 8:01am with the Pledge of Allegiance. The following committee members were present: Dave Woods. Joyce Cooper, Dave Burrows, Laura Wright, Ross Kelley, Adam Hurlburt, and Renee Kennedy.

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Absent: Rhiannon Peters.

Public: Supervisor Mark Wright, Tom Thatcher.

Police Department: The monthly police report was read by Chief Hurlburt (See attachment). Sergeant Budwick will be finishing Police Supervisor Training in February. It is a 3-week training course that is being held in Plattsburgh, N.Y. It is state-mandated training for all first-time supervisors.

EMS: Renee Kennedy stated that Ticonderoga EMS has been very busy lately. She will have a formal report starting next month. They will be hosting a CPR course on February 3, 2025.

Ross Kelley discussed the intersection of Lord Howe and Alexandria Ave. Sight line is obstructed by "Sidewalk Closed" sign. Ross asked about fixing the dip on Alexandria Ave and Supervisor Wright stated it was a county road. This would need to be discussed with Highway Committee. Chief Hurlburt stated he would move the sidewalk sign so the visibility would be better.

Dave Burrows gave the report for the Codes Department. He is still trying to contact the owner of the house that burned on Park Avenue recently. The owner lives out of town and Dave wasn't sure when he would be in town again. Dave attended a meeting recently that stated as of 2026, no fossil fuel appliances, etc will be allowed in new construction. The mobile home park on Pearl Street was purchased and is being brought up to code. Dave Woods asked about the Chilson property that has been contacted about their trash. Dave Burrows stated the certified letters he has sent have been returned and no one has been home/or answered the door when he has gone to the property. Tuffertown has a mobile home park behind it that also has a junkyard. The certified letters are also being returned from Tuffertown. Dave Burrows is putting together a letter together for the town board asking for clarification on a few issues. The inspection at ARC on Montcalm Street was discussed.

Dave Woods adjourned the meeting at 8:37am.

The next Public Safety Meeting is February 25, 2025.

The following is a summary of the activities of the Ticonderoga Police Department from December 30th, 2024, to January 27, 2025.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	336	336
Incident reports:	25	25
Arrests:	22	22
Uniform traffic tickets:	41	41
DWI arrests:	1	1
Accidents investigated:	7	7

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Sergeant Budwick will be finishing up Police Supervisor Training in February. It is a 3-week training course that is being held in Plattsburgh, NY. It is state mandated training for all first line supervisors.

**Monthly Report -01/1/2025 through
1/31/ 2025**

Overview:

We received a total of 3 calls this month.

Zero cases are open.

1 investigation is open, and ongoing.

2 appearance tickets, and 1 criminal ticket issued this month. All

dogs were registered, but 1, and up to date on rabies vaccine.

1 seizure/impoundments this month, dog was returned to owner.

0 dog bite(s) was/were reported this month and have been cleared by Department of Health.

All dogs in New York State are required to be licensed, and to have Identification tags displayed on a collar. Please contact the Town Clerk at 585-6677 to license your dog(s) yearly. Also, be sure to get ID tags that has owner name and contact info in case of your dog being at large.

Thank you.

End of report.

Re: (November 26th-January 27th) 2024/2025 Activity Report ***(Due to no December Meeting)***

The following is a summary of activities for the Code Enforcement Office.

Building Inspection:

Building Permits Issued:

Safety Inspections:

Pass/Fail:

(Nov-Jan)

YTD

21	21
0	50
0/0	46/0

Permit & Inspection Notes:

- 4- New Manufactured homes → Racetrack Rd, Lead Hill, Burgoyne & Warner Hill

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

- 3- Septic Permits→ Lead Hill, Burgoyne & Warner Hill
- 2- Demolition (Residential)→ Racetrack Rd, Burgoyne
- 2- New Signage Permits→ Montcalm & Wicker St
- 1- Generator Install→ Pine Springs
- 5- Alteration/Repairs Permits→ Champlain Ave, NYS Route 9N, Wicker St, Lake George Ave & Outlet Dr.
- 1-Electrical upgrade→ Tower Ave
- 1-Addition Permit→ Windy Pt Lane
- 2- Re-Roofing (Residential) Permit→ NYS Route 74 & Montcalm St

Code Violation Notices:

	(Nov-Jan)	YTD
Order to Remedy:	3	3
Remediated:	1	1
Clean-Up Contractor:	0	0
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	1	1
Appearance Tickets:	0	0

Code Violation Notes:

- OTR- Sent to landlord for no heat/hot water in rental unit→ Montcalm St
- OTR- Garbage Rubbish→ Warner Hill Rd
- OTR- Working without a Permit→ Wicker St
- Do not Occupy - Park Ave→ Structure fire

Miscellaneous:

	(Nov-Jan)	YTD
*Complaints:	4	4
Resolved:	2	2

Misc. Complaint Notes:

- Complaint from tenant about no heat or hot water→ OTR Sent, no response.

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

- Complaint about Neighboring Property→ Working without a Permit, OTR sent & Permit issued
- Complaint about Neighboring property→ Garbage/Rubbish, OTR Sent.
- Complaint about a Slandering sign Posted on a private residence→ Deemed Freedom of Speech, no further action.

Training:

- Energy Code Existing Commercial Buildings Webinar
- All Electric home design & Construction Webinar

Safety & Resource Grants (YTD):

N/A

Noteworthy Highlights / Achievements:

N/A

Report from Ti EMS

Lamoille 2nd Calls 3

Ti EMS 86 Total 89

- Ticonderoga 70 Crown Point 10 Putnam 5 Hague 1 Lamoille 2nd Calls 3 Total 89
- MVA 4 Respiratory 9 Cardiac 19 Medical 26 Trauma 2 Falls 5 Lift Assist 8 Med Alarms 10 Overdose 3 ALS Request 1 Evaluation 1 Standby 1 Total 89

CALLS Ticonderoga, 70, 79% Crown Point, 10, 11% Putnam, 5, 6% Hague, 1, 1% Lamoille 2nd Calls, 3, 3% C

CALLS MVA-4, Respiratory-9, Cardiac-19, Medical-26, Trauma-2, Falls-5, Lift Assist-8, Med Alarms-10 Overdose-3, ALS Request-1, Evaluation-1, Standby-1

Public Works – Mark Wright, Supervisor

Town of Ticonderoga

Public Works Committee Meeting Minutes

January 28, 2025, 10:00 am

Committee Members Present: Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Matt Fuller (Town Attorney), Sherry Veneto

Committee Members Absent: None

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Others: Hannah Neilly (Essex County), Jennifer Weeks (AES-Architecture, Engineering, & Land Surveying), Pete Hollen & Carrie Dooley (MJ Engineering), Chris Pierce & Dylen Thisse (Wright-Pierce)

Pledge to the Flag

Public Comment: None

Items for Discussion:

Claymore District Discussion

- a. Mill has inquired again about the district's waste going to their system. It seems DEC is now involved, and things may need to be changed. A meeting with Sylvamo has been scheduled for February 4th.

Superintendent's Report

Derrick would like to discuss War Cannon with Jen.

2 water leaks yesterday.

Chief Wastewater Operator's Report

Working on yearly reports and maintenance. The new maintenance worker has been great.

Town Supervisor Discussions None

Town Projects for Discussion

Water Meters- MJ Engineering

Looking for details on what the Town is looking for. What kind of meters, how will they be read and set-up, inside/outside, etc. Asked for a copy of the Lead Service Line Inventory list, and water district information.

Discussion about grants/funding. Also, about seeking an extension.

Wastewater Treatment & Collection System- Wright-Pierce

Hoping to see a copy of the current Long Term Control Plan. They are developing a list of questions to send to Derrick. Currently working their way through the report Jen sent them. Also hoping to see the report evaluating the pump stations and the list of stations that are priority.

Discussion on grants/funding. Will work on scope of work and contract.

Chilson/Eagle Lake- AES

Possible test well drilling in June. Jen will work on an LOA for the test wells.

Discussion on grants/funding and voting for a district.

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

AES Report

1. Water

I. 4989: Chilson Eagle Lake (Required by DOH & EPA)

- **January 2025 –Update**
 - i. **ECCR working on RFP for Hydrogeologist**
 - ii. **AES on pause pending results of test well drilling.**

II. Additional Water System Upgrades

- **January 2025**
 - i. **Final download completed and units removed for winter.**
 - ii. **Current incurred and unbilled cost to be incorporated into LOA \$2,646**
 - iii. **Continue pursuing transient loggers – need the parts from the supplier before they can be deployed.**

2. Wastewater

I. 4394: Portage Project

- **January 2025 – No Update**

3. Additional Items

I. 2025 LOAs – January 2025 update

- a. **2025 WWTP Annual Report LOA sent to Town for consideration (due January 31, 2025).**
 - i. **Draft circulated to Eric and incorporating comments. Final version to be sent to Town and posted to NYSDEC online by AES**
- b. **Flow logging and testing LOA**
 - i. **Approved by town. Working on getting parts from transient logger rep.**

II. 2024 LOAs

- a. **2024-001 LOA for general water & sewer engineering – Approved May Board Meeting**
 - i. **In Closeout Status – final invoice being generated**
- b. **2024-002 LOA for Homelands PS - Approved May Board Meeting**
 - i. **Pending closeout status.**
- c. **2024-003 LOA for Flow Management Plan - Approved May Board Meeting**
 - i. **The Flow Management Plan was submitted to NYSDEC on July 26, 2024 as an appendix to the LTCP. It is was due August 1, 2024.**
 - ii. **A LOA for \$8,885 was approved by the Town to cover time spent working with Derrick, Eric, & DEC to figure out what DEC is going to require, and will cover writing the Flow Management Plan and 1 round of DEC comments.**
 - iii. **The Flow Management Plan will be written per the CFR requirements and included in the LTCP as an appendix. The work consists of approximately 10 hours previously incurred, and 55 hours of time intended to be spent on the report and DEC comment response.**
 - iv. **DEC Comments received and to be reviewed w/ Derrick**
- d. **2024-004 LOA for (2) WQIP Grant Applications - Approved May Board Meeting**
 - i. **WQIP Applications were submitted on 7/29/24**

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

- ii. LOA for \$7,500 to cover updating and resubmitting the two 2023 WQIP applications (due July 31)
 - iii. Plan is to team up with ECCR and Matt F regarding the project need and regional impact.
 - iv. **In Closeout Status**
- e. 2024-005 LOA for Water Meter GIGP SEQR and SHPO work - Approved June Board Meeting
- i. LOA for \$2,500 for 4801 – Water Meter GIGP SEQR and SHPO.
 - ii. **In Closeout Status**
- f. 2024-006 LOA for Regan Development Project Stormwater Outfall Sizing (AES # 5260)
- i. LOA in the amount of \$7,500 for engineering and \$250 for reimbursables.
 - ii. Scope is: Hydrologic modeling of the drainage area around Montcalm St. to determine stormwater runoff from the drainage area with a future separated storm sewer system. Determine the basis of design sizing for a stormwater outfall to include the Montcalm drainage and additional separated stormwater flows from the Portage Project. Coordinate with developer's engineer with requirements for location, alignment, and materials for the new outfall. Provide review and comment on construction drawings developed by the developer's engineer for the pipe and outfall.
 - iii. Scope of work excludes developing plans and specifications for the new stormwater outfall and any regulatory permits needed.
 - iv. LOA approved 9/12/24 but AES not authorized to commence work until escrow is executed with the developer. Escrow check was provided on 9/26/24 and AES approved to proceed.
 - v. Derrick provided some drawings of the penstock and it appears that it was bored through the rock so AES is proceeding with the storm pipe modeling and sizing.
 - vi. NEED to keep the Matt Fuller in the loop on all design options – Town will need an easement from the power company for any things subsurface. Matt needs to obtain the easement and review – it goes to the core of the earth.
 - vii. **Watershed calculations completed. AES is in the process of incorporating Portage flows. Currently in final review QAQC, anticipate finalization in January.**
- g. 2024-007 LOA for War Cannon Plan Review (AES # 4847) - approved 9/12/24 but AES was not authorized to commence work until escrow is executed with the developer.
- i. **Escrow executed in November 2024 and AES was authorized to commence work at November 2024 W&S meeting. Provided documents are under review.**

III. 5260: Fireman's Field (Regan Development)

- a. **January 2025**
- b. **See LOA section above.**

The meeting adjourned at 11:17 - Next Committee meeting is February 25, at 10:00

Minutes submitted by Sherry Veneto Water/Wastewater Clerk

Resolution #51-2025 brought by Dave Woods, seconded by Heath Towne to send Eric Blanchard to the NYWEA Capital Chapter Spring Training Event at Paradox Brewery on March 27. Cost is \$80.00. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Resolution #52-2025 brought by Tom Thatcher, seconded by Heath Towne authorizing the purchase of 1 Vegapuls C 21 radar sensor and mounting bracket for the Sewer Department, from Vega Americas, Inc. Total price, not including shipping, will be \$1,287.00. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #53-2025 brought by Heath Towne, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$1,287.00, to Vega Americas, Inc. for the purchase of 1 Vegapuls C 21 radar sensor and mounting bracket for the Sewer Department. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #54-2025 brought by Heath Towne, seconded by Joyce Cooper authorizing the remaining amount to purchase doors for water shed and filter plant, from Builders Firstsource (in conjunction with PO# 1129). The total remaining price will be \$5,000.00. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #55-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$5,000.00, to Builders Firstsource for the remaining amount to purchase doors for the water shed and filter plant. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #56-2025 brought by Dave Woods, seconded by Heath Towne authorizing the purchase of a 2025 Ford F250 truck for the Water & Sewer Departments, from DeLacy Ford, Inc. Total price, including shipping, will be \$64,687.24, with funds coming from the Water and Sewer Capital Reserves equally. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #57-2025 brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$64,687.24, to DeLacy Ford, Inc. for the purchase of a 2025 Ford F250 truck for the Water & Sewer Departments. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Youth – Joyce Cooper, Councilwoman

Youth Commission Meeting 1/14/2024

Afterschool Program

After school program has been going well so far. Total signed ups 46 from 34 last month. The avg attendance for Nov was 21 per day and is now 23 per day. The total number of children attending in Nov was 273 and in Dec 301. We have been working decoration for the month of February and have introduced just dance as one of the new activities this year.

Biddy Basketball

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

The teams have been set and practices have started. We have had our first game which went well and another game this weekend

Exchange Program

We have heard back from our insurance company about our program. I am working on the liability form for any person that takes an item from the program.

Gore Ski Program

We have submitted 24 sign-ups for the program. We have had our first two weeks of trips, and everything has gone well. We do not have a trip this week

Youth Commission Meeting 2/11/2025

Afterschool Program

After school programs have been going well so far. Total signed ups 46 from 34 last month. The avg attendance for Dec was 23 per day and is now 21 per day. The total number of children attending in Dec was 301 and in Jan 362. We have been working on decoration for the month of February and have introduced just dance as one of the new activities this year.

Biddy Basket

We have just finished the youth basketball season on Feb 8th. We had a great season this year.

Exchange Program

We have heard back from our insurance company about our program. I finished the liability form for anyone taking equipment from the program.

Gore Ski Program

The skiers and snowboarders have just finished their 5th trip to Gore this season. Our chaperones have been doing a fantastic job.

Little League

I have finalized the request for little league and youth softball. The schedule has been set for the gym, pitching area, and fields.

Resolution #58-2025 brought by Joyce Cooper, seconded by Dave Woods to advertise for Lifeguards/Head lifeguard/counselors/assistant Day Camp Director/Head Cook/food prep and Health Director for the 2025 season. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Human Services: Seniors – Heath Towne – Councilman

No meeting.

Health Insurance – Mark Wright, Supervisor

No Meeting.

I.T./Cable T.V. – Mark Wright, Supervisor

- Spectrum Northeast, LLC (“Spectrum”), recently learned that EarthX TV has changed its name from EarthX TV to EarthX. This change was out of Spectrum’s control.
- Spectrum Northeast, LLC (“Spectrum”), is notifying its customers that SporTV will cease programming its channel on or around February 28, 2025. This change is out of Spectrum’s control. On February 28, 2025, the channel will be dropped.
- Spectrum Northeast, LLC (“Spectrum”), is noticing its customers that on or around March 4, 2025, E! and SyFy networks will be moved from Spectrum Select to Entertainment View.
- Spectrum is noticing its customers that on or around February 24, 2025, New York 1 News Noticias located on Spectrum channel 2218 will be rebranded to Spectrum Noticias NYC on the channel lineup serving your community.
- Spectrum is notifying its customers that Universal Kids will cease programming its channel on or around March 6, 2025. This change is out of Spectrum’s control. On March 6, 2025, the channel will be slated with a notice that Universal Kids programming is no longer available.

Resolutions for Consideration

Resolution #59-2025 brought by Joyce Cooper, seconded by Heath Towne authorizing the creation of new accounts:

A.1620.474 Parks Subscriptions ChargePoint

To pay for Cloud Plan for charging station.

A.2150.001 ChargePoint User Fees

To collect user fees on charging station.

A.2210.002 General Services War Cannon Escrow

A.1420.498 General Attorney War Cannon Escrow

A.1440.498 General Engineer War Cannon Escrow

To recognize revenue and pay expenses related to War Cannon Escrow project.

All In Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #60-2025 brought by Tom Thatcher, seconded by Dave Woods authorizing the following budget transfers:

A.1989.400	Contingency	(\$1,370.00)
------------	-------------	--------------

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

A.1620.474	Parks Subscriptions ChargePoint Cloud	\$1,370.00
Fund underbudgeted General accounts from Contingency (Balance after transfer \$ 78,630.00).		
A.1410.121	Town Clerk, General Clerk	(\$3,428.52)
A.1410.122	Town Clerk, Part-Time General Clerk	\$3,428.52
Transfer funds from Deputy Clerk pay line to part-time clerk pay line.		
A.2210.001	General Services, Escrow Regan Dev.	(\$3,132.00)
A.1440.499	Engineer Regan Development Escrow	\$3,132.00
Transfer Escrow revenue received to the appropriate expense line.		
A.2210.002	General Services, Escrow War Cannon	(\$1,516.00)
A.1440.498	Engineer War Cannon Escrow	\$1,516.00
Transfer Escrow revenue received to the appropriate expense line.		
A.4089.000	ARPA Funds	(\$1,177.16)
A.3120.419	Police & Constable K-9 Expenses	\$1,177.16
Transfer ARPA funds received to the correct expenditure lines.		
All In Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. Opposed – none. Carried.		

Resolution #61-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the following budget adjustments:

A.3120.105	Police & Constable Retroactive Pay	\$7,565.84
Funding unbudgeted account by Fund Balance.		
SW09.9710.600	Debt Service Principal Bond	\$125,000.00
SW09.9710.700	Debt Service Interest Bond	\$358.04
Funding underbudgeted account by Water Fund Balance.		
All In Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. Opposed – none. Carried.		

Resolution #62-2025 brought by Tom Thatcher, seconded by Dave Woods authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$869.55)
H61.5031	Chilson / Eagle Lake	\$869.55
Transfer funds from General to Eagle Lake Water Project.		
All In Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. Opposed – none. Carried.		

Resolution #63-2025 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$2,560.58)
H21.0630	Airport Apron Expansion	\$2,560.58
Transfer funds from General to Airport Apron Expansion project under funding is received.		
A.0391	General Due From Other Funds	(\$45.00)
H64.0630	WWTP Ventilation/Phosphorous/Collection	\$45.00
Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.		
A.0391	General Due From Other Funds	(\$16,997.43)

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

H69.0630 LaChute River Walk Trail Extension \$16,997.43
Transfer funds from General to LaChute River Walk project until funding is received.
All In Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye,
Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #64-2025 brought by Tom Thatcher, seconded by Heath Towne to accept the satisfactory findings of the 2024 Annual Ticonderoga Court Audit. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #65-2025 brought by Dave Woods, seconded by Heath Towne to advertise for an Alternate Planning and Zoning Board member. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #66-2025 brought by Heath Towne, seconded by Tom Thatcher authorizing the Supervisor to execute a StoredTech quote in the amount of \$5,292.48 for the purchase of the annual VMware vSphere 8.0 Standard subscription License. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #67-2025 brought by Dave Woods, seconded by Tom Thatcher to waive the 30-day notification for Smack That, LLC (174 Lake George Ave) for an on-site beer, wine, and cider license. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #68-2025 brought by Tom Thatcher, seconded by Dave Woods to go out for bid for sidewalk repair and replacement using \$150,000.000 in the sidewalk capital reserve. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #69-2025 brought by Heath Towne, seconded by Tom Thatcher to accept the minutes of the January 9, 2025, Regular Town Board Meeting, January 23, 2025, Finance Meeting, and the February 4, 2025, Special Town Board Meeting. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #70-2025 brought by Joyce Cooper, seconded by Heath Towne to Pay the Abstract #2 of 2025. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Board Meeting Date 2/13/2025				
Gross Payroll # 3	118,896.34			

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Gross Payroll # 4	125,557.92			
Gross Payroll #				
Trust & Agency Total	\$244,454.26			
Pre-Pays:	\$0.00			

ABSTRACT # 2	2/13/2025	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	156,182.39	1,410,914.39	3,166,817.63	448,933.69
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-		-
Highway (DA)	127,902.47	127,902.47	1,537,337.80	232,237.15
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	-	-
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	-	-
H20 - Airport Environmental Assessment	-	-	-	-
H21 - Apron Expansion	2,560.58	2,560.58	-	27,414.03
H36 - C/P Chilson Res. Replacement	-	-	-	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	-	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	-	-
H51 - Res & Design French Sawmill		-	-	-

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

H53 - Clean Water Main Project	-	-	-	-
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	-	-
H57 - Parking Lot Cannonball Path		-	-	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	-	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	869.55	914.55	-	869.55
H62 - Lead Service Line Replacement Grant	-		-	-
H63 - Water Meter Project			-	112.50
H64 - WWTP Ventilation Project GIGP	45.00		-	45.00
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		-	-
H67- Wet Weather Operating Plan	-	-	-	-
H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	16,997.43	16,997.43	-	16,997.43
H70 - Skating Rink Project	-		-	185,000.00
PN - Permanent Fund Mt. Hope Cemetery			-	-
SF01- Ticonderoga Town/Village Joint Fire District	752,352.00		752,352.00	752,352.00
SF02 - Chilson Fire Protection District	105,240.00		105,240.00	105,240.00
SM03 - Ticonderoga Ems District	397,140.00		397,140.00	397,140.00

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Claymore Sewer District (SS01)	52.79		-	95.57
Park Ave Sewer District (SS02)	24.24		-	10,622.61
Alex Ave Sewer District (SS03)	756.80		-	9,384.74
Homelands Sewer Dist (SS04)	168.07		-	4,789.78
Central Sewer (SS05)	41,810.93	45,326.81	14,898.98	213,959.51
Commerce Park Sewer (SS06)	165.67		-	17,757.59
Delano Point Sewer (SS07)	160.05		-	4,650.78
Baldwin Road Sewer Dist (SS08)	191.42		-	6,923.26
Black Point Road Sewer (SS09)	1,610.41		-	93,473.06
Hague Road Sewer (SS10)	-		-	-
9N & 74 Sewer (SS11)	360.39		-	6,453.59
Hague Sewer (SS12)	26.04			2,337.34
Consolidated Water (SW)	41,897.86			175,499.34
9N & 74 Water (SW01)	-		-	
Street Road Water (SW02)	-		-	-
Alex Avenue I Water District (SW03)	-		-	-
Homelands Water District (SW04)	-		-	-
Alex Ave II Water District (SW05)	-		-	-
Central Water (SW06)	28,480.00	195,735.90	-	28,641.95
Park Ave Water Dist (SW07)	-		-	-
Shore Airport Water (SW09)	125,358.04		-	125,358.04
Multi Account Total	1,800,352.13	1,800,352.13	5,973,786.41	2,866,288.51
Total Expenditures This Abstract	\$2,044,806.39	TRUE		

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Resolution #71-2025 brought by Heath Towne, seconded by Dave Woods to accept the Supervisor's Report as submitted. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Supervisor's Report

2/13/2025

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	3,243,287.95	181,926.55	3,462,742.78	6,887,957.28
Airport	1,568,581.75			1,568,581.75
Highway	11,412.04	91,606.11	858,387.43	961,405.58
H17 - Airport				-
H36 - Master Drinking Water	100,185.40			100,185.40
Clean Water H49 H50 H53	158,554.58			158,554.58
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPCC				-
H61 - Chilson Eagle Lake Project				-
All other Capital Projects	1,488,881.87			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	847,409.84	746,645.50	1,095,158.72	2,689,214.06
SS06 - Commerce				-

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-
SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-
SW05 - Alex Ave II				-
SW06 - Central Water All Districts	534,912.75	550,711.80	350,163.76	1,435,788.31
C/R - Carillon Park		5,603.12		5,603.12
C/R - Liberty Monument		21,906.20		21,906.20
C/R - Unemployment		33,110.41		33,110.41
C/R - Police Equipment		32,318.16		32,318.16
C/R - Senior Bus		43,042.94		43,042.94
C/R - Frazier Bridge		7,227.70		7,227.70
C/R - Forfeiture		1,893.56		1,893.56
C/R - Building Improvement		366,604.37		366,604.37
C/R - General Sidewalk Improvement		102,275.03		
C/R - Building & Grounds Equipment		19,439.98		
C/R - Airport Development		241,336.92		
C/R - Highway Equipment		410,311.79		410,311.79

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

C/R - DA Sidewalk Repair		53,865.66		
C/R - Sewer Equipment + Infrastructure		123,769.88		123,769.88
C/R - Sewer Repair		109,847.76		109,847.76
C/R - Water Equipment + Infrastructure		305,402.96		305,402.96
C/R - Water Repair		99,052.64		99,052.64
0				-
Library Trust		36,229.11		36,229.11
Mount Hope Cemetery		29,223.88		29,223.88
				15,427,231.44
Total	7,953,226.18	3,613,352.03	5,766,452.69	17,333,030.90

DISCUSSION: Codes zoning issue – mobile home/trailer park.

The Board would like to hear directly from Dave Burrows – we can discuss further when all involved are available.

DISCUSSION: Police vehicle.

One of our vehicles was totaled in an accident – the Chief needs to check with Finance to see what funds are available. If there are not sufficient funds, then they may need to do with one and not the two they hope for.

DISCUSSION: Chargepoint station.

The Board needs to agree on a charge per kilowatt hour – a lot of research has been done on this.

Resolution #72-2025 brought by Dave Woods, seconded by Joyce Cooper to begin charging at the Electric Car Charging station located on Tower Avenue at a rate of thirty cents (\$.30) a kilowatt hour and \$5.00 additional for loitering in the space after being fully charged. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

DISCUSSION: New PD building - 1) security and safety system – Foresight – RFP; 2) Phase II construction and RFP

Specs for Phase II should be bid with alternates. Right now, there is approximately \$300,000.00 in the Buildings and Maintenance fund for work on this building. We need to be mindful of what we can spend. Bidding separately for GC/Electric/Plumbing and having alternates will allow us to get the priorities done and work on the others if we can. We need to get them in there and get

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

the systems in place and running. We are very lucky that we have had a lot of businesses and different organizations around the town that have donated their excess furniture to us so we don't have to purchase those items.

Tonya M. Thompson – Town Clerk

The 2025 warrant has almost been satisfied, we are very close – this seems a little later than usual but it should be fulfilled in the next couple of weeks.

Public Comment

Laura Wright wanted to echo what was just said, the community has been outstanding and the Chamber, TRA and the Credit Union have donated almost everything we need. We still need 29 chairs, we have tables donated but need the chairs to go with the tables and a few desk chairs. Again, just echoing what was said and thank you for the community support, it has been amazing. We are very fortunate to have taken care of quite a bit.

Resolution #73-2025 brought by Dave Woods, seconded by Heath Towne to exit the Regular Town Board meeting and enter into an Executive Session at 7:01 p.m. to discuss personnel and legal issues. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #74-2025 brought by Dave Woods, seconded by Joyce Cooper to raise the Full-Time Deputy Town Clerk hourly wage from \$19.69 to \$23.67 an hour. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #75-2025 brought by Mark Wright, seconded by Dave Woods approving the settlement with Elderwood at Ticonderoga for \$900,000.00 with refunds. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Resolution #76-2025 brought by Tom Thatcher, seconded by Heath Towne to exit out of Executive Session and Re-enter the Regular Town Board Meeting at 7:23 p.m. noting that two resolutions were passed 1. Increasing the hourly wage for the Full-Time Deputy Town Clerk and 2. Authorizing a settlement with Elderwood at Ticonderoga. **All In Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 7:27 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

**Town of Ticonderoga
Board Meeting Agenda (Thursday, February 13, 2025; 6:00 p.m.)**

Pledge to the Flag

Opening Remarks

Presentations - None

Public Hearings - None

Committee reports

Airport TT

RESOLUTION authorizing the Supervisor to obtain and execute an independent fee estimate (IFE) from C&S Engineers, Inc. for professional services in accordance with FAA Advisory Circular 150/5100-14E for the FY '25 Reconstruct Runway & Taxiway Lighting (Design) project at the Ticonderoga Municipal Airport (4B6) at a cost not to exceed \$3,500.

RESOLUTION authorizing the Supervisor to execute the SF-424 Application for Federal Assistance (FAA grant) and other required documentation for the FY '25 Ticonderoga 4B6 Replace Airport Lighting Vault - Design Project.

Building Grounds Parks Rec Library JC/DW

Economic Development MW

Highway / Transfer Station DW

RESOLUTION authorizing the purchase of a TC-4-8-30 Hinge RH for the Highway Department, from Tenco. Total price, including freight, will be \$4,137.43.

RESOLUTION authorizing the creation of a purchase order in the amount of \$4,137.43, to Tenco for the purchase of a TC-4-8-30 Hinge RH for the Highway Department.

Municipal Facility Evaluation TT

Public Safety DW

Public Works MW

RESOLUTION to send Eric Blanchard to the NYWEA Capital Chapter Spring Training Event at Paradox Brewery on March 27. Cost is \$80.00.

RESOLUTION authorizing the purchase of 1 Vegapuls C 21 radar sensor and mounting bracket for the Sewer Department, from Vega Americas, Inc. Total price, not including shipping, will be \$1,287.00.

- | | | |
|--------------|-------------|--------------|
| o A.1989.400 | Contingency | (\$1,370.00) |
|--------------|-------------|--------------|

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

- A.1620.474 Parks Subscriptions ChargePoint Cloud \$1,370.00
- Fund underbudgeted General accounts from Contingency (Balance after transfer \$ 78,630.00).
- A.1410.121 Town Clerk, General Clerk (\$3,428.52)
 - A.1410.122 Town Clerk, Part-Time General Clerk \$3,428.52
- Transfer funds from Deputy Clerk pay line to part-time clerk pay line.
- A.2210.001 General Services, Escrow Regan Dev. (\$3,132.00)
 - A.1440.499 Engineer Regan Development Escrow \$3,132.00
- Transfer Escrow revenue received to the appropriate expense line.
- A.2210.002 General Services, Escrow War Cannon (\$1,516.00)
 - A.1440.498 Engineer War Cannon Escrow \$1,516.00
- Transfer Escrow revenue received to the appropriate expense line.
- A.4089.000 ARPA Funds (\$1,177.16)
 - A.3120.419 Police & Constable K-9 Expenses \$1,177.16
- Transfer ARPA funds received to the correct expenditure lines.

RESOLUTION authorizing the following budget adjustments:

- A.3120.105 Police & Constable Retroactive Pay \$7,565.84
- Funding unbudgeted account by Fund Balance.
- SW09.9710.600 Debt Service Principal Bond \$125,000.00
 - SW09.9710.700 Debt Service Interest Bond \$358.04
- Funding underbudgeted account by Water Fund Balance.

RESOLUTION authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$869.55)
 - H61.5031 Chilson / Eagle Lake \$869.55
- Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

- A.0391 General Due From Other Funds (\$2,560.58)
 - H21.0630 Airport Apron Expansion \$2,560.58
- Transfer funds from General to Airport Apron Expansion project under funding is received.
- A.0391 General Due From Other Funds (\$45.00)
 - H64.0630 WWTP Ventilation/Phosphorous/Collection \$45.00

**Minutes for the Ticonderoga Town Board Meeting held on
February 13, 2025, commencing at 6:00 p.m.**

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

- A.0391 General Due From Other Funds (\$16,997.43)
- H69.0630 LaChute River Walk Trail Extension \$16,997.43

Transfer funds from General to LaChute River Walk project until funding is received.

RESOLUTION to accept the satisfactory findings of the 2024 Annual Ticonderoga Court Audit.

RESOLUTION to advertise for an Alternate Planning and Zoning Board member.

RESOLUTION authorizing the Supervisor to execute a StoredTech quote in the amount of \$5,292.48 for the purchase of the annual VMware vSphere 8.0 Standard subscription License.

RESOLUTION to waive the 30-day notification for Smack That, LLC (174 Lake George Ave) for an on-site beer, wine, and cider license.

RESOLUTION to go out for bid for sidewalk repair and replacement using \$150,000.000 in the sidewalk capital reserve.

RESOLUTION to accept the minutes of the January 9, 2025, Regular Town Board Meeting, January 23, 2025, Finance Meeting, and the February 4, 2025, Special Town Board Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION: to accept the Supervisor's Report as submitted.

DISCUSSION: Codes zoning issue – mobile home/trailer park.

DISCUSSION: Police vehicle.

DISCUSSION: New PD building - 1) security and safety system – Foresight – RFP; 2) Phase II construction and RFP

DISCUSSION: Chargepoint station.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment

RESOLUTION to enter executive session to discuss personnel and legal issues.

Adjourn the Town Board Meeting