

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Cunningham, Councilman
Matthew Fuller, Town Attorney
Tonya M. Thompson, Town Clerk

Absent: Vacant board position

Others: Heath Towne, Donna Wotton, Tim Rowland, Julia Trombley, Renee Kennedy, Josh Gijanto, Jim & Wendy Davis, Stephanie Mitchell, Tom Thatcher, Patty Cook, Elisha Bartlett, John Bartlett, (via Video) Casey Mastro, Greg Swart and Stuart Baker

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Public Hearing

Ticonderoga EMS – 2022 Contract

Supervisor Wright noted that the current budgeted amount is \$40,000.00. He announced that he supports Ti EMS and the efforts in how they support our community. The challenge here is going to be determining what kind of level of funding is appropriate and whether this or some portion can become part of the annual budget, if this is the desire of the board and we do need to be careful because we are pretty close to the tax cap. With that said, Ti EMS is in a transition period right now, which everyone understands, going through a period where you are moving from volunteer staff to paid staff, there is an increase in medical and pharmaceutical costs, certification challenges and things like that so, he is pleased to see that they have come up with a pretty robust budget and Councilman Cunningham has been helping them do that, so that will help them to better plan for their expenses and revenues in the future. Especially, once they get through this transition period.

Councilman Cunningham added that Renee did the heavy lifting to get the revised budget, which may not have gone through their board yet for approval, but he thinks it is a good, revised budget. It is a little more detailed than the original budget that they gave us back in 2021, he thinks it is a good format going forward to help them track actuals that are forecast going forward. It does show that they are running a deficit at the end of this year, but it does appear, at least initially, that the \$40,000.00 that we have in our budget that has been approved to be spent will carry them through the year and leave them still with a balance. He thinks Renee is going to get with Pat Ida to confirm the cash flow formula to confirm that, but it does appear that the \$40,000.00 influx will carry through the end of the year, still with a fund balance of just over \$100,000.00. So, he thinks that will leave them, obviously they need to stay with some reserve, but he thinks that the \$40,000.00, but with that being said, he thinks that the Town Board needs to be open later in the year, around our budget time, to see if we can pull some additional capital out to support them through the end of the year, but \$40,000.00 will get them over the initial hump that they are in right now.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Supervisor Wright continued to explain, after our meeting with EMS, we were looking at options that we have. Just execute the \$40,000.00 and go down through some point in the year, to see where they lay and see if they need additional money. Any additional money for this year would have to come out of fund balance. The other thing was at one point there was a \$70,000.00 ask. He does not know if it is still accurate or not.

Councilman Cunningham noted that looking at it today, it doesn't appear that this is necessary. They can jump in and correct him if he is wrong, but he thinks that it looks like on this budget that they ran with after going over it with Renee and finalizing it today, that it appeared that this \$40,000.00 would carry them through this year. Unless, of course, unforeseen expenses come up and something like that or the budgeted revenues forecasted do not realize like they thought, but right now it does appear that the \$40,000.00 will get them through the year.

Renee Kennedy would like to say that they did ask for \$70,000.00. January and February have been pretty tough for us, starting out with all of our payments that needed to go out. We were looking to ask for \$70,000.00 with the possibility of coming back in September if we needed more assistance, but obviously, we are trying all of our options out that we possibly can.

Supervisor Wright is willing to propose some fund balance if that is what we want to do.

Councilman Cunningham added that this is entirely up to the board, but just for reference there appears to be as of December 31st, there was a fund balance of about \$165,000.00 and an additional \$40,000.00 with their fund balance will put them up over \$200,000.00. Although, he is sure there have been expenses since December, but it can certainly carry them well into early next year, but then again if you give them the \$70,000.00 then he would not for see them coming back later in this year.

Councilman Woods stated that if they ask for \$70,000.00 then we should give it to them.

Supervisor Wright stated that we have the option of doing the \$40,000.00 and then re-evaluate later in the year to see what additional funds they need, which will then come from fund balance. Or we can give the \$70,000.00 now, either way, when we get towards the end of the fiscal year, we should have a better idea of what their budget is. It is hard to nail it down as there are so many fluctuations in their line of business in terms of what they get back with insurances and things like that. So, we are never really going to know what the exact number is, but we will need some sort of number if we chose to add them as a line item with a little more money every year on an annual basis, but we have to watch out with our tax cap. One of the things we will be doing at budget time is scrub that budget, there are things that will be added and we will pull some things out. We will need a motion to spend the money.

Councilman Cunningham's thoughts are that \$40,000.00 will carry them through the year it appears, obviously if there are additional expenses or their revenues are not realized, well then maybe not. But on the other hand, \$70,000.00 would certainly be, appears to be more than adequate for them to get through the year.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Councilman Woods asked Renee if they didn't get their cash flow, say the insurance monies didn't come back in, would that money still take you through? The \$40,000.00.

Ms. Kennedy stated no.

Resolution #40-2022 brought by Mark Wright, seconded by Dave Woods, to fund the Ti EMS a total of \$70,000.00; \$40,000.00 is already budgeted and \$30,000.00 will come from fund balance. (We need to see the numbers by our budget time – Ti EMS is an important service and we need to get through this fluctuation period until there is a better handle on it) **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Stephanie Mitchell wants to share, yes EMS is important to our Town, but we have asked EMS a couple of years for a budget and they have provided it now and they say what they need this year, so she would like to ask the board, what is the advantage of holding \$40,000.00 and having that struggle on them if they say that they need \$70,000.00 and then they get backed up and we need to do it later. If there is an advantage then great, but if they have provided a budget that they need and we have to stay within the budget, as a citizen, she is concerned about what will happen at the end of the year if they exceed. So, she wants to be sure they have been given every opportunity and it sounds like they do with the backup that they have, but she wants a clear understanding that we are giving them every opportunity to succeed and they said what they need, so are they going to be able to succeed.

Supervisor Wright stated that we just voted to give them the \$70,000.00.

Ms. Mitchel thought that there was a public hearing, so she just wanted to re-enforce you that she thinks this is really important.

Councilwoman Cooper would assume that we need some figures by August because we will be doing the budget by September.

Councilman Cunningham stated that the budget will be updated with actuals and will be able to give a monthly report and come August if the data is input properly, they will know if they are on target and beneath their budget.

Ms. Kennedy would like to thank the board for supporting them.

Public Hearing closed at 6:13 p.m.

Presentations

Jim and Wendy Davis are here on behalf of the Chilson Volunteer Fire Department. Mrs. Davis introduced herself and explained that she is the treasurer of the department. She further explained that the board was approached in December about a change in our Incorporation papers, unfortunately, all of that went through it was filed with the State and Monday night she received an email from the attorney explaining that there was two part to it. Not only did we need to update the dissolution part, but we also needed to update the purpose part of the

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Incorporation. So, we did half of it and are coming to you tonight to do the other half. Amending the Incorporation and we apologize for the misunderstanding. We are in the process of working with a CPA and updating everything for the IRS to receive a 501-C3 status and in the process, the IRS requires this language.

Resolution #41-2022 brought by Mark Wright, seconded by Joyce Cooper to approve the Amendment in the Incorporation of Chilson Volunteer Fire Company. (on file in the Town Clerk's Office) **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Elisha Bartlett and Donna Wotton are here to discuss a DRI application to the State.

Ms. Bartlett (Executive Director of PRIDE of Ticonderoga) explained that she and Donna Wotton (Executive Director of Ti Alliance) are here representing a fairly newly formed group which is what we are calling the Town of Ticonderoga DRI Application Committee. The effort has been long going for this group and we solidified the formation of this committee. In early January we have had three meetings so far and our members are Supervisor Wright along with Councilwoman Cooper in addition are ROOST, TACC, Ti Alliance, Ticonderoga Montcalm Street Partnership which John Bartlett is hear tonight, Stuart Baker, PRIDE of Ti Board president and Senior Planner representing the Planning Community at large, we also have Essex County IDA, Ti Young Professionals Organization and members representing the 20 something group and high school students to help. We are trying to be as diverse as possible and provide as much representation as we possibly can throughout the community. What some of you might not know, is DRI stands for Downtown Revitalization Initiative, it is New York State's Economic Development Cornerstone program and the goal of the DRI is to transform Downtown neighborhoods into vibrant centers, while the focus is on downtowns, we expect and this happens in all communities that receive these awards, that there are ripple effects that go throughout the Town. So, even if it is downtown focused, the effects are far reaching and town wide. This spring we expect the 6th round of the DRI to be announced, again, that would be up to 10 million dollars in grant funding for one municipality that needs it within the North Country Regional Economic Development Council region, in which we are a part of. The first application that had been submitted from Ticonderoga was in 2019, we are not necessarily starting this process from scratch, but hopefully building on previous attempts and bolstering those. This is just an overview of why we are here and what this effort is for. In the previous 5 rounds over the last 7 years, larger towns and essentially cities have won these awards. As time has gone by, smaller and smaller towns have been able to compete against the larger municipalities. While we didn't win in our previous attempt, we do feel that at this point in time, Ticonderoga could definitely compete against the remaining competitors within our region. We also feel, that by tightening up our organization and getting hyper focused we will increase our chances of competitiveness. The DRI has a 10 Step Process that we believe it will take to get through it and what it consists of:

1. Notice of Funding Availability typically announced mid-March
2. Applications Due end of May
 - a. Highly recommend by DRI guru's that the application should be professionally done & have a strong public participation component

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

3. A first review is completed by each regional development council's individual DRI committee
4. An initial recommendation is made to an NYS Economic Development Committee
5. The Committee does a deep dive
6. A further recommendation is made back and discussed w/the Economic Development Councils
7. Awards announced November – December (4th Quarter)
8. More robust committees are formed for each winning applicant team which are comprised of a state planning team, Department of State representative, Empire State Development representative, and HCR development representative. This group together undertakes a detailed planning process including an even greater amount of community participation to determine what projects will be funded and seek additional funding for leverage funds and additional projects.
9. See all project through to completion according to the agreed upon plan. Overall, will be a 3-5 year effort if awarded
10. Evaluate project impacts and continue to build on success for next steps.

Jim McKenna who sits on the Regional Economic Development Council for the North Country will be abstaining from participating with us, but he did emphasize at the last meeting that in previous award applicants have received professional assistance in the facilitation process for gathering community members and ideas and going through a visioning process and having a strong public engagement part of the process as well as compiling a professional application and submitting a professional application. There has been heavy assistance from professionals for the previous applicants that have won the award and with that, Donna will continue from here.

Donna Wotton explained that the people that are on this committee have a great deal of capacity amongst themselves to contribute to this, but we were real encouraged by Jim McKenna who heads up the Regional Economic Development Council, to enlist the help from some professional planners to help with the application and to make sure what we submit is really the best it can be for our town. He feels that we are at a place from an economic development standpoint, that we are extremely well positioned to get this grant, but we have to put together the best application that we possibly can. So, what we are going to do here is talk to the Town about supporting this as the Town and the Town Board as representatives of the Town to help us not only create the application but to endorse the entire process that would happen, should we get the grant. This is a really large Town commitment that we have to make. If you get this award, the State comes in to help you with consultants, with people from ESD, the Office of Housing Community Renewal, they bring their team in to help you really finalize your projects and your process. So, we will get a lot of help after the fact, but we need some help on the front end of it with the application to make sure it is what we want it to be. The amount of time that we will all put into it on our side with all of the agency and individual support that we will have will more than match what we are asking for the board in terms of the cost of the facilitators to come in so we have plenty of skin in the game here. So, we would like to request that the Town both, express their commitment for support for the entire effort by way of a Town Board Resolution and we would also like to ask the Town to provide a funding commitment to cover the cost of hiring an outside facilitator and the production of some video materials that we need to submit with our application. The estimate for these two major components is \$40,000.00. The end goal

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

of this of course it to get the DRI grant, but this \$40,000.00 represents a much larger investment in our community here. The first thing that this will do is really create this hyper focused effort on the part of a lot of stakeholders, our community at large, all of the non-profit agencies to really focus in on a plan for downtown and a vision for what that will be. It would significantly increase the amount of engagement of our Town's people. Both on the front end of making the application and creating the list of projects that we would like to include and on the back end where the entire separate and even more robust community engagement strategy with the help of the State folks. It provides a complete road map for approximately the next five years, of the things that we would like to do from an Economic Development standpoint in our downtown. Having done all of this work and submitted the DRI, this will provide the foundation for all of the grant writing that we would do for the State moving forward for the next five years. We will have done the work that we needed to do to, if we were not to get the DRI, the work is done that we need to do for consolidated funding application grants. This is the annual process for the State. So that we can go for any grant on individual projects, and we will be able to re-submit for the CSA process. There are a couple of other State funding processes that are coming down the pike. One called Restore NY and one NY Forward, and we would be prepared to submit any of this material and even multiple aspects of the material for those grants. You are really creating everything that you need for the next couple of years for grant funding applications. We also have already gotten on the map for Regional Economic Development Council because they are participating in our meetings here with ROOST and Jim McKenna, so we are on their map already for that, but this effort will take, and the submission of the application, will take us to a whole other level in visibility within the State of our readiness for all future funding. Then, if or when we are able to get this grant or subsequent grants that come out of it, it really sets us up to create a downtown that we are really interested in and that would create jobs and opportunities and businesses and night life and visitor experiences and even some things that are community supported like the arts and child care, some of the things that we think are really integral parts of this application, not just buildings but the other things that go along with that really creates the community that we want to see. The community that is going to enhance the quality of life of the people that live here, the people that visit here and the people that we would like to attract here. With that we submit our request for \$40,000.00 to support this effort and a resolution from the board to support the effort.

Supervisor Wright explained that from what he understands, communities that have been successful have had a professional facilitator.

Ms. Bartlett agreed and noted that there has been a substantial public participation that has been formed around the project as well.

Supervisor Wright inquired about the timeline for funding.

Ms. Bartlett answered that this is a good question, so, we just received a rough estimate from four different potential facilitators. We are trying to be as much ahead of the game as possible to buy ourselves as much time so we don't have to hit the ground....(inaudible) it would be impossible to do this if we waited until mid-March so we would hope to narrow in and get a contract drafted with a facilitator in about two weeks. We just had a committee meeting last Tuesday and we have scheduled committee meetings for every two weeks between now and the

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

end of May. She hopes by the next committee meeting and she knows this is ambitious, but we are all on board, so she would expect that we could narrow in and have a draft contract by two Tuesdays with a dollar amount shored up. We have an enterprise that is skilled and linked to assist with video production for the public participation component. They are ready to go as soon as we give them the go ahead, so we can have a draft contract with them sooner. With all of this said, we can discuss the detail of these contracts if you all are in support of our request of how the disbursement of this funding can be made. Potentially, it should be just directly from the Town because it is a Town wide effort that we are representing.

Ms. Wotton believes that they may need a portion of the money up front and then the rest at the end when it is complete. So this may be a split amount.

Councilman Cunningham noted it was mentioned that there is a Region that we apply for, . are in that region. Can you give us an idea of how big that region is and what other communities that we will be competing against?

Ms. Wotton explained that we are part of the North Country Regional Economic Development Council. It goes from Watertown to Plattsburgh and we are at the bottom right corner of that region. It is most of what is in the blue line. This is the 6th round, so there are 5 others that have received this, Plattsburgh, Watertown, Tupper Lake, Saranac Lake and Malone. She did not put them in order, but you would see that the size of the Town got smaller. The other thing that is really significant for us is that, if you look at the map of the Towns, if you put pins in of the Town's that were awarded this grant, there is something in this year's description of the grant that talks about filling regional holes in their map and if you look at all the other regions, their maps are pretty well balanced in where their pins are. If you look at the North Country map, across the top and a little bit down on the left there is a three quarter of our entire region does not have a pin in it and she thinks that really, aside from the fact that we have so many things that are really ready for this and we are organized enough to be ready for this, she thinks that this will be something that comes into play for us.

Councilman Cunningham asked about the two different organizations that are standing here, who is asking for the funding? What group is it?

Ms. Wotton explained that we expect that the Town would pay these entities directly.

Councilman Cunningham then asked, because this is so much money, do we need to follow our procurement policy.

Mr. Fuller stated not necessarily – this is part of your professional services, but it would be the boards call. You could go out for RFP's.

Further discussion on the grant application.

The board agrees that this would be worthwhile and set the Town up for grants in the future.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Mrs. Thompson asked the board to be very cautious, they really need to check with the Finance Department on what funds are available.

Resolution #42-2022 brought by Mark Wright, seconded by Dave Woods to support the submission of a DRI application for the next round of DRI funding. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

TOWN BOARD OF THE TOWN OF TICONDEROGA

COUNTY OF ESSEX, STATE OF NEW YORK

Resolution No. 42-2022

Adopted February 10, 2022

Introduced by Mark Wright

Who moved its adoption

Seconded by Dave Woods

RESOLUTION in support of efforts by the Town of Ticonderoga DRI Application committee to apply for the next round of DRI funding

Whereas, The DRI Application committee has met three times to organize ourselves for this effort. The committee is comprised of Supervisor Mark Wright, Board Member Joyce Cooper, representatives from PRIDE of Ticonderoga, the Ti Area Chamber of Commerce, Ti-Alliance, Ticonderoga Montcalm Street Partnership, Essex County IDA, Fort Ticonderoga, the Ti Young Professionals organization, and members-at-large representing the 20-something demographic and high school students.

Whereas, New York State's Downtown Revitalization Initiative (DRI), is a cornerstone of the State's economic development program. The goal of the DRI is to transform downtown neighborhoods into vibrant centers that offer a high quality of life and are magnets for redevelopment, business, job creation, and economic and housing diversity. The award in the amount of \$10 million is given annually to one town/city in each of the regions.

Whereas, the 6th DRI round of funding availability is expected to be announced in mid-March.

Whereas, applying to this type of funding is a competitive process within New York State Economic Development region, and therefore an intensive process to assemble a good application. The first application for Ticonderoga was submitted in 2019 and not granted an award.

Whereas, in previous years larger towns and cities have won awards, though more recently, towns of similar size to Ticonderoga (Tupper Lake) have won.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Whereas, the competition for Ticonderoga has narrowed, and after additional economic progress in recent years, the committee and the greater Economic Development Committee community feels that Ticonderoga is a strong candidate for the DRI now.

Whereas, a 10 Step Process has been identified by the DRI Application Committee from application to completion of projects:

Notice Of Funding Availability typically announced mid-March.

Applications Due end of May

Highly recommended by DRI guru's that the application should be professionally done & have a strong public participation component.

A first review is completed by each regional development council's individual DRI committee

An initial recommendation is made to an NYS Economic Development Committee

The committee does a deep dive

A further recommendation is made back and discussed w/ the Economic Development Councils

Awards announced November – December (4th Quarter)

More robust committees are formed for each winning applicant team which are comprised of a state planning team, Department of State representative, Empire State Development representative, and HCR development representative. This group together undertakes ~~and for~~ a detailed planning process including an even greater amount of community participation to determine what projects will be funded and seek additional funding for leverage funds and additional projects.

See all projects through to completion according to the agreed upon plan. Overall, will be a 3–5-year effort if awarded.

Evaluate project impacts and continue to build on successes for next steps.

Whereas, the North Country Regional Economic Development Council (NCREDC) is aware of the Committee's intent and has emphasized that all recent winning applications have received professional assistance with the process and application.

Whereas, this work falls within each of the individual non-profit Committee member's missions but is beyond any one's single capacity which is why it is important to hire an outside professional facilitator that is familiar with the process and can assist Ticonderoga in submitting its most competitive application possible.

Whereas, the initial estimated in-kind effort by the Committee members is expected to more than match the cost of hiring a facilitator and providing public outreach materials.

Whereas, for the DRI Application Committee to continue its effort on behalf of the town and swiftly work to meet the expected May DRI application deadline, it is requested that the Town of Ticonderoga commit to support this effort by way of a Town Board Resolution. In addition, we ask that the town provide a funding commitment to cover the costs of hiring an outside facilitator and the production of the promotional videos. These have proven integral to recent successful DRI applications. The estimate for these two major components is \$40,000.

Whereas, the end goal of this effort is that Ticonderoga would be awarded a DRI grant. Whether or not the award is won in this round of funding, there will be still a great return on this investment such as: A hyper-coordinated effort by all the non-profit organizations that have historically contributed to the Town's economic development efforts.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Significantly increased town-wide community engagement.

Extensive community participation in creating a line-up of shovel-ready projects.

Provides a roadmap of economic development projects for the next 5 years.

Position Ticonderoga for additional grant opportunities via the Consolidated Funding Application (CFA) Round (expected to be announced in June) and new, alternative opportunities to the DRI award such as NY Forward and RESTORE.

Provide a heightened awareness of Ticonderoga with regional and statewide funding agencies.

The impact of awards won through this type of high-level collaboration will have long-lasting effects that propel Ticonderoga, as a Town, forward in providing better opportunities for jobs, housing, childcare, visitor experiences, year-round living, nightlife, and recreational opportunities.

Elevated sense of community, leading to an enhanced quality of life, and desirability to live, work, and play in Ticonderoga.

Now, Therefore Be It Resolved that the Town Board is in support of the Town of Ticonderoga DRI Application committee efforts, and the Town providing a funding commitment to cover the costs of hiring an outside facilitator and the production of the promotional videos

ROLL CALL VOTE:

Mark Wright Supervisor	Aye
Tom Cunningham, Councilman	Aye
Joyce Cooper, Councilwoman	Aye
Dave Woods, Councilman	Aye

{Seal}

Tonya Thompson, Town Clerk
Town of Ticonderoga

Casey Mastro, NYS Power Authority – would like to address the board tonight on Smart Street Lighting. (audio of the presentation was very inaudible) He discussed the Town taking over the literal nuts & bolts of the street lighting and converting them to LED, he explained a savings for the Town down the road. National Grid would still own the poles and other lines would continue to utilize the poles also. Attached is copy of the presentation and the cost estimates for review.

Some discussion was held on responsibility, benefits and grants.

Supervisor Wright thanked Mr. Mastro for his presentation and acknowledged that we are not ready at this point to take on this project. The board will discuss



Project Cost: Pre-Design COST ESTIMATE

		Material	Labor	
Total Fixtures:	659	Construction Costs:	\$84,548.74	\$86,618.85
Cobra Head Fixtures:	628	Utility Pole Fuses:	\$31,400.00	\$0.00 (See Note # 5)
Decorative Fixtures:	31	City Touch (Asset Mgmt.):	\$92,260.00	\$0.00
		Owners Stock (2%):	\$1,690.97	\$0.00
		Wiring Allowance:	\$0.00	\$12,942.76
		System Upgrade Allowance:	\$3,450.00	\$3,264.00
		Smart Cities Technologies:	\$0.00	\$0.00
(2% of labor cost)		Payment and Performance Bonds:	\$0.00	\$2,753.51
		Totals:	\$213,349.71	\$105,579.12
		Total Material, Labor, & Bonds:	\$318,928.83	
		Contingency: 10%	\$31,892.88	
		Subtotal:	\$350,821.72	
		Hazardous Waste Disposal Cost:	\$2,636.00	(Disposal of old fixtures - allowance)
		Environmental Subtotal:	\$2,636.00	
		Design, & Construction Mgt:	\$63,147.91	
		NYPA Project Mgt. & Administrative:	\$102,030.84	(See Note # 1)
		Project Management Subtotal:	\$165,178.75	
		Purchase of System from Utility:	\$263,600.00	(See Note # 4)
(2% of Security Price)		Disconnect Device Security Bond:	\$5,272.00	(See Note # 4)
		Project Subtotal:	\$787,508.47	
		Short Term Financing (STF)	\$23,338.64	(See Note # 2)
		Total Project Cost:	\$810,847.11	

Estimated Annual Savings **Environmental Benefit: 87 tons of CO2 Reduction**

kWh Savings:	169,440
kWh Cost Savings:	\$30,053.46
Ownership Facilities Savings:	\$57,715.20
Future Utility Facilities Charges:	(\$4,507.20)
Estimated Maintenance Costs:	(\$13,773.10)
Estimated Total Savings:	\$69,488.36

Simple Payback

Total Project Cost With IDC:	\$810,847.11	
NYPA Smart Cities Grant:	\$0.00	
Estimated Rebates & Incentives:	(\$34,420.00)	(See Note # 4)
Net Project Cost:	\$776,427.11	
Total Amount Saved:	\$69,488.36	
Simple Payback:	11.17	

Project Financing

TOTAL AMOUNT FINANCED:	\$810,847.11	(Rebates & Incentives Not Included)
Interest Rate:	2.50%	(See Note # 3)
Years Financed:	15	
Number of Payments:	180	
Annual Debt Service to Municipal Bond:	\$64,879.69	
Monthly Debt Service to Municipal Bond:	\$5,406.64	
Total Project Cost after Financing:	\$973,195.39	
Total Annual Savings:	\$69,488.36	
Payback With Financing:	14.01	
Annual Cash Flow:	\$4,608.67	(Rebates & Incentives Not Included)

Notes:

1. NYPA Project Mgt. & Administrative represents a fee of 15% of the Construction Costs, Asbestos Abatement, Design & Construction Fee, and associated contingencies.
2. Short Term Financing (STF) estimated based on 4.5% interest rate; based off of M&L Construction costs, not purchase price.
3. Financing assumed at 2.5% municipal bond interest. Actual rate is will set by market at completion of work or with NYPA's fixed rate.
4. Purchase price and estimated rebates taken from National Grid's Pricing Proposal letter, excludes incentives on post-top conversions.
5. Disconnect fuse estimate of \$50 per utility pole roadway.



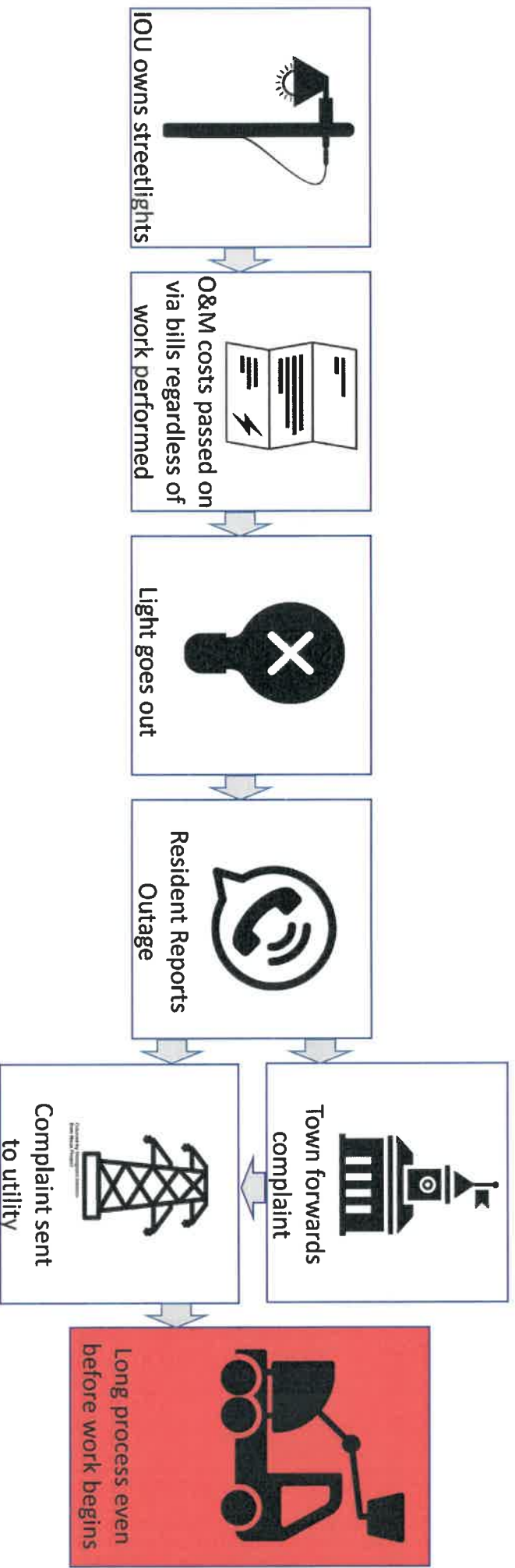
**NY Power
Authority**



**Smart
Street Lighting NY**

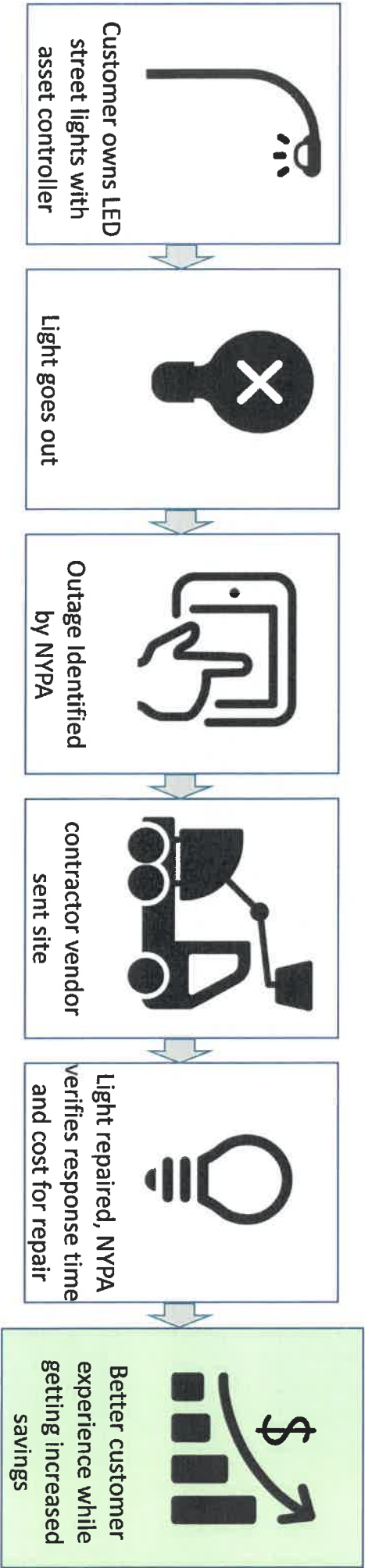
NYPA LED Street Lighting Maintenance Service

Existing Street Light Maintenance Flow



Today customers get a low-quality O&M service while paying a high price per light per year

NYPA Street Light Maintenance Flow



In our future state, communities can not only realize savings on maintenance, but also gain more insight into outages

NYPA Street Light Maintenance Service

BENEFITS



Quick Response Time



Managed Service



Fixed Repair Costs



SERVICE LEVELS



Routine



Non-Routine



Emergency



IMMEDIATE COST SAVINGS



NY Power
Authority

Service Levels

Routine



- Unlimited repair/ replace service for Routine events
- Response time: up to 10 Business Days
- NYPA Control Center
- 24/7 call service
- Performance reports

Non-Routine



- All services beyond Routine maintenance
- Response time: up to 30 Business Days
- Require community pre-approval
- Only pay for services rendered, typically recovered by insurance
- Budget set aside each year (if not used, remainder kept by community)

Emergency



- Service when public safety at risk
- Once safe, follow Non-Routine procedures
- Response Time: 4 Hours
- Fixed pricing per occurrence, typically recovered by insurance

NYPA Control Center

Monitor Street Light System

- Identify outages
- Remotely identify and / or solve issue
- Notify municipality

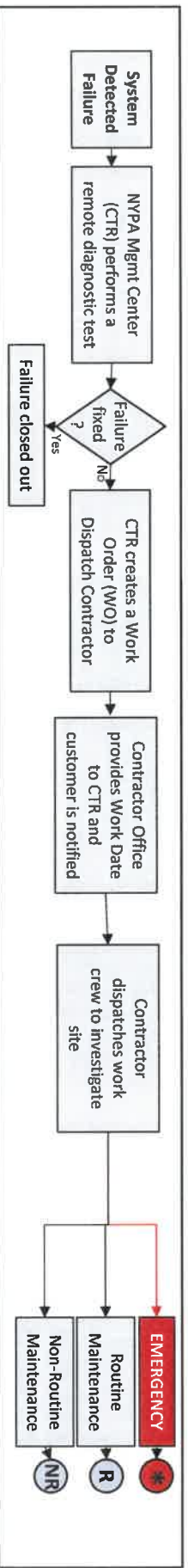
Reporting

- Provide performance reports
 - Maintenance
 - Status

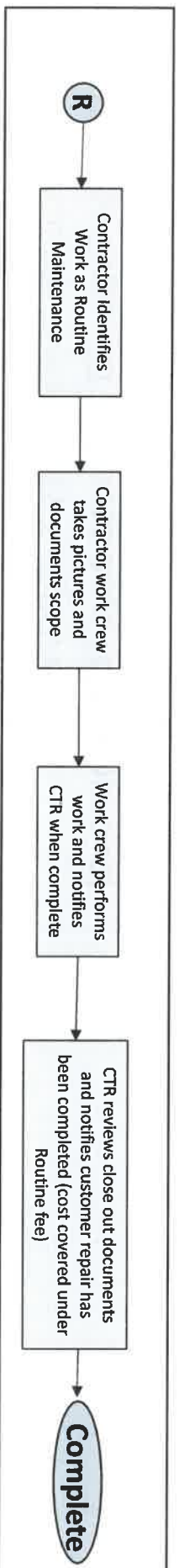
Manage Contractors

- Deploy contractors when needed
- Verify response times
- Oversee costs
- QA/QC

System Detected Failure – Dispatch Flow



Routine Maintenance – Dispatch Flow



Service Description

NYPA Monitoring and Management Center
Unlimited Repair/ Replace the following:

- Fixtures
- Asset control nodes
- Utility wooden pole relocation
- Fuse replacement

24/7 call center for emergency notification



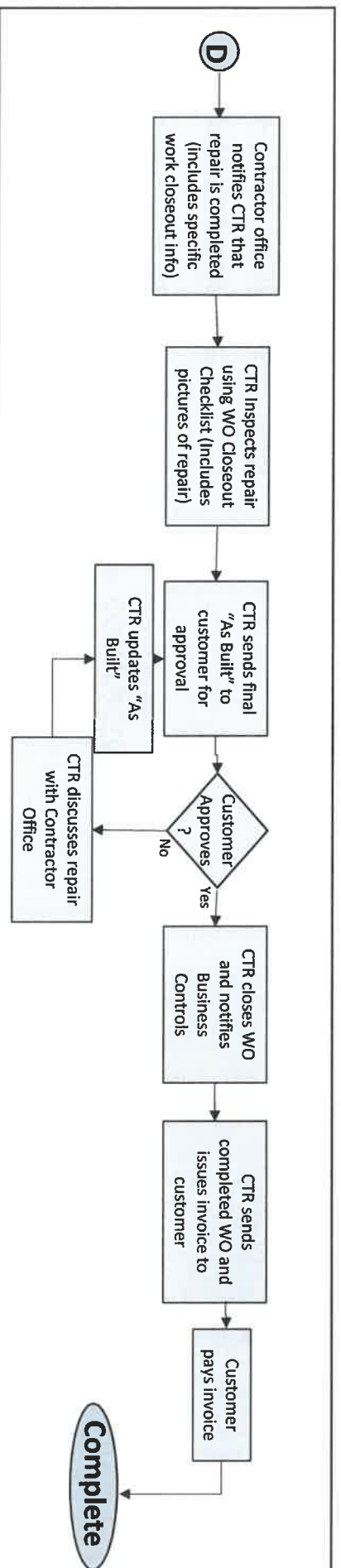
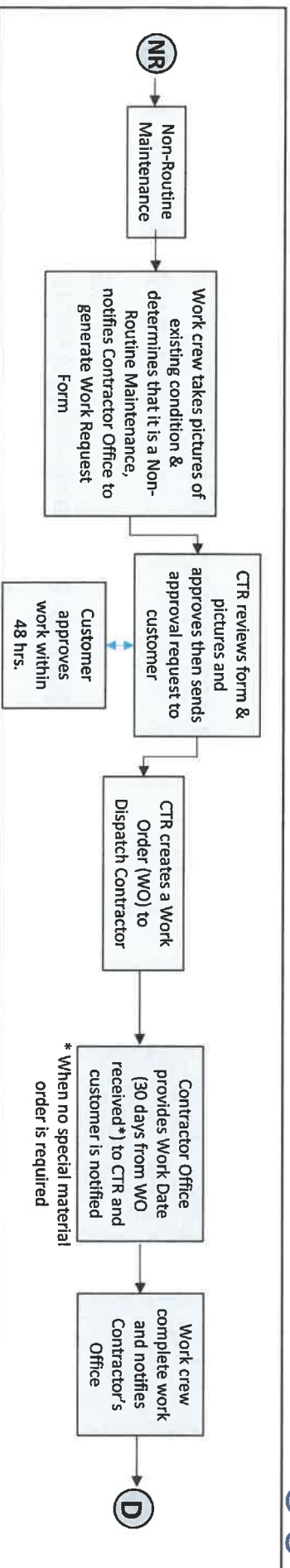


Non-Routine Service Description

- Repairs above and beyond Routine maintenance typically due to traffic accidents, weather, or customer request
- Non-Routine sample services:
 - Replace arm / pole
 - Relocation or installation of new street light
 - Installation of hand holes to meet utility requirements for fusible disconnects
 - Adjustment of pole and/or adjustment of luminaires
 - Underground facilities repair including repair or replacement of conduit, wiring, damaged base, or anchor rod
 - Other work can be charged by time and materials
- Work requires community's approval
- Response Time: 30 Business days from approval
- Cost: per occurrence
 - Pricing for each repair has been competitively bid with contractor
 - Cost typically recovered by insurance



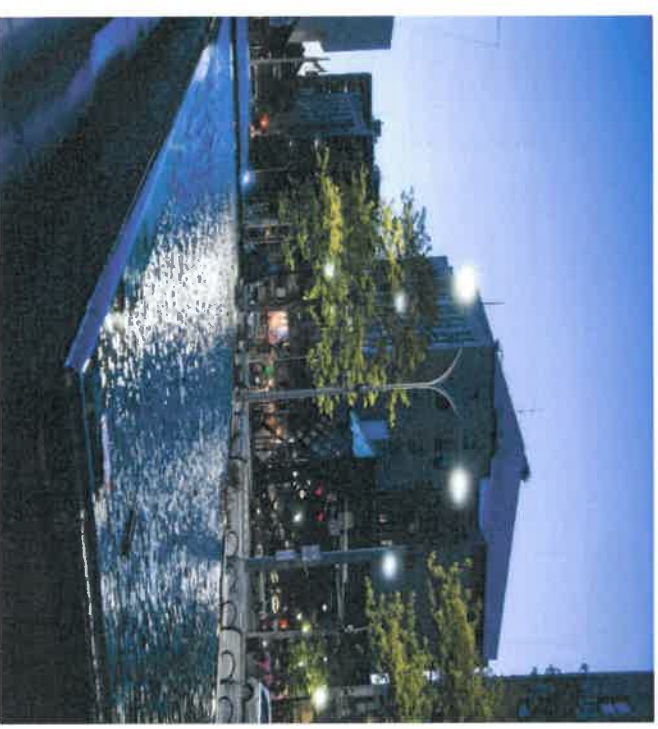
Non-Routine Maintenance – Dispatch Flow



Emergency



- When public safety is at risk, Emergency maintenance service will have a contractor arrive on site within 4 hours to make the area safe.
- Emergency Service
 - 4-hour response time
 - Remove debris
 - De-energize or lockout wires
- Final repair follows Non-Routine maintenance service process
- Cost: per occurrence
 - Pricing for each repair has been competitively bid with contractor
 - Cost typically recovered by insurance



The City of White Plains upgraded streetlights throughout the city to LED technology.

Next Steps



Execute the Street Light Maintenance ATP



NYPA to develop the customer contract upon receipt of signed ATP

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Opening Remarks

Corona Virus Update – as of January 31, 2022, the Board of Supervisors are back to in person meetings at the county. The number of cases are trending downward. Governor Hochul has lifted the Statewide mask or vaccine requirement for indoor businesses. Information will be compiled and put out for the staff tomorrow.

North Country Broadband Alliance – at this point we will stress the importance of the county residents to respond to the Broadband Survey. There is a link to it on the Town's home webpage. This information will be necessary for them to continue to go forward and fight for areas that underserved or not served at all. There is a survey link you can take on your phone. Follow the instructions, there is guidance information, please share with your friends.

Public Comment

Ms. Wotton asked about a note she sent to the Highway Department. She thinks the Town would be really well served by moving the handicap parking space that is in front of their office (Lake George Avenue). If they just moved it to another space there would be no worry about people hitting the pole and the sign and it would be a nice space to pile up the snow.

Supervisor Wright noted that he has this to ask the Highway Superintendent.

Julia Trombley would like to know if there has been a chance to talk with AES regarding another public meeting regarding The Portage project?

Supervisor Wright acknowledged that they are going to set up a time before the project gets started again to address any concerns that have been brought up.

Mrs. Trombley did bring pictures to show how they maintain their sidewalk currently with the snow as they will not be able to see this if they come back in the spring, the snow will be gone. She also mentioned that the house across from them has been sold to the Gregory's and the whole front of the property is just open, there is no lawn there. They are also buying the empty lot next door and there is no opening in the curb there to get on the property.

Councilman Woods asked what would be preferred for the location in front of the salon.

Mrs. Trombley stated that she would like all the curbing gone, and she would like the median gone because at one time one of the guys would push the snow right back to the sidewalk and all she would need to do is clean the sidewalk. Now she is cleaning road, median and sidewalk. Which she has done for years and does not mind, but it is just...losing four feet and two inches is a lot of space. She did do some research, her husband's parent bought that house in 1941, so there has been a business in this house for 80 years, so this is a concern. On another note, thank you to the Fire Department for keeping our neighborhood safe three weeks ago. They worked hard that night and should be commended.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Supervisor Wright agreed and so did the Water and Sewer Department after the line broke after that.

Mrs. Trombley agreed and added when she called Sal Barnao the next day, since she called and cancelled customers because it was complete ice in front of her house, he was there within 20 minutes and had it salted.

Councilwoman Cooper was very pleased with our Highway Department – they were out several times and she is very pleased with how quickly the clean-up was in the downtown. She also wanted to compliment Jason Winchell, who is doing the sidewalk cleaning. It has been tough.

Supervisor Wright also noted that the businesses were open on Saturday, and they cleaned that with Sal and two volunteers after working 15 hours.

Report of Committees

Airport – Mark Wright, Supervisor

TICONDEROGA AIRPORT 4B6

2 February 2022

The meeting started, with the pledge of allegiance to the flag, at 0835 in the Town Hall. Present were David Woods, Bryan Douros, Jon Hanna, Ash Alexander, Mark Wright, Alan Densmore, Dave Iuliano, Terry Smith and on the phone were Chris Kneppers and Ryan Riney.

Fuel sales for January were 1128 gallons.

It was reported that the QTpod was offline for a few days, this noted in the upper left of the screen and needs to be checked with the fuel checks.

Particulates of carbon steel have been noted in the fuel sump system, Ash has talked to Steve Tibbitts and been told that this is normal when a tank gets older and as the fuel level gets lower condensation will build up on the walls of the tank and result in this condition. It is normal and OK for 100LL.

Nothing new on the night landing approach from the FAA, we will need to learn how to use the FAA system to update our information.

PA is getting ready to go out for bids on the next phase of the ramp resurface.

The old beacon, currently on the paper company property, needs to have a plan in place for the location where it will be installed. Dave Woods, Terry Smith and Jon Hanna will work on finding the best location and report back to the committee. It will not have electricity connected to it. It will need a concrete pad to be placed on. The paper company will move the beacon and tower the next time they have a crane on site.

Dave Woods will talk to Sal about dropping off more fill dirt in the low areas.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

We currently have 20 tie down spots at the airport and only one is being used.

Meeting adjourned at 0900

Next monthly meeting will be 0830, Tuesday, 1 March, at the town hall.

Submitted by Jon Hanna

Building and Grounds – Dave Woods, Councilman

Curtains for the Armory windows are scheduled to be installed in February

Electric work was done in the Armory for the new Rec. Director's office on the main floor – door has been re-keyed also

Library has an issue with ants

Electric has been completed at the skating rink

Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries

Joyce Cooper, Councilwoman

**Parks and Recreation Committee Minutes
January 18, 2022**

Committee members present were Bill Dolback, Jerry Cooper, Nancy Kelley, Shawn Ross, and Chairs Joyce Cooper and Dave Woods. Also in attendance were Ash Alexander, Mr. and Mrs. Axtmann, and Supervisor Mark Wright.

Tin Pan Alley Town Property:

It was noted that the future of the property owned by the Town of Ticonderoga is in the hands of the Town Board. There are some legal and environmental issues that need to be resolved. Supervisor Wright had stated at the January Town Board Meeting that he is “not sure where we go from here or if we go anywhere.” There are concerns about town liability, and more conversations are needed. A form that has been completed regarding a Jurisdictional Inquiry to the APA is perhaps premature.

Meeting will be held with the Town Attorney, but currently the property is open for Public use, we are not restricting that access.

Marianne Axtman addressed the committee and shared information she had received from various agencies regarding this property. It is under the jurisdiction of the APA. She is not opposed to the project but noted there are many environmental issues regarding use of the property that should be considered.

Town Skating Rink:

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Ash Alexander, Town Skating Rink Attendant, reported on progress at the rink. The ice is presently in excellent condition thanks to his process that involves building up a good base and hand-flooding the rink. This process can take 4 hours. He asked for some help with the shelter at the rink. There are no outlets in the building, rubber mats are needed, and excess materials for the basketball court have been stored there. He has some donated skates there and the Methodist Church has more to donate. A security camera to focus on this area is needed. The lights around the rink need to be checked.

Chairwoman Cooper noted she think the present location serves the needs of the public. Changing to a new location, as suggested at the December meeting, may present new expenses that her budget cannot meet.

New Playground Equipment:

It was noted that perhaps Grant Spaulding and Jason Winchell should inspect the present playground to determine the placement of the new equipment based on the needed use area for each piece. It is possible that some expansion of the playground may be needed. The February Parks and Recreation meeting will be devoted to the playground installations. A timeline is needed, and details need to be addressed.

Parks and Recreation Goals for 2022:

- 1. Installation of new playground equipment to be completed by June 2022.**
- 2. Skating rink improvements.**
- 3. Investigate landscaping in Bicentennial Park. Determine and map future improvements.**

Resolution #43-2022 brought by Joyce Cooper, seconded by Mark Wright to accept, with regret, the resignation of Marcia Hay for Library Aide effective 1/5/2022. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Economic Development – Mark Wright, Supervisor

Economic Development Committee Minutes

Attendees: Mark A. Wright (Chair), Tom Cunningham (Vice-Chair), Matt Courtright (TACC), Donna Wotton (TRA), John Bartlett (TMSP), Elisha Bartlett (PRIDE).

Guests: Dave Woods, Steve Miller.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Mark Wright began the meeting with the pledge to the flag (3:00 pm) and welcomed everyone to the first Economic Development Committee meeting since 2016. He briefly discussed the committee membership stating at some point, additional representatives may be added to reflect the business and youth/senior perspectives.

Wright discussed what the committee is and what it is not stating the committee is a focal point in terms of cooperation, partnership, coordination, and tracking of economic development and revitalization efforts conducted by the Town and other private organizations on behalf of the town. This was not from the standpoint of town approval of all efforts but situational awareness and communication of these efforts. The Committee recognizes the sovereignty of individual efforts and does not direct individual organizations' efforts. It should, however, identify and highlight those efforts that are duplicated as a cost savings method and a better use of other resources for all. The Committee will determine whose job jar (organizationally) identified projects fall into & who sponsors such projects, basically a clearinghouse for the identification of town sponsored projects and milestones/due dates.

The group discussed various updates from the perspective of the Town, TACC, PRIDE, TRA, and TMSP. Wright stated this would be a monthly opportunity for partners to briefly share recent announcements but not repeat the information presented at their individual monthly meetings. Wright stated he agreed with vice-chair, Tom Cunningham's, concern that the Committee have actual projects and goals and not simply discuss each month with no results. Updates included status on the Silver Bay program, Hacker building news, potential childcare possibilities (a critical need to retain teachers and other professionals in the area), and the Downtown Revitalization Initiative (DRI). Ms. Wotton shared the communication she has had with Cynthia-Ford Johnston, Ticonderoga Central School District Superintendent, regarding a childcare project and an upcoming Survey Monkey project regarding childcare needs which should be released to the public early next week. John Bartlett and Elisha Bartlett added to this childcare discussion.

The group identified the Historic Preservation Grant as another potential funding source and listed historical structures within Ticonderoga which could benefit from this such as the Ticonderoga High School portico project and the work needed on the Community Building. There may be other historic structures in town, but they are not "ready to go." Elisha Bartlett also mentioned the Knights of Columbus building which needs an elevator and HVAC work to better use the upper-level space. She stated PRIDE is attempting to recreate a list/tracking system so viable projects are known when such funding becomes available. John Bartlett suggested that of the projects discussed, the focus should probably fall on the portico project as more information was available for this effort than some others.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Mr. Steve Miller inquired as to the status of the property purchase behind the library. Mark Wright responded stating the project was currently in the environmental assessment phase. Steve also explained his reason for attendance. He related his experience and would like to see more in the fine arts area available in Ticonderoga and would like to be part of any effort in this area. Matt Courtright took Steve's contact information.

Mark Wright asked the group to review the provided Committee mission statement and vision statement and provide comments for the next meeting. In addition, all were asked to examine the list of annual and special event ideas presented in the agenda package. Wright stated the Town lacks in all-season (winter) events although he complemented Matt Courtright and TACC on its efforts to continue to add interesting events each year as was evidenced this last year. Matt Courtright will share this with his staff. Wright stated the idea is to develop, where possible, additional annual or special events for residents and visitors understanding that these may require monetary and labor resources. Although not the major focus of the Committee's economic development focus, as some pointed out, the group agreed this is a piece of the economic development puzzle. Wright asked the Committee members to begin thinking about potential projects and goals such as selecting specific prior studies and identifying projects from them that were not selected, determining if these had merit from an economic standpoint, and discussing why they were never selected. John Bartlett suggested cost may have been a factor. Wright emphasized the purpose was not to simply update and put these studies back on a shelf but to look for ideas and possibly low hanging fruit that the Committee could complete. Many agreed that updating some of these studies would also better facilitate the Town's DRI and other funding application efforts as many studies are quite old and would not adequately demonstrate the town's understanding of its developmental needs and preparedness in front of potential grant review panels. Elisha Bartlett suggested a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis may benefit the group. Mark Wright agreed and stated that might be a good single topic for an upcoming meeting.

Meeting adjourned: 4:27 pm

Highway and Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga
Highway and Transfer Station
January 25, 2022, minutes of Meeting**

Present:

Mark Wright, Dave Woods, Sal Barnao, John Deming, Heath Towne

Others: Matt Fuller, Cory Phinney

Public Discussion

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Said the Pledge of Allegiance

Public discussion

- Cory Phinney
 - 54 Gravel Hill Lane here to talk about the Town taking over the road. Feels he pays his fair share of taxes. Last year he believed it was \$29,000. A useless gravel pit was turned into a development and increased the tax base. Still have 3 vacant lots up there. He sold one lot and the Town not caring for the roadway could be a deciding factor if puts something up or not. He has seen a truck come up.
 - Sal said he is trying with a small truck unfortunately a bigger truck cannot turn around with the wing plows. It can't be in a regular routine as we discussed last year. I have no problem with trying to do it, but it has to be after the regular routes with a smaller truck. The road itself really needs to be resurfaced. About \$30,000 to resurface the road.
 - John Deming -says we need to wait until spring and get a shopping list of what really needs to be done before we can say we will take over the roadway. Last he knew the state wouldn't give a permit to do this. We need to really look into this.
 - Mark Wright- this is more about snow plowing? You want the Town to cover year around? So, we will need to own the road.
 - Cory- yes whatever comes along with what the Town does for others.
 - Sal- We have been dealing with this a few years let move forward and see what needs to be done to take care of this.
 - Dave, John, Sal- in the spring we will look at it get a shopping list and decide if we can or cannot do it.
 - Cory- Sounds like a plan. When should I approach him about transferring the roadway over to me? We kept it in Mike's name for potential liabilities and that was the deal that I didn't want it when I purchased the land but I'm willing to take ownership if it help move forward.
 - Matt- I cannot give any on that.
 - Cory- sounds like a plan. When the snow starts to melt, I will be back in touch with you all. Thank you for your time.

End of Public Comment

Committee Discussion

- We assisted with four water breaks this month.
- Did some repairs to T-45. We had put front springs in. T-46 got a sander chain. T-49 got a new plow harness.
- We have had 5 snow events.
- The sidewalk plow has been down a week. We received the parts today and we will be installing them and get back on the sidewalks and get them cleared off as soon as possible.
- Changed 3 of our plows to a live bottom edge. They seem to be working excellent. These are something we put in the budget last year to try. These are cheaper and easier to repair. Very accessible. They seem to be working better than the old style.
- Issues with the covid relief four guys (not vaccinated) had to quarantine and three guys (vaccinated) had to man a snow event with just a three-man crew. They did a great job covering

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

the roadways. Would like to look into doing something for the three guys. This important to me to bring the moral back up in the department.

- Non-Union are they covered under the collective bargaining agreement? How protected are you if you are not part of the union? Rules and Regulations on how we are handling this? This is being looked into. We will discuss more with the collective bargaining agreement.
- New law coming in February where you need to have a four-week training for a CDL. We need really think about taking care of the CDL drivers we do have. In the collective bargaining agreement, we need to discuss compensating them because there is a shortage of drivers throughout the country. This new training is becoming very costly.
- Would like to look into meriting the crew for going above and beyond.
- Mark showing up for the meeting at the highway garage was great. The guys appreciated being able to discuss things. Hearing how things will be handle did bring the moral up.
- Sidewalks are in being discussed and we need to go back out to bid for these. We will be making a list of the sidewalks that need repair, to make a plan of what we will be repairing and replacing. Let's have a meeting with public works to discuss what sidewalks would be best.

Resolutions for the next town board meeting

- No resolutions

Outstanding items not discussed

- None

Meeting was adjourned at 10:22am

Minutes were taken and prepared by Rebecca Norton

Next meeting February 22nd, 2022, 9:15am

Resolution #44-2022 brought by Dave Woods, seconded by Joyce Cooper to advertise for an anticipated vacancy for a Full-time, Transfer Station Attendant. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Municipal Facilities Evaluation – Tom Cunningham, Councilman

**Municipal Facility Evaluation Committee
October 26, 2021, minutes of Meeting**

Committee Members Present:

Tom Cunningham, Tom Thatcher, Chris Dotsie, Mike Moser

Others

In-Person Mark Wright, Dave Woods, Joyce Cooper, Holly Dixon

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Committee Discussion

- The Committee drafted up a statement that tried to answer the questions and concerns brought up in the last meeting. That statement is included in these minutes.
- The Committee voted all in favor to bring the AES Proposal to the town board, for approval. The Resolution is to accept AES Proposal for Professional Architectural & Engineering Services Schematic Design for New Police Station AES Project No. 4955, dated September 27, 2021.

Public Discussion

- Meeting was opened to public comment
 - Dave Woods made a statement Reiterating his position on the AES cost estimate to renovate the HHW building and the cost to build a new building. He asked the committee members if they wanted to make another walk through the building.
 - Holly Dixon asked about the Armory as a possible location and she was informed that, that building had been investigated earlier and was deemed that a Police Station would not be in accordance with the purchase criteria. She asked why the Town could purchase the Armory if it exceeded the space required, as compared to not purchasing the HHW building due to the space being larger than needed. She also voiced her concern as to whether a soil sample was taken to determine if there were any contaminants that would need to be rectified before putting a new building on that site. She was informed that that would be part of the AES proposal to look into a proper site for the new station.
 - Mark Wright asked if the committee had decided on taking the petition that was submitted to the Town to perform another cost evaluation on the Hudson Headwaters building. Tom Cunningham stated that the committee did not see the need to spend additional taxpayers' money to perform another evaluation. Mark W. asked if there was a request for a public meeting to be held in that petition and the answer was no there was no request for a public meeting or referendum requested in the petition. He also wanted to clear up a statement that the Board of Elections came to the Fire commission asking permission to hold elections in the Fire House.

Next meeting scheduled for November 29, 2021, at 6:30 PM

Meeting was adjourned at 7:45 PM

Minutes were taken and prepared by the Committee Co-Chairman Thomas F Cunningham

**Municipal Facility Evaluation Committee
January 24, 2022, Minutes of Meeting**

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Committee Members Present:

Tom Cunningham, Tom Thatcher, Chris Dotsie, Mike Moser

Others

Mark Wright – In Person, Dave Woods – in person

Pledge of Allegiance

Committee Discussion

- Confirmed committee members for 2022, including all those listed above plus Jeff Cook not present. It was noted that we are short a Co-chair and that position would be filled with a town board member once the present vacant position was filled. (Dave Woods stated he would be interested in sitting on the committee.
- Confirmed that the last Monday of the month at 6:30 PM would be the regularly scheduled time for the MFEC meeting.
- Approved revised minutes for the last meeting held in October 2021
- Discussion on goals for 2022
 - Alfrandre' report to be reviewed and establish priorities for repairs on what building have been repaired. The committee will create a "matrix" or spreadsheet to itemize what has been completed and what will need to be completed in the future.
 - Identify location and layout for Police station, AES has stated that their study will be complete by mid-May.
 - Dave Woods wanted to know how many sites were being evaluated. He noted that the Atchinson block may not be available for build, and that the site behind the bank may not be viable either. Tom Cunningham stated that AES would evaluate these sites and determine if they were able to house the Police station.
 - Mike Moser asked if we should look for a Design/build company to give us a price once we had a design, it was agreed that we would start sourcing a firm. Dave Woods asked if we were going to involve Chief Hurlburt in the design process. Tom Cunningham assured him that the Chief would be integral to the process. It would be the Chiefs House and he should be involved in the design. Dave Woods mentioned the Chief would want a "Sally Port" and was concerned about security for the receptionist. He was assured by several members of the committee, that the Chief would be involved in the design and that was a part of AES's plan.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

- Third goal is to evaluate the Highway building, it was mentioned that Dave Woods has done some preliminary work on estimating the cost, but that AES was going to put everything into a package for review by the MFEC and the Town Board. Secondly, to evaluate existing needs, and future needs to evaluate and compare a new build vs rehabbing the existing building. Dave Woods stated that seven years ago there was a cost estimate of \$160,000.00, to rehab the building at that time, and offered to send that to the committee. He also stated that he had John Cheslik evaluate the structural integrity of the building and he would send that to the committee as well. It was stated that getting hard quotes may be difficult, and Mike Moser again reiterated that a design build would be a good idea to get cost and determine where our liabilities may lie. It was mentioned to talk to the Credit union to see if they are happy with the design builder and see if they would come talk to us about their experience. Tom Cunningham said he would call Peter Reale.
- Tom Thatcher stated that getting a location and design for the Police Station and a date to start are three good goals for 2022, he also stated that we need to look at the Highway department location as a whole and what else may go there, so we have a comprehensive plan for that location.
- The next item was to consider Building and Grounds as they are presently located in the Police Station, which has been condemned. Dave Woods stated that the building is large enough, Tom Thatcher stated the building has been condemned and it may not be cost effective to renovate it to accommodate Building and Grounds. Tom Cunningham stated that because the property is in a good location and valuable it must be taken into consideration as to the best future use of that property and it may be more valuable to the town to sell it and have it developed and put it on the tax rolls.
- **Update on AES's progress and items to get done**
 - Set up a time to visit the Police Station in Vergennes, the week of February 14th as a starting point.
 - Set up a time for AES to meet with Sal Barnao and walk through the Highway building a ground. Dave Woods said he would get with Sal Berne to come up with a time.
- **Alfrendre' report: evaluate the report and remove the items that were identified in the report that needed to be repaired and have been corrected to date. Which will create a list of items that still need to be completed. Chris Dotsie volunteered to put together a spreadsheet for that study.**
- **No other new business**

Public Discussion

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

- Meeting was opened to public comment, with no public comment

Next meeting scheduled for February 28, 2022, at 6:30 PM

Meeting was adjourned at 7:30 PM

Minutes were taken and prepared by the Committee Co-Chairman Thomas F Cunningham

Public Safety – Dave Woods, Councilman

Public Safety

January 25, 2022

Councilman Dave Woods calls the meeting to order at 8:00am with a reciting of the Pledge of Allegiance.

The Following committee members were present: Councilman Dave Woods, Joyce Cooper, Ross Kelly, Dave Burrows, Rhiannon Peters, Chief Hurlburt and Jennifer Gendron.

Guests: Supervisor Wright, Aaron Bush and Tom Cunningham.

Dave Woods asks if there is any public participation.

Tom Cunningham asks about the road off Montcalm Street (McCormick Street) Is it a one-way street.

Chief Hurlburt states Legally no, it's just a suggestion for cars to go that way, it's non-enforceable because the sign is going the wrong way, this should be brought up at the Highway meeting, Chief states it would be helpful if it was made a 2-way street.

Supervisor Wright asks what we can do about the parking on Lake George Ave, south of calkins. Chief Hurlburt states that is considered a secondary road not a state road and there is zero enforcement he can do without No Parking signs; we can write tickets if they are parked on the sidewalks.

Police Department:

Chief Hurlburt goes over the Police Department monthly report. (See attachment)

Dave Woods mentions to the committee if anyone sees animals tied up outside in this cold weather please speak up, please call the Police, they will look into it.

Codes Department:

Rhiannon Peters goes over the Codes monthly report. (See attachment)

Dave Burrows states that they boarded up 29 Meyers Street, has been trying to get ahold of owner.

Heath Towne stated that Officer Towne did an excellent job on the call to Super 8 (See Police attachment)

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Chief Hurlburt would like to mention how fortunate it is for our town to still have a local EMS, Chief Hurlburt states that Ti EMS is always there and if one of his guys get hurt, he would want them there, if a family member is in need, he is thankful knowing he lives in a town that has and supports the local EMS. Chief Hurlburt states he always feels a sigh of relief when he sees the white and purple bus show up when he's trying to save someone life.

Chief Hurlburt is asking if the committee is in favor of the town board exploring options in helping them additionally/financially within the towns means. The Entire committee is in favor.

Meeting was adjourned at 8:40am

Next meeting will be February 22 at 8:00am

The following is a summary of the activities of the Ticonderoga Police Department from 1/1/2022 to 1/25/2022

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	456	456
Incident reports:	25	25
Arrests:	15	15
Uniform traffic tickets:	28	28
DWI arrests:	1	1
Accidents investigated:	11	11

*Speed Trailer: Out of service for the winter

* Patrol Unit 7B377 has returned to service

* Officers responded 85 Montcalm Street for a male subject who had overdosed. Officers used Narcan to revive the subject. The male subject was believed to have overdosed on Heroin. Male subject signed off on medical treatment with Ticonderoga EMS.

*Officers responded to 134 Burgoyne Rd for a male subject who had overdosed. Male subject was still responsive upon police arrival. Male subject had ingested a large quantity of his prescription pills. Male subject was transported to the hospital by TI EMS.

*The Ticonderoga Police Department has received 2 reports of counterfeit money being used as tender at local stores. As a result of a police investigation Officers arrested Lincoln Gunning on January 14th, 2022. Gunning was charged with two counts of Possession of a Forged Instrument 2nd and 1 count of Petit Larceny. He was arraigned in the Schroon Lake Town Court where he was released to reappear at a later date.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

*As a result of a police investigation, Officers arrested Sarah Sandberg on January 18th, 2022. Sandberg was charged with 2 counts of Possession of a Forged Instrument 2nd (D Fel), and 2 counts of Possession of Stolen Property 5th (A Misd). Sandberg possessed 2 checks that belonged to another and cashed one of them at a local bank. Upon learning that the checks were alleged to be stolen, the bank denied cashing the second check.

* On January 9th, 2022, Officers from the Ticonderoga Police Department were dispatched to a residence on Main Street in Crown Point NY for a report of a domestic dispute involving shots being fired from a weapon. TI PD Officers located Vincent Gibbs, reported suspect in the domestic, truck operating on NYS RTE 9N while in route to the scene and attempted to initiate a traffic stop. Gibbs led police on a pursuit that ended on Veterans Rd after wrecking his truck. A .22 caliber rifle was found in the vehicle. Gibbs was taken into custody, issued traffic tickets for offenses that occurred in Ticonderoga, and turned over to the New York State Police for their investigation into the incident that occurred in Crown Point.

* On January 18th, 2022, Officers responded to 216 NYS RTE 22 for a male under the influence of narcotics armed with a knife. Kristopher Porter was arrested and transported to the Glens Falls Hospital Behavioral Health Unit to undergo a mental evaluation. Additional charges are pending.

* On January 22nd, 2022, Officers responded to the Super 8 Motel for an elderly male subject who did not have any place stay and was attempting to sleep in his vehicle in subzero temperatures. The officers discovered that the elderly male was attempting to stay at the hotel but had insufficient funds. The elderly male was from Minerva but stated that he left because he could not heat his home. Officers assisted the elderly male by contacting Essex County Social Services who set him up with emergency housing.

The following is a summary of the activities of the Building Inspection / Code Enforcement Department.

Building Inspection:

	(December)	YTD
Building Permits Issued:	10	97
Safety Inspections:	3	23
Pass/Fail:	3/0	15/5

Permit & Inspection Notes:

- 2- New Residential Construction Permits→ Amherst Ave & Black Point Rd
- 1- New Modular Home Permit→ NYS Route 74
- 2- Shed Permits→ Grace Ave & NYS Route 9N
- 1-Pole Barn Permit→ NYS Route 9N
- 1-Repairs/Alterations Permit→ Baldwin Rd
- 1- Foundation Repair→ NYS Route 9N

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

- 1-Roof Mounted Solar Permit→ Old Chilson Rd
- 1-Re-Roofing Permit→ Black Point Rd
- 3- Fire/Safety Inspections→ Champlain Ave (1) and NYS Route 9N (2)

Code Violation Notices:

	(December)	YTD
Order to Remedy:	1	31
Remediated:	0	16
Clean-Up Contractor:	0	0
NYS DFS	0	0
Condemned:	0	1
Do Not Occupy:	0	3
Appearance Tickets:	0	0

Code Violation Notes:

- OTR→ Racetrack Rd residence, Violation Repairs need to be made.

Miscellaneous:

	(December)	YTD
*Complaints:	1	23
Resolved:	0	11/13

Misc. Complaint Notes:

- Received Complaint that a Tenant residing on Racetrack Rd cut through an Apartment wall to another adjoining apartment that is currently Condemned. OTR for violations was issued, repairs need to be made.

Trainings:

Dos.ny.gov Trainings through WebEx

- Minute taking and Essential Duties for Board Clerks and Secretaries (12/7/2021)
- Enforcement of Zoning and Local Laws (12/14/2021)

Safety & Resource Grants (YTD) :

- Zombie & Abandoned Properties Grant (Round II) \$47,500

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Resolution #45-2022 brought by Dave Woods, seconded by Mark Wright to authorize the Supervisor to direct Stored Tech to replace the NetGear Ethernet Smart Switch at Ticonderoga Police Department at a cost of \$909.99. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Public Works – Mark Wright, Supervisor

Water/Sewer Committee Meeting Minutes

January 25, 2022

10:30 am

Committee Members Present: Supervisor Wright, Derrick Fleury, Eric Blanchard, Tom Cunningham

Others: Greg Swart (*AES*), Tonya Thompson (Town Clerk), Matt Fuller, Dave Woods, Rebecca Norton

Public Comment

No public comment.

Item for Discussion

1. Colt Russell- Grade II-A Certification Course

- a. Course will be held March 7-17, 2022. Cost is \$1,000.00. This course is to certify Colt as a water treatment plant operator. Accommodations will also be needed as the course is in Cortland.
 - i. It is recommended to the Town Board to authorize Colt Russell to be sent to the Grade II-A Certification Course and also authorize hotel, meals and travel from March 6-17, 2022.

2. Tanner Wright- Grade D Water Operator's Certification Course

- a. Course will be held July 7-8, 2022. Cost is \$325.00. This course is designed to meet the requirements of the NYS Sanitary Code Part 5 relative to the training required to receive New York State Water Treatment Operator's certification. Accommodations will also be needed as the course is in Morrisville.
 - i. It is recommended to the Town Board to authorize Tanner Wright to be sent to the Grade D Water Operator's Certification Course and also authorize hotel, meals and travel from July 6-8, 2022.

3. Jeff Ellison/ Amy Savage – 33 Schuyler St.

- a. Looking for payment forgiveness for this year and have the water and sewer service stopped to the property. This is a follow-up from the November meeting.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

- i. More information is needed on this request. Amy will attempt a call-in for the next Water/ Sewer Committee meeting.

4. D&H Parcels

- a. Only one person has been able to come up with insurance for the leasing agreement. Tom believes this would be a Building & Grounds issue now, which Tonya agrees with.
 - i. Discussion took place about letters going out to landowners that border these parcels, and possibly selling the parcels if they are no longer needed by the town. Further discussion(s) will take place during the Building & Grounds Committee meetings.

Derrick Fleury – Water/Wastewater Superintendent’s Report

1. They’ve been working on a pump at Lake George, it’s been pumping too many RPMs and the other pump doesn’t want to keep up. Derrick would like to look into getting a new pump. He will get an estimate for a new one.
2. Portage PRV- Derrick meet with National Grid about where the PRV would be going, they informed him there is no real easy way to shut off power to that area as they would need a crane to set the PRV, it would put about 300 people out of power. Reale is estimating an outage of 1-2 hours. National Grid is looking into options.
3. Been busy with water breaks throughout the town.

Eric Blanchard – Chief Wastewater Operator

1. Received a letter about price increases coming for chemicals and testing.
2. Dealing with a level transmitter at the Black Point Substation, it’s running off floats right now, have to get a new level transmitter there.
3. Need to finish aeration in the Spring for the tanks.

AES Report

1. Water

Overall Water Project

- Project is ready for closeout once Veteran's Road is completed. AES will be working with Ti and Essex County to close out the project over the next 6 months +/-

Veteran's Road

- Project is online and complete.
- There will be a final plus/minus change order.
- Overall project will be under budget.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Chilson Eagle Lake

- AES has completed initial survey.
- AES is working on preliminary design.
- Discussion of schedule

Phase 2 Water Project

- Water meters
 - Did not receive funding in 2021 CFA round.
- Defiance/Abercrombie Tank
- Distribution System upgrades (Baldwin Road Filter Plant Mothballing)
 - Continuing water modeling to provide distribution recommendations
- Water softening
 - AES to prepare another presentation with cost benefit analysis

There is also the possibility of infrastructure money for water mains/lead services.

We will need to determine a game plan in the spring of 2022 prior to the next rounds of funding applications.

Water District Consolidation

The Town has settled on a final map.

AES will complete a list of Street Road district properties to be removed from the district.

- Is the district being presented as a whole or are individual letters being sent?
- The next step is to draft the MP&R
- Present to the Committee
- Present to the Public

We just need to set the next meeting.

LSLRP

- Work will commence in 2022.
- Letters to homeowners sent out in December

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

2. Wastewater

AES # 4394 Portage

- Remaining work includes topcoat, a few utilities, sidewalk and pavement markings
- We will have another public information meeting prior to start of construction.

Existing Wastewater Treatment Plant Project (UV)

- Project is complete and will be closed out along with the Portage.

Current Temporary Ventilation Project

- Project is complete and is ready for closeout.

Future Wastewater Treatment Plant Work

WWTP Evaluation

- A WPCP evaluation is due as part of the phosphorus upgrades and to meet the Town's potential expansion needs.
- This is recommended for 2022.
- Understanding actual capacity is needed to allow for district expansion.

GIGP Ventilation Project

- All funding apps are in
- We will need to determine what the Town's desired schedule for the design.
- Town has received 0% hardship financing, \$1,000,000 grant and is waiting \$2,500,000 grant.
- There may be others for 2022 applications.
- Overall project includes ventilation, phosphorus upgrades (aeration tanks and chemical feed), and collection system from Long-term Control Plan

Long Term Control Plan

This is the collection system evaluation, paid for by a \$100,000 EFC grant. AES has completed preliminary site visits. In the spring Arold Construction and Allegheny Utility Solutions will complete pipeline inspections and locating allowing AES to complete the report. This report will define the scope of the next collection system project that we have been working on through grant applications. Stormwater separation projects are required under the SPDES Permit and the resulting Long Term Control Plan. The Long-Term Control Plan is required and basically outlines the projects that the Town will complete in the next 10 years. The Town is required to

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

complete projects to continuing separating stormwater. The LTCP is a key requirement to the Town obtaining grant funds.

Other WWTP Requirements

Annual Report

AES has typically completed an annual report due Jan 31 each year. This year the report was able to be simplified due to a change in SPDES permit requirements. The report has been completed but has not yet been submitted.

Wet Weather Operating Plan

We will need to update the wet weather operating plan per required by the Town's SPDES permit.

WWTP O&M manuals

O&M Manuals should be updated. Previous discussion included updated minimally per NYSDEC standards or more in depth (an actual operating manual).

AES Pump Stations

AES has completed the evaluation of the pump stations. Next steps include prioritizing the work and developing a plan of action, if the Town wants to move forward with any of the projects. Work would be easier with a consolidated sewer district to spread costs across the entire user base. Otherwise, individual district budgets need to be reviewed.

Sewer District Consolidation

Sewer district consolidation has not yet begun but is slated begin upon completion of the water district consolidation.

Greg would like to have separate meetings for the Water and Sewer projects happening throughout the town, also feels a workshop would be a good idea. Looking to do a project meeting in March for Sewer and Water project meeting in April. Derrick would like the pump stations to be a priority, some are in rough condition with bad wiring and poor ventilation.

The town did get the grant to study the plant.

Additional Topics For Discussion

Field Spring Permit is up in 2023

Discussion on Rafferty well and Johndrow well.

Senator Stec has invited Mark and a few others to his office in early February to discuss the Chilson/Eagle Lake water issue and funding. Also had a call from Elise Stefanik's office about pulling money together to help, more details to follow after the meeting(s) take place.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Mark brought up the Grove Street/Saint Clair Street runoff issue. Would like to set up a meeting with Highway and Water/Sewer to come up with some sort of solution for this ongoing problem.

Supervisor Wright adjourned the Water/Sewer Committee Meeting at 11:14 am.

The next Committee Meeting will take place on February 22, 2022, at 10:30 am.

Resolution #46-2022 brought by Mark Wright, seconded by Dave Woods to authorize training and prepayment vouchers for registration, hotel, meals, and travel for Colt Russell for the Grade II-A Certification Course in Cortland March 7-17. Cost is \$1,000.00. This is to certify Colt as a Water Treatment Plant Operator. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #47-2022 brought by Tom Cunningham, seconded by Joyce Cooper to authorize training and prepayment vouchers for registration, hotel, meals, and travel for Tanner Wright for the Grade D Water Operator's Certification Course in Morrisville July 7-8. Cost is \$325.00. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #48-2022 brought by Dave Woods, seconded by Joyce Cooper to approve Work Change Directive No. 1 of the AES contract (AES Project #4921) for services related to time, material and equipment associated with the Veterans Road Project in the amount of \$6,106.67. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #49-2022 brought by Mark Wright, seconded by Dave Woods to approve Work Change Directive No. 2 of the AES contract (AES Project #4921) for quantity adjustment as allowed in Project General Conditions associated with the Veterans Road Project in the amount of \$5,926.80. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #50-2022 brought by Tom Cunningham, Seconded by Joyce Cooper that the Town of Ticonderoga hereby determines that the proposed wastewater treatment plant phosphorous removal study project is a Type II action in accordance with 6 NYCRR (New York Code of Rules & Regulations) Section 617.5(c) paragraph 24 which constitutes "information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action"; and is therefore not subject to further review under 6 NYCRR Part 617. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

TOWN BOARD OF THE TOWN OF TICONDEROGA
COUNTY OF ESSEX, STATE OF NEW YORK

Resolution No. 50-2022

Adopted February 10, 2022

Introduced by Tom Cunningham

Who moved for its adoption

Seconded by Joyce Cooper

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

TYPE II Resolution Ticonderoga EPG

WHEREAS, by award letter from the New York State Department of Environmental Conservation dated December 14, 2021, the Town of Ticonderoga was awarded an Engineering Planning Grant identified by grant number 108963, in the sum of \$30,000, for a wastewater treatment plant phosphorous removal study project; and

WHEREAS, the undertaking of the evaluation of the Town's sewer collection system is an action under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under SEQRA provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

NOW, THEREFORE, BE IT:

RESOLVED that the Town of Ticonderoga hereby determines that the proposed wastewater treatment plant phosphorous removal study project is a Type II action in accordance with 6 NYCRR Section 617.5(c) paragraph 24 which constitutes "information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action"; and is therefore not subject to further review under 6 NYCRR Part 617.

ROLL CALL VOTE:

Mark Wright Supervisor Aye

Tom Cunningham, Councilman Aye

Joyce Cooper, Councilwoman Aye

Dave Woods, Councilman Aye

{Seal}

Tonya Thompson, Town Clerk

Town of Ticonderoga

Resolution #51-2022 brought by Dave Woods, seconded by Tom Cunningham to authorize the Supervisor to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Ticonderoga under the Grant Agreement. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

TOWN BOARD OF THE TOWN OF TICONDEROGA

COUNTY OF ESSEX, STATE OF NEW YORK

Resolution No. 51-2022

Adopted February 10, 2022

Introduced by Dave Woods

Who moved for its adoption

Seconded by Tom Cunningham

Authorization resolution Ticonderoga EPG

WHEREAS, by award letter from the New York State Department of Environmental Conservation dated December 14, 2021, the Town of Ticonderoga was awarded an Engineering Planning Grant identified by grant number 108963, in the sum of \$30,000, for a wastewater treatment plant phosphorous removal study project; and

WHEREAS, the Town Board wishes to authorize the execution of a grant agreement with the New York State Department of Environmental Conservation for such grant.

NOW, THEREFORE, BE IT:

RESOLVED that the Town of Ticonderoga Supervisor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Ticonderoga under the Grant Agreement.

ROLL CALL VOTE:

Mark Wright Supervisor Aye

Tom Cunningham, Councilman Aye

Joyce Cooper, Councilwoman Aye

Dave Woods, Councilman Aye

{Seal}

Tonya Thompson, Town Clerk

Town of Ticonderoga

Resolution #52-2022 brought by Joyce Cooper, seconded by Dave Woods authorizing the Town of Ticonderoga to appropriate a minimum twenty percent (20%) local match as required by the Engineering Planning Grant Program for a wastewater treatment plant phosphorous removal study project, this local match must be at least twenty percent (20%) of the EPG grant award of \$30,000.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

The source of the local match, and any amount in excess of the required match, shall be Town's sewer fund. The maximum local match shall not exceed \$6,000 based upon a total estimated maximum project cost of \$36,000. The Town of Ticonderoga Supervisor may raise this local match through the use of in-kind services without further approval from the Town Board. **All in Favor – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. Opposed – none. Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 52-2022
Adopted February 10, 2022
Introduced by Joyce Cooper
Who moved for its adoption
Seconded by Dave Woods

Match authorization resolution

WHEREAS, by award letter from the New York State Department of Environmental Conservation dated December 14, 2021, the Town of Ticonderoga was awarded an Engineering Planning Grant identified by grant number 108963, in the sum of \$30,000, for a wastewater treatment plant phosphorous removal study project; and

WHEREAS, such Engineering Planning Grant requires a local match which is a minimum of twenty percent (20%) of the Engineering Planning Grant award; and

WHEREAS, the Town Board does wish to establish and commit the sum of twenty percent (20%) of the Engineering Planning Grant award amount as local match.

NOW, THEREFORE, BE IT:

RESOLVED that the Town of Ticonderoga authorizes and appropriates a minimum twenty percent (20%) local match as required by the Engineering Planning Grant Program for a wastewater treatment plant phosphorous removal study project, this local match must be at least twenty percent (20%) of the EPG grant award of \$30,000. The source of the local match, and any amount in excess of the required match, shall be Town's sewer fund. The maximum local match shall not exceed \$6,000 based upon a total estimated maximum project cost of \$36,000. The Town of Ticonderoga Supervisor may raise this local match through the use of in-kind services without further approval from the Town Board.

ROLL CALL VOTE:

Mark Wright Supervisor Aye

Tom Cunningham, Councilman Aye

Joyce Cooper, Councilwoman Aye

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Dave Woods, Councilman

Aye

{Seal}

Tonya Thompson, Town Clerk
Town of Ticonderoga

Human Services: Youth – Joyce Cooper, Councilwoman

No Report

Resolution #53-2022 brought by Dave Woods, seconded by Mark Russell to accept, with regret, the resignation of Wendy Barber for Activity Attendant effective January 1/10/2022. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #54-2022 brought by Tom Cunningham, seconded by Dave Woods to advertise for Activity Attendants for the Ticonderoga Youth Program. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #55-2022 brought by Mark Wright, seconded by Joyce Cooper to advertise for Lifeguards and Head Lifeguard for the 2022 Ticonderoga Beach Season. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #56-2022 brought by Tom Cunningham, seconded by Dave Woods to advertise for Day Camp Director, Assistant Day Camp Director, Camp Counselors, Food Service helpers and a cook for the 2022 Summer Camp Program. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #57-2022 brought by Mark Wright, seconded by Joyce Cooper to authorize the Supervisor to sign the License Agreement with Silver Bay YMCA. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Supervisor Wright explained the meetings that have been held with Silver Bay and the use of the Armory, specifically the gym. They are looking for a divider for the gym along with putting up two more basketball hoops. The Town will have the expense of installing these items and they will remain with the Town at the end of the contract.

Human Services – Seniors: Tom Cunningham, Councilman

Nothing to report

Cemetery – Mark Wright, Supervisor reporting

Cemetery Sexton William Dolback has asked for a computer to update the Cemetery records – he used to have one, but no longer and no back-up was done. This has been a request for some time, let's move this forward. More discussion to be held, where will the funding be coming from.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Health Insurance – Mark Wright, Supervisor

No report

Contract Negotiations – Mark Wright, Supervisor

Meetings to be set up.

I.T. / Cable T.V. – Mark Wright, Supervisor

No Report

Resolutions for Consideration

Resolution #58-2022 brought by Mark Wright, seconded by Tom Cunningham to accept, with regret, the resignation of Stephanie Flora Mitchell from the Ticonderoga Planning and Zoning Board. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #59-2022 brought by Dave Woods, seconded by Joyce Cooper to advertise for a position on the Ticonderoga Planning and Zoning Board as an alternate member. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #60-2022 Dave Woods, seconded by Tom Cunningham to accept the satisfactory findings of the 2021 Court audit. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #61-2022 Dave Woods, seconded by Joyce Cooper to award the Annual General Contractor Bid to Dave Ross Construction (bid is on file). **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #62-2022 brought by Dave Woods, seconded by Joyce Cooper to award the Annual Electric Bid to Hour Electric (bid is on file). **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #63-2022 brought by Mark Wright, seconded by Tom Cunningham to award the Property Clean-up Bid to Adirondack Mountain Seasonal Care (bid is on file). **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #64-2022 brought by Tom Cunningham, seconded by Joyce Cooper to authorize the Supervisor to renew (3-year renewal) the Town of Ticonderoga's Meraki MX64 Enterprise firewall software licensing at a total cost of \$3,841.01. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #65-2022 brought by Mark Wright, seconded by Dave Woods to authorize the Supervisor to approve the proposed retainer from Honeywell Law Firm. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #66-2022 brought by Dave Woods, seconded by Tom Cunningham to authorize the purchase and installation of Adobe Acrobat Pro DC license for two machines at the cost not to exceed \$1,000.00. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Resolution #67-2022 brought by Mark Wright, seconded by Joyce Cooper authorizing the Supervisor to sign the American Rescue Plan Act (ARPA) subrecipient agreement with Essex County. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #68-2022 brought by Mark Wright, seconded by Tom Cunningham authorizing the Supervisor to sign the Eastern Light Partners Solar PILOTs reviewed, negotiated, and administered by the Essex County IDA in accordance with the Memorandum of Agreement between the Town of Ticonderoga and the Essex County IDA. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #69-2022 brought by Mark Wright, seconded by Dave Woods authorizing the following Inter-Fund Transfer:

o A.9950.900	General Inter-fund Transfer	(\$70.00)
o H61.5031	Eagle Lake Water Project	\$70.00

Transfer funds from General to Eagle Lake Water Project.

All in Favor – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #70-2022 brought by Mark Wright, seconded by Dave Woods authorizing the following budget transfers:

o A.1989.400	Contingency	(\$10,000.00)
o A.5132.422	Garage Heating Oil	\$10,000.00

Fund unbudgeted General account from Contingency (Balance after transfer \$ 79,975.00)

o SS05.1989.400	Contingency	(\$8.00)
o SS05.8110.494	Sewer Professional Contractual	\$8.00

Fund underbudgeted Sewer accounts from Contingency (Balance after transfer \$ 9,992.00).

o SW06.1989.400	Contingency	(\$502.51)
o SS05.8110.192	Sewer Longevity Bonus	(\$625.00)
o SW06.8310.414	Water Admin Computer Maint & Supplies	\$244.50
o SW06.8310.494	Water Admin Professional Contractual	\$8.01
o SW06.8310.192	Water Longevity Bonus	\$875.00

Fund underbudgeted Water accounts from Contingency (Balance after transfer \$ 14,497.49)

All in Favor – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #71-2022 brought by Mark Wright, seconded by Tom Cunningham authorizing the following Inter-Fund Loans:

o SW06.0391	Central Water Due From Other Funds	(\$1,488.90)
o H63.0630	Water Meter Project Due To Other Funds	\$1,488.90

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Transfer funds from Central Water to Water Meter project until funding is received.

- A.0391 General Due From Other Funds (\$7,427.34)
- H19.0630 Airport Apron Project Due To Other Funds \$7,427.34

Transfer funds from General to Airport Apron project under funding is received.

All in Favor – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #72-2022 brought by Mark Wright, seconded by Joyce Cooper authorizing the following budget adjustments:

- SW05.8310.405 Water Administration Contractual \$1,731.86

Funding account by Water (SW06) Fund Balance to Cover Underbudgeted Account.

- A.5610.493 Airport Contractual/Professional Engineer \$7,104.25

Funding accounts by General Fund Balance to Cover Underbudgeted Accounts.

All in Favor – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #73-2022 brought by Dave Woods, seconded by Joyce Cooper to accept/correct minutes of the Organizational Meeting January 4, 2022, and the Regular Town Board Meeting of January 13, 2022. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #74-2022 brought by Tom Cunningham, seconded by Joyce Cooper to Pay the Abstract #2 of 2022. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Board Meeting Date 2/10/2022				
Gross Payroll # 2	109,091.90			
	-			
Trust & Agency Total	\$109,091.90			
Pre-Pays:	\$0.00			

ABSTRACT # 01	11/10/2021	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	141,312.26	763,817.26	3,131,782.45	509,989.32
CD20 LaChute Trail Connector		-		-
CD21 LISC Zombie	-	-	-	-

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

CM Library Trust Special		-	-	-
Highway (DA)	116,957.22	116,957.22	1,165,358.75	254,080.00
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	-	-
H19 - Airport Apron Reconstruction / Taxiway Rehab	7,427.34	7,427.34	2,627.56	7,427.34
H20 - Airport Environmental Assessment			0.12	-
H36 - C/P Chilson Res. Replacement	34,582.30	34,582.30	8.08	34,582.30
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.05	-
H49 - GIGP Daylight Streaming		3,152.72	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	2.82	-
H51 - Res & Design French Sawmill	-	-	-	-
H53 - Clean Water Main Project	3,152.72	-	109.27	307,503.14
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	0.57	-
H57 - Parking Lot Cannonball Path		-	0.15	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	9.29	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	70.00	1,558.90	-	70.00
H62 - Lead Service Line Replacement Grant	-		797.69	-
H63 - Water Meter Project	1,488.90		-	1,488.90
H64 - WWTP Ventilation Project GIGP	-			-
H66 - NYS DEC EPG #104867			4.97	-

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

PN - Permanent Fund Mt. Hope Cemetery			-	-
SF01- Ticonderoga Town/Village Joint Fire District	546,358.00		546,358.00	546,358.00
SF02 - Chilson Fire Protection District	76,147.00		76,147.00	76,147.00
Claymore Sewer District (SS01)	296.73		1,475.36	668.53
Park Ave Sewer District (SS02)	23.75		11,893.51	11,496.26
Alex Ave Sewer District (SS03)	284.01		8,339.05	8,454.88
Homelands Sewer Dist (SS04)	105.51		4,463.76	4,346.87
Central Sewer (SS05)	33,548.66	36,112.62	319,040.51	236,054.67
Commerce Park Sewer (SS06)	455.68		18,609.95	16,998.01
Delano Point Sewer (SS07)	93.51		4,959.11	4,309.66
Baldwin Road Sewer Dist (SS08)	111.07		11,037.32	6,709.12
Black Point Road Sewer (SS09)	523.30		65,767.79	104,967.30
Hague Road Sewer (SS10)	97.16		2,941.58	2,335.15
9N & 74 Sewer (SS11)	573.24		7,187.22	6,404.32
9N & 74 Water (SW01)	-		15,497.00	15,024.80
Street Road Water (SW02)	-		7,862.70	6,944.00
Alex Avenue I Water District (SW03)	-		6,497.46	6,272.00
Homelands Water District (SW04)	-		2,597.93	2,486.40
Alex Ave II Water District (SW05)	-		9,795.23	11,526.26
Central Water (SW06)	29,952.52	29,973.36	269,798.72	120,352.61
Park Ave Water Dist (SW07)	-		7,413.02	7,252.00
Shore Airport Water (SW09)	20.84		57,692.98	20,929.82
Multi Account Total	993,581.72	993,581.72	5,756,076.97	2,331,178.66
Total Expenditures This Abstract	\$1,102,673.62	TRUE		

Resolution #75-2022 brought by Dave Woods, seconded by Tom Cunningham to accept the Supervisor's Report as submitted. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Supervisor's Report
2/10/2022

**Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing
at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract**

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	2,780,376.01	166,365.54	3,542,777.18	6,489,518.73
Airport	75,914.93			75,914.93
Highway	1,384,387.72	83,770.73	934,662.49	2,402,820.94
H17 - Airport				-
H36 - Master Drinking Water	184,071.85			184,071.85
Clean Water H49 H50 H53	2,019,936.25			2,019,936.25
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
All other Capital Projects	360,779.22			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	727,452.62	682,781.49	535,668.13	1,945,902.24
SW06 - Central Water All Districts	341,382.40	503,607.08	325,877.72	1,170,867.20
C/R - Carillon Park		5,122.32		5,122.32
C/R - Liberty Monument		5,504.93		5,504.93
C/R - Unemployment		30,278.26		30,278.26
C/R - Police Equipment		74,153.03		74,153.03
C/R - Senior Bus		10,306.42		10,306.42
C/R - Frazier Bridge		6,607.44		6,607.44

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

C/R - Forfeiture		1,731.30		1,731.30
C/R - Building Improvement		325,618.94		325,618.94
C/R General Sidewalk Improvement		100,001.18		
C/R - Highway Equipment		49,638.68		49,638.68
C/R - DA Sidewalk Repair		20,000.24		
C/R - Sewer Equipment + Infrastructure		20,698.62		20,698.62
C/R - Sewer Repair		100,421.36		100,421.36
C/R - Water Equipment + Infrastructure		198,123.47		198,123.47
C/R - Water Repair		16,213.68		16,213.68
0				-
Library Trust		34,003.69		34,003.69
Mount Hope Cemetery		27,428.70		27,428.70
				15,447,981.73
Total	8,127,395.75	2,462,377.10	5,338,989.52	15,928,762.37

Town Clerk, Tonya M. Thompson

Mrs. Thompson explained that this is the first time in her years here that the Town has not met its Warrant, normal times the Town meets its warrant by the First week of February at the latest. This is why I asked the board to look a bit earlier in this meeting to really check into what the Town has for available funding. We may need contingency or fund balance to pay our own bills until our warrant has been satisfied. We have just over \$100,000.00 that we are waiting to collect to satisfy our warrant. This is a big concern. We will reach that total, but I do not feel it will be until the end of this month.

She also wanted to make one comment about the live edge plows being used by the Highway Department, they are great in cleaning up the roads really well; however, they tend to pop up the water caps that are in the roads all over town. So, in the spring the Water Department is getting a lot of calls regarding these uncovered holes in the roadway and needing to go out and replace the caps.

Matthew Fuller, Town Attorney – no report, but will discuss a litigation matter in Executive.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Resolution #76-2022 brought by Tom Cunningham, seconded by Dave Woods, to enter into executive session at 8:25 p.m. to discuss matters leading to the appointment of a particular individual, specifically discussing the potential appointment of a person to the Board. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #77-2022 brought by Dave Woods, seconded by Joyce Cooper to exit executive session at 8:55 p.m. and re-enter the Regular Town Board meeting. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #78-2022 brought by Dave Woods, seconded by Tom Cunningham to schedule a special town board meeting for February 17, 2022, at 8:30 am to address filling the vacant board seat and other lawful business. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 8:58 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga

Board Meeting Agenda (Thursday, February 10, 2022, at 6:00 p.m.)

Pledge to the Flag

Public Hearing

Regarding the Ticonderoga EMS 2022 Contract.

Presentations

Chilson Fire Department (Jim Davis)

Downtown Revitalization Initiative (DRI)

New York Power Authority – Smart Streetlighting (Casey Mastro).

Opening Remarks

Coronavirus Update & Notifications

Broadband Announcement

Board of Health – no report

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Public Comment (time limit 2 minutes per speaker)

Committee reports

Airport MW

Building Grounds Parks Rec Library JC/DW

RESOLUTION to accept, with regret, the resignation of Marcia Hay for Library Aide effective 1/5/2022.

Economic Development MW

Highway / Transfer Station DW

RESOLUTION to advertise for an anticipated vacancy for Full-time Transfer Station Attendant.

Municipal Facility Evaluation TC

Public Safety DW

RESOLUTION to authorize the Supervisor to direct StoredTech to replace the NetGear Ethernet Smart Switch at Ticonderoga Police Department at a cost of \$909.99.

Public Works MW

RESOLUTION to authorize training and prepayment vouchers for registration, hotel, meals, and travel for Colt Russell for the Grade II-A Certification Course in Cortland March 7-17. Cost is \$1,000.00. This is to certify Colt as a Water Treatment Plant Operator.

RESOLUTION to authorize training and prepayment vouchers for registration, hotel, meals, and travel for Tanner Wright for the Grade D Water Operator's Certification Course in Morrisville July 7-8. Cost is \$325.00.

RESOLUTION to approve Work Change Directive No. 1 of the AES contract (AES Project #4921) for services related to time, material and equipment associated with the Veterans Road Project in the amount of \$6,106.67.

RESOLUTION to approve Work Change Directive No. 2 of the AES contract (AES Project #4921) for quantity adjustment as allowed in Project General Conditions associated with the Veterans Road Project in the amount of \$5,926.80.

RESOLUTION that the Town of Ticonderoga hereby determines that the proposed wastewater treatment plant phosphorous removal study project is a Type II action in accordance with 6 NYCRR (New York Code of Rules & Regulations) Section 617.5(c) paragraph 24 which constitutes "information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action"; and is therefore not subject to further review under 6 NYCRR Part 617.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

RESOLUTION to authorize the Supervisor to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Ticonderoga under the Grant Agreement.

RESOLUTION authorizing the Town of Ticonderoga to appropriate a minimum twenty percent (20%) local match as required by the Engineering Planning Grant Program for a wastewater treatment plant phosphorous removal study project, this local match must be at least twenty percent (20%) of the EPG grant award of \$30,000. The source of the local match, and any amount in excess of the required match, shall be Town's sewer fund. The maximum local match shall not exceed \$6,000 based upon a total estimated maximum project cost of \$36,000. The Town of Ticonderoga Supervisor may raise this local match through the use of in-kind services without further approval from the Town Board.

Human Services - Youth JC

RESOLUTION to accept, with regret, the resignation of Wendy Barber for Activity Attendant effective January 1/10/2022.

RESOLUTION to advertise for Activity Attendants for the Ticonderoga Youth Program.

RESOLUTION to advertise for Lifeguards and Head Lifeguard for the 2022 Ticonderoga Beach Season.

RESOLUTION to advertise for Day Camp Director, Assistant Day Camp Director, Camp Counselors, Food Service helpers and a cook for the 2022 Summer Camp Program.

RESOLUTION to authorize the Supervisor to sign the License Agreement with Silver Bay YMCA.

Human Services - Seniors TC

Cemetery

RESOLUTION to purchase a laptop for cemetery sexton at a cost not to exceed 2,182.81.

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

Resolutions

RESOLUTION to accept, with regret, the resignation of Stephanie Flora Mitchell from the Ticonderoga Planning and Zoning Board.

RESOLUTION to advertise for a position on the Ticonderoga Planning and Zoning Board as an alternate member.

RESOLUTION to accept the satisfactory findings of the 2021 Court audit.

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

RESOLUTION to award the Annual General Contractor Bid to Dave Ross Construction (bid is on file).

RESOLUTION to award the Annual Electric Bid to Hour Electric (bid is on file).

RESOLUTION to award the Property Clean-up Bid to Adirondack Mountain Seasonal Care (bid is on file).

RESOLUTION to authorize the Supervisor to renew (3-year renewal) the Town of Ticonderoga's Meraki MX64 Enterprise firewall software licensing at a total cost of \$3,841.01.

RESOLUTION to authorize the Supervisor to approve the proposed retainer from Honeywell Law Firm.

RESOLUTION to authorize the purchase and installation of Adobe Acrobat Pro DC license for one machine at the cost of \$465.99.

RESOLUTION authorizing the Supervisor to sign the American Rescue Plan Act (ARPA) subrecipient agreement with Essex County.

RESOLUTION authorizing the Supervisor to sign the Eastern Light Partners Solar PILOTs reviewed, negotiated, and administered by the Essex County IDA in accordance with the Memorandum of Agreement between the Town of Ticonderoga and the Essex County IDA.

RESOLUTION authorizing the following Inter-Fund Transfer:

○ A.9950.900	General Inter-fund Transfer	(\$70.00)
○ H61.5031	Eagle Lake Water Project	\$70.00

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$10,000.00)
○ A.5132.422	Garage Heating Oil	\$10,000.00

Fund unbudgeted General account from Contingency (Balance after transfer \$ 79,975.00)

○ SS05.1989.400	Contingency	(\$8.00)
○ SS05.8110.494	Sewer Professional Contractual	\$8.00

Fund underbudgeted Sewer accounts from Contingency (Balance after transfer \$ 9,992.00).

○ SW06.1989.400	Contingency	(\$502.51)
○ SS05.8110.192	Sewer Longevity Bonus	(\$625.00)
○ SW06.8310.414	Water Admin Computer Maint & Supplies	\$244.50
○ SW06.8310.494	Water Admin Professional Contractual	\$8.01
○ SW06.8310.192	Water Longevity Bonus	\$875.00

Minutes for the Ticonderoga Town Board meeting held on February 10, 2022, commencing at 6:00 p.m. with a Public Hearing regarding the 2022 Ti EMS Contract

Fund underbudgeted Water accounts from Contingency (Balance after transfer \$ 14,497.49)

RESOLUTION authorizing the following Inter-Fund Loans:

- SW06.0391 Central Water Due From Other Funds (\$1,488.90)
- H63.0630 Water Meter Project Due To Other Funds \$1,488.90

Transfer funds from Central Water to Water Meter project until funding is received.

- A.0391 General Due From Other Funds (\$7,427.34)
- H19.0630 Airport Apron Project Due To Other Funds \$7,427.34

Transfer funds from General to Airport Apron project under funding is received.

RESOLUTION authorizing the following budget adjustments:

- SW05.8310.405 Water Administration Contractual \$1,731.86

Funding account by Water (SW06) Fund Balance to Cover Underbudgeted Account.

- A.5610.493 Airport Contractual/Professional Engineer \$7,104.25

Funding accounts by General Fund Balance to Cover Underbudgeted Accounts.

RESOLUTION to accept/correct minutes of the Organizational Meeting January 4, 2022, and the Regular Town Board Meeting of January 13, 2022.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

RESOLUTION to enter into executive session to discuss matters leading to the appointment of a particular individual, specifically discussing the potential appointment of a person to the Board.

RESOLUTION to exit executive session.

RESOLUTION to schedule a special town board meeting for February 17, 2022, at 8:30 am to address filling the vacant board seat and other lawful business.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment (time limit 2 minutes per speaker)

Adjourn the Town Board Meeting

